LEBANON COUNTY PRISON BOARD

MEETING AGENDA

Location:

Lebanon County Municipal Building

Room 207

400 South 8th Street

Lebanon, Pennsylvania 17042

Wednesday, November 18, 2026 11:30am

Call To Order

Pledge of Allegiance

Public Comment

Approval Of Minutes From October 21, 2026

Report From The Warden

Report From Deputies/Departments

*One of the school teachers is off on leave, therefore there is only one report from the teachers.

Open Business

Adjournment

NOTE: *In the interest of mutual respect and order,*

• Those in attendance are asked to refrain from private conversation.

• Any person in attendance with a question or comment is asked to be recognized by the Chair.

Thank you.

Visit www.lebanoncountypa.gov to view Commissioners meeting in its entirety.

LEBANON COUNTY PRISON BOARD

MINUTES
Wednesday, October, 2026
11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:
Michael J. Kuhn, County Commissioner
Robert J. Phillips, County Commissioner
Jo Ellen Litz, County Commissioner
Jeffrie Marley, Sheriff

The following Board Members were absent:
Robert M. Mettley, Controller
Pier Hess-Graf, District Attorney

Public Comment (s): None

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to approve the minutes of the September 16, 2026 meeting. Vote unanimous.

Tina Litz, Warden, updated the Board that the LCCF will be conducting an additional Prison Academy on October 26, 2026, to help fill full-time and part-time vacancies.

Scott Hocker, Director of Security, presented the Compliant Technologies E-Band Restrictor. The E-Band is a specialized correctional security device designed to assist in safe transportation or other controlled movements of individuals who may pose a risk of aggression or escape. It is a remote-controlled system that delivers non-lethal electrical stimulation to encourage compliance without causing injury by authorized staff and is designed to provide an additional means of gaining compliance while maintaining distance from an inmate. The E-Band provides an audible warning and activation signal, and the digital models can record events. Any activation will be documented in accordance with the LCCF policy.

It was moved by Comm. Phillips, seconded by Comm. Kuhn to approve the Compliant Technologies E-Band Restrictor as another tool to the correctional staff to help safely manage higher-risk inmate movements. Vote unanimous.

Heather Diehl, Deputy Warden of Operations, stated that in the month of September the LCCF had 90 shifts, all of which remained in full operation and fully staffed. In September the LCCF had 337 mandates, 97 of those mandates were caused by the need for coverage at the hospital. Diehl said the increase appears to be solely based on the hospital coverage up from 299 in August.

Tina Litz, Warden, submitted written reports of her activities for the month of September 2026. The Board reviewed this report.

Tina Litz, Warden, reported that the average daily inmate population for September was 266.57. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a five (5) week operating period, during the month of September 2026 were **$**3,900.09, commission amount from August was **$**7,054.56.

Heather Diehl, Deputy Warden of Operations, submitted written reports of her activities for the month of September 2026. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of September 2026. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of September 2026. The Board reviewed this report.

Israel Matos, Detail Officer, submitted a written report. The Detail Section worked a total of 1,320 hours during the month of September 2026. The Board reviewed this report.

Sgt Edward Bartashus, Culinary Supervisor, submitted a written report for the month of September 2026 giving a breakdown of cost of meals served and items donated.

Captain Scott Hocker, Director of Security, submitted a written report for the month of September 2026. The Board reviewed this report.

Christopher Watson, Director of Work Release, submitted a written report for the month of September 2026. Mr. Watson reported that there are thirteen (13) inmates employed within the community on the work release program and two (2) inmates seeking employment. Five (5) travel passes were issued during this period. The Board reviewed this report.

A 2026 Statistical Summary Report from PrimeCare Medical was submitted.

Reynaldo Soria, Jubilee Prison Chaplain, submitted a written Chaplain's report for the month of September 2026. The Board reviewed this report.

CGL submitted a written building maintenance report for the month of September 2026. CGL completed two hundred and twenty (220) work orders during this period. The Board reviewed this report.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the High School Age Education Program for September 2026. The total number of students enrolled in the Emotional Support (E.S.) Program was one (1) and the Alternative Education Program was two (2). The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for

September 2026. Total sessions to prepare students for the HiSET exams were twenty-seven (27), five (5) students took the GED/HiSET Test on September 28, 2026, seven (7) students are preparing for the GED/HiSET test on November 6, 2026, and seventeen (17) request slips were received. The Board reviewed this report.

Meeting Adjourned.

Robert Mettley, County Controller
Secretary

Next meeting: November 18, 2026 – Lebanon County Commissioners, Room 207

Lebanon County Correctional Facility

730 East Walnut Street
Lebanon, PA 17042
Telephone: 717 274-5451
Fax: 717 274-1338



Tina M. Litz
Warden

Heather Diehl
Deputy Warden of Operations

Christopher Watson
Director of Work Release

Rebecca Davis
Deputy Warden of Treatment

Scott Hocker
Captain of Security

PRISON BOARD NOVEMBER 1, 2026	TOTAL	MALE	FEMALE
NUMBER OF INMATES AS OF **OCTOBER 31, 2026**	260	219	41
AVERAGE DAILY POPULATION: **OCTOBER**	266.45	225.65	40.81
NUMBER OF INMATES RECEIVED	120	96	24
NUMBER OF INMATES RELEASED	114	90	24
HIGHEST COUNT	270 22nd	230 22nd	43 2nd, 3rd, 4th & 5th
LOWEST COUNT	257 16th	217 2nd	37 19th
NUMBER OF UNSENTENCED INMATES	62	56	6
NUMBER OF INMATES ON WORK RELEASE	7	6	1
NUMBER OF INMATES ON WORK DETAIL	24	20	4
NUMBER OF STATE SENTENCED INMATES	9	7	2
NUMBER TRANSFERRED TO STATE PRISON	5	4	1
NUMBER OF FEDERAL INMATES	0	0	0
NUMBER OF OUT-OF-COUNTY INMATES	6	6	0
NUMBER OF PAROLE/PROBATION VIOLATORS	99	79	20
BREAKDOWN OF COMMITMENTS:			
NEW CHARGES	32	--	--
PROBATION VIOLATION	5	--	--
PAROLE VIOLATION	11	--	--
FINES & COSTS BENCH WARRANT/SENTENCE	14	--	--
OTHER LEBANON BENCH WARRANTS	19	--	--
OUT OF COUNTY BENCH WARRANTS	6	--	--
D.J. SENTENCE	2	--	--
SENTENCED BY COURT OF COMMON PLEAS	19	--	--
WRITS FROM OTHER COUNTIES	11	--	--
DOMESTIC BENCH WARRANTS/SENTENCE	0	--	--
INMATES IN OTHER COUNTIES ON WRITS	6	--	--
IN LCCF ON WRITS FROM OTHER FACILITIES	13	12	1
IN LCCF ON WRITS AND RETURNED	10	9	1

Lebanon County Correctional Facility

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Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson,
Director of Work Release
Scott Hocker
Captain of Security

