

LEBANON COUNTY PRISON BOARD MEETING AGENDA

Location:

*Lebanon County Correctional Facility
730 East Walnut Street
Lebanon, Pennsylvania 17042*

Wednesday, September 16, 2026 11:30am

Call To Order

Pledge of Allegiance

Public Comment

Approval Of Minutes From August 19, 2026

Report From The Warden

*Acknowledgment of Jubilee Chaplain Rey Soria being selected as the 2026 PA Prison Chaplain Association County Chaplain of the year

Report From Deputies/Departments

Open Business

Adjournment

NOTE: *In the interest of mutual respect and order,*

- Those in attendance are asked to refrain from private conversation.*
 - Any person in attendance with a question or comment is asked to be recognized by the Chair.*
- Thank you.*

Visit www.lebanoncountypa.gov to view Commissioners meeting in its entirety.

LEBANON COUNTY PRISON BOARD

MINUTES

Wednesday, August 19, 2026

11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:

Michael J. Kuhn, County Commissioner
Robert J. Phillips, County Commissioner
Jo Ellen Litz, County Commissioner
Jeffrie Marley, Sheriff
Robert M. Mettley, Controller

The following Board Members were absent:

Pier Graf, District Attorney

Public Comment (s): None

It was moved by Commissioner Phillips, seconded by Commissioner Litz, to approve the minutes of the July 15, 2026 meeting. Vote unanimous.

Warden Litz reported that the Correctional Facility had 6 new hires who began the in-house academy on August 17, 2026, and stated that they are still accepting both full-time and part-time Correctional Officers applications. Warden Litz said the LCCF continues to prepare cosmetically for the 2027 Department of Corrections inspection, as well as updating policy and procedure which they are navigating with the help of Solicitor Matt Bugli.

Tom Weber, CEO of PrimeCare, reported that 55% of the inmate population has Mental Health issues and 61% were inducted into the Medication Assisted Treatment (MAT) Program. Mr. Weber stated that the aging population with acute diagnoses continues to be a challenge for the facility and PrimeCare.

Tina Litz, Warden, submitted written reports of her activities for the month of July 2026. The Board reviewed this report.

Tina Litz, Warden, reported that the average daily inmate population for July was 260.61. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a five (5) week operating period, during the month of July 2026 were \$3,504.30, commission amount from June was \$7,228.40.

Heather Diehl, Deputy Warden of Operations, submitted written reports of her activities for the month of July 2026. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of July 2026. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of July 2026. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,750 hours during the month of July 2026. The Board reviewed this report.

Sgt Edward Bartashus, Culinary Supervisor, submitted a written report for the month of July 2026 giving a breakdown of cost of meals served and items donated.

Captain Scott Hocker, Director of Security, submitted a written report for the month of July 2026. The Board reviewed this report.

Christopher Watson, Director of Work Release, submitted a written report for the month of July 2026. Mr. Watson reported that there are eleven (11) inmates employed within the community on the work release program and eight (8) inmates seeking employment. Five (5) travel passes were issued during this period. The Board reviewed this report.

A 2026 Statistical Summary Report from PrimeCare Medical was submitted.

Reynaldo Soria, Jubilee Prison Chaplain, submitted a written Chaplain's report for the month of July 2026. The Board reviewed this report.

CGL submitted a written building maintenance report for the month of July 2026. CGL completed two hundred and forty-one (241) work orders during this period. The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for July 2026. Total sessions to prepare students for the HiSET exams were twenty-seven (27), eight (8) students passing the June 29, 2026 GED/HiSET test, six (6) students registered for the GED/HiSET test on August 10, 2026, and eight (8) request slips were received. The Board reviewed this report.

Meeting Adjourned.

*Robert Mettley, County Controller
Secretary*

Next meeting: September 16, 2026 – Lebanon County Correctional Facility

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451

Tina M. Litz

Fax: 717
Warden

274-1338

Heather Diehl
Deputy Warden of Operations

Christopher Watson
Director of Work Release

Rebecca Davis
Deputy Warden of Treatment

Scott Hocker
Captain of Security

PRISON BOARD SEPTEMBER 1, 2026	TOTAL	MALE	FEMALE
NUMBER OF INMATES AS OF AUGUST 31, 2026	266	224	42
AVERAGE DAILY POPULATION: AUGUST	268.32	221.26	47.06
NUMBER OF INMATES RECEIVED	116	86	30
NUMBER OF INMATES RELEASED	110	80	30
HIGHEST COUNT	272 25 th & 26 th	224 30 th & 31 st	52 20 th
LOWEST COUNT	256 3 rd	213 3 rd	42 1 st , 4 th & 31 st
NUMBER OF UNSENTENCED INMATES	74	70	4
NUMBER OF INMATES ON WORK RELEASE	16	13	3
NUMBER OF INMATES ON WORK DETAIL	25	20	5
NUMBER OF STATE SENTENCED INMATES	13	11	2
NUMBER TRANSFERRED TO STATE PRISON	4	4	0
NUMBER OF FEDERAL INMATES	0	0	0
NUMBER OF OUT-OF-COUNTY INMATES	4	2	2
NUMBER OF PAROLE/PROBATION VIOLATORS	87	68	19
BREAKDOWN OF COMMITMENTS:			
NEW CHARGES	39	--	--
PROBATION VIOLATION	4	--	--
PAROLE VIOLATION	8	--	--
FINES & COSTS BENCH WARRANT/SENTENCE	13	--	--
OTHER LEBANON BENCH WARRANTS	26	--	--
OUT OF COUNTY BENCH WARRANTS	4	--	--
D.J. SENTENCE	4	--	--
SENTENCED BY COURT OF COMMON PLEAS	12	--	--
WRITS FROM OTHER COUNTIES	3	--	--
DOMESTIC BENCH WARRANTS/SENTENCE	3	--	--
INMATES IN OTHER COUNTIES ON WRITS	1	--	--
IN LCCF ON WRITS FROM OTHER FACILITIES	3	2	1

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451

Tina M. Litz

Fax: 717

Warden

274-1338

Heather Diehl

Deputy Warden of Operations

Christopher Watson

Director of Work Release

Rebecca Davis

Deputy Warden of Treatment

Scott Hocker

Captain of Security

IN LCCF ON WRITS AND RETURNED	3	3	0

Lebanon County Correctional Facility



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Lebanon, PA 17042
Telephone: 717-274-5451
Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson,
Director of Work Release
Scott Hocker
Captain of Security

