

Thursday, January 2, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the December 19 & December 26, 2019 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,001,108.46. The gross payroll is in the amount of \$1,045,046.90. Vote unanimous.

Michelle Edris, Director, and LeeAnne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Nicholas A. Bradley, Conference Officer, from Domestic Relations, effective January 25, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Brandi E. Cool, EI Caseworker 2, from MH/ID/EI, effective January 17, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Anthony R. Frost, Adult Probation Officer 1, from Probation Services, effective January 3, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Sarah L. Stevey, Full Time Deputy Sheriff, from the Sheriff's Office, effective January 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Linda L. Lebo, Accounting Clerk C, from the Treasurer's Office, effective January 3, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Darrah L. Youtz, Regular Part-Time General Clerk C, from Voter Registration, effective 1/24/2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the intermittent family medical leave of absence for Tiffany Sherman, from Domestic Relations, effective December 17, 2019 through December 17, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Janet Ross, from Area Agency on Aging, effective December 9, 2019 due to return December 30, 2019. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Emily Reidel, from MH/ID/EI, effective December 24, 2019 due to return January 6, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the leave of absence for Dixie Diaz, from Area Agency on Aging, effective December 11, 2019 due to return December 26, 2019. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to rescind the leave of absence for Allen Yingst, in Building Security, effective March 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the intermittent family medical leave of absence for Robin Sechrist, from MDJ-Dissinger's Office, effective November 30, 2019 due to return June 1, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Area Agency on Aging Administrator, Carol Davies' request to post Aging Care Manager 2 positions, as Aging Care Manager 1 Trainee positions at a pay grade 9 on the Social Services union salary chart, until the employee meets the required qualifications one of which is having 6 months of Aging experience once the employee fulfills the requirements their status would change to ACM 2 at a pay grade 10 on the SS union salary chart, effective Dec. 29, 2019. This change would increase the potential pool of applicants to fill the positions due to there are not internal or external candidates that meet the required qualifications or are interested. There will be no change in the total employee compliment, as these positions are fully funded. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Area Agency on Aging Administrator, Carol Davies' request to change the current Aging Care Manager 2 – Apprise position from a pay grade 10 to a pay grade 11 on the Social Services union chart, effective Dec. 29, 2019. This position is fully funded. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Public Defender, Brian Deiderick's request to reclassify the Assistant Public Defender 2 position, to an Assistant Public Defender 1 position. There will be no change in total Assistant Public Defender complement. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Michael Anderson, Chief Clerk of Voter registration, request to have the Casual part-time Maintenance employee work an additional 4

216

weeks at 35 hours per week, beginning January 6, 2020, due to the special election taking place on January 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Kristina M. Fehr, from Docket Specialist to Team Clerk, in Domestic Relations, effective December 29, 2019. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Melissa Gonzalez, from Full-Time DJ Clerk to Full-Time Clerk/Interpreter, from MDJ Ditzler/Courts, effective December 29, 2019. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Wanda I. Alicea Quinones, from General Clerk C to General Clerk C/Interpreter, From Prothonotary, effective December 29, 2019. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Raymond J Heaton, from Full-Time Deputy Sheriff to Deputy Sergeant, from the Sheriff's Office, effective December 29, 2019. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Belinda J. Spicer, from Deputy Director Tax Claim to Assistant Director Tax Claim/Assistant Director Deputy Treasurer, from Tax Claim/Treasurer's Office, effective December 29, 2019. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Robert Dowd, Director of the Department of Emergency Services, request to create a full-time 911 TAC & Records Officer position within his department at a grade 10 on the non-union salary chart, 40 hours per week, effective April 2020. Vote Unanimous

It was moved by Comm. Ames, seconded by Comm. Litz to approve Roman Shahay, Director of the Renova Center, request to create three (3) additional Casual Call LPN positions within the Renova Center, at a grade 1 on the Renova Center salary chart, effective January 1, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Russell A. Rakow, as Aging Care Manager2/OPTIONS at Area Agency on Aging, effective January 13, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Vicki J. Nice, as Jury Attendant in President Judge Tylwalk's Office/ Courts, effective January 06, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Stephen J. Kiefer, as Detective in the District Attorney's Office, effective January 13, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Andrea N. Suarez, as Docket Specialist in Domestic Relations, effective January 06, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Genesis M. Rivera, as Docket Specialist/Interpreter in Domestic Relations, effective January 06, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Sonia G. Rodriguez, as Imaging Clerk in Domestic Relations, effective January 06, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Shane M. Nauss, as Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 13, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Christina L. Gonzalez, as Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 13, 2020. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Cara J. Yantz, as Fiscal Assistant in the Department of Emergency Services, effective January 6, 2020. Comm. Phillips and Comm. Ames voted "aye" Comm. Litz voted "nay".

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Mark Hair, employee in Children & Youth, to attend the mandated "Using Ethics to Guide Casework and Decision Making" on January 13, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Pier Hess, employee in the District Attorney's Office, to attend the mandated "District Attorney Seminar" on February 10-11, 2020 in Philadelphia, PA. Cost to the County will be for lodging, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Christner and Matthew Kline, employees in Probation Services, to attend the mandated "Tactical Communications" on April 9, 2020 in Lititz, PA. Cost to the County will be for meals. Vote unanimous.

Jamie Wolgemuth, Administrator, stated that on Monday, January 6, 2020 the organizational meeting will begin at 9:30 am.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Gary Boose
327 Lighthouse Drive
Jonestown, PA

Russell E. Harvey Jr.
75 Woodland Hills Lane
Cornwall, PA

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Monday, January 6, 2020 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioners Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the January 2, 2020 Commissioners meeting. Vote unanimous.

There was no further business brought before the Board of Commissioners, therefore on motion of Comm. Ames, seconded by Comm. Litz this Board adjourns sine die at 9:37 a.m. Vote unanimous.

The Board of County Commissioners convened today to organize for the year 2020. All members present.

The Commissioners asked for public comment and no comment(s) were heard.

On motion of Comm. Ames, seconded by Comm. Litz, to elect Comm. Phillips Chairman of the Board. Vote unanimous.

On motion of Comm. Phillips seconded by Comm. Litz to elect Comm. Ames Vice-Chairman of the Board. Vote unanimous.

On motion of Comm. Ames seconded by Comm. Phillips, to elect Comm. Litz Secretary of the Board. Vote unanimous.

On motion of Comm. Ames seconded by Comm. Litz, to appoint Jamie A. Wolgemuth as Chief Clerk-County Administrator to the Board of County Commissioners for the year 2020. Vote unanimous.

On motion of Comm. Litz seconded by Comm. Ames , to appoint David Warner Jr. as Solicitor to the Board of County Commissioners for the year 2020. Vote unanimous.

On motion of Comm. Ames seconded by Comm. Litz to reappoint all employees on the County payroll to their respective positions, effective January 1, 2020. Vote unanimous.

On motion of Comm. Litz, seconded by Comm. Ames to approve the following schedule for meetings of the Board of Commissioners for the year 2020: Notice to be posted and advertised in accordance with the law. Vote unanimous.

PUBLIC NOTICE

The Lebanon County Commissioners will hold regularly scheduled meetings to transact county business on the following days for the Year 2020. If a holiday falls on Thursday, then the meeting will be held on the preceding Wednesday. In the event the holiday falls on a Wednesday, there will be only one meeting held this week on Thursday following the Wednesday holiday.

- Every first and third Thursday on the following dates in Room 207 of the Municipal Building, Lebanon, Pennsylvania beginning at 9:30 a.m. and continuing until all business is transacted.

January 6 (organize)	July 2
January 16	July 16
February 6	August 6
February 20	August 20
March 5	September 3
March 19	September 17
April 2	October 1
April 16	October 15
May 7	November 5
May 21	November 19
June 4	December 3
June 18	December 17
	December 24*

- The Commissioners will meet on Wednesday, beginning at 1:30 p.m. in Room 207 of the Municipal Building for the purpose of work sessions dealing with county government functions.

- * A special meeting will be held Thursday, December 24, 2020 for the purpose of adopting the 2021 general fund budget.

Individuals, committees or groups wishing to meet with Board of Commissioners are requested to call the office at 717-228-4427 prior to the date of the meeting to arrange for an appointment. Meetings arranged by appointment will be given priority to avoid unnecessary delay.

The Lebanon County Salary Board will meet during the regularly scheduled meeting of the County Commissioners in Room 207 of the Municipal Building, Lebanon, Pennsylvania

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips, Chairman

William E. Ames, Vice Chairman

Jo Ellen Litz, Secretary

Attest: *Jamie A. Wolgemuth*
Chief Clerk-County Administrator

It was moved by Comm. Litz, seconded by Comm. Ames to assign Commissioners as liaisons to the following departments for the year 2020. Vote unanimous.

Robert J. Phillips –

City of Lebanon
Commission on Drug & Alcohol Abuse
Department of Emergency Services
Housing & Redevelopment Authority
Penn State Cooperative Extension
Community Action Partnership
United Way

William E. Ames –

Area Agency on Aging
Building & Grounds
Chamber of Commerce
Conservation District
Elections
Economic Development Corp
Expo Center
Lebanon Transit
Lebanon Valley Destination Marketing Organization
Information Technology Services
South Central Workforce Investment Board
Renova Center

Jo Ellen Litz –

Assessment
 Children & Youth
 Geographical Information Systems
 Mental Health/Intellectual Disabilities/Early Intervention
 Planning
 Veterans Affairs
 Commission for Women

It was moved by Comm. Ames, seconded by Comm. Litz, upon the recommendation of County Treasurer Neuin to approve Depository Banks for 2020 as follows: Vote unanimous.

Depository Banks for 2020
FIRST CITIZENS COMMUNITY BANK

LEB CO COMM DOMESTIC RELATIONS TITLE IV-D
 LEB CO COMM DOMESTIC RELATIONS INCENTIVE
 LEB CO COMM FINES, COSTS & RESTITUTION
 LEB CO COMM SWEEP ACCOUNT
 LEB CO COMM GENERAL FUND
 LEB CO COMM GENERAL FUND MONEY MARKET ACCT
 LEB CO COMM CHILDREN & YOUTH
 LEB CO COMM INDEPENDENT LIVING GRANT (C&Y)
 LEB CO COMM OFFENDER SUPERVISION FUND
 LEB CO CRIME VICTIM ACT 96 STATE GRANT
 LEB CO CRIME VICTIM VOCA FEDERAL GRANT
 LEB CO EMPLOYEES RETIREMENT FUND
 LEB CO CAPP DEVELOPMENT FUND
 LEB CO CAPP EMERGENCY FOOD & SHELTER PROGRAM
 LEB CO CAPP PLANNING GRANT
 LEB CO CAPP SUPPORTED WORK PROGRAM
 LEB CO CAPP HOUSING ASSISTANCE PROGRAM
 LEB CO CAPP CLIENT FEEDS BRIDGE HOUSE GRANT
 LEB CO CAPP COMMUNITY SERVICE BLOCK GRANT
 LEB CO CAPP CRISIS INTERVENTION
 LEB CO CAPP MEDICAL ASSISTANCE TRANSPORTATION PROGRAM
 LEB CO CAPP SUPPORTIVE HOUSING
 LEB CO PA LICENSE FEES
 SUBDIVISION BOND ACCOUNT (PLANNING)
 LEB CO SEWAGE-DLA (PLANNING)
 LEB CO TAX CLAIM BUREAU SALES
 LEB CO CITY TAX REVENUE
 ANNVILLE TOWNSHIP
 CLEONA BORO
 CORNWALL BORO

EAST HANOVER TOWNSHIP
HEIDELBURG TOWNSHIP
JACKSON TOWNSHIP
NORTH CORNWALL TOWNSHIP
NORTH LONDONDERRY TOWNSHIP
NORTH LEBANON TOWNSHIP
PALMYRA BORO
RICHLAND BORO
SOUTH LEBANO TOWNSHIP
SOUTH LONDONDERRY TOWNSHIP
SWATARA TOWNSHIP
UNION TOWNSHIP
WEST CORNWALL TOWNSHIP
WEST LEBANON TOWNSHIP
MYERTOWN BORO

JONESTOWN BANK & TRUST

AREA AGENCY ON AGING CONGREGATED FEEDING PROGRAM
LEB CO GENERAL FUND
LEB CO RENOVA CENTER
LEB CO RENOVA CENTER SPEC GIFT
LEB CO RENOVA FUNDRAISING
LEB CO PRISON

FULTON

AREA AGENCY ON AGING
AREA AGENCY ON AGING CONGREGAE FEEDING PROGRAM
LEB CO COMM PAYROLL ACCOUNT
LEB CO GENERAL FUND MONEY MARKET
LEB CO LIQUID FUELS TAX FUND
LEB CO COMM INDUSTRIAL DEVELOPMENT
LEB CO ACT 44 BRIDGE
LEB CO COMM ACT 89 TRANSPORTATION
LEB CO COMM 09 GOB
LEB CO COMM HOTEL TAX COUNTY SHARE
LEB CO COMM PARK & RECREATION
LEB CO RECORD IMPROVEMENT COUNTY SHARE
LEB CO MH/ID/EI

FIRST NATIONAL BANK

LEB CO COMM ACT 13
LEB CO COMM ACT 13 TRANSPORTATION
LEB CO COMM CAPITAL IMPROVEMENT FUND
LEB CO COMM GENERAL FUND
LEB CO COMM GENERAL FUND INVESTMENT ACCOUNT
LEB CO COMM EMA HAZ-MAT 165

LEB CO COMM EMA RERF-TMI
LEB CO COMM EMA ACT 12- E911
LEB CO COMM DRUG & ALCOHOL
LEB CO COMM MANAGED CARE INITIATIVE
LEB CO COMM MH/ID/EI - HSBG
LEB CO COMM LAND PRESERVATION
LEB CO COMM RECORD IMPROVEMENT (ROD)
WEST LEBANON-LEBANON CITY SCHOOL DISTRICT

NORTHWEST BANK

LEB CO COMM SHERIFF'S OFFICE

PA LOCAL GOVERNMENT INVESTMENT TRUST

LEB CO COMM GENERAL FUND
LEB CO COMM PAYROLL FUND
LEB CO COMM TAX CLAIM BUREAU
LEB CO COMM DRUG & ALCOHOL PROGRAM
LEB CO COMM MENTAL HEALTH/RETARDATION FUND

At 9:44 a.m., the Commissioners sat as the Salary Board to organize for the year 2020.

At 9:55 a.m., the Commissioners sat as the County Board of Assessment Revision of Taxes to organize for the year 2020.

At 9:58 a.m., the Commissioners sat as the County Board of Elections/Registration Commission to organize for the year 2020.

At 10:00 a.m., the County Commissioners reconvened their regular meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$112,217.73. Vote unanimous.

Michelle Edris, Director, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to rescind the termination of Sarah L. Stevey, Full-Time Deputy Sheriff, effective January 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Sarah L. Stevey from Deputy Sheriff from the Sheriff’s Office to Accounting Clerk C, in the Treasurer’s office. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment Dawn Blauch, Elected Official from Records of Deeds, effective January 6, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Lebanon County. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, January 16, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Faye Fox along with fellow volunteers from the Lebanon County Area Agency on Aging APPRISE Program met with Commissioners to discuss the issue of not having a coordinator. They expressed their concerns for the future of this program, if they continue on with no coordinator. They were assured that the issue would be resolved, even if outsourcing were the answer.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the January 6, 2020 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer’s report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,169,350.68. The gross payroll is in the amount of \$1,091,562.35. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Inter-Municipal Agreement to collect taxes for Myerstown Borough.

Michelle Edris, Director, and Leeanne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to rescind the employment office of Russell A. Rakow, Aging Care Manager 2/OPTIONS, from Area Agency on Aging, effective January 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Tyler R. Werkheiser, Telecommunicator, from Department of Emergency Services, effective January 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Luis A. Torres-Otiz, Full-Time Correctional Officer, from the Lebanon County Correctional Facility, effective January 2, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Jessica A. Schwankl, Full-Time Correctional Officer, from the Lebanon County Correctional Facility, effective January 8, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Shamar S.C. Whitmore, Full-Time Correctional Officer, from the Lebanon County Correctional Facility, effective, January 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Amy Lightner, from MH/ID/EI, effective January 3, 2020 due to return January 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Dawn Wolfe, from MH/ID/EI, effective January 27, 2020 due to return April 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Tara Fancovic, from Domestic Relations, effective January 7, 2020 due to return March 31, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the leave of absence for Tara Fancovic, from Domestic Relations, effective April 1, 2020 due to return May 1, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the intermittent family medical of absence for JoEllen (Sohn) Reilly, from Voter Registration, due to return January 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion of Samuel N. Ortiz, From Part-Time Re-entry Coordinator to Administrator, at Community Action Partnership, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Linda A. Kerkisleger, Part-Time DJ Clerk Floater to Part-Time DJ Clerk, from MDJ Dissinger/Courts, effective January 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Amber Ritter, Full-Time Program Assistant to Full-Time 2nd Shift Developmental Assistant, from Renova, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Amanda Wagner, Full-Time 2nd Shift Developmental Assistant to Full-Time 2nd Shift Program Assistant, from Renova, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Cathy S. Reist, as Clerk Typist 2, at Area Agency on Aging, effective January 27, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ruth A. Snyder, as Aging Care Manager 2, at Area Agency on Aging, effective January 27, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jonile Marie Miller, as Part-Time Receptionist, at Community Action Partnership, effective January 21, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ashly M. Zombro, as Telecommunicator, in Department of Emergency Services, effective February 10, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Greta Rafferty, as Telecommunicator, in Department of Emergency Services, effective February 10, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Kenada T. Bolyer, as Part-Time DJ Clerk Floater, in MDJ Dissinger/Courts, effective January 22, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Shannon S. Pascal, as Assistant Public Defender 1, in the office of Public Defender, effective January 27, 2020. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Karin Castillo, employee in Children & Youth, to attend the mandated "Family Finding Applications" on February 20 & 21, 2020 in Mechanicsburg, PA. Cost to the County will be for meals and mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Nichole Ruela, employee in Children & Youth, to attend the mandated "The Preparatory and Beginning Phases of Child Welfare Suspension" on February 26, 2020 in Reading, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Nichole Ruela, employee in Children & Youth, to attend the mandated "Living the Mission of Child Welfare" on February 18 & 19, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Introduction to Engagement" on February 12, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Child Protective Services and General Protective Services" on February 20, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Safety Assessment" on February 27 & 28, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Michael Yakum, Thomas Smith, Stephanie Light and Marjorie Ulrich, employees in Children & Youth, to attend the mandated "How to Spot Child Abuse" on February 7, 2020 in Hershey, PA. Cost to the County will be for meals and mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Dan Krick, Jody Boyd, Tabitha Belsak & Jessica Heverling, employees in Children & Youth, to attend the mandated "Overview of Child Sexual Abuse" on February 12 & 13, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Carmen Portes, Tabitha Belsak, Stephanie Light and Marjorie Ulrich, employees in Children & Youth, to attend the mandated "Engaging Families who Experience Opioid Use, Addiction and Recovery" on February 26, 2020 in Mechanicsburg, PA. Cost to the County will be for meals and mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Ann Kline, employee in the District Attorney's Office, to attend the mandated "Juvenile Prosecutors Conference" on April 7 & 8, 2020 in Gettysburg, PA. Cost to the County will be for registration, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Sean Barrett, employee in the District Attorney's Office, to attend the mandated "Spring Prosecutors Conference" on March 10 & 11, 2020 in Pittsburg, PA. Cost to the County will be for registration, lodging, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Gary Verna and Jason Wiekkel, employees in the Department of Emergency Services, to attend the mandated "Hazardous Weather and Flooding Preparedness" on July 21 & 22, 2020 in Harrisburg, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Joe Morales, Carl Wenzler and John Wilson, employees in the Department of Emergency Services, to attend the mandated "PEMA Central Area in-service Training" on February 5 & 6, 2020 in Grantville, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Joe Morales and Carl Wenzler, employees in the Department of Emergency Services, to attend the mandated "Mitigation for Emergency Managers" on January 28 -30, 2020 in Harrisburg, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Douglas and Mary Jane Jones, employees in MH/ID/EI, to attend the mandated "Random Moment Time Study-Training for Fiscal Officer" on February 13, 2020 in Harrisburg, PA. Cost to the County will be for registration and mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to John Riter, Matthew Kline and Amanda Boyer, employees in Probation Services, to attend the mandated "Trauma Informed Care in Criminal Justice" on March 26, 2020 in State College, PA. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Heather Wenrich and Christine Mundis, employees in Probation Services, to attend the mandated "The Essential of Front Desk Safety and Security" on February 7, 2020 online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Constance Dowhower, employee in Probation Services, to attend the mandated “How to Spot Child Abuse” on February 7, 2020 in Hershey, PA. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to grant permission to Kim Briggs, employee at MH/ID/EI, to attend the non-mandated “Celebrating Social Work” on March 17 & 24, 2020 in Harrisburg, PA. Cost to the County will be for registration, mileage and tolls. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to grant permission to Janine Mauser employee at MH/ID/EI, to attend the non-mandated “Hot to Spot Child Abuse” on February 7, 2020 in Hershey, PA. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to grant permission to Bradley Seyfert employee in the Sherriff’s Office, to attend the non-mandated “Police Supervisory In-Service Training” on January 27-31, 2020 in Middletown, PA. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant Prothonotary Barb Smith permission to hold a second Passport Acceptance Day on March 14, 2020 from 9AM – 1PM. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the \$268,894.52 Certification of County Funds for farmland preservation for 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Sharon VanKirk
885 North Lancaster Street
Jonestown, PA

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Douglas Becker to the Board of Directors of the Governor Dick Park. Vote unanimous.

