



## SHERIFF'S OFFICE

### Lebanon County

Room 3, Municipal Building  
400 South Eighth Street  
Lebanon, Pennsylvania 17042-6794  
Telephone (717) 228-4410  
Fax Number (717) 279-8398

JEFFRIE C. MARLEY, JR  
SHERIFF

STEPHEN K. GAIDOS  
CHIEF DEPUTY SHERIFF

GEORGE E. CHRISTIANSON  
SOLICITOR

REAL ESTATE EXTENSION  
4410 OR 2359

### APPLICATION FOR PENNSYLVANIA LICENSE TO CARRY FIREARMS

**A \$20.00 fee is due at time of application.**

**The fee is payable by Cash, Check or Money Order – NO CREDIT CARDS**

**Application must be made in person between the hours of 8:30 A.M. and 4:15 P.M.**

**Photographs are taken at this Office.**

An applicant for a License to Carry Firearm Permit must be at least **21** years of age and reside in Lebanon County, Pennsylvania. Out of state applicants must possess a valid permit issued by their state of residency. Proof of age and residency must be furnished at the time application is submitted. **The application and associated documentation must be brought to the Sheriff's Office in person between the hours of 8:30 A.M. and 4:15 P.M. Monday through Friday.** Payment is required when the application is submitted.

The application must be filled out in its entirety. **The two personal character references need to be Lebanon County residents and not immediate family members.** A post office box will **not** be accepted as a legal residence. A documented street address is required for proof of legal residence. Registered aliens must have their current alien registration identification (Green Card). Proper identification for US citizens is a valid Pennsylvania driver's license or state issued identification card with a Lebanon County address.

Following an individual's submission of an application for a License to Carry Firearm, the Sheriff's Office will conduct an investigation through the **Pennsylvania Instant Check System (PICS)**. If approved, the applicant will receive a form SP 4-129, Pennsylvania License to Carry Firearms permit by mail. If denied, the applicant will receive a refund of \$15.00 and a PICS Challenge Form. In accordance with Section § 6109 of the Uniformed Firearms Act, a background investigation may take **up to 45 days**.

The Sheriff has the authority to revoke a permit. For additional information, please contact the Sheriff's Office at (717) 228-4410.

**NOTICE:** The furnishing of false information including **current** or **prior** convictions that could have resulted in imprisonment or offering false evidence of identity is a violation of Section §4904 (relating to unsworn falsification to authorities).