CANTEEN - SAVINGS/CHECKING ACCOUNT MONTH OF **AUGUST 2026**

SAVINGS ACCOUNT:	DESCRIPTION:	AMOUNT	TOTAL
BEGINNING BALANCE AS OF:	August 1, 2026		1,206.89
Commissary Sales	July 2026	17,250.81	
Oasis Web Commission	June 2026	2,412.37	
Commissary Sales	August 2026	16,209.22	
Quarterly CR – Barber, indigent & commit packs	4/1/26-6/30/26	3,778.40	
Oasis Web Commission	July 2026	2,834.27	
Interest Applied		0.35	
TOTAL DEPOSITS INTO SAVINGS			42,485.42
TOTAL FUNDS AVAILABLE	Beginning Balance + Total Deposits		43,692.31
TOTAL TRANSFER TO CHECKING FROM SAVINGS			32,843.42
ENDING BALANCE AS OF:	August 31, 2026		10,848.89
ENDING BALANCE ON: 08/31/2025	Comparison of Last Years Ending Balance		4,196.90
CHECKING ACCOUNT:			
BEGINNING BALANCE AS OF:	August 1, 2026		200.00
TOTAL DEPOSITS INTO CHECKING			32,843.42
TOTAL FUNDS AVAILABLE			33,043.42
DISBURSMENTS:	NON-STORE		
Mychal Robinson	Inmate haircuts	315.00	
Language Line	Translators	131.25	
Charm-Tex	Games, white clothing, nail clippers, sports balls	1,254.65	
Thomson Reuters	Law Library	1,940.67	
JDM Outlet	Binders	27.96	
Lancaster-Lebanon IU13	School Program	5,554.28	
Safeguard	Checks for JBT bank account	631.10	
CoroMed	AED Pads	81.25	
TOTAL NON STORE DISBURSEMENTS			9,936.16
DISBURSMENTS:	STORE		
Commissary Sales, facility order, indigent/commit kits	6/26, 7/2, 7/17, 7/24, 7/31	11,198.70	
Commissary Sales, indigent/commit kits	7/10, 8/7, 8/14, 8/21,	11,708.56	
TOTAL STORE DISBURSEMENTS			22,907.26
TOTAL OF ALL DISBURSMENTS INTO CHECKING	Non-Store + Store		32,843.42
ENDING BALANCE AS OF:	August 31, 2026		200.00

Respectfully Submitted,
Rebekah Bowsman, Fiscal Assistant

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042
Telephone: 717-274-5451
Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson,
Director of Work Release
Scott Hocker,
Captain of Security

COMMISSARY REPORT

MONTH OF AUGUST 2026

	<u>AUG 2026</u>	<u>AUG 2025</u>
OPERATING WEEKS:	4	4
NUMBER OF ORDERS:	390	388
AVERAGE WEEKLY ORDERS:	98	97
SALES:	\$ 16,350.37	\$ 13,024.02
LESS EXPENSES (CREDITS):	\$ -141.15	\$ -398.04
TOTAL SALES:	\$ 16,209.22	\$ 12,625.98
AVERAGE WEEKLY SALES:	\$ 4,087.59	\$ 3,256.01
COMMISSION MONTH OF JULY:	\$ 7,504.76	\$ 5,937.03

Respectfully Submitted,
Rebekah Bowsman, Fiscal Assistant

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
Christopher Watson, Director of Work Release
Scott Hocker, Capitan of Security

730 E. Wanut
Lebanon, Pa.
Phone: 717-2
FAX: 717-274

MONTHLY PRISON BOARD REPORT

9/8/2026

REPORT FROM: 7/1/26 to 7/31/26

	<u>CURRENT</u>	<u>YEAR TO DATE</u>
CONSUMABLE	\$ 6,130.24	\$ 40,445.15
MEATS	\$ 1,820.39	\$ 24,119.71
DAIRY PRODUCTS	\$ 4,012.80	\$ 24,804.64
BAKED PRODUCTS	\$ 2,254.00	\$ 18,032.00
GROCERIES	\$ 8,625.20	\$ 69,384.31
FRESH FRUITS & VEGETABLES	\$ 1,483.00	\$ 9,822.00
TOTAL	\$ 24,325.63	\$ 186,607.81
VALUE OF USDA	\$ -	\$ -
LAUNDRY COSTS	\$ 258.03	\$ 5,314.27

BREAK DOWN OF COSTS MEALS SERVED

STAFF	2,200	14,860
INMATE POPULATION	23,934	166,935
GUESTS	-	-
CENTRAL BOOKING LUNCHES	162	1,092
TOTAL MEALS SERVED	26,296	182,887
COST PER PERSON PER MEAL	\$ 0.93	\$ 1.02
COST PER PERSON PER DAY	\$ 2.78	\$ 3.06

DATE

DONATED BY:

8/3 bills produce 10 cases grapes

8/6 calvary chapel 4 skids of assorted product

8/10 bills produce 2 cases of lettuce

8/13 calvary chapel 4 skids assorted product

8/17 bills produce 1/2 bin watermelons

8/20 calvary chapel 4 skids assorted product

8/24 bills produce 1 case carrots

8/27 calvary chapel 4 skids assorted product

Respectfully submitted

Sgt. Edward Bartashus, Culinary Supervisor

.St.
17042
74-5451
-1338

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451
Fax: 717 274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christofer Watson
Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Tina M. Litz, Warden
Re: September, 2026 Prison Board Report

08-03-26: Completed warden daily tasks, participated in various budget 2027 in-house meetings, met with CHOICE communications to be updated on the 2026 security update and completion.

08-04-26: Completed warden daily tasks, participated in maintenance vendor meeting to discuss various operational topics, also introduced myself to the medical vendor intern assisting at LCCF.

08-05-26: Completed warden daily tasks, conducted an in-house labor management meeting held today on various topics, met with the 12-8 shift supervisors to discuss operations.

08-06-26: Completed warden daily tasks, met with various partners on the maintenance project at LCCF.

08-07-26: Completed Warden daily tasks, continued budget prep and review.

08-10-26: Completed warden daily tasks.

08-12-26: Completed daily warden tasks, conducted various budget related meetings this date, updated the prison board on various security topics.

08-13-26: Completed warden daily tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics., toured block six, two and out mate areas of the facility.

08-14-26: Completed warden daily tasks.

08-17-26: Completed warden daily tasks, completed the County IT Know-B-Four tests, introduction to the new hire academy class.

08-18-26: Completed warden daily tasks, attended the monthly chief of police association meeting.

08-19-26: Completed warden daily tasks, participated in the monthly CQI and prison board meetings, brief discussion with solicitor on policy, reviewed new hire applications and began setting up interviews.

08-20-26: Completed warden daily tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics., had meetings with the medical vendor pharmacy representatives, cyprium and detail. Also, continued to review applications and schedule new hire applicant interviews.

08-21-26: Completed warden daily tasks, conducted an inner-perimeter check, also toured housing units 3, 4, 1,2 MIU, Dorm and Block 5.

08-24-26: Completed warden daily tasks, participated in the bi-monthly CGL maintenance meeting to discuss projects and operations, attended viewing for a former LCCF Sergeant.

