



## Lebanon County Tax Claim Bureau

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[www.lebcounty.org](http://www.lebcounty.org)

### PRE-REGISTRATION REQUIREMENTS

Effective June 30, 2021 – ALL prospective bidders are required to pre-register a minimum of **10** days prior to the sale date for Upset and Judicial.

In order to register, a Bidder Registration Form must be submitted with the following information: (1) the Individuals name, address and phone number; or (2) the applicant's business name, including the name of all officers, business address and phone number, or (3) the names, business addresses and phone numbers of all members, manager and any other persons with any ownership interest or right in the limited liability company.

Additionally, an affidavit of Bidder must be completed stating that the applicant:

- (1) is not delinquent in paying real estate taxes and has no municipal utility bills more than one year outstanding anywhere within the Commonwealth of PA.
- (2) Is not bidding for or acting as an agent for a person who is barred from participating in the sale
- (3) Has not engaged in or permitted an uncorrected housing code violation, failed to maintain property in a reasonable manner such that the property posed a threat to health and safety.

ALL forms must be submitted to the Tax Claim Bureau in **PERSON** by the date as set by the Tax Claim Bureau for each sale. No registration will be accepted after that date. **NO EXCEPTIONS!**

**2022 – Registration starts August 8, 2022 and the Deadline is August 25, 2022. A registration fee of \$25.00 will be due at the time of registration and is non-refundable.**

Forms required for registration: Available on the county website: [lebcounty.org](http://lebcounty.org)

Bidders Application Form  
Copy of Photo ID  
Affidavit of Bidder

Any person who signs a bidder registration knowing that it contains a false statement shall be subject to prosecution for the commission of a misdemeanor of the second degree (relating to falsification to authorities).