

REQUIREMENTS FOR MARRIAGE LICENSE

MAKE AN APPOINTMENT

Please call 717-228-4415 to schedule an appointment.

WHERE TO APPLY

The Marriage License Office is located in Room 105, First Floor of the Municipal Building, 400 S. 8th St., Lebanon. The office is open 8:30 a.m. to 4:30 p.m., Monday through Friday.

REQUIREMENTS FOR APPLICATION

The couple must appear together to apply for the marriage license. Both applicants must have photo identification, and must provide their social security number. If you are not a United States citizen and do not have a social security number, please tell us that when you apply. Please know your parents' names, address, occupation and place of birth, because it is requested on the application.

DIVORCED OR WIDOWED APPLICANTS

Each person who has been divorced will have to provide a certified copy of the final divorce decree or annulment decree, with a raised court seal. The decree must be in English, or a certified English translation must accompany the divorce decree. Any person applying for a Marriage License who is widowed will have to give the date of death for their deceased spouse. If a maiden name has been resumed, legal documentation must be provided.

AGE REQUIREMENTS

No marriage license may be issued if either of the applicants for a license is under 18 years of age.

WAITING PERIOD

There is a three-day waiting period from the day the application is made until the time the license is issued and valid for use.

The license is valid for 60 days from the date it is issued.

WAIVER OF 3 DAY WAITING PERIOD

It is possible to obtain a waiver of the three (3) day waiting period. This is free for military, and \$25 for all others. Please call our office if you will be unable to apply three days before your wedding.

FEES- CASH, CHECK OR MONEY ORDER, PAYMENT DUE WITH APPLICATION

ALL FEES ARE NON-REFUNDABLE

Marriage License Fee----\$80.00

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| Petition to waive three-day waiting period | \$ 25.00 |
| Certified Copy of Marriage Record | \$10.00 |

CERTIFIED COPY OF MARRIAGE LICENSE APPLICATION

Fee is \$10.00 per certified copy.
This is necessary to change name on REAL ID and passport.

SUMMARY

Applicants must apply together. If possible, make application at least two weeks ahead of the scheduled wedding to provide adequate time should any problems arise.

For additional information or questions, feel free to call 717-228-4415.

Brian Craig
Register of Wills/ Clerk of Orphans' Court
Lebanon County, Pennsylvania