Jamie Wolgemuth, Administrator, reminded that, on Friday, January 17, 2020, computation for the Special Election will begin at 9:00 am.

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, February 5, 2020 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

Laura Hughes and Kyle Grimes, American Red Cross, along with Jack Cantwell, Sky Limit Marketing, met with the Commissioners to introduce Laura Hughes, Executive Director of the American Red Cross, Central Pennsylvania Chapter. Ms. Hughes spoke about various programs, both new and existing.

Russ Collins, President of the Doc Fritchey Chapter of Trout Unlimited, met with the Commissioners to introduce his organization and discuss stream restoration projects they have been undertaking.

Thursday, February 6, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Alan McCord, Chief of Plans and Information Analysis from FTIG Training Center, updated with a report from Back at the Gap that for the first quarter of 2020, 41,812 personnel have been trained, which is an increase of about 3,100. The second quarter is showing a slight decline. He stated that the 28th Aviation Brigade is getting ready to deploy in Spring. In September and October, warfighter exercise training will begin with about 1500-2000 soldiers plus personnel.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the January 16, 2020 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$3,000,251.04. The gross payroll is in the amount of \$1,114,895.52. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to sign a resolution for Fulton Bank for MH/ID/EI to change of signers on their account. Vote unanimous.

Michelle Edris, Director and LEEANNE SHANK, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of John J. Whitman, Door Monitor, Building Security, effective February 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Joseph W. Qrgantini, Clerk Typist 3, Children and Youth, effective January 23, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Dustin K. McQuate, Telecommunicator, Department of Emergency Services, effective January 29, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of David Arnold, District Attorney, District Attorney's Office, effective January 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Christine A. Zimmerman, Admin Specialist, effective January 31, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Jean D. McCauley, Medical Locate Officer, Domestic Relations, effective March 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Eva Souchet, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 23, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal/job abandonment of Christina L. Gonzalez, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Amanda E. Vaccarella, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jeffery M. Barnes, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Rosa L. Webb, DJ Clerk, MDJ Wolfe/Courts, effective March 6, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Mariaelena Dalmau-Wilke, DJ Clerk, MDJ Verna/Courts, effective March 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal – job abandonment of Kenada T. Bolyer, Part-time DJ Clerk floater, MDJ Dissinger/Courts, effective January 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Linda K. Kerkeslager, Part-time DJ Clerk, MDJ Dissinger/Courts, effective February 17, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Ruth M. Tobias, Clerk Typist 2, MH/ID/EI, effective April 4, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sally A. McQuinn-Barry, Director, Probation Services, effective February 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Amanda S. Beyler, Juvenile Probation Officer 1, Probation Services, effective February 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Abigail E. Baker Full-time Deputy Sheriff, Sheriff's Office, effective February 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Darrah L. Youtz, Regular Part-time General Clerk C, Voter Registration, effective January 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Renee Ream, Renova, effective January 05, 2020 due to return January 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the intermittent family medical leave of absence for Jennifer Orosco, Department of Emergency Services, due to return January 9, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Carla Arnold, Probation Services, due to return March 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for James Pyles, Area Agency on Aging, due to return February 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Teresa Hilderbrandt, Adult Abuse Investigator to Administrative Case Manager (Apprise) at Area Agency on Aging, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Pier N. Hess, 1st Assistant District Attorney to District Attorney in the District Attorney's, effective January 31, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Tanya L. Zeigler, Administrative Specialist A.R.D to Administrative Specialist D.A in District Attorney's Office, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Nicole L. Eisenhart, Part-Time Assistant District Attorney to 1st District Attorney in the District Attorney's Office, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a promotion for Zachary Field, Part-Time Correctional Officer to Full-Time Correctional Officer, at the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Erin T. Garrison, Part-Time DJ Clerk Floater for MDJ Dissinger's Office/Courts, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Quina N. Torres, Part-Time DJ Clerk Floater for MDJ Dissinger's Office/Courts, effective February 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jose Colon, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jonathan Behney, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jacob Marderness, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Mitchell Deutsch, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ashlie Cheresini, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jonathan Olson, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Marquis Santiago, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective February 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Nicole A. Williams, Collections Officer for Probation Services, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Priscilla A. Muzzy, Part-Time Developmental Assistant 2nd Shift for the Renova Center, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Karly Ebersole, Casual Call LPN for the Renova Center, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Dylan J. Mohring, Full-Time Deputy Sheriff in the Sheriff's Office, effective January 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Wendy L. Hoffman, Accounting Clerk C in the Treasurer's Office, effective February 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Christine Harris & Janet Ross, employees in Area Agency on Aging, to attend the mandated "Adults and Older Adults who Self Neglect Enrichment" on May 14, 2020 in Ambler, PA. Cost to the County will be for meals, parking, tolls and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Nichole Ruela & Michael Yakum, employees in Children & Youth, to attend the mandated "CAPS Advanced Supervisory Training" on February 27, 2020 in Harrisburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Risk Assessment" on March 11, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Permanency and Concurrent Planning" on March 19 & 20, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Introduction to Dependency Court" on March 31 and April 1, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Daniel Krick & Jody Boyd, employees in Children & Youth, to attend the mandated "Investigative Interviewing in Sexual Abuse Cases" on March 9 & 10, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Blair Beard, employee in Children & Youth, to attend the mandated "Family Finding: Application" on February 20 & 21, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, tolls and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Nicole Ruela, employee in Children & Youth, to attend the mandated "Middle Work Phase of Child Welfare Supervision" on March 16 & 17, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Morgan McMahan, Thomas Smith and Stephanie Light, employees in Children & Youth, to attend the mandated "Understanding Reactive Attachment Disorder" on March 18 & 19, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, tolls and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Michael Yakum & Jessica Heverling, employees in Children & Youth, to attend the mandated "Childhood Mental Health Issues" on March 30 & 31, 2020 in Mechanicsburg, PA. Cost to the County will be for meals, mileage and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Keith Wanfried, employee in Planning, to attend the mandated "Residential Deck Design and Construction" on February 13, 2020 in Bethlehem, PA. Cost to the County will be \$125.00 for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Stephanie Carrera & Leah Willard, employees in the Probation Services, to attend the mandated "Firearms Safe Handling Training" on June 10, 2020 in Lancaster, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to John Shott, employee in the Probation Services, to attend the mandated "DUI Coordinators Conference" on April 30 & May 1, 2020 in State College, PA. Cost to the County will be for lodging and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Sydnie Parker & Daren Ernfield, employees in the Probation Services, to attend the mandated "Motivational Interviewing 101" on April 14 & 15, 2020 in Harrisburg, PA. Cost to the County will be \$300.00 for registration, lodging & meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Sydnie Parker & Daren Ernfield, employees in the Probation Services, to attend the mandated "Orientation for the New

Juvenile Probation Professionals” on May 18-22, 2020 in Camp Hill, PA. Cost to the County will be \$500.00 for registration & meals. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to grant permission to Shannon McMinn, employee at AAA, to attend the non-mandated “ServSafe Food Safety Program” on March 24 & March 31, 2020 in Lebanon, PA. Cost to the County will be \$185.00 for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Carol Davies, employee at AAA, to attend the non-mandated “P4A Membership & Quarterly Meeting” on March 10 & 11, 2020 in Boalsburg, PA. Cost to the County will be \$110.00 for Registration, lodging, meals, mileage, parking and tolls. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to grant permission to Joanna Cato employee in MH/ID/EI, to attend the non-mandated “Mental Health First Aid for Adults” on February 10, 2020 in Mt. Gretna, PA. Cost to the County will be for Mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following Fiscal Year 2019-2020 Provider Contract Amendments with total FY 2019-2020 Contract Changes of \$108,083.00. Vote unanimous.

The Arc of Lancaster County
Connections Early Intervention & Support
Development & Disabilities Services
Theraplay
Keystone Service System
Faithful at Home Care d/b/a Caring Maters
United Cerebral Palsy of Central PA

Aspirations
Playtime Therapy
Care of People Plus, Inc.
Quest Inc.
Progressive Pediatric Therapy
Neuro Restorative
Youth Advocate Programs

It was moved by Comm. Ames, seconded by Comm. Litz to rename the LCCF Training Academy to the Edward B. McIntyre Officer Training Academy, in honor of Ed McIntyre an employee of the LCCF from 1974-2004, who started a training program for correctional staff in the early 1980’s. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Certification of County Maintenance of Effort for HAVA (Help American Vote Act) Grant. Vote unanimous.

At 10:15 a.m., the Commissioners sat as the County Board of Elections.

At 10:20 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2019 Hazardous Material Response Fund (HRMF) report for Department of Emergency Services. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Annual RERF Grant in the amount of \$15,072.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to apply for Recertification of Hazardous Materials Response Team. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to apply for Pennsylvania State Fire Commissioner Recognition Program. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following resolution on behalf of the Renova Center for the Lease to Purchase of a 2019 Ford E-450 Super Duty Cutaway Champion Bus with a \$1.00 buy back. Vote unanimous.

RESOLUTION NO. 2-6-2020

REGARDING MASTER LEASE WITH FULTON BANK, N.A.

WHEREAS, **County of Lebanon** (the “**Lessee**”) is a political subdivision of the Commonwealth of Pennsylvania (the “**Commonwealth**”) and is duly organized and existing under the laws of the Commonwealth; and

WHEREAS, pursuant to applicable law, the governing body of the Lessee (the “**Governing Body**”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee; and

WHEREAS, the Governing Body of the Lessee has determined that it is necessary and advisable to lease the following property: **2019 Ford E-450 Super Duty Cutaway Champion Bus / VIN: 1DFDE4FS9KDC56611** (the “**Leased Property**”); and

WHEREAS, the Governing Body of the Lessee has determined that the costs of the Leased Property to be **\$68,218.00**; and

WHEREAS, the Lessee desires to enter into a tax-exempt Master Lease Purchase Agreement (the “**Lease Agreement**”) with FULTON BANK, N.A., as lessor (the “**Lessor**”) to finance the costs of the Leased Property.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of **County of Lebanon** as follows:

1. The Leased Property. The Lessee hereby authorizes and approves the acquisition of the Leased Property and does hereby ratify and confirm all action heretofore taken by officers and officials of the Lessee and others pursuant to direction of the Lessee in proceeding with the acquisition of the Leased Property. The Lessee shall proceed with the acquisition of the Leased Property and the necessary financing to fund the Leased Property and related costs and expenses.

2. Authorization and Approval of the Lease Agreement. The Lease Agreement, hereafter, including in such defined term all related documents therewith, each document substantially in the form presented at this meeting, are approved together with such changes as may be approved by the officers and officials of the Lessee executing the same, their execution to be deemed conclusive evidence of such approval.

Proper officers of the Lessee are authorized and directed, as applicable, to execute and acknowledge the Lease Agreement and to deliver the same to the Lessor for execution, in the form approved by this Section.

3. Annual Appropriations. The Lessee’s payment obligations under the Lease Agreement shall constitute a current expense of Lessee subject to annual appropriation or renewal by the Governing Body and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional, statutory or charter limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the full faith and credit of Lessee.

4. Designation as “Qualified Tax-Exempt Obligations”. The Lessee hereby designates the principal component of its payment obligations under the Lease Agreement in the amount of **\$68,218.00** as Qualified Tax-Exempt Obligations pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and the applicable regulations and rulings thereunder. The Lessee represents and expects that the total amount of its obligations so designated and to be designated during the current calendar year does not and will not exceed \$10,000,000.

5. General Authorization. Proper officers and officials of the Lessee are authorized and directed to execute and deliver such documents (in addition to documents hereinbefore mentioned) and do such things as are required in connection with undertaking of the acquisition of the Leased Property,

including payment of costs and expenses incurred in connection therewith, and as otherwise may be required to carry out the intent and purpose of this Resolution.

6. Effective Date. This Resolution shall become effective immediately.

7. Severability. In the event any provisions, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of **County of Lebanon** that such remainder shall be and shall remain in force and effect.

8. Repealer. All resolutions or parts of resolutions inconsistent herewith are expressly repealed to the extent of such inconsistencies.

DULY ADOPTED, by the Governing Body of **County of Lebanon**, this **6th** day of **February, 2020**.

ATTEST: /s/ *Jamie A. Wolgemuth*
Chief Clerk/County Administrator

County of Lebanon

It was moved by Comm. Ames, Seconded by Comm. Litz to appoint Lynn Fields to the Renova advisory board. Vote unanimous.

It was moved by Comm. Litz, Seconded by Comm. Ames to approve the Farm Lease between Lebanon County and Kenneth J. Reist, of 104 Fox Road, Lebanon, for the property located along 422 East in South Lebanon Township with an annual rental of \$1,200 per year. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, February 19, 2020 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

At 1:30 p.m., the Commissioners met in an executive session to discuss real estate.

Thursday, February 20, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Ann Gruber, Jackson Township stated her concerns related to the Lebanon County Correctional Facility with the budget, expenses vs. revenues, closed communication and the re-entry program that she would like to see enhanced.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the February 6, 2020 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,141,141.04. The gross payroll is in the amount of \$1,069,762.42. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to sign a resolution for Fulton Bank to change of signers on the MH/ID/EI Cong Feed account. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to sign a resolution for Fulton Bank to change signers on all the County accounts. Vote unanimous.

Michelle Edris, Director and LEEANNE SHANK, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sean C. Barrett, Assistant District Attorney, District Attorney's Office, effective February 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Tamera K. White, Clerk Typist 2, MH/ID/EI, effective February 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Linda A. Kerkeslager, Part-time DJ Clerk, MDJ Dissinger/Courts, effective February 12, 2020 (Date Correction). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Stephanie M. Carrera, Probation Officer 1, Probation Services, effective March 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Priscilla A. Muzzy, Part-time Developmental Assistant 2nd Shift, MH/ID/EI, effective February 16, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the family medical leave of absence for Renee Ream, Renova, effective February 6, 2020 due to return February 17, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Bailey I. VanFleet, Caseworker 2 to Child Abuse Investigator in Children and Youth, effective March 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Brenda A. Bogner, Clerk Typist 2 to Clerk Typist 3 in Children and Youth, effective February 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Morgan J. McMahon, Caseworker 2 to Child Abuse Investigator in Children and Youth, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Audrey J. Bucher, Part-time Door Monitor for Building and Security, effective March 2, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kimberly A. Bohr, DJ Clerk for MDJ Wolfe/Courts, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Destiny Torres, Full-time Developmental Assistant for Renova, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Douglas W. Grove, Full-time Deputy Sheriff in the Sheriff's Office, effective February 24, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Audrey J. Hauer, Part-time General Clerk C in Voter Registration, effective February 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Ruth Snyder, employee at Area Agency on Aging, to attend the mandated "Productive Services Basic Training" on March 10-12, 2020 in State College, PA. Cost to the County will be for lodging, mileage, meals & parking. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Daniel Wright, employee in the District Attorney's Office/Detective Bureau, to attend the mandated "Governor's Highway Safety Assessment Conference" on August 30 – September 2, 2020 in Pittsburgh, PA. Cost to the County will be for lodging, meals, parking & tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jody Weaber, employee at MH/ID/EI, to attend the mandated "MANDT Refresher Training" on April 13 & 20, 2020 in Wernersville, PA. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Douglas and Eunice Ejike, employee at MH/ID/EI, to attend the mandated “2020 Administrative and Fiscal Officer Conference” on April 1 & 2, 2020 in State College, PA. Cost to the County will be for lodging, mileage & meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jamie Gerhart, employee at Probation Service, to attend the mandated “The Art of De-Escalation” on April 9, 2020 in Lancaster, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Chris Frye and Alex Troutman, employee at Probation Service, to attend the mandated “Effective Therapy for those who have Sexually Offended” on March 6, 2020 in Harrisburg, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to grant permission to Marie Pribish, employee at AAA, to attend the non-mandated “Professional Development Services” on March 6, 13, 20 & 27, 2020 in Lebanon, PA. Cost to the County will be \$300.00 for registration and Parking. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to grant permission to Samuel Ortiz, Sandy Long, Soledad Arroyo-Silva and Ryan Wertz, employees at CAP, to attend the non-mandated “Community Action Partnership Symposium” on April 28-30, 2020 in Hershey, PA. Cost to the County will be for mileage, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following proclamation for Nicholas Bradley, Conference Officer in the Domestic Relations Office. Vote unanimous.

PROCLAMATION

WHEREAS, Nicholas “Nick” Bradley began his career with the County of Lebanon employed as Assistant Enforcement Officer on December 5, 1988, and, through a series of promotions, he became a Conference Officer the Domestic Relations Office on December 27, 2009; and

WHEREAS, during his tenure, Nick served the County with devotion and commitment as a Conference Officer, responsible for the enforcement of support orders and Local Rules that govern family law. He performed his duties and responsibilities in a proficient manner; and

WHEREAS, on January 25, 2020, Nick retired as Conference Officer in the Domestic Relations office with thirty one years of distinguished service, as a valuable and dedicated employee; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank "**Nick**" for the outstanding service he provided during his many years at the County.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Twentieth Day of February,
Two Thousand Twenty.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation for Heather Moehlmann-Karnes, Caseworker 2 at MH/ID/EI. Vote unanimous.

PROCLAMATION

WHEREAS, Heather Moehlmann-Karnes began her career with the County of Lebanon employed as Caseworker 1 at Mental Health/Mental Retardation on December 5, 1994; with a promotion to Caseworker 2 on September 11, 1995; and

WHEREAS, during her tenure, Heather served the County with devotion and commitment, providing a full range of social and case management services to children and adolescents with emotional and mental health needs in conjunction with supporting their families; and

WHEREAS, her skills and leadership have been appreciated by the County, often to order and organization. She has been a valuable and dedicated employee; and

WHEREAS, on February 29, 2020, Heather will retire from Mental Health/Intellectual Disabilities/Early Intervention with over 25 years of distinguished service; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all

our citizens, unite to thank Heather for the outstanding service she provided during her many years at the County.

***FURTHER**, we extend congratulations and best wishes for a most rewarding future and the very best retirement.*

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Twentieth Day of February
Two Thousand Twenty.

It was moved by Comm. Ames seconded by Comm. Litz to accept the 9-1-1 Statewide Interconnectivity Funding Grant. Vote unanimous.

Dennis Firestone, Purchasing Agent presented the Commissioners with the following 4 bids from Wilson Consulting Group that were submitted for the County Bridge Co-1 (Red Rock Bridge). Official award will be announced at a later date.

MAR-ALLEN Concrete Products, Inc.	\$69,952.00
DESCCO Design & Construction, Inc.	\$122,436.00
Bill Anskis Co., Inc.	\$123,980.00
JVI Group, Inc.	\$248,000.00

Jamie Wolgemuth, Chief Clerk presented the S&P Global Rating. He stated that we are now classified as a A + Stable which is a very good rating for a county our size.

Michael Battistelli and Brett Holland, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Daniel Winters and Jason Gant Sr. from Confluence Investment Management St. Louis, MO, met with the Retirement Board to present the results of the 4th Quarter Performance and Investment Review of the Lebanon County Municipal Employees’ Retirement Plan.

Dr. Jeffrey Yocum, Lebanon County Coroner, met with the Commissioners to present the annual Coroner’s report for 2019. James Donmoyer, Executive Director of Lebanon County Commission on Drug and Alcohol Abuse and Holly Leahy, Administrator of Lebanon County MH/ID/EI, presented the number of 2019 drug related and suicide deaths respectively. Dr. Yocum noted that they have secured a transport vehicle, which will be coming soon and are hiring 3 new deputies with Haz-Mat techs on casual call.

It was moved by Comm. Litz, seconded by Comm. Ames to reappoint Alissa Mailen Perrotto to the Lebanon County Commission for Women Advisory Board for a 3 year term ending February 28, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to appoint Sandy Arnold to the MH/ID/IE Advisory Board for a 3- year term ending December 31, 2022. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve and sign the farm lease agreement between the County of Lebanon and Loren Horning, 400 Fontana Avenue, Lebanon, PA, for rental of 1.2 acres of county-owned property located along Church Road & Route 934, South Annville Township, Lebanon, PA 17042. The term of this lease shall be from January 1, 2019 to December 31, 2019 at an annual rental of \$150.00 per year. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Frederick Seyfert Sr.
128 South Center Avenue
Palmyra, PA

James E. Matthew
306 South Sheridan Road
Newmanstown, PA

David J. Calhoun
943 Snapdragon Ct
Lebanon, PA

Randy Nosal
900 Tulip Tree Drive
Lebanon, PA

James Risser Sr.
1453 Horseshoe Pike
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation to proclaim April 2020, 811 Safe Digging Month in Lebanon County: Vote unanimous.