08-25-26: Completed daily warden tasks, participated in a zoom with Quinten Kennedy regarding re-entrant insurance opportunities, met with Sgt. Bartashus to further discuss the facility kitchen and laundry budget.

08-26-26: Completed Warden daily tasks completed, participated in a PCCD grant related TEAMS meeting. LCCF was awarded \$32,934 to be used 7-1-26 to 6-30-28.

08-27-26: Completed warden daily tasks completed, conducted an administrative meeting this date to review admin segregation names, grievances, and work release classification and overall security operations, reviewed policy and procedures. Also, conducted a meeting with DWO and detail Sgt. to discuss various topics.

08-28-26: Warden daily tasks completed, went in person to Career Link to make contact with a Work Force Investment designee, participated in the weekly OMS upgrade regression TEAMS meeting, assisted picking up security supplies from local vendor, navigated several personnel matters with human resources.

08-31-26: Warden daily tasks completed, met with a vendor regarding potential capital budget projects to present for 2027 budget, participated in the safety committee zoom, toured block 5 alpha with Captain Hocker to review security topics regarding that area.

Respectfully Submitted,

Tina M. Litz

Warden

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LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Christopher Watson, Director of Work Release
Scott Hocker Captain of Security
Edward Potter, Director of Training

630 E. Walnut Street
Lebanon, PA 66042

Phone: 666-264-5456
Fax: 666-264-6338

To: Lebanon County Prison Board

9/8/2026

CC: Deputy Warden Heather Diehl- Operations

RE: September 2026 Prison Board Report- 8/1/2026 through 8/31/2026

- 8/3/2026- Administrative meetings
- 8/4/2026- Personnel Matters, Administrative meetings
- 8/5/2026- Personnel Matters, administrative meetings
- 8/6/2026-Administrative meetings
- 8/7/2026- Personnel Matters, Policy revision
- 8/10/2026- On call warden, personnel matters, administrative meeting
- 8/11/2026- Policy revision
- 8/12/2026- Administrative meetings, policy revision
- 8/13/2026- Personnel Matters, policy revision
- 8/14/2026- administrative meetings
- 8/17/2026- personnel matters, policy revision
- 8/18/2026- Personnel matters, policy revision
- 8/19/2026 – personnel matters, prison board, policy revision
- 8/20/2026- personnel matters
- 8/21/2026- personnel matters, administrative meetings, policy revision
- 8/24/2026- Disciplinary boards, administrative meetings
- 8/25/2026- personnel matters
- 8/26/2026- policy revision
- 8/27/2026- policy revision, administrative meeting
- 8/28/2026- administrative meetings
- 8/31/2026- Safety Committee, Personnel matters

Monthly operations

Full Operations:93

Modified Operations:0

Locked down: 0

Total Shifts: 93

In addition to the above listed, my routine duties include but are not limited to:

Review and sign Overtime/ Absence slips

Review Use of Force Incidents

Review Misconduct Reports

Conduct meetings with staff regarding questions/ concerns for operations and security

Answer request slips

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
VACANT, Director of Work Release
Scott Hocker Captain of Security
Edward Potter, Director of Training

630 E. Walnut Street
Lebanon, PA 66042

Phone: 666-264-5456
Fax: 666-264-6338

Assist the Captain with investigating misconduct related to inmates and staff
Update related departments with information gathered or decisions made from investigations.
Post notifications of transfer, promotion, and other vacancies- Forward related paperwork to
Human resources
Cover the duties of the Captain when he is absent

Thank you,



Deputy Warden Heather Diehl

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042
Telephone: 717-274-5451
Fax: 717-274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Rebecca Davis, Deputy Warden of Treatment
Re: August 2026 Prison Board
8-3-26 to 8-28-26

8-3-26: Completed daily DW of Treatment tasks, answered inmate grievances
8-4-26: Completed daily DW of Treatment tasks, held 3 disciplinary board hearings
8-5-26: Completed daily DW of Treatment tasks, answered inmate grievances, held disciplinary board hearings, completed parole recommendations
8-6-26: Completed daily DW of Treatment tasks, answered inmate grievances, attended administrative meeting, attended interdepartmental treatment meeting (IDT) with Prime Care
8-7-26: Completed daily DW of Treatment tasks, answered inmate grievances
8-10-26: Completed daily DW of Treatment tasks, attended MISA meeting
8-11-26: Completed daily DW of Treatment tasks, answered inmate grievances, attended drug court
8-12-26: Completed daily DW of Treatment tasks, answered inmate grievances, completed parole recommendations
8-13-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting with Prime Care
8-14-26: Completed daily DW of Treatment tasks
8-17-26: Completed daily DW of Treatment tasks
8-18-26: Completed daily DW of Treatment tasks
8-19-26: Completed daily DW of Treatment tasks, attended CQI meeting with Prime Care, attended Prison Board
8-20-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting with Prime Care
8-21-26: Completed daily DW of Treatment tasks
8-24-26: Completed daily DW of Treatment tasks
8-25-26: Completed daily DW of Treatment tasks, completed parole recommendations, attended drug court
8-26-26: Completed daily DW of Treatment tasks
8-27-26: Completed daily DW of Treatment tasks, attended administrative meeting, completed parole recommendations, attended IDT meeting with Prime Care
8-28-26: Completed daily DW of Treatment tasks
8-31-26: Completed daily DW of Treatment tasks, completed parole recommendations

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042
Telephone: 717-274-5451
Fax: 717-274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

August 2026: In the month of August LCCF starting Catholic Communion Services in Friday afternoons with a volunteer from Mary Gate of Heaven. The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs. Counselors attended use of force training this month.

Number of DNA's done for the month: 10

Number of grievances for the month: 23

Approximate number of request slips completed: 1100 Intakes of new commitments: 75, Public Defender applications: 20

Respectfully,

Rebecca Davis
Deputy Warden of Treatment

Lebanon County Correctional Facility



730 East Walnut Street
Lebanon, PA 17042
Telephone: 717 274-5451
Fax: 717 274-1338

Tina Litz
Warden

Heather Diehl

Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

September 16, 2026

To: Lebanon County Prison Board
From: Christopher Watson Director of Work Release
Subject: Monthly Prison Board Report.
Re: 08/01/2026 – 08/31/2026

BOARD MEMBERS:

Please be advised that the following has transpired since the last meeting of the prison board.

