

## **Lebanon County Criminal Justice Advisory Board**

### **Minutes of the Meeting of October 7, 2024**

**Time: 9:00 a.m.**

**Place: Second Floor Conference Room, MH/ID/EI, 220 East Lehman St., Lebanon, PA, 17046**

#### **Present**

Holly Leahy, MH/ID/EI Administrator and CJAB Vice Chair; Honorable John C. Tylwalk, President Judge; Stephanie Axarlis, Court Administrator; Jamie Wolgemuth, County Administrator; Robert J. Phillips, County Commissioner; Audrey Fortna, Director of Probation Services; Jeffrie Marley, Sheriff; Brian Deiderick, District Attorney's Office; Matthew Rys, Drug and Alcohol Commission; Megan Tidwell, Chief Public Defender; LeAnne Burchik, Executive Director, Domestic Violence Intervention; Glenda Folsom, Offender Reentry Coordinator; Lori Burrus, Lebanon Branch #26AA, N.A.A.C.P.; Norma Gonzalez, SARCC; Kimberly Mackey, PCCD Regional Representative; and, John P. Shott, CJAB Planner.

#### **Absent**

Pier Hess Graf, District Attorney and CJAB Chair; Jonathan Hess, Police Chiefs; Tina Litz, LCCF Warden; Erin Moyer, Director, Children and Youth Services; Carla Cyr, Veterans Justice Outreach; Karen Raugh, Director, Housing Authority.

#### **Guests**

Amelia Marsh, Communications Supervisor, and Brent Lawson, Communications Manager, PA Justice Network (JNET); Joseph Duke, N.A.A.C.P.

***Voting proxies entered for the record: Brian Deiderick, First Assistant District Attorney, for Pier Hess Graf, District Attorney and CJAB Chair; Matthew Rys, Administrative Case Manager, for James Donmoyer, Executive Director of Drug and Alcohol Commission.***

CJAB Vice Chair Holly Leahy called the meeting to order at 9:05 a.m. Presence of a quorum noted. Self-introductions by members.

**Minutes of Augst 12, 2024 CJAB Meeting**—Approved on a motion by Sheriff Marley, seconded by Ms. Fortna.

Ms. Leahy introduced and welcomed ***Glenda Folsom, Offender Reentry Coordinator***, to the CJAB as a core member. Glenda has been representing P.R.O.B.E. as a non-voting member. Ms Folsom is eager to get started in her new position and has scheduled a meeting of the Offender Reentry Coalition for Friday, October 18 at 9:00 a.m., at MH/ID/EI. Reinvigorating the coalition is a positive development and a key component of the CJAB Strategic Plan. She is also exploring giving bus passes and other items to those about to be released from LCCF.

**Proposed Amendment to CJAB Bylaws**—Proposed amendment, as discussed at the August meeting, would add the County Coroner as a core member of the Board. Mr. Deiderick moved, and Commissioner Phillips seconded the motion, to consider the amendment. Discussion ensued. Purpose of having the County Coroner on the CJAB is to receive updated information about suicides and overdose-related deaths in the county. Concerns raised about whether Dr. Yocum or his representative would be able to attend CJAB meetings to provide such information. Also noted that Dr. Yocum had not approached the Board about serving on the CJAB. Adding an additional core member to the Board also makes it harder to have a quorum for voting purposes on days when Board meetings are not well attended. (The Bylaws define a quorum as one-half of the core membership plus one.)

At present, Dr. Yocum conducts coroner business from his medical office. Mr. Wolgemuth noted that the County will be providing office space for the County Coroner in 2025. On a motion by Ms. Axarlis, seconded by Ms. Fortna, the members agreed to table the proposed amendment until the December meeting.

#### **Guest Presenters—**

*Amelia Marsh*, Communications Supervisor, and *Brent Lawson*, Communications Manager, PA Justice Network (JNET), reviewed current projects focused on updating and improving the system. (List of projects attached to the minutes.)

#### **REPORTS OF STANDING COMMITTEES**

**D.U.I. Court**—At present, 33 offenders are participating in the program, with seven under consideration.

**Prison Reduction**—The current Average Daily Population (ADP) at LCCF is 297; average length of stay for September was 21 days; average length of stay during the period Jan. 2024 to September 2024 was 60 days. PCCD has approved the County's \$106,612 grant application to continue the vivitrol program for the next two years. Grant cycle began on October 1<sup>st</sup>.

**Mental Health**—Team M.I.S.A. has discussed the cases of 21 individuals at their monthly meetings. These individuals require a high level of support to be successful in the community upon their release from LCCF. One person recently transitioned to Wernersville State Hospital. Another individual released to the community has secured employment and is in the process of transitioning into the MH/ID/EI permanent housing program.

The County-owned cottage is at full capacity (three persons). The next opening is projected for January 2025.

Since February, 209 persons that have either an open or previously had an open case with MH/ID/EI have been incarcerated. Of these, 24 have been incarcerated more than once during the same period.

As of 10/4/24, information from the Coroner's Office reports 21 suicides this year, already exceeding the 20 for 2023 and the 20 for 2022. This is an alarming statistic with three months remaining in the year. Statistical breakdown: 18 males, three females; average age, 51 (youngest

12, oldest 92); 12 by firearm; two veterans; 19 county residents (one unknown and one out of county); nine with a known mental health history, six with a known substance abuse history, three known to MH/ID/EI; 18 white, one Hispanic, one Dominican; one Bhutanese.

