

INSTRUCTIONS

ADULT CHANGE OF NAME PETITION

IT IS STRONGLY RECOMMENDED THAT YOU CONSULT AN ATTORNEY

PETITION FOR CHANGE OF NAME FOR AN ADULT INDIVIDUAL (18 YEARS OF AGE OR OLDER)

PLEASE NOTE: YOU MUST RESIDE IN LEBANON COUNTY IN ORDER TO FILE A PETITION FOR A CHANGE OF NAME IN LEBANON COUNTY.

IF YOU WISH TO CHANGE THE NAME OF A MINOR CHILD, PLEASE USE THE MINOR CHANGE OF NAME PACKET.

AFTER YOU HAVE COMPLETED ALL THE FORMS:

1. MAKE TWO (2) COPIES OF ALL THE FORMS FOR A TOTAL OF THREE (3) COMPLETED PETITIONS.
2. TAKE THE ORIGINAL AND TWO (2) COPIES, AN ENVELOPE ADDRESSED TO YOURSELF WITH POSTAGE, AND TWO (2) COMPLETED FINGERPRINT CARDS TO THE PROTHONOTARY OFFICE FOR FILING.
 - a. Fingerprints can be done at Central Booking (by appointment only) or the State Police in Jonestown.
3. THE FILING FEE IS DUE AT THE TIME OF FILING. PLEASE REVIEW THE CURRENT FEE SCHEDULE FOR THE CORRECT FEE. PAYMENT CAN BE MADE BY CASH, CHECK OR MONEY ORDER.
4. YOU WILL NEED TO PUBLISH NOTICE OF YOUR PETITION AND THE HEARING DATE IN THE LEBANON DAILY NEWS AND THE LEBANON COUNTY LEGAL JOURNAL. PROOF OF PUBLICATION WILL BE REQUIRED AT THE HEARING.
5. YOU WILL NEED TO OBTAIN A JUDGMENT SEARCH AND PROVIDE THE RESULTS OF SAME AT THE HEARING.

*****FORMS BEGIN ON THE NEXT PAGE*****

YOUR NAME:

ADDRESS:

PHONE NUMBER:

IN THE COURT OF COMMON PLEAS
OF LEBANON COUNTY, PENNSYLVANIA

CIVIL ACTION - LAW

IN RE: NAME CHANGE

**: IN THE COURT OF COMMON PLEAS
: LEBANON COUNTY, PENNSYLVANIA**

:

(Your Present Name)

: CASE NUMBER: _____

PETITION FOR CHANGE OF NAME

The Petition of _____ represents:

1. Petitioner is _____, who resides at:

_____.

2. Petitioner's date of birth is: _____ and Petitioner was born in

_____ County in the state of _____.

3. Petitioner has resided at the following addresses for the five (5) years prior to the filing
of this Petition:

4. Petitioner desires and intends to change his/her name to:

_____.

5. Petitioner desires to change his/her name for the following reason(s):

6. The proposed change in Petitioner's name, if granted, will not be detrimental to the interests of any other person and is not against public interest.

7. The Petition is not filed to defraud creditors.

8. WHEREFORE, Petitioner requests the Court for the following:

- a. to fix a hearing on this Petition;
- b. to enter a decree changing the Petitioner's name.

SIGNATURE OF PETITIONER (present name)

Print present name

VERIFICATION

I, _____, (Your present name) verify that the facts set forth in the PETITION FOR CHANGE OF NAME are true and correct to the best of my knowledge, information and belief. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

Signature of Petitioner (Present name)

Print Present Name of Petitioner

CERTIFICATION

I, _____, (Your present name) certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

Signature of Petitioner (Present name)

Print Present Name of Petitioner

IN THE COURT OF COMMON PLEAS
OF LEBANON COUNTY, PENNSYLVANIA

IN RE: CHANGE OF NAME OF _____ :
: No.
:

ORDER OF COURT

AND NOW, to wit, this _____ day of _____, _____, upon consideration of the within Petition for Change of Name, it is hereby ORDERED that a hearing is scheduled to be held on _____, 20__ at _____ a.m./p.m. in Courtroom No. ____ before the Honorable _____.

Petitioner is directed as follows:

1. To give notice of the filing of the petition and date of the hearing by publication on one occasion in the Lebanon Daily News, with such publication taking place at least two (2) weeks prior to the Hearing;

2. To give notice of the filing of the petition and date of the hearing by publication on one occasion in the Lebanon County Legal Journal, with such publication taking place at least two (2) weeks prior to the Hearing.

3. Petitioner shall submit written proof of each publication at the Hearing.

It is further ORDERED:

4. That no more than one (1) week prior to the scheduled hearing date, Petitioner must obtain a proper certification from a company, such as a title insurance company, which can verify that there are no judgments, decrees of record or any other public records of like character filed against him in Lebanon County or any other county where he has resided with the past five (5) years.

5. Petitioner must present the Certification to the Court at the time of the hearing.

_____, J.

Cc: _____, Petitioner

Court Administration