PROCLAMATION
Pennsylvania 811 Safe Digging Month

WHEREAS, the month of April 2020 is recognized as “Pennsylvania 811 Safe Digging Month” across our Commonwealth, an initiative supported by Pennsylvania 811, a utility notification information center celebrating its 48th year of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, this unique service provides an easy to use one-call notification about excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage and minimizing utility service interruptions while protecting the environment, and

WHEREAS, the Pennsylvania One Call System began with only six utility companies in Western Pennsylvania and now serves more than 100,000 excavators and over 3,600 critical underground infrastructure owners throughout the Commonwealth, and

WHEREAS, the service annually receives more than 1,000,000 notification requests and transmits more than seven (7) million notifications, providing protection to utility companies, their employees, customers, and the general public, and

WHEREAS, economic development throughout Lebanon County and Pennsylvania is growing, and it is important to minimize the damage to underground utility lines, danger to workers, environmental pollution, and the loss of utility services, and

WHEREAS, we are thankful for the service provided by Pennsylvania 811 and encourage all residents, engineers, designers, excavators and homeowners to dial 8-1-1 at least three business days in advance of an excavation project such as planting a tree, installing a mailbox post, building a deck or swimming pool or replacing a driveway.

NOW, THEREFORE, BE IT RESOLVED that Lebanon County does hereby proclaim April 2020 as "Pennsylvania 811 Safe Digging Month" in Lebanon County.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Twentieth Day of February
Two Thousand Twenty.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, March 4, 2020 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

At 1:30 p.m., the Commissioners met with Pension Technology Group (PTG) for a Pension Software Presentation.

At 2:30 p.m., the Commissioners met with the Wellness Committee to discuss Cafeteria Renovations.

At 2:45 p.m., the Commissioners met in an executive session to discuss personnel.

At 3:00 p.m., the Commissioners met in an executive session to discuss real estate.

Thursday, March 5, 2020 8:30 a.m.

At 8:30 a.m., the Commissioners met in an executive session to discuss real estate.

Thursday, March 5, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Alan McCord, Chief of Plans and Information Analysis from FTIG Training Center, updated with a report from Back at the Gap. They are currently up to 51,000 personnel for the tactible year. He stated that they plan to begin mid-spring to start working on the Access Control Points with the anticipation of being completed in 2021.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the February 20, 2020 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,950,687.31. The gross payroll is in the amount of \$1,096,025.90. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Andrea N. Saurez, Docket Specialist, Domestic Relations, effective March 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Renee L. Beamesderfer, Casework Supervisor 1, MH/ID/EI, effective May 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Selena E. Velez, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective February 14, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Tyler S. Woomer, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective February 26, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Oliver R. Spece, Adult Probation Officer, Probation Services, effective March 6, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2020 Civil Service Compensation Plan, which pertains to Children & Youth Services, MH/ID/EI, Area Agency on Aging and the Commission on Drug and Alcohol Abuse funding for the 2020-2021 fiscal year. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve entering into a Collective Bargaining Agreement with Teamsters Local 429 involving the Lebanon County Social Services Agencies represented employees at the Area Agency on Aging, MH/ID/EI, Drug and Alcohol and Children & Youth Departments, for the term of January 1, 2020 through December 31, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Clerk of Voter Registration, Michael Anderson's request to have the current Voter Registration employees work an

additional 2.5 hours per week, not to exceed 40 hours per week, effective March 9, 2020 through May 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Geneen F. Valentine, Secretary D to Admin Specialist in the District Attorney's Office, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a change of status/demotion for Eric G. Fahler, Deputy Director of 9-1-1 to 9-1-1 Tac & Records Officer in the Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Jeremy L. Leffler, 9-1-1 Supervisor to Deputy Director 9-1-1 in the Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Robert Dowd, Director of the Department of Emergency Services, request to create 10 Casual Part-time hourly positions within his department; two (2) Chief Officer positions at a grade 8, two (2) Line Officer positions at a grade 7, and six (6) Technician positions at a grade 6, effective March 9, 2020. These positions will assist the Coroner's Office with transporting the deceased. All costs associated with these positions are 100% reimbursed via invoicing for the services performed. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jeffrey R. Sky, Operations Chief Officer 1 for Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Michael J. Houser, Operations Chief Officer 2 for Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jeffrey L. Yeagley, Operations Technician for Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jonathan L. Zechman, Operations Technician for Department of Emergency Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Mallory S. Barr, Adult Probation Officer 1 for Probation Services, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Marissa E. Templeton, Juvenile Probation Officer 1 for Probation Services, effective March 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ethan J. Cooperstein, Full-time Deputy Sheriff for the Sheriff's Office, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ann L. Daubert, Casual Part-time General Clerk C for Voter Registration, effective March 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Phillips to approve the employment of Samuel E. Day, Operations Line Officer 1 for Department of Emergency Services, effective March 9, 2020. Comm. Ames and Comm. Phillips voted "Aye" Comm. Litz voted "Nay". Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Phillips to approve the employment of Logan T. Day, Operations Technician for Department of Emergency Services, effective March 9, 2020. Comm. Ames and Comm. Phillips voted "Aye" Comm. Litz voted "Nay". Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Erin Moyer and Karen Alonzo, employees in Children & Youth, to attend the mandated "The Needs-Based Plan and Budget Overview" on May 26, 2020 in Mechanicsburg, PA. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jody Boyd, Karin Castillo and Tabitha Belsak, employees in Children & Youth, to attend the mandated "Trauma Informed Training" on April 29, 2020 in Harrisburg, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Family Service Planning" on April 14-15, 2020 in Mechanicsburg, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Emerich, Courtney Cole and Amanda Frank, employees in Children & Youth, to attend the mandated "Achieving Premanency" on April 20, 2020 in Mechanicsburg, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Bailey Van Fleet, employee in Children & Youth, to attend the mandated "Working with Juveniles who Sexually Offend" on April 16-17, 2020 in Mechanicsburg, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Keith Smith, employee in Children & Youth, to attend the mandated "Transition Conference" on March 12, 2020 in Scranton, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Keith Smith, employee in Children & Youth, to attend the mandated "Statewide Adoption and Permanency Network Meeting" on April 21, 2020 in Harrisburg, PA. Cost to the County will be for mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Nicole Ruela and Angelica Farris, employees in Children & Youth, to attend the mandated "Train The Trainer" on March 4-5, 2020 in Harrisburg, PA. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Catherine Canfield and Blair Beard, employees in Children & Youth, to attend the mandated "Caseworker Safety and Responsiveness in Child Welfare" on March 26, 2020 in Wyomissing, PA. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Samuel Ortiz and Christine Hartman, employees at Community Action Partnership, to attend the mandated "Fiscal Training Workshop" on March 19, 2020 in Harrisburg, PA. Cost to the County will be for mileage, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel and John Wilson, employees in Department of Emergency Services, to attend the mandated "Homeland Security Exercise Evaluation Program" on April 21-22, 2020 in Harrisburg, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel and John Wilson, employees in Department of Emergency Services, to attend the mandated "PIO Awareness" on July 16, 2020 in Harrisburg, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Eric Fahler and Jeremy Leffler, employees in Department of Emergency Services, to attend the mandated "2020 TAC Training" on April 16, 2020 in Hershey, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel, employee in Department of Emergency Services, to attend the mandated "Emergency Planning" on May 13-14, 2020 in Harrisburg, PA. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Bob Dowd, Director in Department of Emergency Services, to attend the mandated "National Emergency Number Association Conference" on June 13-18, 2020 in Long Beach, CA. Cost to the County will be for lodging, meals, parking, tolls and flight (100% 911 Funded). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jennifer Whitman, employee in District Attorney's Office, to attend the mandated "PA Problem Solving Courts Coordinators Symposium" on March 30-31, 2020 in Hershey, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Christner and Dwight Penberth, employees at Probation Services, to attend the mandated "Chief Juvenile Probation Membership Meeting" on March 12-13, 2020 in State College, PA. Cost to the County will be for lodging and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Brenda Santiago, Jodi Little and Heather Wenrich, employees at Probation Services, to attend the mandated "Managing Emotions Under Pressure" on March 18, 2020 in Harrisburg, PA. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Amanda Ramos and Susan Putt, employees at Probation Services, to attend the mandated "Managing Emotions Under Pressure" on March 10, 2020 in Lancaster, PA. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Samuel Ortiz, Administrator at Community Action Partnership, to attend the non-mandated "Dealing with Difficult and Challenging Employees and Situations" on May 13, 2020 in Harrisburg, PA. Cost to the County will be for registration, mileage, meals, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Gary Verna and Jason Weikel, employees in Department of Emergency Services (Haz-Mat), to attend the non-mandated "HazMat Conference" on June 3-7, 2020 in Baltimore, MD. Cost to the County will be for registration and lodging. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Joseph Morales, employee in Department of Emergency Services, to attend the non-mandated "Governor's Emergency Preparedness Summit" on May 17-20, 2020 in Mount Pocono, PA. Cost to the County will be for registration, lodging and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Michelle Edris, Leeanne Shank and Steph Noll, employees in Human Resources, to attend the non-mandated "2020 Benecon Health Benefits Seminar" on April 2-3, 2020 in Lancaster, PA. Cost to the County will be for registration, mileage, meals and parking. Vote unanimous.

Holly Leahy, Administrator and Monica Boyer, MH/ID/EI along with Maureen Wescott, The ARC, met with Commissioners to provide events going throughout the County during the month of March to bring awareness to Developmental Disabilities.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following proclamation to proclaim March 2020, Developmental Disabilities Awareness Month in Lebanon County: Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

Developmental Disabilities Awareness Month March 5, 2020

WHEREAS, President Ronald Reagan proclaimed March as National Developmental Disabilities Awareness Month in 1987; and

WHEREAS, The proclamation stated that, "New opportunities have been created through the efforts of those with developmental disabilities and their family members, along with professionals and officials at all levels of government. Working together, they have brought about significant changes in the public perception of young people and adults with developmental disabilities, opening new doors to independent and productive lives"; and

WHEREAS, March commemorates the progress in improving the lives of people with intellectual and developmental disabilities and highlights the challenges that remain in achieving full inclusion; and

WHEREAS, People with developmental disabilities are defined by their strengths and abilities and not by their disability, and are entitled to the respect, dignity, equality, safety, and security accorded to all members of society; and

WHEREAS, People with developmental disabilities belong in the community, fully included and actively participating in all aspects of society; and

WHEREAS, Companies that provide systems of support have made tremendous progress in promoting and protecting the rights of people with intellectual and developmental disabilities, and actively support their full inclusion and participation in the community throughout their lifetime without regard to diagnosis.

Now, therefore, be it resolved by the Board of Commissioners of Lebanon County, Pennsylvania, that the County of Lebanon does hereby celebrate and recognize the month of March 2020 as Developmental Disabilities Awareness Month in Lebanon County.

The Lebanon County Board of Commissioners recognize and appreciate the many benefits all the systems of support do to promote and protect the right of individuals with intellectual and developmental disabilities. We urge all Lebanon County residents to recognize and dismantle barriers and the stigma that keep individuals with disabilities from fully participating in our community and support equal treatment of individuals with intellectual and developmental disabilities.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifth Day of March
Two Thousand Twenty.

At 10:10 a.m., the Commissioners sat as the County Board of Elections.

At 10:35 a.m., the Commissioners reconvened the regular meeting.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present Supplemental invoices for the first, second and third quarters of FY 18-19, revised Fourth Quarter Invoices for FY 18-19, First Quarter Invoices for FY 19-20, Second Quarter Invoices for FY 19-20, the budget amendment for FY 18-19 and Provider Contracts for FY 19-20 invoices for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the first, second, third and fourth quarter invoices for Fiscal Year 18-19 for Children & Youth as follows: Vote unanimous.

Fiscal Year 18-19 Supplemental Invoices for 1st, 2nd and 3rd quarters:

TOTAL: \$101,408.78

Fourth Quarter Invoices Fiscal Year 18-19 (revised)

ACT 148	\$ 1,330,246.00
TANF	\$ 0
Title IV-E Placement Maintenance	\$ 216,493.13
Title IV-E Adoption Assistance	\$ 69,599.45
Medicaid	\$ 0
TOTAL	\$ 1,616,338.58

It was moved by Comm. Litz, seconded by Comm. Ames to approve the first quarter invoices for Fiscal Year 19-20 for Children & Youth as follows: Vote unanimous.

First Quarter Invoices Fiscal Year 19-20

ACT 148	\$ 1,367,840.25
TANF	\$ 115,752.00
Title IV-E Placement Maintenance	\$ 225,354.66
Title IV-E Adoption Assistance	\$ 76,167.04
Medicaid	\$ 540.94
TOTAL	\$ 1,785,654.89

It was moved by Comm. Ames, seconded by Comm. Litz to approve the second quarter invoices for Fiscal Year 19-20 for Children & Youth as follows: Vote unanimous.

Second Quarter Invoices Fiscal Year 19-20

ACT 148	\$ 1,367,840.25
TANF	\$ 115,072.00
Title IV-E Placement Maintenance	\$ 135,517.41
Title IV-E Adoption Assistance	\$ 76,221.87
Medicaid	\$ 1,174.59
TOTAL	\$ 1,695,826.12

It was moved by Comm. Litz, seconded by Comm. Ames to approve to file an appeal for FY 18-19 for the budget amendment: Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve 59 placement provider contracts with 24 not requesting any increases and 20 MA funded facilities at no cost to the agency. The remaining 16 Providers have requested increases with an average of 3.0% with all of them being within the State approved rate. Vote unanimous.

The Agency also added or amended service contracts for Justice Works and Concern.

Justice Works Youth Care In-Home Services:

- Short-term Therapeutic Outreach to Prevent Placement (STOPP)- \$80 per hour
- JustCare- \$75 per hour
- Nurturing Parent- \$75 per hour
- WhyTry (truancy remediation)- \$75 per hour

Concern:

- Visit Coaching- \$45.73 per hour
- Supervised Visitation- \$39.27 per hour

256

Carol Davies, Administrator of Area Agency on Aging, met with the Commissioners to present Fiscal Year 19-20 AAA Provider Contract Amendments, 2020-2024 Senior Farmers Market Nutrition Program Grant Agreement with the Department of Agriculture and Request Letter of Commitment to Support P4A Response to Office of Long Term Living.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Fiscal Year 2019-2020 AAA Provider Contract Amendments. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2020 -2024 Senior Farmers Market Nutrition Program Grant Agreement with the Department of Agriculture. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to submit a letter of commitment to support P4A Response to Office of Long Term Living's (OLTL) Application and Enrollment Services Request for Application (RFA). Vote unanimous.

Dennis Firestone, Purchasing Agent, met with Commissioners to recommend that the Red Rock CO-Bridge 1 be awarded to MAR-ALLEN Concrete Products, Inc. at the cost of \$69,952.00.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Martha Ney-Jacoby
935 East Lehman Street
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve the resignation of Sally Barry from the Lebanon County Commission on Drug and Alcohol Abuse Advisory Council. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Fiscal Year 2019-2020 Grant-In-Aid Continuing Program award in the amount of \$81,527.00.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation for Grace Ziegler. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Grace Ziegler, without any education beyond high school but strongly motivated to help people, has led a life of service to community and God; and

WHEREAS, she opened her home on many occasions to serve those in need of help and shelter. Opened her home up to 11 senior citizens at a time as a private nursing home, sponsored 15 international refugee families to get them acclimated to a new life in the USA while raising five children, mothering ten foster children and serving as a teacher's aide for special needs children; and

WHEREAS, her passion to care for pregnant girls and unwed mothers, she was active for many years as a volunteer for the Susquehanna Valley Pregnancy Services and the Lebanon Rescue Mission, she played a key role in the Church of the Brethren Disaster Relief Sale, as well as a deaconess, Sunday school teacher and kitchen worker for Myerstown Church of the Brethren.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, take this opportunity to unite with the Lebanon Valley Sertoma Club to recognize "Amazing Grace" as referred to by her late husband Victor for the unselfish contributions she gives to the community.

FURTHER, we extend appreciation to Grace for her service and dedication in our community.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips

William E. Ames

Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifth Day of March
Two Thousand Twenty.

258

Jamie stated that at 12:30 the Commissioners will meet in Executive Session to discuss Real Estate.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, March 5, 2020 12:30 p.m.

At 12:30 p.m., the Commissioners met in an executive session to discuss real estate.

Thursday, March 19, 2020 9:30 a.m.

Due to the COVID-19 No Meeting

Thursday, April 2, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read. The gross payroll is in the amount of \$1,090,486.45. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sabrina B. Jordan, Casework 1, Children and Youth, effective April 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Myrna Garcia, Secretary C, Courts, effective May 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Robert P. Harding, Assistant District Attorney, District Attorney's Office, effective March 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Joseph R. Seeger, Network Technician, Information Technology Services, effective April 7, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brian T. Alexander, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective March 13, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brian T. Alexander, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective March 13, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Antonio J. Cotto, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective March 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kyle C. Wine, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective March 29, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Marquis A. Santiago, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective March 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Yirali Gonzalez, Full-Time Development Assistant, Renova Center, effective March 14, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a letter of interest to be sent for the Grant Application to the Department of Conservation and Natural Resources of the Commonwealth for Phase 1 of the Lebanon Valley Rail Trail, Wengert Memorial Park. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to have Solicitor Dave Warner prepare a draft resolution for discussion and consideration for next meeting on the extension of dates for the County Real Estate taxes with a suggestion of same dates and deadline for the Municipalities that the County Treasurer’s Office collects for. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services gave a report to the Commissioners on the E.O.C level 3 activation. 911 is not seeing any significant increase in calls and currently have 36 positive cases and 0 deaths, with numbers increasing daily. Stated that bed capacity is limited. Level 3 Activation is requesting donations from the community for Personal Protective Equipment, such as gloves, mask, gowns etc. and donations are starting to come in.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Immediately following this meeting, the County Commissioners met in Executive Session to discuss Personnel.

Thursday, April 16, 2020

9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the March 5, 2020 and April 2, 2020 Commissioners meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,541,624.69. The gross payroll is in the amount of \$1,058,175.36. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2015 A Bond payment in the amount of \$31,685.25. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2016 GOB Bond payment in the amount of \$162,909.99. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2017 GOB Bond payment in the amount of \$31,025.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the loan payment to Fulton Bank in the amount of \$50,854.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Wells Fargo loans #18 in the amount of \$157,277.66 and #26 in the amount of \$19,643.20 payment in the amount of \$31,025.00. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brandy Urban, FT Developmental Assistant, Renova, effective April 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Blair F. Beard, Caseworker 1 to Caseworker 2 in Children and Youth, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Cory A. Earl, Caseworker 1 to Caseworker 2 at MH/ID/EI, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Adeena M. Smart, Caseworker 2 to Caseworker Supervisor 1 at MH/ID/EI, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of William G. Bell, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Richard W. Miller, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of James R. Goddard, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Marshall L. Witmer, Full-Time Correctional Officer for the Lebanon County Correctional Facility, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to make a motion to approve to Emergency Paid Sick Leave Policy (COVID-19), effective immediately with a term date of December 31, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following resolution for County Real Estate Taxes. Vote unanimous.

RESOLUTION NO. 4-16-2020

A RESOLUTION OF THE COUNTY OF LEBANON, COMMONWEALTH OF PENNSYLVANIA, AMENDING AND SUPPLEMENTING THE LEBANON COUNTY TAX COLLECTION POLICY

RECITALS

WHEREAS, The County of Lebanon, Commonwealth of Pennsylvania, (the “County”) is a county and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, The County is a taxing district as defined in the Local Tax Collection Law, 72 P.S. § 5511.1, et seq.

