



COUNTY OF LEBANON

Job Announcement

Posting Date: November 4, 2024

Position:	Captain of Security
Department:	Lebanon County Correctional Facility 730 E. Walnut Street, Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	NONE
Hours:	8:00AM- 4:00PM (40 hrs/wk), Typically Monday through Friday, may vary occasionally
Pay Grade:	16 (NON-Union Pay Chart)
Salary Range:	\$2,276.1773 Bi-weekly
Full-Time employee Benefits:	*Paid health, Vision, Prescription, and Dental insurance *Paid Life insurance *Paid Holidays *Paid -time-off *Paid Pension retirement plan Optional benefits: *Deferred Compensation plan, Whole Life, Short Term Disability, Critical Illness, Accident, Cancer, and Pet insurance plans available

➤ **The following documents must be submitted for consideration:**

- County of Lebanon Application
- Resume

➤ **Applications will be accepted through Monday, November 18, 2024.**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

The Director of Security is in charge of all uniformed Correctional Staff, as well as all security and investigative operations within the Correctional Facility related to inmates and staff. This position requires a highly skilled individual possessing comprehensive knowledge in areas such as correctional security, safety, first aid and CPR, firearms, prisoner's rights, use-of-force, self-defense, report writing, and other aspects related to corrections and law enforcement in general. This position requires scheduled meetings with Security Supervisors and correctional staff, as well as conducting frequent tours of inmate housing areas and staff control areas as required according to the facility's accredited Training Academy and audits by the PA Dept. of Corrections. This is a management position, which requires the ability to effectively communicate verbally and in writing while directing correctional staff. Attention to detail is an essential attribute possessed by the qualified applicant regarding all facets of this position. Maintaining updated training certifications is required of this position. The Director of Security, Captain, reports directly to the Deputy Warden of Operations concerning all matters related to security operations, staff/inmate investigations and personnel matters. This position requires a thorough understanding of legislated correctional law, particularly Title 37 Section 95 of PA Code.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Applicant must be a high school graduate, as well as a graduate of the PA Department of Corrections Basic Training Academy or equivalent working experience in the field of corrections. The candidate must have prior supervisory training or experience in a law enforcement capacity and a minimum of five (5) years of working experience in corrections. Certifications related to the field of corrections are a plus but not a requirement. Applicant must have a flexible schedule and the ability to accommodate all security shifts and support staff within a 24-7 operation.

Application and resume submission options:

Scan and email your application and resume directly to Human Resources:	Mail: ATTN: Lebanon County Human Resources 400 S. 8th Street, Room 200 Lebanon, PA 17042
Email: Apply@lebanoncountypa.gov	Fax: (717) 675-2668

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