CANTEEN – SAVINGS/CHECKING ACCOUNT

MONTH OF OCTOBER 2026

SAVINGS ACCOUNT:	***DESCRIPTION:***	***AMOUNT***	***TOTAL***
BEGINNING BALANCE AS OF:	***October 1, 2026***		**12,474.64**
Commissary Sales	October 2026	**16,963.05**	
Oasis Web Order Commission	August 2026	**3,161.36**	
Oasis Web Order Commission	September 2026	**4,030.75**	
Quarterly Cost Recovery – Barber, indigent/commit kits	7/1/26-9/30/26	**3,249.33**	
Interest Applied		**.68**	
TOTAL DEPOSITS INTO SAVINGS			**27,405.17**
TOTAL FUNDS AVAILABLE	Beginning Balance + Total Deposits		**39,879.81**
TOTAL TRANSFER TO CHECKING FROM SAVINGS			**23,468.47**
ENDING BALANCE AS OF:	***October 31, 2026***		**16,411.34**
ENDING BALANCE ON: 10/31/2025	Comparison of Last Years Ending Balance		**15,556.04**
CHECKING ACCOUNT:			
BEGINNING BALANCE AS OF:	***October 1, 2026***		**200.00**
*TOTAL DEPOSITS **INTO** CHECKING*			**23,468.47**
TOTAL FUNDS AVAILABLE			**23,668.47**
DISBURSMENTS:	**NON-STORE**		
Mychal Robinson	Inmate haircuts	**350.00**	
Language Line	Translators	**100.00**	
Charm-Tex	Sandals, white clothing, sports balls	**2,259.48**	
Thomson Reuters	Law Library	**2,107.88**	
Lancaster-Lebanon IU13	School Program	**2,777.14**	
Myerstown Community Training Center	AHA, HS, CPR/AED, FA x66	**1,320.00**	
Weaver Associates	Training Manuals	**220.00**	
TOTAL NON STORE DISBURSEMENTS			**9,134.50**
DISBURSMENTS:	**STORE**		
Commissary Sales, indigent kits	10/2, 10/9, 10/16, 10/23, 10/30	**14,333.97**	
TOTAL STORE DISBURSEMENTS			**14,333.97**
TOTAL OF ALL DISBURSMENTS INTO CHECKING	Non-Store + Store		**23,468.47**
ENDING BALANCE AS OF:	***October 31, 2026***		**200.00**

Respectfully Submitted,
Rebekah Bowsman, Fiscal Assistant

Lebanon County Correctional Facility

730 East Walnut Street

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Telephone: 717-274-5451
Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson,
Director of Work Release
Scott Hocker,
Captain of Security

COMMISSARY REPORT

MONTH OF OCTOBER 2026

	OCT 2026	OCT 2025
OPERATING WEEKS:	4	5
NUMBER OF ORDERS:	369	539
AVERAGE WEEKLY ORDERS:	92	108
SALES:	$ 17,157.65	$ 18,537.16
LESS EXPENSES (CREDITS):	$ -194.60	$ -525.79
TOTAL SALES:	$ 16,963.05	$ 18,011.37
AVERAGE WEEKLY SALES:	$ 4,289.41	$ 3,707.43
COMMISSION MONTH OF SEPT:	$ 6,747.56	$ 6,010.01

Respectfully Submitted,
Rebekah Bowsman, Fiscal Assistant

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
Christopher Watson, Director of Work Release
Scott Hocker, Capitan of Security

730 E. Wanut St.
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MONTHLY PRISON BOARD REPORT

11/10/2026

REPORT FROM: 10/1/26 TO 10/31/26

	CURRENT	YEAR TO DATE
CONSUMABLE	$ 8,468.32	$ 61,944.69
MEATS	$ 2,165.84	$ 34,497.68
DAIRY PRODUCTS	$ 3,896.32	$ 35,323.52
BAKED PRODUCTS	$ 3,122.64	$ 24,996.34
GROCERIES	$ 6,183.44	$ 97,270.20
FRESH FRUITS & VEGETABLES	$ 1,892.00	$ 14,986.00
TOTAL	$ 25,728.56	$ 269,018.43
VALUE OF USDA	$ -	$ -
LAUNDRY COSTS	$ 1,060.23	$ 9,566.50

BREAK DOWN OF COSTS

MEALS SERVED

STAFF	2,165	21,275

INMATE POPULATION	24,399	239,520
GUESTS	-	-
CENTRAL BOOKING LUNCHES	162	1,566
TOTAL MEALS SERVED	26,726	262,361
COST PER PERSON PER MEAL	$ 0.96	$ 1.03
COST PER PERSON PER DAY	$ 2.89	$ 3.08

DATE **DONATED BY:**

10/1 CALVARY CHAPEL 4 SIDS OF ASSORTED PRODUCT
10/5 BILLS PRODUCE 8 CASES ASSORTED PRODUCE
10/8 CALVARY CHAPEL 4 SKIDS ASSORTED PRODUCT
10/12 BILLS PRODUCE 2 CASES ASSORTED PRODUCE
10/15 CALVARY CHAPEL 6 SKIDS ASSORTED PRODUCT
10/19 BILLS PRODUCE 8 CASES ASSORTED PRODUCE
10/22 CALVARY CHAPEL 5 SKIDS ASSORTED PRODUCT
10/29 CALARY CHAPEL 6 SKIDS ASSORTED PRODUCT

Respectfully submitted

_____

Sgt. Edward Bartashus, Culinary Supervisor

Lebanon County Correctional Facility

730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451
Fax: 717 274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations

Christojer Watson
Director of Work Release

Rebecca Davis,
Deputy Warden of Treatment

Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Tina M. Litz, Warden
Re: November 2026 Prison Board Report

10-01-26: Completed warden daily tasks, participated in a Teams meeting with Crisis Intervention to discuss policy and procedures, worked through budget prep.
10-02-26: Completed warden daily tasks, participated in the weekly OMS regression meeting, continued budget prep.
10-05-26: Completed warden daily tasks, attended the bi-monthly CGL maintenance operational meeting, final review of the updated kitchen policy and attended a meeting with Judge Tylwalk on the wellness court date process.
10-06-26: Completed warden daily tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics. Toured male outmate and block 6 housing units, as well as Dorm, MIU , block 5 alpha/general population housing units.
10-07-26: Completed warden daily tasks, met with WRD Watson to review work release participants,
10-08-26: Completed warden daily tasks, participated in the city-county joint heroin task force teams meeting, attended the Lebanon County drug and alcohol community meeting, toured blocks, 1, SHU, female areas and dorm.
10-09-26: OFF
10-12-26: OFF
10-13-26: Completed warden daily tasks, networked with Captain Hocker and other correctional facilities on security operations.