WHEREAS, a novel coronavirus emerged in Wuhan, China, began infecting humans in November 2019, and has since spread throughout the world, including the United States; and

WHEREAS, on March 11th, 2020, the World Health Organization declared the COVID-19 virus a pandemic; and

WHEREAS, the Governor's Office of the Commonwealth of Pennsylvania issued a Proclamation of Disaster Emergency on March 6th, 2020, due to the spread of COVID-19 under the authority of 35 Pa.C.S. § 7501, et seq. that authorized the suspension of certain procedures and formalities prescribed by law and urged counties to "act as necessary to meet the current exigencies;" and

WHEREAS, The Board of County Commissioners for Lebanon County issued a Declaration of Disaster Emergency on March 16, 2020, recognizing the existence of a disaster emergency in Lebanon County due to COVID-19; and

WHEREAS, the Governor mandated the closure of physical non-life-sustaining businesses, effective March 21st, 2020, and has urged "social distancing" measures to prevent the spread of COVID-19; and

WHEREAS, the Federal Government has extended the deadline for filing federal taxes for a period of 90 days until July 15th, 2020, due to the economic impact of the virus; and

WHEREAS, the County Board of Commissioners recognizes that the finances of many taxpayers of Lebanon County will be negatively affected by the closure of local businesses, layoffs of employees, and uncertainty in the financial markets; and

WHEREAS, The County has statutory discretion to impose penalties for late payment of taxes of up to ten percent (10%), pursuant to 72 P.S. § 5511.10; and

WHEREAS, The County has established a ten percent (10%) penalty fee for taxpayers who fail to make payment within four months of the tax notice and a two percent (2%) discount for taxpayers who pay within two months of the tax notice; and

WHEREAS, The County desires to mitigate the economic impact of COVID-19 on County taxpayers by using its statutory discretion to reduce penalties for late tax payments and by extending the 2% discount for a period of sixty days for payments related to taxable year 2020.

BE IT ENACTED AND ORDAINED by the County of Lebanon, Pennsylvania, and the Lebanon County Board of Commissioners, and it is hereby enacted by the authority of the same, as follows:

SECTION 1. The foregoing Recitals to this Resolution are incorporated herein and made a part hereof.

SECTION 2. All provisions of existing Lebanon County ordinances and resolutions as to the discount and penalty for property taxes are incorporated herein and made a part hereof.

SECTION 3. A tax payment shall be considered “late” if not paid within four (4) months of the tax notice. For taxable year 2020 only, all late tax payments received by October 31st, 2020, shall be assessed a penalty of zero percent (0%) of the taxpayer’s tax liability. All late 2020 tax payments received after October 31st, 2020, shall be assessed a penalty of ten percent (10%) of the taxpayer’s tax liability.

SECTION 4. All tax payments for taxable year 2020 received by June 30th, 2020, shall receive a two percent (2%) discount of the tax liability. This discount shall not be applied in addition to the two percent (2%) discount for tax payments within sixty days of the tax notice under Section I of Ordinance No. 3 of 2000. Therefore, the maximum discount a taxpayer may receive for taxable year 2020 is two percent (2%) for any payment received by June 30th, 2020.

SECTION 5. Except as amended herein, all other provisions of existing Lebanon County ordinances and resolutions shall remain in full force and effect for taxable year 2020.

SECTION 6. For payments related to tax years other than 2020, tax collectors are directed to apply the 10% penalty for late payments in accordance with existing Lebanon County ordinances and resolutions.

SECTION 7. This Resolution shall be effective on April 16th, 2020.

IN WITNESS WHEREOF, the present Resolution has been duly enacted this 16th day of April, 2020.

ATTEST: *Jamie A. Wolgemuth*
Chief Clerk

Lebanon County Board of Commissioners
Commonwealth of Pennsylvania
By: */s/ Robert J. Phillips, Chairman*

It was moved by Comm. Ames, seconded by Comm. Litz to approve an Intergovernmental Agreement with Dauphin County for a shared property (55/45 Split) on Lingle Road, North Londonderry Township owned by Hillwood Group, parcel number 28:2286908-356848. Vote Unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$25,000 from proceeds of the Hotel Tax to Lebanon Family Health Services. As requested, these funds shall be used toward the Feed the Front Line Program. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Electronic Access Agreement for Pennsylvania Crash Information Tool with Penn Dot. Vote unanimous.

The Commissioners discussed a COVID-19-19 Data Transfer proposal from the Department of Health Secretary Rachael Levine to our 911 Center. Solicitor Dave Warner recommend not to take action on it at this time.

Bob Dowd, Director of Department of Emergency Services gave a report to the Commissioners on the E.O.C level 3 activation. 911 still has a low call volume and PPE donations are continuing to come in but are in the need of commercially produced masks. Currently we have 349 confirmed cases and 3 deaths, with numbers increasing daily.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, May 7, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the April 16, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,595,331.00. The gross payroll is in the amount of \$1,041,948.68. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kelly Jo Young, FT Correctional Officer, Lebanon County Correctional Facility, effective April 26, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the removal of William G. Bell, FT Correctional Officer, Lebanon County Correctional Facility, effective April 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Denice E. Holehan, DJ Office Manager, MDJ Ditzler/Courts, effective April 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Sherri A. Fiore, General Clerk C, Clerk of Courts, effective May 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the job abandonment of Destiny Torres, FT Developmental Assistant, Renova Center, effective April 29, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve entering into a Collective Bargaining Agreement with Teamsters Local 429 involving the Lebanon County Court Related Non-Professionals represented employees in the District Attorney's Office, Prothonotary/Clerk of Courts Office, Public Defender's Office, Register of Wills Office and Sheriff's Office, for the term of January 1, 2020 through December 31, 2023. Highlights of Collective Bargaining Agreement include a 4-year term; wage increases at 3.75% for 2020, 3.50% for 2021 & 2022 and 3.25% for 2023; increased on-call compensation to \$325 per week; changes to the calculation of Vacation time and increased accruals; as well as increases in medical insurance deductibles and other noneconomic revisions to several articles. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Chief Clerk of Voter Registration, Michael Anderson's revised request to have the current Voter Registration employees work an additional 2.5 hours per week, not to exceed 40 hours per week. Prior dates of March 9, 2020 through May 8, 2020, to the revised effective date of April 5, 2020 through June 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a transfer for Kathy G. Wingert, PT Law Clerk in Courts to PT Assistant in District Attorney, effective June 29, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Guinevere T. Garlow, Caseworker 2 in Children and Youth, effective May 11, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Marissa E. Templeton, Juvenile Probation Officer 1 for Probation Services, effective May 11, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a project modification request for RASA/VOJO/VOCA. Money is being reallocated from miscellaneous supplies to purchase new chairs for victim and witness meeting areas. There are 11 chairs being purchased at a cost of \$1100. The cost will be prorated at 40% from RASA (\$440), 20% from VOJO (\$220) and 40% from VOCA. This is based upon the hours and number of employees funded for each grant. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the VOCA Grant that will run from October 1, 2020 to September 30, 2023. The amount allotted for Lebanon County is \$123,493 per year for a total of \$370,479. Vote unanimous.

At 9:50 a.m., the Commissioners sat as the County Board of Elections.

At 10:00 a.m., the Commissioners reconvened the regular meeting.

Susan Eberly, Director, Lebanon Valley Economic Development Corporation met with Commissioners to present names for appointment to a Business/Industry Reopening Task Force. No action was taken by Commissioners at this time.

Jamie Wolgemuth, County Administrator gave an updated County office report. We currently have 12 positive cases of COVID at the Lebanon County Correctional facility. Nine inmates are quarantined and three medical staff. None are severe enough for hospitalization. The Planning department has increased the level of service due to the start of construction. The Sheriff's department is issuing new concealed weapon permits by appointment only. The Voter Registration department is up to date with mail in ballots. The Treasurer's office is continuing to process taxes.

Commissioners Ames made a motion for Administrator Jamie Wolgemuth to draw up a resolution for Lebanon County to re-open Lebanon County. Commissioner Phillips suggested that first, we should consult with local hospitals and health care workers and also get some examples from other counties. Commissioner Litz stated that it is a duty of elected officials to keep the public safe. Since the red-yellow-green matrix outlined by the Governor calls for less than 50 Positive cases per 100,000 residents in 14 days, and Lebanon County had 230 positive cases in the past 14 days, and the Courts are "closed" through May 31, barring an emergency. Based on a Supreme Court decision siding with the Governor on "Shelter in Place," she is not ready to move ahead with Commissioner Ames' proposal. Commissioner Ames withdrew his motion.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

Jamie Wolgemuth gave a report on the delivery of County Government services over the last several weeks as well as re-open plans that have been submitted by County department heads. In addition, the following department heads gave direct reports on their respective activities:

- Holly Leahy, MH/ID/EI
- Barbara Smith, Prothonotary/Clerk of Courts
- Pier Hess-Graf, District Attorney
- Sallie Neuin, County Treasurer
- Brian Craig, Register of Wills
- Dan Seaman, Assessment Office

The County Commissioners discussed a proposal to adopt a Resolution to designate Lebanon County in the "Phase Yellow" of the "Plan for Pennsylvania". The following individuals offered public comments regarding the proposal:

- | | |
|--------------------|---------------|
| Peggy Heisler | Tom Morrisey |
| Christina Phillips | Amy Keller |
| Mike Smith | Robin Conwell |
| Christine Vendel | |

A public meeting will be advertised immediately, in accordance with the Pennsylvania Sunshine Law, to be held at 9:00 a.m. on Friday May 15, 2020 for the purpose of considering a Resolution to designate Lebanon County in the "Phase Yellow" of the "Plan for Pennsylvania"

Attest:

Chief Clerk/County Administrator

Chairman

The special meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

At 9:03 a.m., the Commissioners sat as the County Board of Elections.

At 9:08 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the purchase of a 2020 F150XL for a transport vehicle for the Coroner. It will be a 4-year lease in the amount of \$46,583.00. Vote unanimous.

Comm. Phillips read a letter from Michael MaCauley, MD.

Chief Clerk, Jamie Wolgemuth read the drafted Resolution 5-15-2020

It was moved by Comm. Ames to adopt Resolution 5-15-2020.

The Commissioners asked for public comment and 33 people were heard. They included the following:

Tony Fitzgibbons	Katy Abrams
Tom Morrissey	Ann Pinca
Dr. Angela Hoover	Jesse Rothhacker
Chris Coyle, LebTown News	Ed Mahon, PA Post
Diane Ferguson	Senator David Arnold
Randy Ebersole	Laura LeBeau, WLBR News
Russ Diamond	Jim Bernheisel
Laura Weidler	Dawn Blauch, Recorder of Deeds
Robin Conwell	Suzann Auman
Dr. Adam Albert	Pier Hess, District Attorney
Nathan Lund	Davis Shaver, LebTown
Michael Ludwig	Sean McCarrick
Senator David Arnold	Faith Bucks
Andrew Demler	Peggy Heisler
Chris Coyle, LebTown News	Nora Shelly, Lebanon Daily News
Laura LeBeau, WLBR News	Andrew Miller
Angela Maurer	

It was moved by Comm. Ames. Seconded by Comm. Phillips to amend the motion with the recommendations suggested. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". Vote unanimous.

RESOLUTION 05-15-20

Effective immediately, by this Resolution, Lebanon County public and private sector will operate under the “Yellow Phase” of the “Plan for Pennsylvania”, as put forth by the Governor, in response to the COVID-19 pandemic;

FURTHER, the undersigned Board of Commissioners of the County of Lebanon, Pennsylvania declare that, effective Monday, May 18, 2020 the County will expand publicly accessed services at the Municipal Building and some satellite offices, on a limited basis; and

WHEREAS, while Lebanon County Government services are being expanded, this resolution is not a binding or directive on any private sector enterprise that operates within Lebanon County. Limitations on businesses still exist at the civil and state level and it is incumbent upon those businesses to know the risks, especially if subject to state regulation or licensure; and

WHEREAS, business conducted with Lebanon County Government under the “Yellow Phase” must act in accordance with the following safety measures:

1. Individuals must wear a mask whenever they are on County-directed facility grounds and/or while conducting business with County employees.
2. Common areas in County-directed facilities, such as breakrooms and assembly rooms, will be adequately furnished with sanitizing supplies.
3. Individuals must schedule an appointment with County Departments for in-person transactions.
4. Departments shall stagger appointments in a manner determined by the head of the department.
5. Individuals entering County facilities must submit to medical screening procedures conducted by the Lebanon County Sheriff’s Department or departmental personnel.

WHEREAS, Lebanon County residents have met the challenges set forth by the Governor’s original stated intent to mitigate the spread of the virus and to flatten the curve of the COVID-19 pandemic. Testing was increased to the highest percentage among surrounding counties, our residents socially distanced, sheltered in place when asked, and businesses closed their doors. Our case numbers have steadily declined. Now, it is time to move on, together; and

WHEREAS, the undersigned County Commissioners empathize with the residents and business owners who wish to return to work so that they can provide for their families and to minimize the economic devastation on their finances, while following established safety guidelines and continuing to work with the healthcare system to provide needed support in specific areas of the County that are still experiencing a COVID-19 onset; and

NOW, THEREFORE, BE IT RESOLVED, that the undersigned Lebanon County Commissioners declare that Lebanon County will operate under the “Yellow Phase” of the “Plan for Pennsylvania” while

adhering to all established safety guidelines and that, together, we will emerge from this pandemic with both our physical health and a thriving business sector.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifteenth Day of May
Two Thousand Twenty.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, May 21, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the May 7, 13 and 15, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,052,510.72. The gross payroll is in the amount of \$1,050,848.42. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Jessica Heverling, Caseworker 2, Children and Youth, effective May 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Michael P. Wealand Jr, FT Correctional Officer, Lebanon County Correctional Facility, effective May 11, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of John Behney, FT Correctional Officer, Lebanon County Correctional Facility, effective May 11, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Quina Torres, PT DJ Clerk, MDJ Dissinger/Courts, effective May 19, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Stephanie Cutler, Secretary B, Public Defender, effective May 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lynnette J. Smith, Clerk Typist A, Sheriff's Office, effective May 29, 2020. Vote unanimous.

At 9:45 a.m., the Commissioners sat as the County Board of Elections.

At 9:53 a.m., the Commissioners reconvened the regular meeting.

Michael Battistelli, Brett Holland and Sonia Gross Financial Advisors of Stifel Nicolaus, Lebanon, PA along with Jeff Davidek, Mark Gensheimer and Harish Aiyar from CS McKee, Pittsburgh, PA, met with the Commissioners to present the Performance Review of the 1st Quarter Retirement Fund Report.

It was moved by Comm. Ames, seconded by Comm. Litz to allow the use of Act 137 funding that was awarded to the Beach Run Apartments project to cover the acquisition cost of the land and transfer taxes. This requested is due to a timing issue due to the COVID-19. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to amend the Citizens Participation Plan. The CARES Act provides a waiver for the CDBG and HOME programs to hold virtual public hearings for FY 2019-2020 as long as social distancing restrictions are in place and to shorten the comment period from 10 to 5 days (for COVID-19 activities only). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to sign a letter of support for Boscov's Section 108 CDBG loan. Boscov's is interested in taking advantage of some loan relief HUD is offering in light of the coronavirus situation. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

John Paddock
932 Hess Drive
Lebanon

Jane M. Ward
441 E. Maple Street
Annville

Beverly J. Helt
912 Walnut Crest Drive
Lebanon

Charles Gress
410 N. College Street
Myerstown

Christopher Noble
150 Twin Creeks Drive
Jonestown

Kristipher McCarrick
3032 Tunnel Hill Road
Lebanon

It was moved by Comm. Ames, seconded by Comm. Litz to allocate an additional \$5,000 from proceeds of the Hotel Tax to Lebanon Family Health Services. As requested, these funds shall be used toward the Feed the Front Line Program. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, June 4, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID- 19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht gave an updated report from Back at the Gap with demolition training to be held June 5, 12, 19 and 26th and artillery training which is scheduled for June 21-24.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the May 21, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,027,503.70. The gross payroll is in the amount of \$1,053,855.88. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to amend the current Inter-Municipal agreement with North Lebanon Township for the tax collection agreement with the County Treasurer to expire on December 31, 2021. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Genesis M. Rivera, Docket Specialist, Domestic Relations, effective June 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sonia G. Rodriguez, Image Clerk, Domestic Relations, effective June 4, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Vivian M. Paxson, Casual PT DJ Clerk, Courts/MDJ Office, effective May 29, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Heather M. Wenrich, Clerk Typist A, Probation Services, effective June 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of David M. Gingrich, Casual Deputy Sheriff, Sheriff's Office, effective May 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of William F. Langan, FT Deputy Sheriff, Sheriff's Office, effective June 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Sarah L. Stevey, Accounting Clerk C, Treasurer's Office, effective May 29, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Linsy E. Moyer, Caseworker 2 to Child Abuse Investigator in Children and Youth, effective June 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Joanna M. Cato, Caseworker 1 to Caseworker 2 in MH/ID/EI, effective June 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Alison J. Metz, Caseworker 1, ICM to Caseworker 2, ICM in MH/ID/EI, effective June 15, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a Collective Bargaining Agreement between the County of Lebanon and the Chocolate Workers' Union, Local 464 representing the Department of Emergency Services Telecommunicators, effective January 1, 2020 through December 31, 2024. Highlights of Collective Bargaining Agreement include: a 5-year term, up to 4% wage increases each year, increase in on call pay to \$15.00 per day, no change to health insurance deductibles or copays for the length of the contract, elimination of premium sharing. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Dawn R. Kline, Clerk Typist 2 in Children and Youth, effective June 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Bonnie Yaeger, Clerk Typist 2 in Children and Youth, effective June 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Harold E. Alexander, Caseworker 1 at MH/ID/EI, effective June 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ashley Witmer, Clerk Typist 2 at MH/ID/EI, effective June 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Matthew C. Moffo, Caseworker 1 at MH/ID/EI, effective June 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Michelle L. Desiderio, DJ Clerk in Courts/MDJ Verna's Office, effective June 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Teresa Hilderbrandt, employee at Area Agency on Aging, to attend the mandated "APPRISE New Coordinator Training" on June 17-18, 2020 online (virtual training). No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to John Riter, employee at Probation Services, to attend the mandated "National Gang Academy" on July 18th through September 18, 2020 online (virtual training). Cost to the County is \$497.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Carol Davies and Ann Devine, employees at Area Agency on Aging, to attend the non-mandated "P4A Quarterly Membership Meeting" on June 9-10, 2020 online (virtual meeting). No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation for the staff of Lebanon County Children and Youth. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

Lebanon County Recognizing the Staff of Children & Youth

June 4, 2020

WHEREAS, the week of June 1-5, 2020 has been proclaimed as Child Welfare Professionals Appreciation Week by Governor Wolf, recognizing the efforts of child welfare professionals serving the children of Pennsylvania; and

WHEREAS, every day in Lebanon County, local children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

WHEREAS, we, the Commissioners of Lebanon County recognize the risks and the need to protect the children in the Commonwealth; and

WHEREAS, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that the children of Lebanon County are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of Lebanon County's child welfare system; and

WHEREAS, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk; and

WHEREAS, the work of child welfare professionals of Lebanon County require them to take on the role of frontline essential workers in the time of a global pandemic and provide services to the families of Lebanon County despite the risk to the professional's health and safety; and

WHEREAS, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

WHEREAS, the professionals of Lebanon County Children & Youth must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

WHEREAS, the professionals of Lebanon County Children & Youth must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

WHEREAS, the staff of Lebanon County Children & Youth selflessly undertake the endeavor to protect Pennsylvania’s children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

WHEREAS, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

WHEREAS, the Coronavirus epidemic has created substantial challenges in providing child welfare services to which the staff of child welfare rose most proficiently; and

WHEREAS, innumerable injuries and deaths of children in Lebanon County have been averted due to the efforts of Lebanon County Children & Youth; therefore, in special recognition of the efforts of Children & Youth serving the children of Lebanon County, We, the Commissioners of Lebanon County, do hereby issue this Resolution recognizing the staff of Children & Youth for their dedicated efforts in protection the children of Lebanon County.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fourth Day of June
Two Thousand Twenty.

Holly Leahy, Administrator of Mental Health/Intellectual Disabilities/Early Intervention, met with the Commissioners to present FY 19-20 Provider Contract Amendments, FY 20-21 Budget Summary and FY 20-21 Provider Contracts for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 19-20 Provider Contract Amendments. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the overall budget for FY 20-21 in the amount of \$16,122,000.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Fiscal Year 20-21 MH/ID/EI Provider Contracts. Vote unanimous.

At 9:59 a.m., the Commissioners recessed for Retirement Board Meeting.

At 10:00 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$8,915.00 from proceeds of the Hotel Tax to Swatara Coffee Company LLC. As requested, these funds shall be used toward the Exporting Lebanon County to the World. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, June 17, 2020

1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

At 1:30 p.m., the Commissioners met in an executive session to discuss real estate.

Thursday, June 18, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID- 19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Diane Ferguson, a retired professor of nursing asked how to volunteer to do contact tracing. Bob Dowd shared that once certified, individuals should sign up on www.serv.pa.gov.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the June 4, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,132,158.13. The gross payroll is in the amount of \$1,078,091.53. Vote unanimous.