**Veterans' Court**—At present, 13 offenders are active participants in the program, with four in the aftercare phase and two under consideration. Members of the court treatment teams will be attending the annual Pennsylvania Treatment Court Professionals conference in State College, October 9-11. This is part of the training mandated by the Administrative Office of PA Courts (AOPC) as part of the process toward certification of specialty courts in the Commonwealth. At present, the D.U.I. Court is certified by the AOPC. The plan is to attain this certification for the Veterans' and Drug Court programs. The FY 2024-2025 IP grant appropriates funds to defray some of the costs of sending up to 10 team members to the conference in State College.

**Drug Court**—33 offenders are currently participating in the program, including six in the aftercare phase. Two placements are pending; three are under consideration.

Behavioral Health Summit slated for October 29-30 in Hershey. Lebanon County will be sending representatives from various departments. One of the topics on the agenda will be the establishment of mental health courts. The County still intends to establish such a specialty court. Mr. Joseph Duke, a member of the N.A.A.C.P., again expressed his support for a mental health court in Lebanon County and remains willing to be part of any planning.

## **CJAB DEPARTMENTS: REPORTS AND ISSUES OF INTEREST**

**Heroin Task Force Report**—As of 7-1-24, the County had confirmed ten overdose deaths. If this trend continues, the number of overdose deaths for 2024 will be much lower than the 31 deaths reported in 2023. Mr. Donmoyer's office still has Narcan, fentanyl test strips, wound kits and bags for needle disposal available. The lower number of overdose deaths could be attributed to the fact that more individuals are seeking treatment. It also appears that medications for Opioid Use Disorder (MOUD) are being utilized at a higher rate. (*Updated report: the number of confirmed overdose deaths through September was 14.*)

Overdose Awareness Vigil took place on August 29 from 7:00 p.m. to 8:00 p.m. at the steps of the Courthouse. September was Recovery Month, with activities held at various locations.

**Offender Reentry**—Kim Mackey of PCCD expressed her support for reestablishing the Reentry Coalition. She also suggested that Ms. Folsom contact Angi Crater, who serves as Reentry Coordinator for PCCD. Ms. Crater is a Lebanon resident.

**ITEMS FROM PREVIOUS MEETINGS**—Nothing on the agenda

**NEW BUSINESS—**

***Items for December meeting: election of CJAB Officers for 2025 and approval of CJAB meeting dates.*** Discussion about continuing to hold CJAB meetings on Monday mornings due to scheduling conflicts. Ms. Axarlis and Mr. Shott will review the 2025 court calendar and recommend dates and times for 2025. The CJAB Bylaws only require the Board to meet every even month. However, the Board can decide on specific dates, times, and locations.

**ADJOURNMENT—**With no further business to conduct, the Ms. Leahy declared the meeting adjourned at 9:50 a.m. on a motion by Ms. Burchik, seconded by Ms. Axarlis.

**NEXT CJAB MEETING—Monday, December 9, 2024, 9:00 a.m., MH/ID/EI.**

Priority	Project	Discussion Points
#1	webMethods Upgrade	N/A
#2	Messaging Modernization	Project to improve and make message configurations/Notifications easier for administrators. We are currently writing the requirements, development will be a multi-year effort.
#3	WebLogic Refresh	N/A
#4	Record Management System (RMS) Bridge (N-Dex)	Project to provide authorized JNET users will the ability to access N-Dex (National Data exchange) via the LEEP portal. There will be a webservice put in place to allow an RMS to connect to N-Dex for submitting incidents. (Will require approval from CJIS Systems Office) JNET's business analysts have completed a set of requirements detailing the design. A new JNET role that will provide authorized users access to N-Dex via the LEEP portal on JNET. The business analysts also completed requirements for the administrative workflows that allow for approving users to receive the role. The requirements have been reviewed by the project team, approved by JNET management, and passed over to JNET's development team to begin working on building the role and workflows. While JNET's solutions team focuses on building the new role and workflows, JNET's business will now be focusing on requirements gathering for a web service that would allow agencies to submit data to N-Dex.
#5	eDirectory and Identity Manager Upgrade	?
#6	JNET SQL Server Upgrade	N/A
#7	CJIS Policy Changes	Removal of SMS option for MFA. JNET is still researching solutions. For the initial audit counties need to show proof that they are researching/attempting to put change in place. They will not be marked deficient during the first audit after the change is enacted, in October.
#8	Application Consolidation Phase 2	Merging of multiple applications, similar to PennDOT search. There will be an investigative module and Field Module. Field will provide those authorized with more streamlined information. Investigative will provide a much more detailed information for those working a case.

#9	PSP CLEAN to NIEM – On Hold	N/A
#10	JNET PennDOT Motor Vehicle Driver License System (MVDLS) – On Hold	N/A
#11	On-Line JNET Audits	Digitalization of audit paperwork. Administrators will be able to perform audits through the JNET portal rather than on paper and submitting by mail. This is in the development phase and we hope to have a demo available to view at the Conference on December 5th and 6th.
#12	DOC Intake	Improvement of the DOC intake paperwork process. This is in early research phase. The idea is to streamline the completion and distribution of ACT 84 paperwork.
#13	911 ORI Dropdown	The requirements are being written for this. It will provide 911 users with a dropdown ORI list for all departments they serve. This is to reduce ORI errors that cause false information to return.
#14	JNET Learning Management System (LMS)	To modernize and improve the LMS. We are working to solve the black screen problem asap and will then start to transition to a new LMS software. This will be a long project and the timeline has not yet been finalized.
#15	JNET Mapping	Discussing possibility of mapping. We are currently holding work-groups to discuss options. What should JNET map?
#16	Audit Logging & Reporting Adjustments (Data Migration)	N/A