10-14-26: Completed warden daily tasks, toured block 2, female o/m and housing unit three. Conducted a meeting with DWO and Captain to discuss security operations.
10-15-26: Completed warden daily tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics. Participated in the mandated CPR certification class.
10-16-26: Completed warden daily tasks, participated in the weekly OMS upgrade teams meeting, networked with DWO and OIC on security operations.
10-19-26: Completed warden daily tasks, reviewed policy, attended the bi-monthly CGL maintenance operational meeting.
10-20-26: Completed warden daily tasks, attended the monthly Chief of Police meeting, met with the DWO and Captain to discuss various security operational topics.
10-21-26: Completed warden daily tasks, participated in the monthly CQI and prison board meetings, touched base with Tom Weber and Prime Care on various topics to include budget, presentation and approval from prison board for E-band policy. Attended the Digital Preservation presentation via teams.
10-22-26: Completed daily warden tasks, Budget hearing/ presentation.
10-23-26: Completed Warden daily tasks completed, attended the weekly OMS upgrade calls, toured block 5 o/m , reached out to solicitor for various topics.
10-26-26: Completed warden daily tasks completed, introduction to new academy cadets.
10-27-26: Warden daily tasks completed, participated in a team's meeting regarding the upcoming Department of Corrections inspection, toured o/m, intake, and medical
10-28-26 : Completed daily warden tasks, toured entirety of facility with Dr. Kate Mirance, a new addition to LVC Social Science Department and discussed options for partnering. Various personnel meetings held today.
10-29-26: Completed daily warden tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics. Various personnel meetings were held today.
10-30-26: Completed daily warden tasks, prepped for OMS upgrade, completed evaluations.

Respectfully Submitted,
Tina M. Litz
Warden

/

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LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Christopher Watson, Director of Work Release
Scott Hocker Captain of Security
Edward Potter Jr., Director of Training

630 E. Walnut Street
Lebanon, PA 66042

Phone: 666-264-5456
Fax: 666-264-6338

To: Lebanon County Prison Board 11/10/2026

CC: Deputy Warden Heather Diehl- Operations

RE: November 2026 Prison Board Report- 10/1/2026 through 10/31/2026

- 10/1/2026- Personnel Matters, administrative meetings
- 10/2/2026- Personnel Matters, Sergeants' meeting, Administrative meeting
- 10/5/2026- administrative meetings
- 10/6/2026-Administrative meeting, personnel matters
- 10/7/2026- Administrative meeting, personnel matters
- 10/8/2026- personnel matters
- 10/9/2026- Administrative meetings
- 10/12/2026- Administrative meetings
- 10/13/2026- Personnel Matters, DOC inspection prep work
- 10/14/2026- personnel matters, CPR recertification course
- 10/15/2026- personnel matters, Annual Disaster drill, administrative meeting
- 10/19/2026- Administrative meetings, Disciplinary chairman week
- 10/20/2026 – personnel matters, policy revision
- 10/21/2026- administrative meetings, prison board, DOC inspection prep work
- 10/22/2026- administrative meetings
- 10/23/2026- personnel matters, Shot gun qualification, Administrative meeting,
- 10/26/2026- PTO
- 10/27/2026- Administrative meetings
- 10/28/2026- DOC inspection prep work
- 10/29/2026- DOC inspection prep work, administrative meetings
- 10/30/2026- Toured facility

Monthly operations
Full Operations:93
Modified Operations:0
Locked down: 0
Total Shifts: 93

Mandates
Total: 151
Hospital: 2

In addition to the above listed, my routine duties include but are not limited to:
Review and sign Overtime/ Absence slips

LEBANON COUNTY CORRECTIONAL FACILITY

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Heather Diehl, Deputy Warden-Operations
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Review Use of Force Incidents
Review Misconduct Reports
Conduct meetings with staff regarding questions/ concerns for operations and security
Answer request slips
Assist the Captain with investigating misconduct related to inmates and staff
Update related departments with information gathered or decisions made from investigations.
Post notifications of transfer, promotion, and other vacancies- Forward related paperwork to Human resources
Cover the duties of the Captain when he is absent

Thank you,

Deputy Warden Heather Diehl

Lebanon County Correctional Facility

730 East Walnut Street

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Fax: 717-274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Rebecca Davis, Deputy Warden of Treatment
Re: October 2026 Prison Board
10-1-26 to 10-30-26

10-1-26: Completed daily DW of Treatment tasks, Zoom meeting with Lebanon Crisis, attended IDT meeting with Prime Care mental health
10-2-26: Completed daily DW of Treatment tasks, handed out white clothing to indigent inmates, answered inmate grievances
9-5-26: Completed daily DW of Treatment tasks, completed parole recommendations, attended behavioral health meeting
10-6-26: Completed daily DW of Treatment tasks, attended administrative meeting
10-7-26: Completed daily DW of Treatment tasks
10-8-26: Completed daily DW of Treatment tasks, attended IDT meeting with Prime Care mental health
10-9-26: Completed daily DW of Treatment tasks
10-12-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended CJAB meeting on behalf of Warden Litz, attended MISA meeting
10-13-26: Completed daily DW of Treatment tasks, attended drug court
10-14-26: Completed daily DW of Treatment tasks, attended CPR training
10-15-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting with Prime Care mental health
10-16-26: Completed daily DW of Treatment tasks, handed out white clothing to indigent inmates, completed parole recommendations, answered inmate grievances
10-19-26: Completed daily DW of Treatment tasks
10-20-26: Completed daily DW of Treatment tasks
10-21-26: Completed daily DW of Treatment tasks, attended CQI meeting with Prime Care, attended Prison Board
10-22-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting with Prime Care mental health, answered inmate greivances
10-23-26: Completed daily DW of Treatment tasks, shot gun re-qualification
10-26-26: Not in the facility due to jury duty
10-27-26: Completed daily DW of Treatment tasks, completed parole recommendations, attended drug court

Lebanon County Correctional Facility

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Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

10-28-26: Completed daily DW of Treatment tasks, oversaw flu shots being administered to the inmate population, completed parole recommendations, handed out white clothing to indigent inmates
10-29-26: Personal Day
10-30-26: Personal Day

October 2026: The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs. This month the treatment team participated in CPR training/recertification
Number of DNA's done for the month: 16
Number of grievances for the month: 10
Approximate number of request slips completed: 1100 Intakes of new commitments: 56, Public Defender applications: 21

Respectfully,

Rebecca Davis
Deputy Warden of Treatment

Lebanon County Correctional Facility

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Lebanon, PA 17042
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Tina Litz,
Warden

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Christopher Watson,
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Deputy Warden of Treatment

Scott Hocker,
Captain of Security

November 18, 2026

To: Lebanon County Prison Board
From: Christopher Watson Director of Work Release
Subject: Monthly Prion Board Report.
Re: 10/01/2026 – 10/31/2026

BOARD MEMBERS:
Please be advised that the following has transpired since the last meeting of the prison board.

