



COUNTY OF LEBANON

Job Announcement

Posting Date: January 2, 2025

Position:	FT Direct Support Supervisor
Department:	Renova Center 25 Metro Drive Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	<i>None</i>
Hours:	40 hours/week, every other weekend and holiday
Pay Grade:	NU 12 (Non-Union Pay chat)
Salary Range:	\$1,643.9758 Bi-weekly
Full-Time employee Benefits:	*Paid health, Vision, Prescription, and Dental insurance *Paid Life insurance *Paid Holidays *Paid-time-off *Pension retirement plan *Deferred Compensation plan, Employee Assistance Program, Employee Wellness Program! <i>Optional Employee Paid Benefits:</i> Whole Life, Short Term Disability, Critical Illness, Accident, & Cancer, and Pet Insurance.

- **A County of Lebanon Application must be submitted for consideration for this position. Resume is required.**
- **Applications will be accepted through OPEN.**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

Responsible for the management, coordination and integration of residential care and services for individuals with developmental disabilities. Oversees all aspects of resident care by direct care and team leader staff. Supervises, plans and coordinates the work assignments of the Direct Support Staff, Therapy Aides and Team Leaders. Plans and assists in the training of new hires/agency personnel. Maintains a high degree of on-going employee communications and program standards of performance and ensures efficient work process and flow. Ensures compliance with State regulations and facility procedures with respect to Incident Management, applicable laws and regulations, safety, health and infection control programs.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Bachelor's degree at an accredited college or university in Rehabilitation, Education, Psychology, Social Work or other related Human Service field; OR Sixty College credits in Human Service or related field AND three years of professional experience working with individuals with a developmental disability, OR Five years of experience working with individuals with a disability. Supervisory experience preferred.
Successful completion of Child Abuse, PA State Police and FBI background checks.

Application and resume submission options:

1. Scan and email your application and resume directly to Human Resources: Email: Apply@lebanoncountypa.gov	2. Mail: ATTN: Lebanon County Human Resources 400 S. 8th Street, Room 200 Lebanon, PA 17042 3. Fax: (717) 675-2668
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