Michelle Edris, Director and LEEANNE SHANK, Human Resource Assistant of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Nora S. Kreiser, Clerk Typist 3, Area Agency on Aging, effective August 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Amanda B. Frank, Caseworker 1, Children and Youth, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Catherine J. Canfield, Caseworker 2, Children and Youth, effective June 26, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of John Daka, Jury Attendant, Courts, effective June 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Pamela K. Sondag, DJ Clerk, MDJ Dissinger/Courts, effective June 6, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Max M. Mott, FT Correctional Officer, Lebanon County Correctional Facility, effective June 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jessica A. Smith, FT Correctional Officer, Lebanon County Correctional Facility, effective June 19, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Steven E. Maenza, Probation Officer 1, Probation Services, effective June 19, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Joseph V. Kristobak, Casual PT Deputy Sheriff, Sheriff's Office, effective May 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Thomas Moyer, IT Technician to Network Technician in Information Technology Services, effective June 29, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Derrick McConnell, Operations Specialists to IT Technician in Information Technology Services, effective June 29, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Erin Miller, PT DJ Clerk to FT DJ Clerk in MDJ Dissinger/Courts, effective June 29, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Christine M. Wolfe, Adult Abuse Investigator at Area Agency on Aging, effective July 6, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jessica L. Horst, Aging Care Manager 1 Trainee at Area Agency on Aging, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Alexi Sue Lapp, Caseworker 1 in Children and Youth, effective June 29, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jaleesa L. Knight, PT DJ Clerk at MDJ Dissinger/Courts, effective June 24, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Brandon B. Lease, FT Correctional Officer at Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jeric A. Showalter, FT Correctional Officer at Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Heriberto F. Santiago, FT Correctional Officer at Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Matthew T. Breitner, FT Correctional Officer at Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Adrian Layser and Ann Devine, employees at Area Agency on Aging, to attend the mandated "Protective Services Supervisor Training" on September 15, 2020 in Hershey, PA. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Megan Ryland-Tanner, employee from the District Attorney's Office, to attend the mandated "The Science and the Law of Video and Cell Phone Evidence" on August 18, 2020 in Harrisburg, PA. Cost to the County will be for mileage, parking and tolls. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Danielle Gray, Kim Shaw, Kayla Conyers, Brianna Rainier and Rhonda Shope, employees at MH/ID/EI, to attend the mandated "Lancaster/Lebanon IU13 Education Conference" on June 23, 2020 in Lancaster, PA. Cost to the County will be for registration and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to James Hunt and Austin Carpenter, employees in the Sheriff's Office, to attend the non-mandated "Taser Instructor Certification Courses" on July 10, 2020 in Allentown, PA. Cost to the County will be for registration. Vote unanimous.

John Shott, Criminal Justice Advisory Board Planner from Probation met with Commissioners to present the Coronavirus Emergency Supplement Relief, which is funding to support efforts by local law enforcement across the Commonwealth to prevent, prepare for and respond to the COVID-19 pandemic.

It was moved by Comm. Litz, seconded by Comm. Ames to approve authorization to complete and submit an application to PA Commission on Crime and Delinquency for Coronavirus Emergency Supplemental Relief in an amount not to exceed \$97,676.00. Vote unanimous.

Jim Donmoyer, Lebanon County Drug and Alcohol Executive Director, met with Commissioners to present the Contract amendments for FY 2020-2021 and the FY 2020-2021 budget.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Lebanon County Commission on Drug and Alcohol budget for FY 20-21 in the amount of \$1,994,720.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the Fiscal Year 20-21 Lebanon County Commission on Drug and Alcohol Provider Contracts. Vote unanimous.

Steph Harmon, Watershed Specialist and Katie Doster, District Manager from the Lebanon County Conservation District met with Commissioners to request the use of \$6,000 from the Marcellus Shale

Grant, to provide scholarships to graduating envirothon seniors. They had 5 (five) applicants, 1 not meeting the criteria.

It was moved by Comm. Ames, seconded by Comm. Litz to approve 4 (four) \$1,000.00 scholarships to be awarded to the 4 students meeting the criteria, with the remaining \$2000 in Marcellus shale funding to be carried forward to ensure a 2021 Envirothon. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the reappointment of Jennifer Albright as a Public Director for the Conservation District Board of Directors with a term to end December 31, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the appointment of Donald Krall as a Farmer Director for the Conservation District Board of Directors with a term to end December 31, 2023. Vote unanimous.

Samuel Ortiz, Administrator from Community Action Partnership and Dan Lyons, Program Director from the Redevelopment Authority met with Commissioners to present the Pennsylvania Housing finance Agency CARES Rental Relief Program (CARES RRP) to assist households experiencing job loss or substantial loss of income as a result of the COVID-19 health crisis. The assistance would be \$750.00 renters and \$1,000.00 for mortgage holders for up to 6 months.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following resolution designating the Redevelopment Authority of the County of Lebanon administrator for the CARES Rental Relief Program. Vote unanimous.

RESOLUTION NO. 6-18-20

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEBANON DESIGNATING THE REDEVELOPMENT AUTHORITY OF THE COUNTY OF LEBANON AS APPLICANT AND ADMINISTRATOR FOR THE CARES RENTAL RELIEF PROGRAM.

WHEREAS, the Pennsylvania Housing Finance Agency has invited the County of Lebanon to participate in its newly established CARES Rental Relief Program (CARES RRP) to assist households experiencing job loss or a substantial loss of income as a result of the COVID-19 health crisis; and

WHEREAS, the Pennsylvania Housing Finance Agency requires the County Commissioners designate one organization for the purpose of submitting the application on behalf of the County; and

WHEREAS, the Redevelopment Authority of the County of Lebanon will collaborate with the Lebanon County Community Action Partnership in the administration and implementation of the CARES RRP funds.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Lebanon:

1. That the Redevelopment Authority of the County of Lebanon is hereby designated the applicant and administrator on behalf of the County for the Pennsylvania Housing Finance Agency’s CARES Rental Relief Program.

2. That the application for CARES Rental Relief Program funding is hereby in all respects approved.
3. That the Executive Director of the Redevelopment Authority of the County of Lebanon is authorized to execute all required forms for the CARES Rental Relief Program and to cause the program application to be submitted to the Pennsylvania Housing Finance Agency.

Approved this 18th day of June, 2020

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chairman
Board of Commissioners

At 10:24 a.m., the Commissioners recessed for Retirement Board Meeting.

At 10:32 a.m., the Commissioners reconvened the regular meeting.

Bob Mettley, Controller met with the Commissioners to present the idea of making all County employees utilize direct deposit for payroll, effective the first pay in August.

It was moved by Comm. Ames, seconded by Comm. Litz to make all County employees utilize direct deposit effective August 15, 2020. Vote unanimous.

It was approved by Comm. Litz, seconded by Comm. Ames to approve the Lebanon County CARES Relief Block Grant (COVID-19 County Relief Block Grant) which covers COVID-19 related expenses with a budget total in the amount of \$12,805,164.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the contract amendments between Wellspan Philhaven and the County of Lebanon for FY19-20 Crisis Intervention and Information Services with a total overall budget of \$798,620.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the Memorandum of Understanding Among the City of Lebanon, County of Lebanon, Lebanon Valley Rails to Trails, Inc. and the Lebanon Valley Conservancy, developing and maintaining the John E. Wengert Memorial Park. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Edwin Thorn
877 Miller Street
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve the re-appointment of Evelyn Sites and James Repetski to a second three –year term on the Area Agency on Aging Advisory Council, which will run from July 1, 2020 to June 30, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the appointment of Theresa Simaska to a two –year term on the Area Agency on Aging Advisory Council, which will run from July 1, 2020 to June 30, 2022. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the appointment of Melissa Gruber, Trudy Gates, Barbara Tobias and JoAnn Steinmetz to a three –year term on the Area Agency on Aging Advisory Council, which will run from July 1, 2020 to June 30, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2020 Liquid Fuels request for the following municipalities. Vote unanimous.

South Lebanon Township	Allocation Requested \$9,463.00
Jonestown Borough	Allocation Requested \$1,905.00
Millcreek Township	Allocation Requested \$3,892.00
North Lebanon Township	Allocation Requested \$11,429.00

It was moved by Comm. Litz, seconded by Comm. Ames to request to extend the Agreement of Sale between the County of Lebanon and BT Management, LLC for a County owned property adjacent to the Driver’s License Center, located in South Lebanon Township. The settlement shall be held on or before September 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allow Danielle Hogg, Director of Information Technology Services to sign the Purchase Agreement for the annual lease of PC’s. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames, to adopt the following proclamation for James Fabiochi. Vote unanimous.

Lebanon County Commissioners’ Office



PROCLAMATION

WHEREAS, World War II Veteran James Fabiochi, was born in Myerstown, PA on May 22, 1924; and

WHEREAS, he enlisted in the US Marine Corps on February 16, 1943; and

WHEREAS, James served as a member of Company K, 3rd Marine Raider Battalion during the 1943 Battle of Bougainville in the Solomon Islands and the Battle of Guam in the Mariana Islands with Company K, 3rd Battalion, 4th Marines, 1st Provisional Marine Brigade; and

WHEREAS, Mr. Fabiochi was wounded in action on July 27, 1944 and transferred to the US Navy Hospital at Pearl Harbor on August 9, 1944. He received the Purple Heart Award on October 3, 1944 for wounds received as a result of enemy action in the Asiatic-Pacific Area; and

WHEREAS, he was honorably discharged from the US Marine Corps on October 20, 1945.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, unite with his family to express our appreciation for his devotion, commitment and dedication to our Country as a World War II Veteran.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Eighteenth Day of June,
Two Thousand Twenty.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID- 19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Diane Ferguson, asked when Lebanon County would be hiring Contact Tracers. Bob Dowd shared that the state is still finalizing and all hiring will be done through **SERVPA**.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the June 18, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,050,891.24. The gross payroll is in the amount of \$1,049,908.10. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sarah E. Hund-Hagemeyer, Law Clerk, Courts, effective July 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Alison J. Sheaf, Jury Attendant, Courts, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Derrick R. Hilton, Telecommunicator, Department of Emergency Services, effective June 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the recind acceptance of Jalessa L. Knight, Part-Time DJ Clerk, MDJ Dissingers/Courts, effective June 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Matthew W. Allwein, Caseworker 2, MH/ID/EI, effective June 25, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Michael K. Stuckey, Work Release Director, Lebanon County Correctional Facility, effective August 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Donald A. Kiscadden, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective June 19, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brandon B. Lease. Full-Time Correctional Officer, Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Heriberto F. Santiago. Full-Time Correctional Officer, Lebanon County Correctional Facility, effective June 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Leah A. Williard, Adult Probation Officer 1, Probation Services, effective August 28 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Joseph J. Cesari, Casual Part-Time Deputy Sheriff, Sheriff's Office, effective June 18, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Angela M. Spengler, Aging Care Manager 1 Trainee at Area Agency on Aging, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Dana C. Bury, Part-Time DJ Clerk in MDJ Dissinger's Office/Courts, effective July 6, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jennifer C. Boyer, Office Manager in MDJ Ditzler's Office/Courts, effective July 6, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Eric A. Williams, Assistant District Attorney 1 in District Attorney's Office, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Alyssa N. Aungst, Docket Specialist in Domestic Relations, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Michael L. Feliciano-Calderon, Imaging Clerk in Domestic Relations, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of James W. Holtry, Casual Part-Time Mail Clerk in the Mailroom, effective July 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lynnette J. Smith, Clerk Typist A in Sheriff's Office, effective July 6, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Chris Frye and Susan Christner, employees at Probation Services, to attend the mandated “Wounded Officer Survival Tactics” on July 15, 2020 in Lancaster, PA. Cost to the County will be for meals. Vote unanimous.

Dennis Firestone, Purchasing Agent, along with Nate McCulloch from Wilson Consulting Group presented Commissioners with the Bid Opening for Lebanon Valley Rail Trail, Phase 9C. A solicitation for bids were advertised June 8 and June 15, 2020 in the Lebanon Daily News. This work will complete Phase 9 of the Lebanon Valley Rails to Trails. The project involves .30 miles of new multi-use trail construction, .14 miles of multi-use trail paving and .02 miles of minor drainage improvements, guiderail installation and alternates for construction of a pedestrian bridge. Official award will be announced at a later date with an anticipated completion date of November 20, 2020. The bid results are as follows:

Farhat Excavating, LLC	\$209,770.00
H&K Group, Inc.	\$228,350.00
Kinsley Construction Sitework	\$259,314.50
DESCCO Design & Construction, Inc.	\$278,076.00
Construction Masters Services, LLC	\$281,378.35
Bi State Construction Co., Inc.	\$324,954.00
Landserv Inc.	\$372,882.85
JVI Group Inc.	\$379,334.00
Mohawk Contracting & Development	\$529,424.00

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following the Medical Assistance Transportation Program (MATP) contracts for 25 private drivers for 2020-21 for the First Aid & Safety Patrol and Central Medical Ambulance Services. They are as follows: Vote unanimous.

Kathleen Brownagle	Penny Cairns	Robert Collins
Rickey Dean	Howard Gathright	Marie Harter
Nycole Harter	Jeff Herb	Edward Krick
Cliff Leahey	Guie Lebo	Nancy Lebo
William Lehr	Carlos Maldonado	Scott Miller
Mario Paveglio	Stephen Putt	Rafael Rodriguez
Pedro Rojas	Melody Rowe	Leroy Savidge
Douglas Siegfried	Marisol Sosa	James Steffey
Susan Wickenheiser		

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following resolution to DCED for the COVID County Relief Block Grant. Vote unanimous.

RESOLUTION 7-2-2020A

Be it RESOLVED, that County of Lebanon of Lebanon County hereby requests a COVID-19 County Relief Block Grant of \$12,805,164.00 from the Department of Community and Economic Development to be used for Offset Costs due to COVID-19.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Jamie A. Wolgemuth, Chief Clerk/Administrator as the official to execute all documents and agreements between the County of Lebanon and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

I, Jo Ellen Litz, duly qualified Secretary of the County of Lebanon, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Commissioners at a regular meeting held July 2, 2020 and said Resolution has been recorded in the Minutes of the County of Lebanon and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the County of Lebanon, this 2nd day of July, 2020.

County of Lebanon
Jo Ellen Litz, Secretary

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following resolution to recognize the residents of Lebanon County for working together during the Coronavirus COVID-19 Pandemic. Vote unanimous.

RESOLUTION 7-2-2020B

WHEREAS, the Lebanon County Commissioners recognize and applaud the residents of Lebanon County for working together during the Coronavirus COVID-19 pandemic to bring the number of positive cases down and attaining a “green” status on the Commonwealth’s phased approach to reopening; and

WHEREAS, the County Commissioners look forward to all businesses safely reopening and Lebanon County’s economy returning, in time, to the robust engine that it was before the pandemic; and

WHEREAS, according to the CDC, a significant portion of individuals with coronavirus lack symptoms and those who eventually develop symptoms can transmit the virus to others before showing symptoms. This means that the virus can spread between people interacting in close proximity—for example, speaking, coughing, or sneezing—even if those people are not exhibiting symptoms; and

WHEREAS, the County Commissioners encourage the continued wearing of masks, social distancing, and regular handwashing in compliance with the Commonwealth’s Order for Health Safety Measures for Businesses issued on April 15, 2020; and

WHEREAS, a local effort to encourage mask-wearing and prevention practices is being initiated by Forward Together Lebanon and the Community Health Council of Lebanon County. The tag lines for the campaigns are “Wearing is Caring” and “Mask Up Lebanon” which will appear on posters and flyers distributed throughout the County; and

WHEREAS, the Pennsylvania Departments of Health and the Emergency Management Agency have communicated directly with the Lebanon County Commissioners assuring resources will be provided in the effort to keep case counts low; and

NOW, THEREFORE, BE IT RESOLVED, that the Lebanon County Board of Commissioners encourage mask wearing, social distancing and regular handwashing by Lebanon Countians, and **FURTHER**, that we all do our part to prevent the spread of COVID-19.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Second Day of July,
Two Thousand Twenty.

It was moved by Comm. Ames, seconded by Comm. Litz to approve and sign the North Cornwall Township Allocation Request of \$7,553.00 liquid fuels request for county aid for the year 2020 and to submit the applications to the Pennsylvania Department of Transportation (Penn DOT) for their approval: Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to reappoint Raymond Bender and Harrison Diehl Jr. to the Board of Directors of the Clarence Schock Memorial Park at Governor Dick with terms to expire June 30, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$5,500 from proceeds of the Hotel Tax to Motorama Productions Inc. As requested, these funds shall be used toward the Dragfest – Indoor Drag Racing Car Event at the Lebanon Valley Exposition Center in January 2021. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, July 15, 2020

2:00 p.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present. Comm. Phillips presiding.

Thursday, July 16, 2020

9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID- 19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the July 2, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,063,143.30. The gross payroll is in the amount of \$1,068,521.24. Vote unanimous.

Michelle Edris, Director and Steph Noll, Human Resource Benefit Coordinator, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Richard H. Heverling, Sr., Casual Part-Time Door Monitor, Building and Security, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Greta Rafferty, Telecommunicator, Department of Emergency Services, effective July 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Johnathan M. Norton, Part-Time Central Booking Agent, District Attorney's Office, effective July 7, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the rescind acceptance of Michael L. Feliciano Calderon, Imaging Clerk, Domestic Relations, effective July 13, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Ivette Olmeda-Diaz, Full-Time DJ Clerk/Interpreter, MDJ Dissinger/Courts, effective July 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jamie Rokosky-Gerhart, Probation Officer 2-Assistant Supervisor, Probation Services, effective July 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Dylan J. Mohring, Full-Time Deputy Sheriff, Sheriff's Office, effective July 24, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Lisa Vracarich, Clerk Typist 2 to Clerk Typist 3 at Area Agency on Aging, effective August 24, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Indira M. Gonzalez, Intake Office/Interpreter to Conference Officer in Domestic Relations, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status/promotion for Stewart M. Stilwell, Telecommunicator to 911 Supervisor in Department of Emergency Services, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Elena Yanchevskaya, Caseworker 1 in Children and Youth, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jamie O. Montalvo Caseworker 1 in Children and Youth, effective August 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Brian K. Bray, Jury Attendant in Courts, effective July 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Taylor N. Delisle, Secretary D in District Attorney's Office, effective July 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Chelsea M. Reist, Docket Specialist in Domestic Relations, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Terri L. Walton-Smith, Imaging Clerk in Domestic Relations, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Sharon L. Stettler, Casual Part-Time DJ Clerk Floater in MDJ's/Court, effective July 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Wendy Jo Garrett, General Clerk C in Clerk of Court, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Darrell Ware, Casual Part-Time Deputy Sheriff in the Sheriff's Office, effective July 20, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Madisyn N. Stickler, Accounting Clerk C in the Treasurer's Office, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Megan Vachon and Jody Boyd, employees in Children and Youth, to attend the mandated "Celebrating Cultural Diversity" on August 5, 2020 online via Zoom. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to the following employees in MH/ID/EI, to attend the mandated "2020 Cultural Diversity Conference" on August 5, 2020 online via Zoom. Cost to the County will be for registration. Vote unanimous.

- | | |
|---------------|--------------------|
| Joanna Cato | Charlene Roark |
| Chad Wolferd | Adeena Smart |
| Cory Earl | Christopher Felker |
| Lori Bradley | Kim Briggs |
| Janine Mauser | Danielle Gray |
| Kim Shaw | Matthew Moffo |
| Kayla Conyers | Brianna Rainier |
| Rhonda Shope | |

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Noe Aguilar-Gonzalez and Jermaine McQueen, employees at Probation Service, to attend the mandated "Advance Fundamentals of Handguns" on July 16, 2020 in Annville, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to the following employees at Area Agency on Aging, to attend the non-mandated "2020 Cultural Diversity Conference" on August 5, 2020 online via Zoom. Cost to the County will be for registration. Vote unanimous.

- | | |
|-----------------|-----------------|
| Helen Lytle | Ruth Snyder |
| Ken Bittman | Christine Wolfe |
| Angela Spangler | Jessica Horst |

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Michael Anderson Director of Voter Registration, to attend the non-mandated "AEPCEP Association Meeting" on August 6-7, 2020 in the Poconos. Cost to the County will be for registration, lodging, mileage, meals, parking and tolls. Vote unanimous.

Holly Leahy, Administrator for MH/ID/EI met with Commissioners to present the Fiscal Year 20-21 Lebanon County Human Services Plan.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 20-21 Lebanon County Human Services Plan. Vote unanimous.

Susan Eberly, President of the Lebanon Valley Economic Development Corporation and Matt Crocker, Manager, Indirect Procurement, Real Estate and Construction of the Hershey Company met with Commissioners to seek preliminary approval for a Local Economic Revitalization Tax Assistant (LERTA) for The Hershey Company, which will be developing an 833,000 square foot fulfillment Center in South Annville Township, Lebanon County creating 270 jobs.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the LERTA for the Hershey Company fulfillment center in South Annville Township. Vote unanimous.