PARTICIPANTS

	October 2026	October 2025
Inmates Employed in the Community:	06	10
Inmates added to the Program:	02	04
Inmates removed from the Program:	07	02
Removed for a Major Misconduct:	04	00

REQUEST SLIPS / COUNSELING

	October 2026	October 2025
Request Slips:	142	65

WORK RELEASE AVAILABILITY / TRAVEL PASSES

	October 2026	October 2025
Inmates Seeking Employment:	02	07
Total Number of Travel Passes (TP):	04	05
Travel Passes for Employment:	03	05
Travel Passes for Work Related Items:	01	00
Travel Passes for Medical Apps.:	0	0
Travel Passes for Legal Matters:	0	0
Travel Passes for D & A Therapy:	0	0

FINANCIAL STATUS

	Month of October 2026	Year to date 2026
AMOUNT RECEIVED	$26,445.05	$231,217.97
ROOM AND BOARD	$5,732.09	$49,831.26
FINES AND COSTS	$5,250.00	$48,375.91
DISTRICT JUSTICES	$40.00	$590.00
PROCESSING FEE	$50.00	$954.53
DRUG TESTING	$410.00	$4,100.00
SUPERVISON FEE	$820.00	$8,200.00
MONEY DEDUCTED	$12,342.09	$112,091.70
INMATE BALANCE	$14,102.96	$119,126.27
COST RECOVERY - Room & Board RB	$72.75	$1,864.79

Work Release

Work Release Classification was held this month, 5 approved.
Assisted Inmates with employment placement – Online applications.
Conducted job site checks.
Processed new Work Release Participants.
Investigation on Work Release participation for violating Work Release policy
Updating the drug urinalysis policy

Disciplinary Boards

Served as Disciplinary Board Chairperson for the week 10/01/2026

MEETINGS

Attended Administration Meetings – Discussion Prison Operations

Prison Operations

Assisted with Prison Operations throughout the month.

Inmates added to the Work Release Program for the month of October 2026

2 Inmates added

Inmates removed/released from the Work Release Program for the month of September 2026

1 Inmate released	County Parole
1 Inmate released	Max Out
4 Inmate Removed	Major Misconduct

Respectfully submitted,

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Christopher Watson
Director of Work Release

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
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Christopher Watson, Director of Work Release
Edward Potter Jr., Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board
Fr: Captain Scott Hocker
Re: October 2026 Prison Board Report

10/1/2026	Personnel Matters. Disciplinary Boards
10/2/2026	Conducted a meeting with the Kitchen Personnel. Conducted a Sergeants meeting.
10/5/2026	All monthly paperwork sent to the state.
10/6/2026	Attended an Admin. Meeting
10/7/2026	Personnel Matters
10/8/2026	Personnel Matters
10/9/2026	Reviewed cameras, reviewed inmate phone calls and inmate tablets.
10/12/2026	Conducted station checks, updates station inventories.
10/13/2026	Meeting with Warden Litz and talked about Nutarian plan, and Scheduling.
10/14/2026	Conducted unit checks in portions of the facility.
10/15/2026	Conducted and emergence disaster drill. Departed the facility early due to family sick.
10/16/2026	Reviewed cameras, inmate phone calls and inmate tablets.
10/19/2026	Conducted yearly shot certification class with Director of Training Edward Potter Jr
10/20/2026	Met with detail to check on conditions and see if any help was needed.
10/21/2026	Conducted a mock inspection of the kitchen area with Deputy Warden Diehl.
10/22/2026	Conducted disciplinary boards with Deputy Warden Diehl. Attended the Prison Board meeting and provided an overview of the Compliance Technology E-Band system. Discussed the purpose, functionality, and operational benefits of implementing the E-Band technology within the facility
10/23/2026	Conducted yearly shot certification class with Director of Training Edward Potter Jr.
10/26/2026	Reviewed cameras, inmate phone calls, and inmate tablets.
10/27/2026	Cleaned and inventoried the CERT room with Warden Litz. Inventoried the weapons vault. Cleaned up the inventory
10/29/2026	Conducted a mock inspection of the Detail area.
10/30/2026	Conducted unit checks for the facility.

Captain Scott M. Hocker

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LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter Jr., Director of Training

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Daily Duties:
-Oversees all correctional shift work, periodically attending each work shift, in accordance with established schedules or evident need.
-Assists the Deputy Warden in staffing shifts and scheduling days off.
- Ensures that operational reports, logs, and memos from staff are complete, accurate, and timely filled
- Daily, inspects the Prison and premises, ensuring correction of evident deficiencies, ensures Supervisors are advised of corrective measures taken.
- Investigates complaints (issued by staff, inmates, agencies of criminal justice/law enforcement, and/or the general public) reporting findings to the Warden or the Deputy Warden of Operations, composes and issues to proper authority reports on same.
- Counsel/discipline subordinate personnel when necessary, documenting and coordinating such action with either the Deputy Warden of Security or the Warden.
-Collaborate with all prison departments in coordinating complimentary activities.
Attends Department Head Meetings and Staff Meetings, as the Prison Warden directs, and performs related tasks as necessary
-Other various tasks not mentioned above

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Capt. Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter Jr., Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Prison Board
From: Director of Training, Edward Potter Jr.
RE: October Report

October 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1 Firearms Instructor course	2 Firearms Instructor course	3	4
5 Scheduled interviews. Verified position acceptance w/others	6 Correctional Officer Interviews	7 Correctional Officer Interviews	8 Created New Hire packets	9 New Hire Physicals and Tour	10	11
12 Instructed First Aid/CPR Training	13 Instructed First Aid/CPR Training	14 Instructed First Aid/CPR Training	15 Instructed First Aid/CPR Training	16 Instructed First Aid/CPR Training	17	18
19 Instructed Shotgun Qualification	20 Prepared for new Academy class	21 Off	22 Prepared for new Academy class	23 Instructed Shotgun Qualification	24	25
26 Basic Correctional Officer Training Academy	27 Basic Correctional Officer Training Academy	28 Basic Correctional Officer Training Academy	29 Basic Correctional Officer Training Academy	30 Basic Correctional Officer Training Academy	31	