PARTICIPANTS

	August 2026	August 2025
Inmates Employed in the Community:	15	08
Inmates added to the Program:	05	01
Inmates removed from the Program:	01	01
Removed for a Major Misconduct:	00	00

REQUEST SLIPS / COUNSELING

	August 2026	August 2025
Request Slips:	183	112

WORK RELEASE AVAILABILITY / TRAVEL PASSES

	August 2026	August 2025
Inmates Seeking Employment:	06	01
Total Number of Travel Passes (TP):	11	04
Travel Passes for Employment:	06	03
Travel Passes for Work Related Items:	04	01
Travel Passes for Medical Apps.:	00	00
Travel Passes for Legal Matters:	00	00
Travel Passes for D & A Therapy:	00	00
Travel Pass for Medical Purpose only:	01	00

FINANCIAL STATUS

	Month of August 2026	Year to date 2026
<u>Amount Received</u>	\$37,358.54	\$171,727.54
<u>Room and board</u>	\$7,697.55	\$37,180.09
<u>Fines and Costs</u>	\$7,476.00	\$36,334.91
<u>District justice</u>	\$50.00	\$510.00
<u>Processing fee</u>	\$175.00	\$879.53
<u>Drug tests</u>	\$640.00	\$3,180.00
<u>Supervision</u>	\$1,280.00	\$6,360.00
<u>Money deducted</u>	\$17,318.55	\$84,444.53
<u>Inmate Balance</u>	\$20,039.99	\$87,283.01
<u>Cost - Recovery - Room and Board RP</u>	\$160.00	\$1,712.04

Work Release

Work Release Classification was held this month, 5 approved.

Assisted Inmates with employment placement – Online applications.

Picked up pay checks for work release participants.

Conducted job site checks.

Processed new Work Release Participants.

Worked on Updating Work Release Policy and Updating Inmates Work Release Rules

Investigation on Work Release participation for violating Work Release policy

Assisted Captain Hocker and Deputy Warden of Operation with Investigation

Disciplinary Boards

MEETINGS

Attended Prison Board Meeting.

Attended Administration Meetings – Discussion Prison Operations

Attended Meeting with Cils for Washer and Dryer for Outmate

Attended Meeting for Educational Opportunities

Prison Operations

Assisted with Prison Operations throughout the month.

Inmates added to the Work Release Program for the month of August 2026

5 Inmates added

Inmates removed/released from the Work Release Program for the month of August 2026

1 Inmates released

County Parole

Respectfully submitted,

Christopher Watson, Director of Work Release

LEBANON COUNTY CORRECTIONAL FACILITY

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Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter, Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board
Fr: Captain Scott Hocker
Re: August 2026 Prison Board Report

8/3/2026	Meeting with Choice Communications.
8/4/2026	IT in office to replace battery back up to system.
8/5/2026	Kitchen Inventory. Attended a Labor/ Union meeting.
8/6/2026	Detail Inventory. Attended an Admin meeting.
8/7/2026	Maintenance Inventory. Conduct disciplinary boards.
8/10-14/2026	Vacation
8/17/2026	Escorted Johnson Control throughout the facility.
8/18/2026	Escorted Choice Communications throughout the facility.
8/19/2026	Reviewed cameras.
8/20/2026	Attended an Admin. Meeting. Attended a meeting with Cyprium.
8/21/2026	Reviewed cameras and tablets.
8/24/2026	Personnel matters.
8/25/2026	Off site DES for Glock armory class.
8/26/2026	Sick
8/27/2026	Off site- Defensive Tactics with BCOT class.
8/28/2026	Policy review. Completed employee evaluations.
8/31/2026	Policy review.

Captain Scott M. Hocker

Daily Duties:

- Oversees all correctional shift work, periodically attending each work shift, in accordance with established schedules or evident need.
- Assists the Deputy Warden in staffing shifts and scheduling days off.
- Ensures that operational reports, logs, and memos from staff are complete, accurate, and timely filled
- Daily, inspects the Prison and premises, ensuring correction of evident deficiencies, ensures Supervisors are advised of corrective measures taken.
- Investigates complaints (issued by staff, inmates, agencies of criminal justice/law enforcement, and/or the general public) reporting findings to the Warden or the Deputy Warden of Security, composes and issues to proper authority reports on same.
- Counsel/discipline subordinate personnel when necessary, documenting and coordinating such action with either the Deputy Warden of Security or the Warden.

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter, Director of Training

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Lebanon, PA 17042

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-
- Collaborate with all prison departments in coordinating complimentary activities.
 - Attends Department Head Meetings and Staff Meetings, as the Prison Warden directs, and performs related tasks as necessary
 - Other various tasks not mentioned above

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Capt. Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter Jr., Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Prison Board
From: Director of Training, Edward Potter Jr.
RE: August Report

August 2026

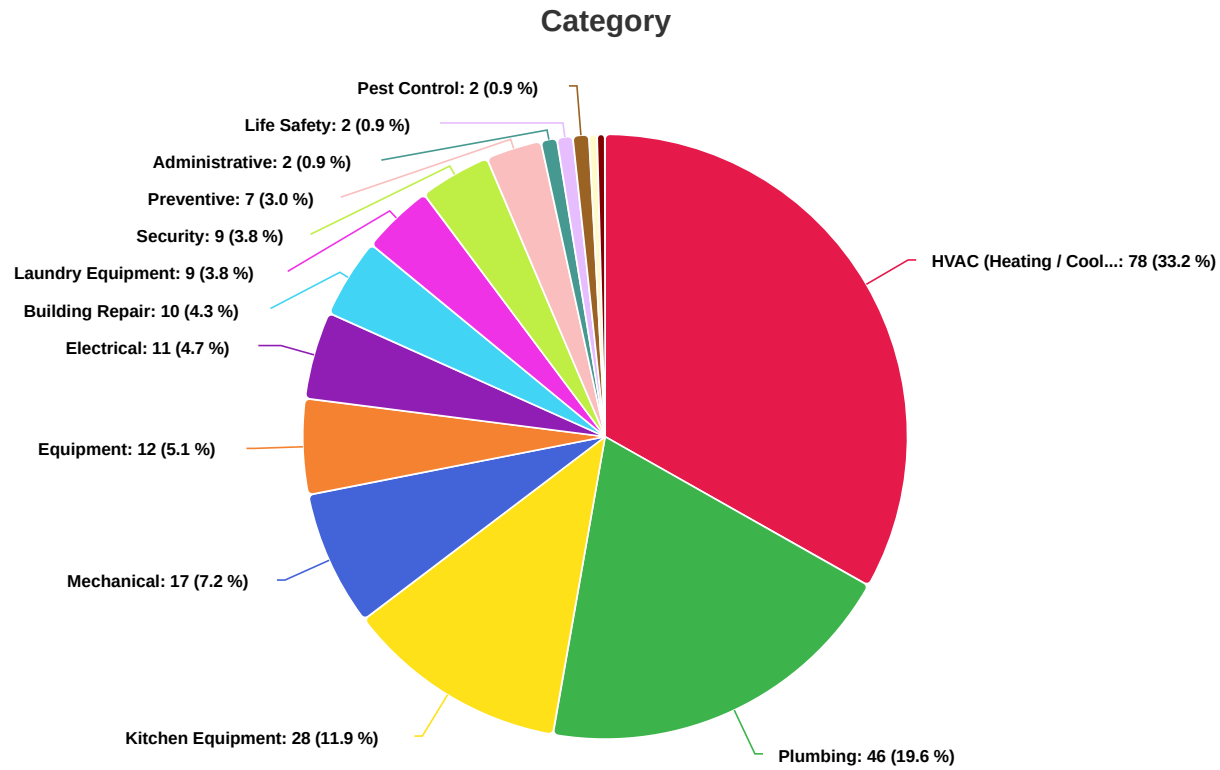
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3 Ordered training material for upcoming Academy	4 Attempting to connect with PA career link for Workforce grant	5 Trouble shot Guardian system	6 Reserved off-site locations for Academy	7 Created IT requests for new employees	8	9
10 Created binders and organized training material for Academy	11 Conducted Security training for Cyprium vendor	12 Attending meeting about training budget	13 Off	14 Off	15	16
17 Basic Correctional Officer Training Academy	18 Basic Correctional Officer Training Academy	19 Basic Correctional Officer Training Academy	20 Basic Correctional Officer Training Academy	21 Basic Correctional Officer Training Academy	22	23
24 Basic Correctional Officer Training Academy	25 Basic Correctional Officer Training Academy	26 Basic Correctional Officer Training Academy	27 Basic Correctional Officer Training Academy	28 Basic Correctional Officer Training Academy	29	30