Dan Lyons from the Redevelopment Authority of the County of Lebanon met with Commissioners to discuss the modification to the County's HOME Program and the Revision to the Fiscal Year 2014-2019 CDBG Budgets. In the modification to the County's Home Program including expansion of the First-time Homebuyers Program and the inclusion of the Housing Rehabilitation Program in the FY 2018 HOME Grant. The Homebuyer Program will now include closing cost assistance and more rehab funding while the Rehab Program will now offer more assistance and with more forgiveness than before.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 2014-2109 Community Development Block Grant (CDBG) budget revision. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the modification to the County's HOME Program and the one-year extension of the grant expenditure period in light of the pandemic-related slowdown in the Homebuyers Program. Vote unanimous.

Erin Moyer, Administrator from Children and Youth met with Commissioners to present the Third Quarter Invoices for fiscal year 2019-2020, service contracts for fiscal year 2020-2021, AVANCO Contract for fiscal year 2020-2021, Central Counties Youth Center Contract (JPO) for fiscal year 2020-2021, York County Youth Development Center Contact for fiscal year 2020-2021 and Northampton County Juvenile Justice Center Contract (JPO) for fiscal year 2020-2021.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following Third Quarter Invoices Fiscal Year 2019-2020. Vote Unanimous.

ACT 148	\$1,367,840.25
TANF	\$0.00
Title IV-E Placement Maintenance	\$163,868.88
Title IV-E Adoption Assistance	\$86,534.45
Medicaid	<u>\$229.18</u>
	\$1,618,472.76

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Children and Youth Service Contracts. The Agency has a total of 33 service provider contracts with 21 not requesting any increases. The remaining 12 service providers have requested increases with an average of 4.0% and all of them being within the budgeted amounts. The largest is the Lebanon YMCA childcare program, which is due to the COVID-19 and the guidelines associated with ensuring the children's health and safety while in their facility. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 2020-2021 \$30,000 annual CYS Automated Case Management System with AVANCO. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the FY 2020-2021 Central Counties Youth Center Contract (JPO) Secure Detention for the purpose of constructing, operating and administering detention facilities for juveniles at a per diem rate for each juvenile at \$290.00 per day. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 2020-2021 York County Youth Development Center Contract for the Community Residential Shelter at a per diem rate of \$375.60 per day. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the FY 2020-2021 Northampton County Juvenile Justice Center Contract (JPO). The Juvenile Justice Center Secure Detention Program and Specialized Treatment Programs for both male and females at \$270.00 per day. Vote unanimous.

Carol Davies, Administrator for Area Agency on Aging met with Commissioners to present the Fiscal Year 2020-2021 AAA Provider Contracts and Summary Budget Information.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the FY 2020-2021 Area Agency on Aging Provider Contracts for services valued at \$1,186,231.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Area Agency on Aging Budget for FY 2020-2021 with no additional support from the County. Vote unanimous.

John Shott, Probation Services Criminal Justice Advisory Board Planner and Audrey Rakow, Acting Director met with Commissions to request authorization to apply for a maximum of \$500,000 in funding for the Intermediate Punishment (Crossroads) Program, which provides eligible offenders with a viable alternative to incarceration for Fiscal Year 2020-2021.

It was moved by Comm. Ames, seconded by Comm. Litz to authorize the request for funding for the Intermediate Punishment (Crossroads Program for Fiscal Year 2020-2021. Vote unanimous.

Michael Anderson, Director of Voter Registration met with Commissioners to present the purchase of an IM-306 High Speed Mail Opener to be used for the November 2020 General Election and all future elections to speed up the process of opening mail-in and absentee ballots. The opener opens 40,000 envelopes per hour and does not use a blade, therefore there is little to no damage done to the ballots inside the envelopes. He mentioned that we have CARES and HAVA grant money that can be used to cover the added expenditures due to the COVID and security.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the purchase of the IM-306 Opener with the purchase price of \$17,325 with a yearly maintenance of \$2,600.00. Vote unanimous.

At 10:55 a.m., the Commissioners recessed for Assessment Board Meeting.

At 11:04 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2020 Liquid Fuels request for the following municipalities. Vote unanimous.

Annville Township	Allocation Requested \$4,767.00
Bethel Township	Allocation Requested \$5,007.00
Heidelberg Township	Allocation Requested \$4,069.00
Cornwall Township	Allocation Requested \$4,112.00

It was moved by Comm. Litz, seconded by Comm. Ames to award the bid for Phase 9C of the Lebanon Valley Rails to Farhat Excavating, LLC in the amount of \$209,770. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following Service Agreements and Contracts for FY2020-2021 for the Renova Center. Vote unanimous.

First Aid and Safety Patrol (FASP)	Rate \$40/bed
Developmental Disabilities	Rate \$94/hour
Apex Re Rehab Solutions	Rate \$70/hour Physical Therapy Rate \$68/hour Occupational Therapy Rate \$68/hour Speech Therapy
Fredericksburg Community Health Center	Rate \$1,060/month

Ephrata Area Rehab Services (EARS)

Rate \$4.01/15 minute/resident (Adult Training Services)

Rate \$2.27/15 minute/resident (Work Activity Services)

Arthur & Zeisloft and Consulting, Inc. (AZTAC)

Executive Rate \$165/hour

Associate Rate \$110/hour

Administrative Rate \$45/hour

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Monday, July 20, 2020

2:00 p.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present.
Comm. Phillips presiding.

Tuesday, July 21, 2020

11:30 p.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present.
Comm. Phillips presiding.

Wednesday, July 22, 2020

4:00 p.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present.
Comm. Phillips presiding.

Monday, August 3, 2020

12:00 p.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present. Comm. Phillips presiding.

Thursday, August 6, 2020

9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID- 19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the July 16, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$3,847,658.13. The gross payroll is in the amount of \$1,065,241.22. Vote unanimous.

Michelle Edris, Director and Steph Noll, Human Resource Benefit Coordinator, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lisa Ahmed, 2nd Deputy Controller, Controller's Office, effective August 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Wayne Rullo, Booking Agent, District Attorney/Central Booking, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Christina Rivera, Customer Service Specialist, Domestic Relations, effective August 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Austin Smith, Correctional Officer, Lebanon County Correctional Facility, effective July 18, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Matthew Breitner, Correctional Officer, Lebanon County Correctional Facility, effective July 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Kiara M. Harris, Probation Officer 1, Probation Services, effective August 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Zumayra Rivera, Developmental Assistant, Renova Center, effective July 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the rescind resignation of Dylan J. Mohring, Full-time Deputy Sheriff, Sheriff's Office, effective July 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Courtney P. Liller, Accountant/Auditor in the Controller's, effective August 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Kathryn M. Greeninger, Customer Service Specialist to Intake Officer in Domestic Relations, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Altisha Coward, General Clerk A Floater to Medical Locate Officer in Domestic Relations, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Kaitlin M. Kissinger, Collections Officer to Adult Probation Officer 1 at Probation Services, effective July 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a demotion for Heather M. Whitman-Shellenberger, Juvenile Probation Officer 2 Assistant Supervisor to Adult Probation Officer 1, at Probation Services, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Emily A. Child, Adult Probation Officer 1 to Probation Officer 2-Assistant Supervisor at Probation Services, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Rosely M. Marrero, Secretary D/Interpreter to Secretary B/Interpreter in Public Defenders, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a change of status for Dylan J. Mohring, Full-Time Deputy Sheriff to Casual Part-Time Deputy Sheriff in Sheriff's Office, effective July 26, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Caitlyn M. Tallarico, Law Clerk/Judge Jones in Courts, effective October 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Sidney V. Vega, 911 Assistant Systems Administrator in Department of Emergency Services, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Charley L. Darkes-Burkey, Part-Time Booking Agent in District Attorney, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Tia M. Althouse, Part-Time MDJ Clerk/Floater in MDJ Dissinger/Courts, effective August 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kenya M. Gonzalez Desangles, Full-Time MDJ Clerk/Interpreter in MDJ Dissinger/Courts, effective August 17, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Christian M. Bard, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Romario R. Cano, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Karina Y. Garcia, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lissa Martinez-Abreu, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Sarah A. Meade, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Laura E. Shirk, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective August 17, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Katelyn N. Humphrey, Adult Probation Officer 1 at Probation Services, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Adeline M. Verna, Secretary D in Public Defenders, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Brooke Moyer, Secretary D in Public Defenders, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Chris Leisey, employee in Planning, to attend the mandated "Online Continuing Education Courses" Online (On Demand). Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Keith Wanfried, employee in Planning Department, to attend the mandated "When are UCC Permits Not Required – Parts 1 & 2, When are Fire Alarms Required and How Does the UCC regulate Them?" Online (On Demand). Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to John Riter, employee at Probation Services, to attend the mandated "FETC-Course 8" on July 29, 2020 in Annville, PA. No Cost to the County. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Dwight Penberth and Matthew Kline, employees at Probation Services, to attend the mandated "FETC-Course 3" on July 28, 2020 in Annville, PA. No cost to the County. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Pier Hess Graf and Nichole Eisenhart, employees in District Attorney's Office, to attend the mandated "Search & Seizure Training" on September 15-17, 2020 in Palmyra, PA. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jocelyn Stakem and Monica Boyer, employees at MH/ID/EI, to attend the non-mandated "Virtual Summit-Affordable Housing" online via Zoom on August 11-12, 2020. No cost to the County. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Stephen Kiefer and David Schaffer, employees in the Detectives Office, to attend the non-mandated "Evidence & Processing" on September 15-17, 2020 in State College, PA. Cost to the County will be for registration, lodging, parking and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Sharon Stettler, employee at MDJ Ditzler's Office/Courts, to attend the non-mandated "MDJD Basic Class for New Employees" on August 24-26, 2020 in Mechanicsburg, PA. Cost to the County will be for registration, mileage, meals and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation for Michael Stuckey. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Michael Stuckey began his career with the Lebanon County Correctional Facility employed as part-time Correctional Officer on March 25, 1984, promoted to Work Release Supervisor on May 1, 1988 and Work Release Director on March 1, 1993; and

WHEREAS, during his tenure, Mike served the County with devotion and commitment. He was a key member of the prison administration and was involved in many functional aspects of the prison other than the work release program, including implementation of the various forms of technology.

WHEREAS, on August 15, 2020, Mike will retire from the Lebanon County Correctional Facility with over 36 years of distinguished service; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Mike for the outstanding service he provided during his many years at the Lebanon County Correctional Facility.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixth Day of August
Two Thousand Twenty.

Bob Dowd, Director for Department of Emergency Services met with Commissioners to present the annual Radiation Emergency Response Fund Grant (RERF).

It was moved by Comm. Litz, seconded by Comm. Ames made a motion to accept the Radiation Emergency Response Fund Grant in the amount of \$15,072.00. Vote unanimous.

Gary Verna, Haz-Mat Chief from Department of Emergency Services met with Commissioners to give a Haz-Mat update for 2020. To date they currently have been on 77 calls which is an increase from years past. One of the highlights of the team is the average response time it takes to get to a call, which is average 32 minutes, well below the 2 hour time limit. He explained the dedication of his team of 23 and all their hard work and training hours.

Craig Zemitis, Ag Preservation Specialist from the Lebanon County Conservation District met with Commissioners to present a new language change for the Agricultural Land Preservation Guidelines.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the language change. Vote unanimous.

Michael McKenna, Manager for Myerstown Borough met with Commissioners to request to adopt a Resolution for a LERTA for all commercial properties within the boundaries of Myerstown Borough.

It was moved by Comm. Ames, seconded by Comm. Phillips to adopt the following resolution for the LERTA for Myerstown Borough. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

COUNTY OF LEBANON Pennsylvania
Resolution No. 8-6-20A

A RESOLUTION

OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEBANON, AUTHORIZING THE GRANTING OF TAX EXEMPTIONS ON THE ASSESSED VALUE OF CERTAIN IMPROVEMENTS AND NEW CONSTRUCTION TO INDUSTRIAL, COMMERCIAL, AND OTHER BUSINESS PROPERTIES IN AN AREA OF THE BOROUGH OF MYERSTOWN, LEBANON COUNTY, PENNSYLVANIA, PREVIOUSLY DESIGNATED FOR SUCH PURPOSE IN ACCORDANCE WITH THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT, AS AMENDED; AND REPEALING ALL PRIOR RESOLUTIONS OR PARTS OF RESOLUTIONS THAT ARE INCONSISTENT WITH THIS RESOLUTION.

WHEREAS, The Local Economic Revitalization Tax Assistance Act ("LERTA"), 72 P.S. § 4722 et seq., authorizes local taxing authorities to exempt from real property taxation, within certain limitations, the assessed valuation of improvements to, and new construction of industrial, commercial and other

business property in areas designated for such purpose by the governing body of the appropriate city, borough, incorporated town or township; and

WHEREAS, The Borough Council of the Borough of Myerstown, being a “municipal governing body” within the meaning of the aforementioned Act, established by Ordinance 840, adopted on January 10, 2017, and amended by Ordinance 842, adopted on October 10, 2017, an area within the boundaries of this Borough as an area in which such tax exemption may be granted by the local taxing authorities; and

WHEREAS, the County of Lebanon (hereinafter referred to from time to time as “this Local Taxing Authority”), being a “local taxing authority” within the meaning of the aforementioned Act, in order to foster improvements and new construction in the designated area, desires to grant a tax exemption pursuant to the provisions of LERTA and in accordance with the Borough Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lebanon County, Pennsylvania, as follows:

ARTICLE I

Definitions

SECTION 1.01 Unless the context specifically and clearly indicates otherwise, the meaning of terms and phrases used in this Resolution shall be as follows:

"Act" shall mean the Local Economic Revitalization Tax Assistance Act, Act No. 197776, 72 P.S. § 4722 et seq., as amended and supplemented;

"Borough" shall mean the Borough of Myerstown, Lebanon County, Pennsylvania, acting by and through its Borough Council or, in appropriate cases, acting by and through its authorized representatives.

"Commonwealth" means the Commonwealth of Pennsylvania;

"County" shall mean the County of Lebanon, Pennsylvania, acting by and through its Board of County Commissioners, or, in appropriate cases, acting by and through its authorized representatives.

"Designated Area" shall mean the area within the Borough identified in Article II of this Resolution;

"Eligible Property" shall mean any industrial, commercial, or other business property located in the Designated Area;

"Improvement" shall mean repair, construction or reconstruction, including alterations and additions, having the effect of rehabilitating any industrial, commercial, or other business property

owned by any individual, association or corporation and located in the Designated Area;
"Improvements" does not include any ordinary upkeep or maintenance;

"Local Taxing Authority" shall mean and include the Borough, the County and the School District;

"Person" shall mean any individual, partnership, company, association, society, trust, corporation, municipality, municipality authority or other group or entity;

"School District" shall mean the Eastern Lebanon County School District, Lebanon County, Pennsylvania, acting by and through its Board of School Directors, or, in appropriate cases, acting by and through its authorized representatives; and

ARTICLE II

DESIGNATED AREA

SECTION 2.01. In accordance with Borough of Myerstown Ordinance 840, the designated area to which this resolution applies is as follows:

- The entire boundaries of the Borough of Myerstown, Pennsylvania (Lebanon County) and all its annexed property through October 31, 2016.

ARTICLE III

EXEMPTIONS

SECTION 3.01. There is hereby exempted from all real property taxation of this Local Taxing Authority that portion of the additional assessment attributable to the actual costs of new construction upon, or improvements to, Eligible Property for which proper Application has been made in accordance with this Resolution, subject to the limitations hereinafter set forth.

SECTION 3.01.1. The actual costs of new construction or improvements must be equal to or greater than \$10,000 to render property eligible for exemption.

SECTION 3.02. The exemption authorized by this Resolution shall be in accordance with the provisions and limitations hereinafter set forth.

SECTION 3.03. The schedule of real property taxes to be exempted shall be in accordance with the following percentage of the assessed valuation of new construction or Improvements to Eligible Property:

Tax Year(s) Following
Completion of Construction

Exemption Portion of
Assessed Valuation

First Year.....	100%
Second Year	90%
Third Year	75%
Fourth Year	60%
Fifth Year	45%
Sixth Year	30%
Seventh Year.....	15%

SECTION 3.04. A tax exemption granted under this Resolution shall first apply in the tax year of this Local Taxing Authority immediately following the tax year in which the eligible new construction or Improvements is or are completed. Nothing in this Resolution is intended to limit or prohibit, nor shall it be construed as limiting or prohibiting, the levy of interim real property taxes upon new construction or improvements prior to completion thereof.

SECTION 3.05. A tax exemption granted under this Resolution shall be upon the property exempted and shall not terminate upon the sale or exchange of the property.

SECTION 3.06. Any Person who is an owner of Eligible Property and who desires tax exemption pursuant to this Resolution with respect to new construction or improvements on an Eligible Property shall apply in writing for such exemption on a form to be provided by this Local Taxing Authority at the address set forth on such form, or if no address is set forth thereon, at the principal office of this Local Taxing Authority, and must be received by this Local Taxing Authority within sixty (60) days following the date of issuance of a building permit for the new construction or Improvements with respect to which exemption is desired or, if no building permit is required and no other notification of new construction or improvements is required to be given to the County, within sixty (60) days following commencement of construction.

SECTION 3.07. This Local Taxing Authority shall make available to any Person desiring to apply for a tax exemption in accordance with this Resolution an application form (the "Application") which shall require such Person to supply the following information:

- i. The name of the owner or owners of the Eligible Property;
- ii. The location of the Eligible Property, including the tax parcel identification number or numbers assigned to such property for real property tax purposes;
- iii. The type of new construction or Improvements to be made on the Eligible Property;
- iv. The nature of the improvements to be made to the Eligible Property;

v. The date on which the relevant building permit was issued or, if no building permit is required, the date on which construction commenced or the estimated date on which it shall commence, as appropriate;

- vi. The cost or estimated cost of the new construction or Improvements;
- vii. Such additional information as this Local Taxing Authority may reasonably require.

SECTION 3.08. The County Administrator or another appropriate official of this Local Taxing Authority shall forward a copy of such completed Application to the Board of Assessment and revision of taxes or other appropriate assessment agency in and for the County within sixty (60) days following the date on which such Application is filed with this Local Taxing Authority, together with a request or authorization to such board or other appropriate assessment agency that, following completion of the new construction or Improvements in accordance with LERTA, it assesses the subject property in accordance with this resolution and gives appropriate notice to this Local Taxing Authority and the taxpayer.

SECTION 3.09. Appeals from the reassessment of an Eligible Property and the amounts eligible for exemption may be taken by the taxpayer or this Local Taxing Authority as provided by law.

SECTION 3.10. The cost of new construction or Improvements to be exempted and the schedule of taxes exempted at the time of an initial request for tax exemption made in accordance with the further provisions of the Resolution shall be applicable to that exemption request, and any subsequent amendment to this Resolution, if any, shall not apply to Applications filed with this Local Taxing Authority prior to their adoption.

SECTION 3.11. Continuing exemption from real property taxation by this Local Taxing Authority is contingent upon receipt of semi-annual reports from the Borough containing the information required in Section 3.07 of this Resolution for each tax exemption granted pursuant to this Resolution.

ARTICLE IV

Effective Date

SECTION 4.01. This Resolution shall be effective retroactively to February 1, 2020.

ARTICLE V

Sunset Provision

SECTION 5.01. This Resolution will automatically repeal ten (10) years from the date of January 10, 2017, unless the Ordinance is repealed earlier by the Borough. All taxing jurisdictions, by Resolution, may extend the term of the tax exemption prior to the sunset effective date for an additional period of ten (10) years, unless repealed by the Borough.

ARTICLE VI

Severability

SECTION 6.01. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Resolution, it being the intent of this Local Taxing Authority that such remainder shall be and shall remain in full force and effect.

ARTICLE VII

Declaration of Purpose

SECTION 7.01. It is declared that the passage of this Resolution and the provisions hereof are necessary for the protection, benefit and preservation of the health, safety and welfare of inhabitants of this County.

ARTICLE VIII

Repealer

SECTION 8.01. All resolutions or parts of resolutions that are inconsistent with this Resolution shall be repealed, and the same expressly are repealed.

DULY ADOPTED, this 6th day of August, 2020 by the Board of Commissioners of the County of Lebanon, Lebanon County, Pennsylvania, in lawful session duly assembled.

COUNTY OF LEBANON, Pennsylvania

By: Robert J. Phillips
County Commissioner

By: William E. Ames
County Commissioner

ATTEST:
Jamie Wolgemuth
Chief Clerk

It was moved by Comm. Litz, seconded by Comm. Ames to approve the participation in the Pennsylvania Medical Assistance Transportation Program (MATP). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the renewal of Title IV-D Cooperative Agreement preserving federal financial participation for the Domestic Relations Services (DRS) Title IV-D Programs, obtaining 66% reimbursement for the County, incentive monies on 80% performance and medical incentives. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve participation in the Electronic Access Agreement for Pennsylvania Crash Information Tool for the Detectives Office. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following resolution for the Detectives Office DUI enforcement grant. Vote unanimous.