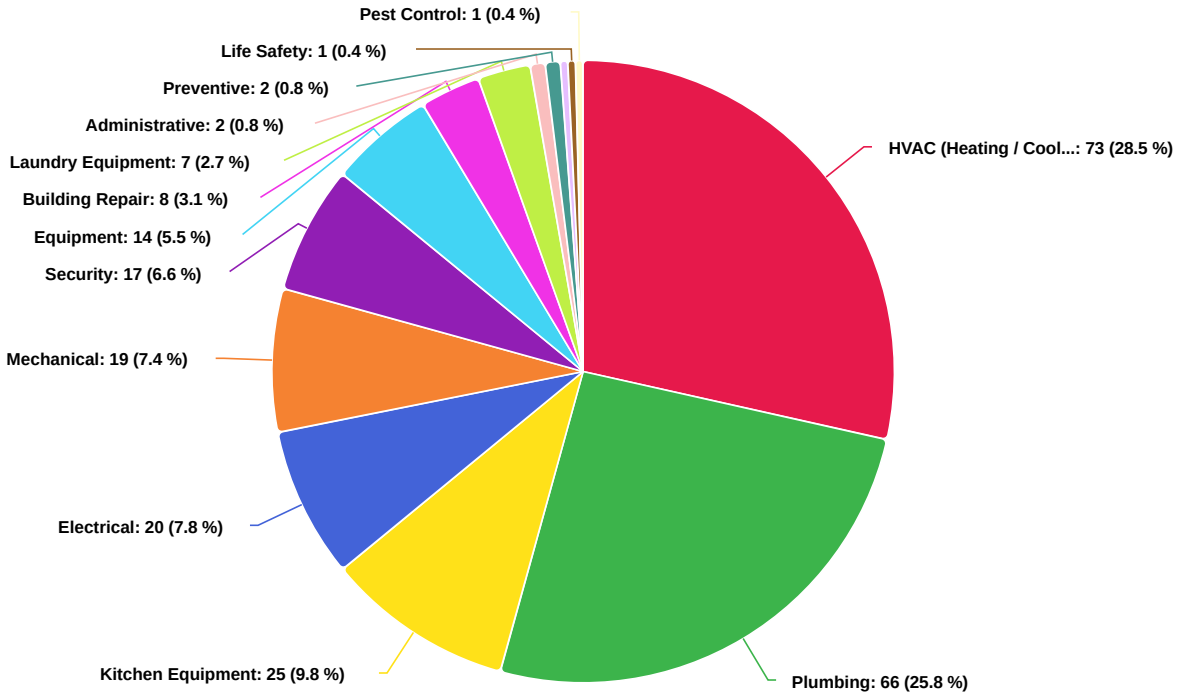
PCM Portal - Generate Stat Summary Report													
Stat Summary Report													
Facility Statistics	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Monthly ADP	268	260	264	265	260	262	258	258	261	262			
Monthly ADP Male	236	221	225	226	220	220	213	212	221	222			
Monthly ADP Female	32	39	39	39	40	42	45	46	41	40			
Monthly ADP Identify as Other	0	0	0	0	0	0	0	0	0	0			
Total # of Intake Screenings	114	96	124	137	107	119	103	114	123	118			
Substance Use / MAT	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # Patients Detox	17	19	45	32	28	34	24	43	35	21			
# of Patients Detoxed Opioids	9	5	13	10	7	12	8	16	6	4			
# of Patients Detoxed ETOH	4	6	11	9	5	6	3	9	10	6			
# of Patients Detoxed Benzodiazepines	1	1	5	3	5	7	0	4	5	1			
# of Patients Detoxed Methamphetamines	3	7	16	10	11	9	13	14	14	10			
Total # of Patients on MAT	58	43	50	45	56	61	58	59	66	74			
# of Intakes on Continuation of MAT	11	7	18	11	17	19	11	10	15	15			
# of New Patient MAT Inductions	3	1	6	7	6	6	5	3	7	4			
# of Patients on Methadone	10	6	13	13	10	16	14	11	14	16			
# of Patients on Suboxone	0	0	0	0	0	0	0	0	0	0			
# of Patients on Subutex	45	34	34	30	43	41	42	46	49	55			
# of Patients on Sublocade	0	0	0	0	0	0	0	0	0	0			
# of Patients on Oral Naltrexone	3	3	3	2	3	4	2	2	3	3			
# of Patients on Vivitrol	0	0	0	0	0	0	0	0	0	0			
Administrative	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Grievances	2	3	4	0	2	1	3	2	0	0			
# of Founded Grievances	0	0	0	0	0	0	0	0	0	0			
# of Patient Deaths	0	0	0	0	1	0	0	0	0	0			
Total # of Adverse Clinical Events	10	2	3	5	5	11	6	7	4	5			
# of Patients Placed in Restraints	0	1	1	1	1	1	2	0	1	1			
# of Intake Refusals	2	4	3	1	0	0	0	0	1	3			
Total # of Medical Housing Admissions	2	2	0	5	1	4	1	2	7	6			
Medical Transports	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June -26	July-26	Aug-26	Sept-26	Oct -256	Nov-256	Dec-26	Total
Total # of Patients in the Hospital	2	0	2	1	4	3	1	5	3	1			
Total # of Patient Hospital Days	4	0	7	7	10	6	2	41	40	18			
Total # of ER Transports via Ambulance	2	0	1	1	2	3	2	2	3	1			
Total # of Transports	46	30	34	13	19	28	29	37	29	17			
Cardiology	5	5	3	3	4	4	4	3	4	3			
Dermatology	0	1	0	0	0	0	0	0	0	0			
Dialysis	0	0	1	0	1	0	0	0	0	0			
ENT	1	1	0	0	0	0	0	0	0	1			
Emergency Room	4	1	2	3	3	7	2	3	1	4			
Gastroenterology	4	2	2	1	0	3	1	1	1	1			
General Surgery	1	1	1	0	1	2	1	2	2	0			

Hematology/Oncology	2	0	9	1	0	2	5	3	1	0			
Methadone	1	0	1	0	3	1	1	1	1	0			
Neurology/Neurosurgery	4	0	1	0	0	0	0	1	1	0			
OB/GYN	1	1	0	2	1	0	0	1	2	2			
Ophthalmology	1	3	0	0	1	1	0	1	0	0			
Oral Surgery	1	0	0	0	0	0	0	0	0	0			
Orthopedics	3	5	2	0	3	4	4	7	7	4			
Physical Therapy	3	4	4	1	0	1	1	0	0	0			
Plastic Surgery	0	0	0	0	0	0	0	0	0	0			
Podiatry	0	0	0	0	0	0	0	0	0	0			
Urology	4	0	1	0	0	1	1	2	3	0			
Wound Clinic	0	0	0	0	0	1	5	4	3	0			
Surgery Performed	0	1	1	0	0	0	1	3	0	0			
Imaging (CT, MRI, etc.)	5	2	2	1	1	0	2	5	1	0			
Diagnostic Test (outside)	5	3	2	0	1	1	1	0	0	0			
Other Trips / Outside Consults	0	0	2	1	0	0	0	1	2	2			
Total # of Missed Outside Appointments	1	0	0	0	0	0	0	0	0	0			
Medical	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug -26	Sept-26	Oct-26	Nov -26	Dec-26	Total
Total # Nurse Sick Call	243	260	253	255	322	281	280	260	248	257			
Total # of Provider Sick Calls	245	196	224	248	261	269	274	253	255	231			
# of MD Sick Calls	10	2	8	0	3	4	0	3	17	20			
# of NP/PA Sick Calls	235	194	216	248	231	265	274	256	238	211			
Total # of Patients in Medical Chronic Care	205	188	186	188	188	222	205	212	208	187			
# in CCC-Anticoagulation	4	3	6	7	10	8	6	9	9	4			
# in CCC - Asthma (COPD/Pulmonary)	42	38	37	64	64	66	77	71	65	59			
# in CCC - Cardiac (Hypertension)	52	50	48	65	71	94	74	74	69	63			
# in CCC - Diabetes	11	14	16	22	22	32	31	33	28	21			
# in CCC - HCV	5	5	5	8	6	11	9	9	9	9			
# in CCC - HIV/AIDS	1	1	1	0	0	1	0	1	0	1			
# in CCC - Juvenile/Elderly	35	31	31	35	45	47	41	47	44	37			
# in CCC - Neuro	11	9	12	17	19	19	21	16	16	17			
# in CCC - Pregnancy	0	0	0	1	1	0	0	1	3	2			
# in CCC - Sickle Cell Disease	1	1	1	1	1	2	1	1	0	0			
# in CCC - TB	0	0	0	0	1	1	1	1	1	1			
# in CCC - Thyroid	10	9	7	7	10	7	7	9	10	5			
# in CCC - Medical/Misc (Other)	33	30	29	34	32	30	30	27	25	28			
Total # of Pregnant Females	0	0	0	1	1	0	0	1	3	1			
# of Miscarriages	0	0	0	0	0	0	0	0	0	0			
# of Abortions	0	0	0	0	0	0	0	0	0	0			
# of Deliveries	0	0	0	0	0	0	0	0	0	0			
Total # of Patients on Medical Meds	197	184	182	189	185	190	183	190	191	190			
% ADP on Medical Meds	74%	71%	69%	71%	71%	73%	71%	74%	73%	73%			
Total # 14-Day Physicals	73	71	82	97	70	86	77	79	81	82			