PCM Portal - Generate Stat Summary Report													
Stat Summary Report													
Facility Statistics	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Monthly ADP	268	260	264	265	260	262	258	258					
Monthly ADP Male	236	221	225	226	220	220	213	212					
Monthly ADP Female	32	39	39	39	40	42	45	46					
Monthly ADP Identify as Other	0	0	0	0	0	0	0	0					
Total # of Intake Screenings	114	96	124	137	107	119	103	114					
Substance Use / MAT	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # Patients Detox	17	19	45	32	28	34	24	43					
# of Patients Detoxed Opioids	9	5	13	10	7	12	8	16					
# of Patients Detoxed ETOH	4	6	11	9	5	6	3	9					
# of Patients Detoxed Benzodiazepines	1	1	5	3	5	7	0	4					
# of Patients Detoxed Methamphetamines	3	7	16	10	11	9	13	14					
Total # of Patients on MAT	58	43	50	45	56	61	58	59					
# of Intakes on Continuation of MAT	11	7	18	11	17	19	11	10					
# of New Patient MAT Inductions	3	1	6	7	6	6	5	3					
# of Patients on Methadone	10	6	13	13	10	16	14	11					
# of Patients on Suboxone	0	0	0	0	0	0	0	0					
# of Patients on Subutex	45	34	34	30	43	41	42	46					
# of Patients on Sublocade	0	0	0	0	0	0	0	0					
# of Patients on Oral Naltrexone	3	3	3	2	3	4	2	2					
# of Patients on Vivitrol	0	0	0	0	0	0	0	0					
Administrative	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Grievances	2	3	4	0	2	1	3	2					
# of Founded Grievances	0	0	0	0	0	0	0	0					
# of Patient Deaths	0	0	0	0	1	0	0	0					
Total # of Adverse Clinical Events	10	2	3	5	5	11	6	7					
# of Patients Placed in Restraints	0	1	1	1	1	1	2	0					
# of Intake Refusals	2	4	3	1	0	0	0	0					
Total # of Medical Housing Admissions	2	2	0	5	1	4	1	2					
Medical Transports	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June -26	July-26	Aug-26	Sept-26	Oct -256	Nov-256	Dec-26	Total
Total # of Patients in the Hospital	2	0	2	1	4	3	1	5					
Total # of Patient Hospital Days	4	0	7	7	10	6	2	41					
Total # of ER Transports via Ambulance	2	0	1	1	2	3	2	2					
Total # of Transports	46	30	34	13	19	28	29	37					
Cardiology	5	5	3	3	4	4	4	3					
Dermatology	0	1	0	0	0	0	0	0					
Dialysis	0	0	1	0	1	0	0	0					
ENT	1	1	0	0	0	0	0	0					
Emergency Room	4	1	2	3	3	7	2	3					
Gastroenterology	4	2	2	1	0	3	1	1					
General Surgery	1	1	1	0	1	2	1	2					

Hematology/Oncology	2	0	9	1	0	2	5	3					
Metadone	1	0	1	0	3	1	1	1					
Neurology/Neurosurgery	4	0	1	0	0	0	0	1					
OB/GYN	1	1	0	2	1	0	0	1					
Ophthalmology	1	3	0	0	1	1	0	1					
Oral Surgery	1	0	0	0	0	0	0	0					
Orthopedics	3	5	2	0	3	4	4	7					
Physical Therapy	3	4	4	1	0	1	1	0					
Plastic Surgery	0	0	0	0	0	0	0	0					
Podiatry	0	0	0	0	0	0	0	0					
Urology	4	0	1	0	0	1	1	2					
Wound Clinic	0	0	0	0	0	1	5	4					
Surgery Performed	0	1	1	0	0	0	1	3					
Imaging (CT, MRI, etc.)	5	2	2	1	1	0	2	5					
Diagnostic Test (outside)	5	3	2	0	1	1	1	0					
Other Trips / Outside Consults	0	0	2	1	0	0	0	1					
Total # of Missed Outside Appointments	1	0	0	0	0	0	0	0					
Medical	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug -26	Sept-26	Oct-26	Nov -26	Dec-26	Total
Total # Nurse Sick Call	243	260	253	255	322	281	280	260					
Total # of Provider Sick Calls	245	196	224	248	261	269	274	253					
# of MD Sick Calls	10	2	8	0	3	4	0	3					
# of NP/PA Sick Calls	235	194	216	248	231	265	274	256					
Total # of Patients in Medical Chronic Care	205	188	186	188	188	222	205	212					
# in CCC-Anticoagulation	4	3	6	7	10	8	6	9					
# in CCC - Asthma (COPD/Pulmonary)	42	38	37	64	64	66	77	71					
# in CCC - Cardiac (Hypertension)	52	50	48	65	71	94	74	74					
# in CCC - Diabetes	11	14	16	22	22	32	31	33					
# in CCC - HCV	5	5	5	8	6	11	9	9					
# in CCC - HIV/AIDS	1	1	1	0	0	1	0	1					
# in CCC - Juvenile/Elderly	35	31	31	35	45	47	41	47					
# in CCC - Neuro	11	9	12	17	19	19	21	16					
# in CCC - Pregnancy	0	0	0	1	1	0	0	1					
# in CCC - Sickle Cell Disease	1	1	1	1	1	2	1	1					
# in CCC - TB	0	0	0	0	1	1	1	1					
# in CCC - Thyroid	10	9	7	7	10	7	7	9					
# in CCC - Medical/Misc (Other)	33	30	29	34	32	30	30	27					
Total # of Pregnant Females	0	0	0	1	1	0	0	1					
# of Miscarriages	0	0	0	0	0	0	0	0					
# of Abortions	0	0	0	0	0	0	0	0					
# of Deliveries	0	0	0	0	0	0	0	0					
Total # of Patients on Medical Meds	197	184	182	189	185	190	183	190					
% ADP on Medical Meds	74%	71%	69%	71%	71%	73%	71%	74%					
Total # 14-Day Physicals	73	71	82	97	70	86	77	79					