RESOLUTION

BE IT RESOLVED, by the authority of Board of Commissioners of Lebanon County, it is hereby resolved that Commissioner Robert Phillips be authorized and directed to sign on its behalf the Electronic Access

Agreement for Pennsylvania Crash Information Tool, entered into with the Commonwealth of Pennsylvania, Department of Transportation.

Attest

Jamie Wolgemuth

County of Lebanon

Name of Municipality

Robert J. Phillips

I Robert J. Phillips, Chairperson of the Board of Commissioners of Lebanon County, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at the regular meeting of the Lebanon County Commissioners held the day of 6th day of August 2020.

Date: 8/6/2020

Robert J. Phillips

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Local Match for State Operating Financial Assistance Resolution for Lebanon Transit’s 2020-2021 Operation Application in the amount of \$123,903.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to reappoint Geoffrey Roche to the South Central Workforce Development Board effective July 1, 2020 and to serve a 3-year term. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint John Harrell as a public member of the Lebanon County Agricultural Land Preservation Board. He will serve until January 31, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint Dale Hoover as a township governing body member of the Lebanon County Agricultural Land Preservation Board. He will serve until January 31, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to appoint Maine Keith to the Board of Commission for Women to serve a 3-year term to expire on April 30, 2023. Vote unanimous.

310

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2020 Liquid Fuels request for the following municipalities. Vote unanimous.

North Londonderry Township	Allocation Requested \$8,068.00
Swatara Township	Allocation Requested \$4,555.00
East Hanover Township	Allocation Requested \$2,801.00

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$10,000 from proceeds of the Hotel Tax to Lebanon Community Theatre. As requested, these funds shall be used toward the new HVAC system at the Lebanon Community Theatre. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Michael D. Cook
401 South Cherry Street
Myerstown, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve the recommendation to use Babst/Calland Attorneys at Law to defend Lebanon County against the Trump et. al. Litigation in Western District of Pennsylvania and for Pennsylvania Democratic Party et. al. Litigation in Commonwealth Court. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Grant Agreement for the State Food Purchase Program. Vote unanimous

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following resolution for the DCED Multimodal Transportation Fund Grant request for the following municipalities. Vote unanimous.

Resolution # 08-06-20B

Be it **RESOLVED**, that the Lebanon County Board of Commissioners of Lebanon County hereby request a Multimodal Transportation Fund grant of \$2,935,763 from the Commonwealth Financing Authority (CFA) to be used for the repair and replacement of two Lebanon County owned bridges, the Golf Road Bridge (CO-31) and the Levan's Bridge (CO-5).

Be it **FURTHER RESOLVED**, that the Lebanon County Commissioners do hereby designate Mr. Jamie Wolgemuth, County Administrator/Chief Clerk and Mr. Jonathan Fitzkee, Assistant Director/Senior Transportation Planner as the official(s) to execute all documents and agreements between the Lebanon County Commissioners and the Commonwealth Financing Authority (CFA) to facilitate and assist in obtaining the requested grant.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Board of Commissioners at a regular meeting held **August 6th, 2020** and said Resolution has been recorded in the Minutes of the Lebanon County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lebanon County Board of Commissioners,

This 6th day of August 2020.

**Lebanon County Commissioners
Lebanon, PA**

Jo Ellen Litz, Secretary

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, August 6, 2020

11:30 a.m.

The Board of Commissioners met in an executive session to discuss litigation, all members present. Comm. Phillips presiding.

Wednesday, August 19, 2020

11:30 a.m.

The Board of Commissioners held a workshop session to discuss CARES Grant Program Application, all members present. Also in attendance was Brooke Smith-United Way of Lebanon County, Jen Kuzo-

Visit Lebanon Valley, Karen Groh-Lebanon Chamber of Commerce and Susan Eberly-Lebanon Valley Economic Development Corporation. Comm. Phillips presiding.

Thursday, August 20, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the August 6, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,192,914.50. The gross payroll is in the amount of \$1,046,753.31. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Sallie Neuin, Treasurer to open an Escrow Account at Fulton Bank for the Planning Department for the Weiser's on Thompson Avenue in Lebanon, PA. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Sallie Neuin, Treasurer to open a Money Market Account at First Citizens for the CARES Block Grant. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Kim J. Keener, Sub Senior Center Manager, Area Agency on Aging, effective July 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Ann C. Barondick, Part-Time Door Monitor, Building Security, effective August 8, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lissette T. Diaz, Full-Time Booking Agent, Central Booking/DA, effective August 31, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lisa Ahmed, 2nd Deputy Controller, Controller's Office, new date effective August 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Brandon B. Frantz, Enforcement Officer, Domestic Relations, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Timothy J. Heckman, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective August 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jeric A. Showalter, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective August 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Marshall L. Witmer, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective August 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Mary A. Haag, DJ Clerk, MDJ Capello/Courts, effective August 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Paula J. Kline, Probation Aide, Probation Services, effective August 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Ethan J. Cooperstein, Full-Time Deputy Sheriff, Sheriff's Office, effective August 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Peter C. Conway, Casual Part-Time Deputy Sheriff, Sheriff's Office, effective August 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Michele A. Werder, Part-Time Law Clerk w/Bar in Courts, effective August 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Gianfranco Valdez, Full-Time Deputy Sheriff in the Sheriff's Office, effective August 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Elizabeth A. Close, Full-Time District Attorney in the District Attorney's Office, effective September 8, 2020. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Raymond Heaton, employee in the Sheriff’s Office, to attend the mandated “Patrol Rifle Instructor Course” on September 9-11, 2020 in Blossburg, PA. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Nicole Snyder, employee at MH/ID/EI, to attend the non-mandated “Adverse Childhood Experiences” on August 24-25, 2020 On-Line. No cost to the County. Vote unanimous.

James Donmoyer, Executive Director of Drug and Alcohol met with Commissioners to present the DDAP Five (5) year Grant Contract Agreement.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the DDAP Five (5) year Grant Contact Agreement. Vote unanimous.

Dan Lyons, Program Director from the Lebanon County Redevelopment Authority of the County of Lebanon met with Commissioners to request authorization to submit an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant-Coronavirus (CDBG-CV) Program, as part of the coronavirus, aid, relief, and economic security (CARES) Act. This is a special allocation of CDBG funds coming through the State’s program meant to address/ prepare for/respond to the pandemic. The County’s award is \$166,000.00.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following resolution for Community Development Block Grant-Coronavirus (CDBG-CV) Program.

RESOLUTION NO. 8-6-20

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEBANON AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV) PROGRAM, AS PART OF THE CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT [P.L. 116-136], AND FURTHER CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF SAID PROGRAM.

WHEREAS, it is necessary and in the public interest that the Board of Commissioners of the County of Lebanon receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

WHEREAS, the Board of Commissioners of the County of Lebanon has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant-Coronavirus funds and represent the non-entitlement communities within the County; and

WHEREAS, the Board of Commissioners of the County of Lebanon has undertaken a considerable community participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Needs Assessment; and

WHEREAS, the Board of Commissioners of the County of Lebanon is familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Board of Commissioners of the County of Lebanon wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Lebanon that its Chairman is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED that the Community Needs Assessment developed in coordination with low- and moderate-income individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners of the County of Lebanon is empowered to place his signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the County of Lebanon.

Approved this 20th day of August, 2020

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chairman
Board of Commissioners

Michael Battistelli, Brett Holland and Sonia Gross Financial Advisors of Stifel Nicolaus, Lebanon, PA along with Kevin Caron from Washington Crossings Advisors, met with the Commissioners to present the Performance Review of the 2nd Quarter Employee Pension Plan.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a \$2.6 million transfer in the portfolio from equities to cash. Vote unanimous.

At 10:22 a.m., the Commissioners recessed for Election Board Meeting.

At 10:45 a.m., the Commissioners reconvened the regular meeting.

Michael Anderson, Chief Clerk of Voter Registration met with Commissioners to propose a contract with David A. Smith Printing, Inc. to print all mail-in and absentee ballots, envelopes, and instruction sheets, for the November 3rd General Election.

It was moved by Comm. Litz, seconded by Commissioner Ames to approve the contract with David A. Smith Printing, Inc. Vote unanimous.

David Warner, County Solicitor requested that the Commissioners ratify a decision made in an Executive Session on August 6, 2020 at 11:30am to accept the terms of the agreement to end the lawsuit with the Governor. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the panel to move forward with the grant application for the \$12.8 million CARES Act funds. Working with County Administrator Jamie Wolgemuth were Karen Groh, Brooke Smith, Jennifer Kuzo, and Susan Eberly. Two rounds will take place; the first round of applications will be accepted between September 1st – 15th with an award date of September 30, 2020. The second round of applications will be accepted from October 15th – 30th with an award date of November 15, 2020. On November 20th the County must reconcile accounts with the State. Per Act 24, unspent funds will be pooled by the State for redistribution to other counties with needs. All funds must be spent by December 30, 2020.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2020 Liquid Fuels request for the following municipalities. Vote unanimous.

Myerstown Borough	Allocation Requested \$3,062.00
Cleona Borough	Allocation Requested \$2,080.00
Richland Borough	Allocation Requested \$1,519.00
Jackson Township	Allocation Requested \$8,163.00

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$2,000 from proceeds of the Hotel Tax to Community Health Council of Lebanon County. As requested, these funds shall be used toward the Lebanon WALKS program. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$6,000 from proceeds of the Hotel Tax to Campbelltown Community Alliance. As requested, these funds shall be used toward the entrance signs for the Village of Campbelltown. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Larry Binner
716 Guilford Street
Lebanon, PA

Douglas Mohl
1130 Harvest Drive
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, September 3, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the August 20, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$4,413,536.81. The gross payroll is in the amount of \$1,075,028.34. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Simon R. Ryder, Law Clerk, Courts, effective September 11, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Patrick J. Donovan, Assistant District Attorney 1, District Attorney's Office, effective September 4, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Dana C. Bury, DJ Clerk, MDJ Dissingers/Courts, effective August 25, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kimberly A. Bohr, DJ Clerk, MDJ Wolfe/Courts, effective August 31, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jason F. Kane, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of James R. Goddard, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective August 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Robert J. Karnes, Warden, Lebanon County Correctional Facility, effective February 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Samantha R. Wilson, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 5, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Colleen Kolar, Casual Call Developmental Assistant, Renova, effective August 2, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Chief Clerk of Voter Registration, Michael Anderson's recommendation for employee's Jo Ellen Reilly, Judy Plummer, Audrey Hauer and Ann Daubert to work within his office up to a maximum of 50 hours per week. All hours up to 40 per week to be paid at the employee's regular hourly wage, and all hours from 41-50 to be paid at time and half (OT) effective September 8, 2020 through November 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Eden M. Rittle, Team Clerk in Domestic Relations to Secretary C (Judge Jones)/Courts, effective September 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Matthew J. Kline, Juvenile Probation Officer 2 to Juvenile Probation Officer 2-Supervisor in Probation Services, effective September 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Vienna M. Vazquez, Assistant Public Defender 1 to Assistant Public Defender 2 in the Public Defender's Office, effective September 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for James W. Holtry, Casual Part-Time Mail Clerk in the Mailroom to Part-Time Door Monitor for Building Security, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Dayza Orosco-Reyes, Full-Time Booking Agent in Central Booking/District Attorney's Office, effective September 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Rachel F. Speck, Collections Officer at Probation Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Katherine L. Hirons, Adult Probation Officer at Probation Services, effective September 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Samantha Martin, Casual Call LPN at Renova, effective September 8, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Joshua E. Heckman, Full-Time Deputy Sheriff in the Sheriff's Office, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Matthew Kline and Marissa Templeton, employees at Probation Services, to attend the mandated "Brief Intervention Tools" on September 25, 2020 online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Matthew Kline, employee at Probation Services, to attend the mandated "LBGTQ" on September 30, 2020 online. Cost to the County will be for registration. Vote unanimous.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present Fiscal Year 2020-2021 Implementation Budget and Fiscal Year 2021-2022 Needs Based Budget. In addition, she presented the Fiscal Year 2019-2020 final report and Fourth Quarter Invoices for approval.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Year 2019-2020 Final Report. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 2020-2021 Implementation Budget for Children and Youth Services/Juvenile Probation projected in the amount of \$10,295,849.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the, Fiscal Year 2021-2022 Needs Base Budget projected at \$10,260,275.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following Fourth Quarter Invoices for Fiscal Year 2019-2020. Vote unanimous.

Act 148	\$1,367,840.00
IV-E Adoption Assistance	\$ 80,394.78
IV-E Placement Maintenance	<u>\$ 192,964.67</u>
	\$1,641,199.45

Larry Taylor, from the Greater Lebanon Refuse Authority along with Amy Mazzella di Bosco and Skip Garner, presented a Municipal Waste Management Plan revision 2020-2030 to the Commissioners. He explained that the landfill has less than five years of remaining life and 86% of people are served by recycling in Lebanon County

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2020-2030 Municipal Waste Management Plan, extending the life of the landfill capacity to 2034. Vote unanimous.

At 10:22 a.m., the Commissioners recessed for Election Board Meeting.

At 10:24 a.m., the Commissioners reconvened the regular meeting.

Michael Anderson, Chief Clerk of Voter Registration met with Commissioners stating they are receiving a \$516,839.45 GEMS Grant reimbursement. He also presented the Center for Tech and Civic Life (CTCL), a non-profit organization that has expanded its COVID-19 Response Grant program offer to all local election jurisdictions in the United States the opportunity to apply for grants to help ensure they have the staffing, training and equipment necessary to run a safe, effective election this November.

It was moved by Comm. Ames, seconded by Comm. Litz to approve permission to apply for the Center for Tech and Civic Life Grant. Vote unanimous.

Nichole Eisenhart, First Assistant District Attorney met with Commissioners to present the grant application for RASA/VOJO for the Calendar years of 2021 and 2022. The RASA grant cover procedural services for victims and witnesses of crime. The VOJO covers services for victims and witnesses of juvenile offenders. The amounts allotted for Lebanon County are as follows:

RASA - \$86,383 per year + \$10 for a total of \$172,776.00
VOJO - \$31,435 per year for a total of \$62,870.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the RASA/VOJO grant application. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following 2020 Marcellus Shale Grant Applications. Vote unanimous.

South Sixth Street Playground Association	\$25,000.00
Lebanon County Conservation District	\$21,105.00

North Lebanon Township	\$25,000.00
Clarence Schock Memorial Park at Governor Dick Inc.	\$7,500.00
West Lebanon Township	\$7,500.00
The Lebanon Valley Conservancy	\$15,500.00
Friends of Coleman Memorial Park	\$2,810.00
Pennsylvania Chautauqua Foundation	\$9,270.00
South Lebanon Township	\$14,000.00
Jackson Township	\$25,000.00
North Cornwall Township	\$25,000.00
Lebanon County Historical Society	\$25,000.00
Jonestown Borough	<u>\$5,000.00</u>
	\$207,685.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2020 Liquid Fuels request for the following municipalities. Vote unanimous.

West Lebanon Township	Allocation Requested \$781.00
Union Township	Allocation Requested \$3,099.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Carole Werth	John Emerich
2060 Water Street	1831 Ashton Drive
Lebanon, PA	Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$2,500 from proceeds of the Hotel Tax to The Lebanon Valley Conservancy, pending further information requested meets the 25% match requirements. As requested, these funds shall be used towards the 3rd Annual Tower To Town 10-Miler Race. Vote unanimous.

Jamie Wolgemuth, County Administrator mentioned that there will be two live webinars on Thursday, September 3rd at 3:00 p.m. and 6:00 p.m. on the CARES Grant Application process that has begun on September 1st.

Commissioners discussed the Mask Campaign. After reviewing two proposals from local businesses to execute the \$2.8 million dollar campaign. It was moved by Comm. Litz and seconded by Comm. Ames to award Fresh Creative of Lebanon, PA the Lebanon County CARES Act Face Mask Marketing Campaign, which will provide local businesses in Lebanon County an opportunity to provide outreach as vendors to the campaign, pending the agreement is approved by the County Solicitor David Warner. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, September 17, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the September 3, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,676,375.67. The gross payroll is in the amount of \$1,059,942.23. Vote unanimous.

Michelle Edris, Director and Steph Noll, Human Resource Benefit Coordinator, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Janet A. Ross, Adult Abuse Investigator, Area Agency on Aging, effective September 25, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Brycen T. Loeper, Telecommunicator, Department of Emergency Services, effective October 2, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Linda J. Miller, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Maryorie Diaz-Pagan, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 11, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Ashlie Cheresini, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 8, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Romario R. Cano, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Christian M. Bard, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Harold E. Alexander, Caseworker, MH/ID/EI, effective September 25, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Jeleesa Johnson, Team Clerk to General Clerk A Floater in Domestic Relations, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Serena I. Cruz, Team Clerk to Customer Service Specialist in Domestic Relations, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Katrina L. Heller, Customer Service Clerk to Team Clerk in Domestic Relations, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a change of status for Audrey Rakow, Deputy Director Adult Probation to Director of Probation Services at Probation Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Amy C. Beres, Clerk Typist 2 at Area Agency on Aging, effective September 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of George A. Anthony Jr., Full-Time Telecommunicator in Department of Emergency Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Nathan S. Harner, Full-Time Telecommunicator in Department of Emergency Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Connor J. Kriston, Full-Time Telecommunicator in Department of Emergency Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Justin M. Tenley, Full-Time Telecommunicator in Department of Emergency Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Cory L. Ceresini, Operations Specialist in Information Technology Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Madelyn R. Morrissey, Full-Time DJ Clerk in MDJ Wolfe/Courts, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Vickie L. Beck, Full-Time DJ Clerk in MDJ Capello/Courts, effective September 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Chris K. Kreider, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective September 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jamie L. Vital, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective September 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Kywane N. Lindsay Jr., Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective September 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jessica L. Coyt, Adult Probation Officer at Probation Services, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Robert Mease, employee in Planning to attend the mandated "PA Construction Codes Academy" multiple courses on demand online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Crystal Leedom and Jennifer Whitman, employees in the District Attorney’s Office to attend the mandated “41st Annual DUI Association Conference” on November 18-19, 2020 in Seven Springs, PA. Cost to the County will be for registration, lodging meals and tolls. Vote unanimous.

At 9:42 a.m., the Commissioners recessed for Election Board Meeting.

At 10:05 a.m., the Commissioners reconvened the regular meeting.

Dan Lyons, Program Director from the Lebanon County Redevelopment Authority of the County of Lebanon met with Commissioners to request approval for the annual Fair Housing Resolution and a 2nd approval for the annual CDBG application that the Commissioners approved on August 20, 2020. An important clause pertaining to repayment of ineligible expenditures was omitted, and as a result DCED rejected the resolution.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following annual CDBG application Resolution. Vote unanimous.

RESOLUTION NO. 9-17-2020

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEBANON AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV) PROGRAM, AS PART OF THE CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT [P.L. 116-136], AND FURTHER CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF SAID PROGRAM.

WHEREAS, it is necessary and in the public interest that the Board of Commissioners of the County of Lebanon receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

WHEREAS, the Board of Commissioners of the County of Lebanon has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant-Coronavirus funds and represent the non-entitlement communities within the County; and

WHEREAS, the Board of Commissioners of the County of Lebanon has undertaken a considerable community participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Needs Assessment; and

WHEREAS, the Board of Commissioners of the County of Lebanon is familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Board of Commissioners of the County of Lebanon wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Lebanon that its Chairman is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Board of Commissioners of the County of Lebanon agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Needs Assessment developed in coordination with low- and moderate-income individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners of the County of Lebanon is empowered to place his signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the County of Lebanon.

Approved this 17th day of September, 2020

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chairman
Board of Commissioners

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following annual Fair Housing Resolution. Vote unanimous.

FAIR HOUSING RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of the County of Lebanon and South Lebanon Township, that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of

support or guide animals. It is the policy of the County of Lebanon and South Lebanon Township to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Therefore, the County of Lebanon and South Lebanon Township does hereby pass the following resolution.

BE IT RESOLVED, that within available resources of the County of Lebanon and acting on behalf of South Lebanon Township, will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED, that the County of Lebanon and South Lebanon Township shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

If you are a person with a disability and require a reasonable accommodation to be able to access any notification, please contact the Redevelopment Authority of the County of Lebanon, Elizabeth Bowman, Executive Director, 39 N. 12th Street, Lebanon, PA 17046. Telephone: 717-273-9326 (TDD 7-1-1); ebowman@lebanoncountyredevelopment.com.

If you're Limited English Proficient and require a document translation of any notification, please contact Redevelopment Authority of the County of Lebanon, Elizabeth Bowman, Executive Director, 39 N. 12th Street, Lebanon, PA 17046. Telephone: 717-273-9326

(TDD 7-1-1); ebowman@lebanoncountyredevelopment.com.

Therefore, since all others have approved this resolution at their regularly scheduled public meetings the County of Lebanon adopts this resolution.

Approved at the regularly scheduled meeting of the County of Lebanon held September 17, 2020.