Total # Annual Physicals	3	8	4	7	9	7	4	2	5	5			
Total # of In-House EKG's	17	14	30	21	12	24	26	19	21	19			
Total # of In-House X-Ray's	11	10	11	13	17	16	17	20	9	9			
Infectious Disease	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of HIV Tests Performed	1	0	2	1	2	1	3	1	2	1			
# of HIV Positive Detected at Facility	0	0	0	0	0	0	0	0	0	0			
# Receiving HIV Medication or ART	1	1	1	0	0	0	0	0	0	1			
Total # HCV Tests Performed	1	4	2	0	0	0	3	1	2	2			
# of HCV Positive Detected at Facility	0	0	0	0	0	0	0	0	0	0			
# Receiving HCV Treatment	0	1	1	1	0	0	0	1	0	0			
Total # of Other Hepatitis Tests Performed	1	3	2	1	0	1	3	0	2	2			
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0			
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0			
Total # of RPR Tests Performed	1	0	2	3	0	0	0	0	0	2			
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0			
Total # of GC/CT Tests Performed	3	1	2	2	2	2	2	1	2	3			
# of Gonorrhea Cases Detected at Facility	0	0	0	1	0	0	0	0	0	0			
# of Chlamydia Cases Detected at Facility	0	0	0	0	1	0	0	0	0	0			
Total # COVID-19 Tests Performed	0	0	0	0	0	0	0	0	0	0			
# of COVID-19 Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0			
# of COVID-19 Vaccines Administered	0	0	0	0	0	0	0	0	0	0			
Total # of Patients Isolated for MRSA	1	0	0	0	0	0	0	0	0	0			
# of MRSA Cases Detected at Facility	1	0	0	0	0	0	0	0	0	0			
Total # of TB Tests Performed	94	91	110	118	97	97	107	97	102	98			
# of TB Cases Detected at Facility	0	0	0	0	1	0	0	0	0	0			
# Receiving TB Treatment	0	0	0	0	1	1	1	1	1	1			
Behavioral Health	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total
Total # of Psychiatrist/Psych Sick Calls	89	89	100	107	79	76	112	94	104	80			
Total # of Behavioral Health Sick Calls	306	325	315	330	269	268	220	200	242	243			
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0	0	0			
Total # Patients in BH CCC	85	79	65	63	61	65	76	88	88	80			
# CCC - Bipolar & Related Disorders	53	49	42	35	33	37	43	42	42	42			
# CCC - Depressive Disorder	16	14	13	11	11	10	17	27	28	27			
# CCC - Schizophrenia Spectrum & Other	16	16	13	17	18	19	17	28	21	17			
Total # of Patients on Psych Meds	137	127	120	115	108	109	111	118	115	116			
% ADP on Psych Meds	51%	49%	45%	43%	42%	42%	43%	46%	44%	44%			
Total # of Patients on MHSR-A	54	66	64	62	60	62	63	66	65	66			
% of Patients on MHSR-A	20%	25%	24%	23%	23%	24%	24%	26%	25%	25%			
Total # of Patients on MHSR-B	29	25	33	36	33	30	28	26	32	25			
% of Patients on MHSR-B	11%	10%	13%	14%	13%	11%	11%	10%	12%	10%			
Total # of Patients on MHSR-C	155	140	135	136	137	136	128	141	137	139			
% of Patients on MHSR-C	58%	54%	51%	51%	53%	52%	50%	55%	52%	53%			
Total # of Patients on MHSR-D	10	11	13	16	21	19	14	12	10	11			

% of Patients on MHSR-D	4%	4%	5%	6%	8%	7%	5%	5%	6%	4%			
Total # of Patients on Suicide Watch	19	20	13	22	16	14	17	18	16	12			
Total # of Involuntary M.H. Commitments	1	0	0	1	0	0	0	0	0	1			
# of Patients Waiting Transfer to State Hospital	0	0	0	0	0	0	0	0	1	0			
# of Patients w/Involunatry Med/Tx Orders	0	0	0	0	0	0	0	0	0	0			
Dental	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Dentist Sick Calls	27	27	43	41	32	40	24	22	27	26			
# of Fillings	0	0	0	0	0	0	0	0	0	0			
# of Exams	16	12	20	31	21	22	18	14	19	24			
# of Extractions	5	11	13	9	6	5	4	6	5	1			
# of Other	0	0	0	0	0	0	0	2	0	0			
# of Annual Dental Exams	6	4	0	1	5	13	2	2	3	1			

Category



Report Criteria

Repair Center is **Lebanon County Correctional Facility**
Status is not equal to **Canceled** or **Denied**
Complete is between '**10/1/2026**' AND '**10/31/2026**'

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Administrative				
Administrative	LCCF-15161	Administrative Duties	Administrative	Completed
Administrative	LCCF-15410	Administrative duties	Administrative	Completed
Administrative - 2 Total:				
Building Repair				
Building Repair	LCCF-15354	OM Upper 2x light covers broken	Constant Use	Repaired
Building Repair	LCCF-15383	Frey Lutz -Exhaust Fan FM Om	Escorting - Client Requested	Escorted Contractor
Building Repair	LCCF-15384	J.Z. Construction - Exhaust Fan FM Om	Escorting - Client Requested	Escorted Contractor
Building Repair	LCCF-13642	the metal window frame in room 4 has a hole rusted through it.	Constant Use	Repaired
Building Repair	LCCF-15386	clock in block 6	Constant Use	Completed
Building Repair	LCCF-15259	Monthly, Facility Safety Inspection	PM/Inspection Generated Work Order	PM Completed
Building Repair	LCCF-15294	Vandalism: [Shower in alpha has metal sticking out]	Vandalism	Repaired
Building Repair	LCCF-15260	Install ceiling access hatch in Captains office	New Install	Completed
Building Repair - 8 Total:				
Computer / Technology				
Computer / Technology	LCCF-15295	Block 1 tv not working	Constant Use	Repaired
Computer / Technology - 1 Total:				
Electrical				
Electrical	LCCF-15296	Block 1 lights not working	Constant Use	Replaced