Total # Annual Physicals	3	8	4	7	9	7	4	2					
Total # of In-House EKG's	17	14	30	21	12	24	26	19					
Total # of In-House X-Ray's	11	10	11	13	17	16	17	20					
Infectious Disease	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of HIV Tests Performed	1	0	2	1	2	1	3	1					
# of HIV Positive Detected at Facility	0	0	0	0	0	0	0	0					
# Receiving HIV Medication or ART	1	1	1	0	0	0	0	0					
Total # HCV Tests Performed	1	4	2	0	0	0	3	1					
# of HCV Positive Detected at Facility	0	0	0	0	0	0	0	0					
# Receiving HCV Treatment	0	1	1	1	0	0	0	1					
Total # of Other Hepatitis Tests Performed	1	3	2	1	0	1	3	0					
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0	0	0					
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0	0	0					
Total # of RPR Tests Performed	1	0	2	3	0	0	0	0					
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	0	0					
Total # of GC/CT Tests Performed	3	1	2	2	2	2	2	1					
# of Gonorrhea Cases Detected at Facility	0	0	0	1	0	0	0	0					
# of Chlamydia Cases Detected at Facility	0	0	0	0	1	0	0	0					
Total # COVID-19 Tests Performed	0	0	0	0	0	0	0	0					
# of COVID-19 Cases Detected at Facility	0	0	0	0	0	0	0	0					
# of COVID-19 Vaccines Administered	0	0	0	0	0	0	0	0					
Total # of Patients Isolated for MRSA	1	0	0	0	0	0	0	0					
# of MRSA Cases Detected at Facility	1	0	0	0	0	0	0	0					
Total # of TB Tests Performed	94	91	110	118	97	97	107	97					
# of TB Cases Detected at Facility	0	0	0	0	1	0	0	0					
# Receiving TB Treatment	0	0	0	0	1	1	1	1					
Behavioral Health	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Psychiatrist/Psych Sick Calls	89	89	100	107	79	76	112	94					
Total # of Behavioral Health Sick Calls	306	325	315	330	269	268	220	200					
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0					
Total # Patients in BH CCC	85	79	65	63	61	65	76	88					
# CCC - Bipolar & Related Disorders	53	49	42	35	33	37	43	42					
# CCC - Depressive Disorder	16	14	13	11	11	10	17	27					
# CCC - Schizophrenia Spectrum & Other	16	16	13	17	18	19	17	28					
Total # of Patients on Psych Meds	137	127	120	115	108	109	111	118					
% ADP on Psych Meds	51%	49%	45%	43%	42%	42%	43%	46%					
Total # of Patients on MHSR-A	54	66	64	62	60	62	63	66					
% of Patients on MHSR-A	20%	25%	24%	23%	23%	24%	24%	26%					
Total # of Patients on MHSR-B	29	25	33	36	33	30	28	26					
% of Patients on MHSR-B	11%	10%	13%	14%	13%	11%	11%	10%					
Total # of Patients on MHSR-C	155	140	135	136	137	136	128	141					
% of Patients on MHSR-C	58%	54%	51%	51%	53%	52%	50%	55%					
Total # of Patients on MHSR-D	10	11	13	16	21	19	14	12					

% of Patients on MHSR-D	4%	4%	5%	6%	8%	7%	5%	5%					
Total # of Patients on Suicide Watch	19	20	13	22	16	14	17	18					
Total # of Involuntary M.H. Commitments	1	0	0	1	0	0	0	0					
# of Patients Waiting Transfer to State Hospital	0	0	0	0	0	0	0	0					
# of Patients w/Involunatry Med/Tx Orders	0	0	0	0	0	0	0	0					
Dental	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Dentist Sick Calls	27	27	43	41	32	40	24	22					
# of Fillings	0	0	0	0	0	0	0	0					
# of Exams	16	12	20	31	21	22	18	14					
# of Extractions	5	11	13	9	6	5	4	6					
# of Other	0	0	0	0	0	0	0	2					
# of Annual Dental Exams	6	4	0	1	5	13	2	2					



Report Criteria

Repair Center is **Lebanon County Correctional Facility**

Status is not equal to **Canceled** or **Denied**

Complete is between '8/1/2026' AND '8/31/2026'

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Administrative				
Administrative	LCCF-14660	Install emergency shut off signs in boiler room	New Install	New Install Complete
Administrative	LCCF-14928	Administrative Duties	Administrative	Meetings / Documenting / Ordering
<i>Administrative - 2 Total:</i>				
Building Repair				
Building Repair	LCCF-14924	Remove Counter tops for panel upgrade	New Install	Completed
Building Repair	LCCF-14562	Cyprium Solutions	Escorting - Client Requested	Escorted Contractor
Building Repair	LCCF-14776	Monthly, Facility Safety Inspection	PM/Inspection Generated Work Order	PM Completed
Building Repair	LCCF-14806	Replace Vent Covers in OM upeer	Constant Use	Replaced
Building Repair	LCCF-14583	Callback: [ECB - block 3 street side cells are not working.]	Constant Use	Out of Service
Building Repair	LCCF-14886	Boiler room maintenance	Constant Use	Cleaned
Building Repair	LCCF-14890	Frey Lutz - Block 5 OM Shower fan	Escorting - Client Requested	Escorted Contractor
Building Repair	LCCF-14863	Medical ceiling is leaking water in the front room 5414	Constant Use	Found to be OK
Building Repair	LCCF-14893	Honeywell annual light inspection	Escorting - Client Requested	Escorted Contractor
Building Repair	LCCF-14887	Secure Bracket to wall	Constant Use	Repaired
<i>Building Repair - 10 Total:</i>				
Computer / Technology				

