



# COUNTY OF LEBANON

## Job Announcement

Posting Date: November 27, 2024

<b>Position:</b>	Full-Time Deputy Sheriff
<b>Department:</b>	Sheriff's Office Room 3 Municipal Building 400 S. 8 <sup>th</sup> Street Lebanon, PA 17042
<b>Available:</b>	Immediately
<b>Bargaining Unit:</b>	Teamster's Local 429
<b>Hours:</b>	Variable, 40-hour workweek
<b>Pay Grade:</b>	8 (CRNP Union salary chart)
<b>Salary Range:</b>	\$1,595.4720 Bi-weekly
<b>Full-time Employee Benefits:</b>	*Paid health, Vision, Prescription, and Dental insurance *Paid Life insurance *Paid Holidays *Paid-time-off *Pension retirement plan <i>Optional benefits:</i> *Deferred Compensation plan, Whole Life, Short Term Disability, Critical Illness, Accident, Cancer, and Pet insurance plans available

**A County of Lebanon Application must be completed for consideration for this position.** *Resume is recommended, however, is optional unless otherwise stated below.*

➤ **Applications will be accepted through Wednesday, December 4, 2024.**

### **BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:**

Serving and enforcing Orders of the Courts, Writs, Summons, Subpoenas and orders of court and other legal documents. Transporting prisoners from County, State, and Federal prisons and various facilities throughout the state. Executing bench and arrest warrants. Responsible for court security. Other courthouse duties include criminal, civil and juvenile courts, Domestic Relations, maintains security of courthouse holding cell, guilty pleas, arraignments, and custody of prisoners in court. Conducting and/or participating in Sheriff's sales of real and personal property. Performance of some clerical operations. Assist other law enforcement agencies. Assist with riot control. This full-time position requires varying hours and assignments at the direction of the Sheriff.

### **MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:**

High school diploma or equivalent. Successfully pass a criminal background investigation. Ability to perform law enforcement duties and skill in the use of firearms. Within one (1) year of hire employee must successfully complete a 19-week Act-2 Deputy Sheriff training academy (at no cost to the applicant), which includes passing physical fitness standards. Possession of a valid PA driver's license.

Training Details

<https://prdpcdd.pwpca.pa.gov/training/Pages/Basic-Training.aspx>

### **Application and resume submission options:**

1. Scan and email your application and resume directly to:  
Human Resources

Email: [Apply@lebanoncountypa.gov](mailto:Apply@lebanoncountypa.gov)

### **Mail:**

ATTN: Lebanon County Human Resources  
400 S. 8th Street, Room 200  
Lebanon, PA 17042

Fax: (717) 675-2668

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