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Electrical	LCCF-15132	Electrical Issue female outmate shower light dont work	Constant Use	Replaced
Electrical	LCCF-15306	Block 2 block lights	Constant Use	Replaced
Electrical	LCCF-15217	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15261	Electrical Issue F O/M hallway	Constant Use	Found to be OK
Electrical	LCCF-15262	Bulb Burned Out blk 6 hallway	Constant Use	Found to be OK
Electrical	LCCF-15184	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15140	the light closest to the 6 block lower door doesn't work when you turn the lights on	Constant Use	Reset
Electrical	LCCF-15152	The light when you walk in doesn't work. the one closest to the station	Constant Use	Reset
Electrical	LCCF-15130	Shower light in alpha	Constant Use	Replaced
Electrical	LCCF-15319	hallway light burned out.	Constant Use	Reset
Electrical	LCCF-15318	hallway light burned out.	Constant Use	Reset
Electrical	LCCF-15307	Cell 72 toilet dont flush	Constant Use	Found to be OK
Electrical	LCCF-15183	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15185	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15218	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15350	first two lights in hallway of female outmate unit are out	Constant Use	Reset
Electrical	LCCF-15348	block 6 room 2- light switch exposed	Constant Use	Replaced
Electrical	LCCF-15216	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-15331	Dorm 3 placed out of service-staff reported exposed light switch	Constant Use	Duplicate Request
Electrical - 20 Total:				
Equipment				
Equipment	LCCF-14862	block 1 Cell G gate	Constant Use	Contractor to Repair
Equipment	LCCF-14932	Oven closest to slicer- ports	Constant Use	Contractor to Repair
Equipment	LCCF-15380	the shelves by the mixer on the wall that goes to the storeroom are falling off the wall	PM/Inspection Generated Work Order	PM Completed
Equipment	LCCF-15402	dishwasher pipe drain not attached	Constant Use	Duplicate Request
Equipment	LCCF-15403	washer down part are in kitchen	Constant Use	New Install Complete
Equipment	LCCF-14931	Oven-does not work	Constant Use	Duplicate Request
Equipment	LCCF-15394	chemicals are being dispensed into the machine not registering cycles - kitchen dishwasher	Constant Use	Duplicate Request
Equipment	LCCF-14930	little kettle does not work at all	Constant Use	Duplicate Request
Equipment	LCCF-14933	front cooler down	Constant Use	Duplicate Request
Equipment	LCCF-15409	Install new door parts on washer.	Constant Use	Repaired
Equipment	LCCF-15400	middle kettle down again	Electrical Failure	Repaired
Equipment	LCCF-15128	2nd sink inside block 6 upper bathroom has almost broken off the wall-was placed out of service	Constant Use	Repaired
Equipment	LCCF-14838	Vandalism: [Hole in the ceiling. Room was placed out of service.]	Vandalism	Repaired
Equipment	LCCF-14688	right stall, left shower- alpha does not work	Constant Use	Duplicate Request
Equipment - 14 Total:				
HVAC (Heating / Cooling)				

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-15149	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15150	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15146	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15213	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15212	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15290	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15269	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15209	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15210	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15315	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15312	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15316	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15313	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15314	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15211	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15208	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15206	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15207	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15204	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15205	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15203	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15201	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15202	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15199	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15200	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15198	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15196	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15197	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15195	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15283	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-15227	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15226	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15284	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15285	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15286	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15287	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15288	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15289	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15291	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15292	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15268	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15272	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15293	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15270	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15271	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15225	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15173	Monthly, Air Handler Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15214	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15186	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15194	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15193	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15370	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15371	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15368	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15369	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15192	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15190	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15191	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15188	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15189	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-15187	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15237	Monthly, Air Dryer	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15367	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15139	heat is not working properly	Constant Use	Replaced
HVAC (Heating / Cooling)	LCCF-15082	Block 1 addition unit C02 error	Constant Use	Reset
HVAC (Heating / Cooling)	LCCF-15083	Block 3 addition c02 sensor error	Constant Use	Reset
HVAC (Heating / Cooling)	LCCF-15336	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15337	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15338	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15339	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15340	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15172	Monthly, Wall/Window A/C Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-15215	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling) - 73 Total:				
Kitchen Equipment				
Kitchen Equipment	LCCF-15251	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15250	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15249	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15257	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15258	Monthly, Booster Heater	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15181	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15379	the middle kettle no longer works. Not only is the side plate always falling off. it no longer heats.	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-15256	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15255	Monthly, Refrigerator, Reach-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15252	Monthly, Food Slicer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15253	Monthly, Commercial Dishwasher	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15244	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15246	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15239	Monthly, Food Mixer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15242	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14455	the pressure valve has water leaking from it	Constant Use	Duplicate Request

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Kitchen Equipment	LCCF-15254	Monthly, Warming Cabinet	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15245	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15243	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15180	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15182	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15241	Monthly, Garbage Disposal	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15240	Monthly, Ice Machine	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15248	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-15247	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment - 25 Total:				
Laundry Equipment				
Laundry Equipment	LCCF-15220	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15223	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15224	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15222	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15221	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15219	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-15378	the parts are in to fix the washer. they are in the kitchen office	Defective Part	Replaced
Laundry Equipment - 7 Total:				
Life Safety				
Life Safety	LCCF-15228	Monthly, Fire Alarm / Annunciator Panel	PM/Inspection Generated Work Order	PM Completed
Life Safety - 1 Total:				
Mechanical				
Mechanical	LCCF-15236	Monthly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15364	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15407	Genserve generator load bank testing	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15375	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15363	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15238	Monthly, Air Curtain	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15406	Genserve generator load bank testing	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15175	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15174	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Mechanical	LCCF-15332	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15308	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15309	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15333	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15343	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15321	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15264	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15265	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15275	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-15154	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical - 19 Total:				
Pest Control				
Pest Control	LCCF-15324	Ants in Detail closet near 5 o/m	Escorting - Client Requested	Escorted Contractor
Pest Control - 1 Total:				
Plumbing				
Plumbing	LCCF-15374	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15235	Monthly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15346	OM upper Urinal doesnt work	Constant Use	Repaired
Plumbing	LCCF-15352	OM Upper urinal doesn't work	Constant Use	Repaired
Plumbing	LCCF-15353	OM Upper sink doesn't have a drain line	Constant Use	Repaired
Plumbing	LCCF-15355	OM upper drain clogged	Constant Use	Unclogged
Plumbing	LCCF-15356	OM Lower urinal clogged	Constant Use	Deferred
Plumbing	LCCF-15357	OM Lower urinal leaks	Constant Use	Deferred
Plumbing	LCCF-15358	OM lower Urinal clogged	Constant Use	Deferred
Plumbing	LCCF-15359	OM Lower toilet doesn't flush	Constant Use	Repaired
Plumbing	LCCF-15360	OM Lower Toilet doesnt flush	Constant Use	Repaired
Plumbing	LCCF-15361	OM Lower sink leaking	Constant Use	Repaired
Plumbing	LCCF-15382	Day Room female outmate bathroom one toilet is down	Constant Use	Repaired
Plumbing	LCCF-15377	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15376	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15365	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15366	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15381	the piping under the dishwasher is falling apart. there are pieces of it in the kitchen office and the rest was pieced back together in hopes that it could function in the meantime	Defective Part	Repaired
Plumbing	LCCF-15373	block 5 cell 73 toilet will not stop flushing. water continuously runs.	Constant Use	Duplicate Request
Plumbing	LCCF-15347	OM lower bathroom 2 urinals covered 1 toilet not working sinks leaking	Constant Use	Duplicate Request