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Computer / Technology	LCCF-14868	Both phones on the right side don't work.	Constant Use	Deferred
<i>Computer / Technology - 1 Total:</i>				
Electrical				
Electrical	LCCF-14896	There is a light out by cell 76	Constant Use	Replaced
Electrical	LCCF-14686	both shower lights in alpha are out	Constant Use	Duplicate Request
Electrical	LCCF-14700	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14702	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14701	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14733	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14735	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14734	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14905	alpha showers lights are out	Constant Use	Duplicate Request
Electrical	LCCF-14902	The lights do not work in either shower	Constant Use	Duplicate Request
Electrical	LCCF-14904	lights in outmate shower are out	Constant Use	Duplicate Request
<i>Electrical - 11 Total:</i>				
Equipment				
Equipment	LCCF-14889	switch on block 1 panel that controls the stairwell broke in pieces.	Constant Use	Deferred
Equipment	LCCF-14922	Shoe repair	Constant Use	Repaired
Equipment	LCCF-14687	block 5 gp missing shower head	Constant Use	Found to be OK
Equipment	LCCF-14861	Equipment Repair Issue block 1 cell A gate	Constant Use	Duplicate Request
Equipment	LCCF-14901	block 3 AC cover on return on top of shower	Constant Use	Found to be OK
Equipment	LCCF-14832	please review ventilation system in OM lower- complaints that humidity is extremely high during shower time	Constant Use	Reset
Equipment	LCCF-14306	O/M Equipment Broken cover between room 11-12	Constant Use	Repaired
Equipment	LCCF-14858	Top corner of gym shower coming off	Constant Use	Repaired
Equipment	LCCF-14682	Picnic table in block one is very loose.	Constant Use	Deferred
Equipment	LCCF-14885	Mount Equipment in boiler room	Constant Use	Adjusted
Equipment	LCCF-14809	Block 3 and 4 mini split needs a new remote	Constant Use	Replaced
Equipment	LCCF-14894	Intake fan in boiler room not working	Escorting - Client Requested	Escorted Contractor
<i>Equipment - 12 Total:</i>				
HVAC (Heating / Cooling)				
HVAC (Heating / Cooling)	LCCF-14754	Monthly, Air Dryer	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14873	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14812	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14813	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14814	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14693	Monthly, Wall/Window A/C Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14825	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14843	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14847	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14846	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14845	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14844	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14602	Frey lutz boiler project	New Install	Completed
HVAC (Heating / Cooling)	LCCF-14742	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14732	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14744	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14743	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14831	Please review temps in block 5. Complaints of it being too cold.	Constant Use	Found to be OK
HVAC (Heating / Cooling)	LCCF-14790	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14793	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14794	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14791	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14792	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14913	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14914	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14911	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14912	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14910	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14829	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14830	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14694	Monthly, Air Handler Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14731	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14703	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14717	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14718	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14719	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14728	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14926	it is extremely cold in block 5	Constant Use	Found to be OK
HVAC (Heating / Cooling)	LCCF-14725	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14723	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14876	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14877	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14874	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14875	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14729	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14730	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14726	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14727	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14722	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14721	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14724	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14720	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14826	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14827	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14828	Annual, Unit Heater, Hot Water	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14704	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14705	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14706	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14707	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14708	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14709	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14710	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14711	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14712	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14713	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14714	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14715	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14716	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14824	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14815	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14823	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14816	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14817	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14818	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14819	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14821	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14822	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14820	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
<i>HVAC (Heating / Cooling) - 78 Total:</i>				
Kitchen Equipment				
Kitchen Equipment	LCCF-14921	the cooks oven does not work at all.	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-14923	Left kettle broken	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-14698	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14699	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14680	far left kettle will not turn on at all.	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-14774	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14920	the door coming into the kitchen from the hallways can not close properly. The screws are also coming out of the framing at the door stop	Constant Use	Repaired
Kitchen Equipment	LCCF-14775	Monthly, Booster Heater	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14772	Monthly, Refrigerator, Reach-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14773	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14678	o/m lower cart and 5 gp cart is having issues rolling	Constant Use	Deferred
Kitchen Equipment	LCCF-14765	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14764	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14768	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14767	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14766	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14760	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14697	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14762	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14770	Monthly, Commercial Dishwasher	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Kitchen Equipment	LCCF-14771	Monthly, Warming Cabinet	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14763	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14769	Monthly, Food Slicer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14761	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14758	Monthly, Garbage Disposal	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14759	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14756	Monthly, Food Mixer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14757	Monthly, Ice Machine	PM/Inspection Generated Work Order	PM Completed
<i>Kitchen Equipment - 28 Total:</i>				
Laundry Equipment				
Laundry Equipment	LCCF-14738	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14739	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14737	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14679	first washer inside the door.is still having issues showing and f1 code. only can be worked around with turning the washer off at the breaker for 1.5 hours and then reset	Constant Use	Repaired
Laundry Equipment	LCCF-14740	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14736	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14741	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14797	right side driers up and down have no power and the breaker is on.	Constant Use	Repaired
Laundry Equipment	LCCF-14919	first washer is showing an F1 code	Constant Use	Found to be OK
<i>Laundry Equipment - 9 Total:</i>				
Life Safety				
Life Safety	LCCF-14745	Monthly, Fire Alarm / Annunciator Panel	PM/Inspection Generated Work Order	PM Completed
Life Safety	LCCF-14883	Fire alarm test	Constant Use	Repaired
<i>Life Safety - 2 Total:</i>				
Mechanical				
Mechanical	LCCF-14869	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14879	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14849	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14840	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14839	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14695	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14696	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14753	Monthly, Air Compressor	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Mechanical	LCCF-14755	Monthly, Air Curtain	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14787	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14786	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14799	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14916	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14906	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14907	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14870	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14947	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
<i>Mechanical - 17 Total:</i>				
Pest Control				
Pest Control	LCCF-14895	There are ants by the wall when you 1st walk in	Escorting - Client Requested	Escorted Contractor
Pest Control	LCCF-14925	Rapid response pest control	Escorting - Client Requested	Escorted Contractor
<i>Pest Control - 2 Total:</i>				
Plumbing				
Plumbing	LCCF-14689	Cell 20-toilet leaking	Constant Use	Repaired
Plumbing	LCCF-14795	1st urinal in O/M upper is not working	Constant Use	Repaired
Plumbing	LCCF-14807	Sinks are not working properly	Constant Use	Repaired
Plumbing	LCCF-14811	Block 3 Cell 45, Inmate has to flush toilet for sink to turn on.	Constant Use	Duplicate Request
Plumbing	LCCF-14558	Gym shower i not getting hot	Constant Use	Replaced
Plumbing	LCCF-14785	The shower closest to "D" cell drains very slow.	Constant Use	Duplicate Request
Plumbing	LCCF-14802	Cell 72 toilet wont work	Constant Use	Repaired
Plumbing	LCCF-14788	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14800	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14801	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14798	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14789	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14835	Cell 78 wont flush	Constant Use	Unclogged
Plumbing	LCCF-14836	Cell 73 wont flush	Constant Use	Unclogged
Plumbing	LCCF-14837	Cell 74 wont flush	Constant Use	Repaired
Plumbing	LCCF-14747	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14746	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14751	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14750	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14752	Monthly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14855	clogged sick in block 5 cell 77.	Constant Use	Unclogged
Plumbing	LCCF-14859	Left sink in male lockerroom leaking	Constant Use	Repaired