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-15155	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15156	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15133	Day Room f o/m bathroom sink water keeps running	Constant Use	Replaced
Plumbing	LCCF-15232	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15229	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15230	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15234	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15233	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15281	Shower running non stop	Constant Use	Replaced
Plumbing	LCCF-15282	Shower drain clogged	Constant Use	Unclogged
Plumbing	LCCF-15153	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15144	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15129	alpha Cell A toilet	Constant Use	Unclogged
Plumbing	LCCF-15119	shower in female alpha unit next to "C" cell has a clogged drain. water fills up in shower, drains slowly	Constant Use	Unclogged
Plumbing	LCCF-15088	Small water leak from the sink. Inmate remained in the cell.	Constant Use	Repaired
Plumbing	LCCF-15131	Shower alpha water keeps running	Constant Use	Adjusted
Plumbing	LCCF-15231	Monthly, Water Circulating Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15145	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15276	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15267	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15266	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15277	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15274	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15325	Vandalism: [clogged toilet]	Vandalism	Unclogged
Plumbing	LCCF-15298	Toilet Clogged-MIU 87 placed out of service due to issues with toilet	Constant Use	Unclogged
Plumbing	LCCF-15164	toilet flooding inside cell-placed out of service	Constant Use	Repaired
Plumbing	LCCF-15165	One shower head is not working.	Constant Use	Repaired
Plumbing	LCCF-15299	clogged shower drain.	Constant Use	Found to be OK
Plumbing	LCCF-15301	Block2 cell 28	Constant Use	Found to be OK
Plumbing	LCCF-15302	Block2 cell 20	Constant Use	Unclogged
Plumbing	LCCF-15303	Block 2 cell 30 sink	Constant Use	Replaced
Plumbing	LCCF-15304	block 2 cell 19	Constant Use	Unclogged
Plumbing	LCCF-15305	Block 2 cell 34	Constant Use	Repaired
Plumbing	LCCF-15311	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15310	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15326	Plumbing Issue - pipe hanging off of urinal for Out mate Upper bathroom	Constant Use	Duplicate Request

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-15320	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15322	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15317	The sink on the right (the one closest to the laundry room) is dripping	Constant Use	Repaired
Plumbing	LCCF-15327	Drain clogged	Constant Use	Unclogged
Plumbing	LCCF-15323	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15342	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15334	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15335	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15344	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-15345	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing - 66 Total:				
Preventive				
Preventive	LCCF-15278	Annual Dumbwaiter PM	Escorting - Client Requested	Escorted Contractor
Preventive	LCCF-15415	shelves boiler room	PM/Inspection Generated Work Order	PM Completed
Preventive - 2 Total:				
Security				
Security	LCCF-15177	Quarterly, Gate Opener	PM/Inspection Generated Work Order	PM Completed
Security	LCCF-15178	Quarterly, Gate Opener	PM/Inspection Generated Work Order	PM Completed
Security	LCCF-15349	block 6 room 3 lights	Constant Use	Replaced
Security	LCCF-15179	Quarterly, Gate Opener	PM/Inspection Generated Work Order	PM Completed
Security	LCCF-15176	Quarterly, Gate Opener	PM/Inspection Generated Work Order	PM Completed
Security	LCCF-15297	Intake gate not working	Constant Use	Repaired
Security	LCCF-14607	Cell gate for cell 35 gets stuck shut.	Constant Use	Repaired
Security	LCCF-14162	Gate Not Opening/Shutting. block 1 cell A	Constant Use	Deferred
Security	LCCF-14307	Gate gets stuck	Constant Use	Contractor to Repair
Security	LCCF-14308	Gate doesn't open	Constant Use	Contractor to Repair
Security	LCCF-14309	Gate will constantly try and close	Constant Use	Contractor to Repair
Security	LCCF-15280	Gate Not Opening/Shutting. Block 4 Cell 72 not opening	Constant Use	Repaired
Security	LCCF-15279	Gate Not Opening/Shutting. Block 4 Cells 66	Constant Use	Repaired
Security	LCCF-15263	4/69 TAKEN BACK OUT OF SERVICE FOR THE GATE NOT WORKING	Constant Use	Repaired
Security	LCCF-15328	4/59 Gate stuck	Constant Use	Repaired
Security	LCCF-15329	4/65 gate stuck	Constant Use	Repaired
Security	LCCF-15330	Outside Cameras not working	Constant Use	Escorted Contractor
Security - 17 Total:				

LEBANON COUNTY CORRECTIONAL FACILITY	Tina M. Litz, Warden Heather Diehl , Deputy Warden of Operations Rebecca A Davis , Deputy Warden of Treatment Christopher Watson, Director of Work Release Scott Hocker. Director of Security, Edward Potter. Director of Training	730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org

November 21, 2026,
OCTOBER PRISON BOARD MEETING
DETAIL SECTION

This Report Covers October 1, 2026, to October 31, 2026

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (18) different male inmates.

OUTSIDE: Outside detail consisted of (02) different male inmates.

FEMALE: Consists of (04) different female inmates.

___0___: Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.

__0_: Pretrial Detainee inmates working on Inside Detail crew.

_315_ Request slips were handled by Detail section.

The following transpired since the last prison board meeting:

On a Daily Basis:
1. Cleaned the inside of LCCF.
2. Performed various duties and work assignments within LCCF.

On a Weekly Basis:
3. Maintained the exterior grounds of LCCF.
4. Maintained the exterior grounds of all county property's

PRISON BOARD CON'T

DETAIL SECTION
ON A PERIODIC BASIS:

1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.

2. The following areas were washed, scrubbed and disinfected:
   - Medical isolation cells #86 and #87.
   - Medical Dorm
   - Medical Exam room and offices
   - SHU/RHU cells

3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.

4. Cleaned all vents in the facility.

5. Picked up sticks, cleaned up around county prison

6. Pressure washed all the showers in facility

7.Painted Blocks 1,2,4 walls and covered graffiti

8. Painted the bunks in Block 6 Room 3 (oil base paint)

PRISON BOARD CON'T
DETAIL SECTION.

Total Detail hours worked from October 1, 2026, through October 31, 2026

Inside: 360 - 540
Outside: 758 - 780
Total:1,118 - 1320

Respectfully Submitted,
Detail Israel Matos

Jubilee MINISTRIES
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Prison Board Report

Oct-26

	# of classes	avg attendance
Worship Services (English Male)	8	8
Worship Services (Spanish Male)	10	8
Worship Services (English Female)	4	3
Recovery Classes (Male)	11	3
Bible Study Classes (English Male)	13	3
Bible Study Classes (Spanish Male)	8	3
Bible Study Classes (English Female)	8	4
Individual Counseling Sessions	70	
Request Slips Answered	178	
Housing Area Visits	30	

Respectfully Submitted

Reynaldo Soria Jubilee Prison Chaplain

Lancaster-Lebanon Intermediate Unit #13

Lebanon County Correctional Facility

Community Education Program

Monthly Report for **October, 2026**

H.S.E. High School Equivalency

Sessions to prepare students for the HiSET exams: (3 sessions per day)	27
Students taking the GED/HiSET tests on 11/6/26:	5
Request Slips Received:	18

Respectfully Submitted,

Ken Travis
HSE Instructor,
LL IU13 Community Education