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-14841	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14842	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14850	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14848	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14851	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14748	Monthly, Water Circulating Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14749	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14880	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14881	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14871	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14878	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14888	Tile in admin area is molding again	Constant Use	Replaced
Plumbing	LCCF-14884	Hose reel ripped off wall	Constant Use	Repaired
Plumbing	LCCF-14872	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14899	toilets are not working	Constant Use	Reset
Plumbing	LCCF-14909	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14908	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14897	toilet clogged in 6 upper bathroom	Constant Use	Found to be OK
Plumbing	LCCF-14945	Callback: [Block 5 Quarantine toilet clogged]	Dirt or Foreign Matter	Found to be OK
Plumbing	LCCF-14935	Water Running Constantly, Block 3 Showers will not turn off unless turned off manually.	Constant Use	Found to be OK
Plumbing	LCCF-14683	Alpha left shower - water is not draining properly	Constant Use	Duplicate Request
Plumbing	LCCF-14917	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14918	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14915	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing - 46 Total:				
Preventive				
Preventive	LCCF-14783	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14782	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14781	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14779	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14780	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14777	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14778	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive - 7 Total:				
Safety				

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Safety	LCCF-14853	Johnson controls	Escorting - Client Requested	Escorted Contractor
Safety - 1 Total:				
Security				
Security	LCCF-14854	cell will not open	Constant Use	Repaired
Security	LCCF-14630	Choice camera upgrade	New Install	Completed
Security	LCCF-14394	cell 66 wont open	Constant Use	Repaired
Security	LCCF-14852	Cell 57 wont open	Constant Use	Repaired
Security	LCCF-14891	23 door not opening	Constant Use	Repaired
Security	LCCF-14856	MOTOR NEEDS DROPPED	Constant Use	Repaired
Security	LCCF-14563	GATE INOP	Constant Use	Found to be OK
Security	LCCF-14784	The door closest to the multi room on 5-gp doesn't close unless you slam it. the top part of the lock doesn't go in. The key in female o/m doesn't work if you try to open door from the outside on the same door	Constant Use	Repaired
Security	LCCF-14892	admin door to lobby not closing properly	Constant Use	Repaired
Security - 9 Total:				

LEBANON COUNTY CORRECTIONAL FACILITY	Tina M. Litz, Warden Heather Diehl , Deputy Warden of Operations Rebecca A Davis , Deputy Warden of Treatment Christopher Watson. Director of Work Release Scott Hocker. Director of Security, Edward Potter. Director of Training	730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org
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SEPTEMBER 16 , 2026
SEPTEMBER PRISON BOARD MEETING
DETAIL SECTION

This Report Covers August 1, 2026, to August 31, 2026

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (15) different male inmates.

OUTSIDE: Outside detail consisted of (05) different male inmates.

FEMALE: Consists of (05) different female inmates.

0 : Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.

0 : Pretrial Detainee inmates working on Inside Detail crew.

289 Request slips were handled by Detail section.

The following transpired since the last prison board meeting:

On a Daily Basis:

1. Cleaned the inside of LCCF.
2. Performed various duties and work assignments within LCCF.

On a Weekly Basis:

3. Maintained the exterior grounds of LCCF.
4. Maintained the exterior grounds of all county property's

PRISON BOARD CON'T

DETAIL SECTION ON A PERIODIC BASIS:

1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.
2. The following areas were washed, scrubbed and disinfected:
 - Medical isolation cells #86 and #87.
 - Medical Dorm
 - Medical Exam room and offices
 - SHU/RHU cells
3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.
4. Cleaned all vents in the facility.
5. Picked up sticks, cleaned up around county prison
6. Pressure washed all the showers in facility
7. Removed old cabinets in stations for new desks for Cyprium
8. Put new tarps on fence outside of male work release and block 3 yards

PRISON BOARD CON'T DETAIL SECTION.

Total Detail hours worked from August. 1, 2026 through August. 31, 2026

Inside:	<u>1250</u>
Outside:	500
Total:	1750

Respectfully Submitted,

Detail SGT Gibson



Rebuild. Restore. Renew...Lives.

235 S 12th St, Lebanon PA 17042 • Tel: 717-274-7528 • Fax: 717-274-0149 • www.jub.org

Prison Board Report

Aug-26

	# of classes	avg attendance
Worship Services (English Male)	4	12
Worship Services (Spanish Male)	5	17
Worship Services (English Female)	5	7
12 Step Classes (English Male)	N/A	
12 Step Classes (English Female)	N/A	
Bible Study Classes (English Male)	7	3
Bible Study Classes (Spanish Male)	8	2
Bible Study Classes (English Female)	9	4
Individual Counseling Sessions	41	
Request Slips Answered	231	
Housing Area Visits	26	

Respectfully Submitted

Reynaldo Soria, Jubilee Prison Chaplain



**Lancaster – Lebanon Intermediate Unit #13
High School Age Education Program**

Monthly Report August 2026

E.S. (Emotional Support) Program:

The student must meet criteria under Chapter 14 of the Special Education Regulations for the state of Pennsylvania. The student has a disability, and the education program is delivered through and Individual Education Plan (IEP). The student works towards the IEP goals and objectives to meet graduation requirements. IEP grade reports are issued quarterly. Upon completion a diploma is issued.

Requirements:

- Age 21 or under.
- Student has a disability as per the Individuals with Disabilities Education Act/Chapter 14.
- Has not completed High School and has an IEP.

1 - Total Students

Alternative Education Program:

The student is regular education in an alternative education program. All students will work on all academic skills to meet graduation requirements. Upon completion of cumulative credit hours, they will receive an Alternative Education High School Diploma.

Requirements:

- Age 21 or under
- Previously enrolled in Regular Education
- Have not completed High School or G.E.D.

2 - Total Students

3 - Total Students for month of August

1 – Total Requests/Interviews conducted this month

Respectfully Submitted,

Stephanie M. Warner
IU13 Teacher

Lancaster-Lebanon Intermediate Unit #13

Lebanon County Correctional Facility

Community Education Program

Monthly Report for **August, 2026**

H.S.E. High School Equivalency

Sessions to prepare students for the HiSET exams: (3 sessions per day)	<u>24</u>
Students who earned their High School Equivalency (GED):	<u>3</u>
GED/HiSET tests passed by LCCF Students on 8/10/26:	<u>8</u>
Students preparing for the GED/HiSET tests on 9/28/26:	<u>5</u>
Request Slips Received:	<u>14</u>

Respectfully Submitted,

Ken Travis
HSE Instructor,
LL IU13 Community Education