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chairman
Board of Commissioners

Bob Dowd, Director of Department of Emergency Services met with Commissioners to present a Professional Services Agreement (PSA) for a radio system needs assessment and strategic plan for a New Public Safety Radio System.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Professional Services Agreement with MCM Consulting Group, Inc. to perform a \$100,942.00 Radio System Assessment. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission for Jamie Wolgemuth, Chief Clerk/County Administrator and Jonathan Fitzkee, Assistant Director/Senior Transportation Planner to execute all documents and agreements between the Lebanon County Commissioners and the Commonwealth financing Authority (CFA) to facilitate and assist in obtaining the request for a Multimodal Transportation Fund grant of \$425,000 from the Commonwealth Financing Authority to be used for the Lebanon Valley Rail Trail (LVRT) Phase 6A (Wengert Memorial Park Connector) and Phase 6B (Gloninger Park Connector). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to ratify the following Proclamation for Cameron Schaffer of Palmyra. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Cameron Schaffer, a scout in Troop 74 of the Boy Scouts of America, achieved the rank of Eagle Scout on February 6, 2020; and

WHEREAS, Cameron has earned 53 merit badges and served as Patrol Leader, Assistant Senior Patrol Leader, Librarian, Scribe, Historian, Instructor and Quartermaster; and

WHEREAS, for his Eagle Scout project, he and a group of volunteers removed 85 tattered and worn veteran grave markers at Gravel Hill Cemetery and installed permanent markers decorated with appropriate war emblems; and

NOW, THEREFORE, WE, The Commissioners of Lebanon County, take this opportunity to recognize Cameron for the steady, persistent progress to achieve the highest rank in scouting "Eagle Scout".

FURTHER, we extend our congratulations and best wishes to Cameron for his leadership and dedication in scouting.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST:

Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Tenth Day of September
Two Thousand Twenty.

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Christian Stahl, Sonia Gross, Geoffry Roche, Donna Williams and Pat Kerwin to a 5 member CARES Grant Review Panel. They will score the narratives, which receive 20% of the score on the CARES Grant Application. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$14,633.40. Vote unanimous.

330

It was moved by Comm. Ames, seconded by Comm. Litz to sign a letter of support for Lebanon Valley College's (LVC) submission for \$4 million Redevelopment Assistance Capital Program (RACP) funds to help support the construction of a new 25,000 square foot facility dedicated to a four-year baccalaureate nursing program. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Victoria May
7025 Bates Drive
Annville, PA

Jamie Wolgemuth, County Administrator gave a report on the 275 CARES Grant Applications received by the 4pm deadline on September 15th. The applications are being reviewed for completeness.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, September 30, 2020 1:30 p.m.

The Board of Commissioners held a workshop session meeting with Douglas Callenberger, Craig Bonebrake, Michael Musser and Dave Feidt from Highmark Blue Shield to view a Highmark Health Presentation, all members present.

Wednesday, September 30, 2020 2:00 p.m.

The Board of Commissioners held a workshop session meeting to discuss and award the CARES Grant Program Applications, all members present. The following are CARES Grant Recipients of Round 1:

Lebanon County CARES Grant Recipients Round 1, September 30, 2020

Application Category	Business/Organization Name	Grant Amount	SCORE
Small Business	133 Lincoln West Inc	25,000	91.4
Small Business	5 Seasons Acupuncture, LLC	5,000	59.0
Small Business	911 Rapid Response LLC	50,000	63.2
Small Business	A Classic Touch Spa & Salon	5,000	63.0
Small Business	A&M PIZZA RESTAURANTS INC	10,000	56.8
Small Business	AA Comics & Cards, LLC	20,000	57.0
Small Business	Advantage Lawn & Landscape Management, Inc.	15,000	65.2
Small Business	Allen Theatre and Backstage Cafe LLC	20,000	59.2
Small Business	Amar Mostafa	5,000	58.4
Small Business	AMERICAN COUNTERTOP EXPERTS, INC.	25,000	49.4
Small Business	AMIE ADAMS	15,000	68.6
Small Business	AMY HARVEY-HOFFMAN	5,000	45.0
Small Business	Anagnostou, Inc	50,000	76.0
Non-Profit	Annville Cleona Youth Soccer Club Inc.	2,000	58.3
Small Business	Annville Music Center	5,600	49.6
Small Business	Associates in Oral & Maxillofacial Surgery	50,000	69.2
Small Business	B&A paradise Pizzeria	25,000	58.4
Small Business	Babes Grill House LLC	50,000	77.6
Small Business	Bachleda Studio LLC	20,000	49.8
Small Business	Balton Construction, Inc.	50,000	63.8
Small Business	BBGY	50,000	54.2
Small Business	BCGC, LLC	25,000	64.2
Small Business	Beastly Treats & Health Eats, LLC	5,000	66.8
Small Business	BEL Property Partners LLC	20,000	63.0
Small Business	Ben Ilgenfritz Electric, LLC	35,000	48.0
Small Business	Bouquet Mulligan DeMaio Eye P.C.	50,000	55.2
Small Business	Brandt Gardens llc	5,000	61.0
Small Business	Breckert Illustrated Shirts Inc.	50,000	64.3
Small Business	C & J Squared LLC	7,500	57.6
Tourism/Hospitality	Cadillac Motel Inc.	20,000	72.6
Non-Profit	Cedar Crest Music Aides	5,000	68.8
Small Business	CHEF ON THE GO LLC	15,000	82.2
Small Business	CIAO PIZZA	25,000	67.2
Small Business	Cleona Dental, LLC	20,000	68.0
Non-Profit	Cleona Fire Company #1	20,000	77.0
Small Business	ColdTree Creative, Inc.	50,000	47.2
Small Business	ColorMatch Technologies	20,000	53.4
Small Business	Colortech Inc.	50,000	66.4
Small Business	Columbia Cottage - Hershey, LLC	50,000	58.4
Non-Profit	Compeer of Lebanon County	20,000	53.8
Non-Profit	Cornwall Iron Furnace Associates, Inc.	5,000	54.6
Non-Profit	Cornwall Manor	50,000	69.6
Small Business	Culmination Inc.	35,000	59.4
Small Business	Cura Bell Corp	35,000	57.0
Small Business	DBLW Inc.	35,000	66.0
Small Business	DeeLex INC	5,000	66.4
Non-Profit	Developmental and Disability Services of Lebanon Valley	50,000	71.8
Tourism/Hospitality	DHANESHWARI INC	20,000	76.2
Small Business	Discovery Junction Inc	50,000	58.8
Small Business	DTL Lebanon LLC	35,000	64.4
Small Business	Eagle Secure Solutions, LLC	20,000	57.8
Small Business	EDWARD H WILLIAMS SR. LLC	35,000	60.8

Small Business	Elco Machine & Tool	20,000	63.0
Small Business	Empower the Mind LLC	3,701	55.0
Small Business	ENGLE'S BODY SHOP, INC.	50,000	45.0
Non-Profit	First Aid and Safety Patrol of Lebanon, INC	50,000	79.0
Small Business	Forever Pacific LLC	20,000	66.8
Small Business	Fort Arnold Inc.	50,000	71.0
Small Business	Fortec Solutions, LLC	10,000	47.0
Small Business	Fortna Auctioneers	25,000	62.6
Small Business	G & L Trophies, LLC	20,000	60.6
Small Business	Gallagher Printing, Inc.	35,000	50.6
Small Business	Gary's Bar	25,000	74.8
Small Business	Gassert Roofing Inc.	22,500	67.6
Small Business	George E Fava MD PC	50,000	58.8
Small Business	Gerhart's Used Cars, Inc.	25,000	53.0
Non-Profit	Glenn Lebanon Fire Company	15,000	67.6
Tourism/Hospitality	Gretna Productions Inc	40,000	61.2
Small Business	GRETNA TIMBERS CORPORATION	35,000	88.4
Small Business	HAINS PATTERN LLC	35,000	46.0
Non-Profit	Halcyon Activity Center, Inc.	25,000	55.6
Small Business	Hari Om Enterprises, Inc.	50,000	45.6
Small Business	Harper's Tavern, Inc	50,000	82.8
Small Business	Healing Tree International	20,000	60.4
Small Business	Hebron Catering and Events	20,000	81.8
Small Business	Helga's Hands, INC	15,000	72.0
Small Business	Henry & Beaver LLP	50,000	49.0
Non-Profit	Historic Schaefferstown, Inc.	10,000	66.0
Small Business	HOWARD B MELNICK MD,PC	25,000	52.4
Non-Profit	Humane Society of Lebanon County	25,000	69.2
Tourism/Hospitality	In The Net, INC	50,000	73.4
Small Business	J&P Winery LLC	25,000	58.0
Small Business	J.W. Safety Management & Training, Inc.	25,000	59.4
Small Business	James K Allwein, Inc	25,000	53.6
Small Business	Janet Marie Carrero	5,000	57.8
Tourism/Hospitality	Janus Hospitality Properties	20,000	66.0
Small Business	JAVI RESTAURANT LLC	7,250	70.0
Small Business	Joe Mays Inc	25,000	62.4
Small Business	Joel David Deloy	5,000	63.0
Small Business	John's Floor & Wall Covering, Inc.	20,000	59.6
Non-Profit	Jonestown American Legion Post 883	15,000	58.8
Small Business	J's Magic Motors, LLC	25,000	56.6
Small Business	Kapp Advertising Service, Inc.	50,000	67.0
Small Business	Karen Williams	20,000	58.4
Non-Profit	Kenbrook Bible Camp Inc.	50,000	64.6
Small Business	KERCHER ENTERPRISES, INC.	50,000	62.8
Small Business	Keystone Transport Services LLC	50,000	64.8
Small Business	Kim Studio of Karate at Lebanon Inc.	20,000	67.2
Small Business	Law Offices of John J. Ferry, Jr.	10,000	56.0
Tourism/Hospitality	Lebanon Area Fair	25,000	75.2
Small Business	Lebanon Carpet Gallery Inc.	35,000	46.2
Non-Profit	Lebanon Community Library	35,000	51.4
Non-Profit	Lebanon Community Theatre	20,000	63.6
Non-Profit	Lebanon County Christian Ministries	50,000	67.0
Tourism/Hospitality	Lebanon County Tourism Promotions Agency	35,000	60.6
Non-Profit	Lebanon Family Health Services, Inc.	50,000	79.0
Non-Profit	Lebanon Foundation, Inc.	20,000	57.0
Small Business	Lebanon Picture Frame and Fine Art LLC	15,000	69.8

Non-Profit	Lebanon Valley College	50,000	68.3
Non-Profit	Lebanon Valley Conservancy, Inc.	20,000	52.2
Non-Profit	Lebanon Valley Council on the Arts, Inc.	5,000	58.4
Small Business	Lebanon Valley Engraving, Inc.	50,000	45.8
Tourism/Hospitality	Lebanon Valley Exposition Corporation	50,000	71.3
Non-Profit	Lebanon Valley Family YMCA	50,000	66.2
Non-Profit	Lebanon Valley Volunteers in Medicine	25,000	74.8
Tourism/Hospitality	LEENA HOSPITALITY INC	25,000	70.0
Small Business	Leitzels Jewelry Inc	50,000	68.2
Small Business	Level Eleven Art Department, LLC	10,000	45.4
Small Business	Lisa's Cafe Inc.	20,000	64.8
Tourism/Hospitality	Live to Eat, LLC	25,000	72.6
Small Business	LOUISE HEFFELFINGER'S BAKED GOODS AND SWEETS	5,000	60.4
Non-Profit	Luthercare	50,000	80.2
Small Business	LYLAB Technology Solutions, inc	50,000	48.8
Small Business	Lynn Zerbe Therapeutic Massage	5,000	54.0
Small Business	M L Hitz	20,000	51.4
Small Business	MAKCH, LLC dba Home Instead Senior Care	50,000	54.4
Small Business	Marco Della Ragione	15,000	67.4
Small Business	MARK HERSHEY FARMS INC	50,000	56.6
Small Business	Martin's Wood Products LLC	50,000	63.2
Non-Profit	Matthews Public Library	5,000	58.6
Small Business	Melody Rowe	20,000	54.4
Small Business	Michelle's Hair Design	15,000	66.4
Tourism/Hospitality	Midlang Hospitality LLC	50,000	60.4
Tourism/Hospitality	Morrissey Holdings, LP	15,000	73.4
Small Business	Movement Laboratories	15,000	75.8
Small Business	MTBunch Inc.	20,000	67.6
Tourism/Hospitality	Music at Gretna, Inc.	18,500	55.6
Non-Profit	MYERSTOWN COMMUNITY LIBRARY ASSOCIATION	20,000	48.6
Small Business	Mysam, Inc.	35,000	68.2
Tourism/Hospitality	Napli, Inc.	25,000	61.4
Non-Profit	New Covenant Christian School	50,000	83.6
Small Business	Nicole Nanette Brewer	5,000	56.6
Tourism/Hospitality	NORDLAND MOTOR LODGE	5,000	66.8
Tourism/Hospitality	Nurtured Hospitality LLC	10,000	73.0
Tourism/Hospitality	NVNG, Inc	50,000	74.0
Small Business	On The Ice, Inc	50,000	61.6
Small Business	P.A. Audio & Lighting, Inc.	40,000	49.4
Small Business	P.G.Martin Excavating LLC	20,000	57.4
Non-Profit	Palmyra Public Library	25,000	54.6
Non-Profit	Pennsylvania Breast Cancer Coalition	50,000	72.6
Tourism/Hospitality	Pennsylvania Chautauqua	20,000	61.2
Non-Profit	Peter Charles Moore American Legion Post 910, Inc.	20,000	56.0
Small Business	PF LVM INC.	50,000	74.6
Tourism/Hospitality	PINE MEADOWS GOLF COURSE INC	50,000	74.6
Small Business	Porch LLC	25,000	71.0
Small Business	Porterfield-Scheid Funeral Directors & Cremation Services, Ltd.	35,000	47.6
Small Business	Porterfield-Scheid Management Co.,LLc.	5,000	45.0
Non-Profit	Quality Employment Services & Training, Inc.	50,000	73.2
Tourism/Hospitality	Quentin Haus LLC	40,000	79.6
Small Business	R. A. Howard Photography	5,000	69.4
Small Business	Red Canoe, LLC	40,000	69.6
Small Business	Regupol America LLC	50,000	48.6
Small Business	RENEW SALON, LLC	25,000	64.2
Non-Profit	Retired and Senior Volunteer Program of the Capital Region, Inc.	22,000	53.2

Small Business	Ricky L Boltz	1,620	57.0
Small Business	Rotunda Bros Inc	50,000	69.0
Small Business	Ryegate Show Services, Inc	50,000	53.4
Small Business	Schwalm's Cleona Restaurant Inc.	50,000	84.6
Small Business	Sew Unique Custom Embroidery, Inc	20,000	68.8
Tourism/Hospitality	Smita Shah LLC	35,000	61.0
Small Business	SmokeLess Heat LLC	15,000	59.4
Small Business	Snitz Creek Cabinet Shop LLC	50,000	63.6
Small Business	South China Buffet 1 Inc	25,000	73.2
Small Business	South Hills Therapeutic Inc.	20,000	68.4
Small Business	SPLAT- A Family Art Studio, LLC	5,000	61.0
Small Business	Stewart's Greenhouses	5,000	69.0
Small Business	Suzanne's Dance & Gymnastics School, Inc.	25,000	65.6
Tourism/Hospitality	Swatara Coffee Company LLC	20,000	63.0
Small Business	Sycamore Spring Orchard, LLC	20,000	62.0
Small Business	T Frats Car Wash, Inc.	50,000	56.2
Small Business	TEVA Point of Sale	5,000	52.8
Non-Profit	The Bunker Hill Fire Company	15,000	80.6
Non-Profit	The Caring Cupboard	30,000	65.6
Small Business	The Cottage at Quentin	20,000	48.6
Non-Profit	The Literacy Council of Lancaster-Lebanon, LVA, Inc	35,000	53.2
Small Business	The Lucky Dog Grooming Company	5,000	51.6
Non-Profit	The Pennsylvania Dutch Council, INC	35,000	67.2
Non-Profit	The Sexual Assault Resource & Counseling Center of Lebanon	35,000	57.0
Small Business	The Tweed Weasel LLC	10,000	62.6
Small Business	Tiox, LLC	25,000	65.0
Small Business	Todd Beattie	25,000	60.6
Small Business	Ungemach Farms Inc	20,000	59.4
Non-Profit	Union Hose Co. of Annville, Inc.	25,000	93.8
Non-Profit	United Way of Lebanon County	50,000	75.0
Small Business	Valley View Surgical Center	50,000	50.4
Non-Profit	Weavertown Fire Company #1	25,000	68.0
Small Business	Webster Associates, Inc.	50,000	54.2
Small Business	Weiss Burkett, LLC	20,000	45.8
Tourism/Hospitality	Werner Harvest Hill Farm LLC	5,000	61.8
Small Business	Wertz Candies, Inc.	25,000	64.6
Small Business	Wertz Orthodontics, LLC	50,000	50.4
Small Business	William Penn Restaurant	13,000	69.0
Non-Profit	Youth Advocate Programs, Inc.	50,000	90.8
TOTAL GRANTS	5,693,671 \$		

Thursday, October 1, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the September 17, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,446,080.20. The gross payroll is in the amount of \$1,107,714.84. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$6,176.00 from the General Fund to the General Obligation Note, Series of 2006 Bank Loan held in Wells Fargo Bank to pay interest due on October 15, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$359,548.00 From the General Fund to the General Obligation Note, Series of 2008 Bank Loan held in Wells Fargo to pay principal and interest due on October 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$21,860.00 from the General Fund to the General Obligation Bonds, Series of 2016 at Fulton Financial to pay interest due on October 15, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$1,056,118.00 from the General Fund to the Fulton Bank Loan held by Fulton Bank to pay principal and interest due on October 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$141,025.00 from the General Fund to the General Obligation Bonds, Series of 2017 held in Fulton Financial to pay interest due October 15, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$891,677.25 from the General Fund to the General Obligation Bond, Series A of 2015 Bank Loan held in Fulton Financial to pay principal and interest due on October 15, 2020. Vote unanimous.

Michelle Edris, Director and Lianne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Janet A. Ross, Adult Abuse Investigator, Area Agency on Aging, effective September 17, 2020 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Tanya S. Kipp, Property Appraiser, Assessment, effective October 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Leola M. Hostetter, Court Officer, Courts, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sarah A. Meade, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 22, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Shane M. Nauss, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 9, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Gabrielle D. Kale, General Clerk C, Lebanon County Correctional Facility, effective September 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Jose Colon, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective September 19, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Jessica G. Menzel, Fiscal Technician, Lebanon County Correctional Facility, effective September 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Dennis A. Firestone, Purchasing Agent, Purchasing, effective December 24, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve President Judge Tylwalk's recommendation to eliminate the two (2) Part-Time DJ Clerk positions with MDJ Dissinger's Office to create one (1) Full-Time position with benefits, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a change of status for Tia M. Althouse, Part-Time DJ Clerk to Full-Time DJ Clerk in MDJ Dissinger/Courts, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for John T. Riter, Juvenile Probation Officer 1 to Juvenile Probation Officer 2 in Probation Services, effective October 5, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a promotion for Christine R. Mundis, Clerk Typist A to Probation Aide in Probation Services, effective October 5, 2020 Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a change of status for Sonya M. Wright, Full-Time Developmental Assistant to Casual Call Developmental Assistant at Renova, effective October 18, 2020 Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Nicholas M. Fonnor, Law Clerk in Judge Kline/Courts, effective October 19, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Bradley W. Graybill, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective October 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jose A. Barragan, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective October 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Hayden R. Merkey, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective October 12, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Danielle Gray, Rhonda Shope and Matthew Moffo, employees at MH/ID/EI, to attend the mandated "CPR and First Aid" in Lebanon on September 4, 2020. Cost to the County will be for registration and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Sarah Gill, employee at Area Agency on Aging, to attend the non-mandated "Pennsylvania Notary Training" online on demand. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Adrian Layser, employee at Area Agency on Aging, to attend the non-mandated "Professional Development Services" in Lebanon on October 15, 22 & 29 and November 5, 2020 and Cost to the County will be for registration and parking. Vote unanimous.

Holly Leahy, Administrator at MH/ID/EI met with Commissioners to present Fiscal Year 2019-2020 Provider Contract Amendments and Fiscal Year 2020-2021 Provider Contract Amendments.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 16 Fiscal Year 2019-2020 Provider Contract Amendment changes in the amount of \$144,155.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 9 Fiscal Year 2020-2021 Provider Contract Amendment changes in the amount of \$76,591.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames, to adopt the following proclamation for Domestic Violence Awareness Month. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological, and economic control and/or abuse including abuse to children and the elderly; and

WHEREAS, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, here in this community, throughout the United States and the world; and

WHEREAS, it is survivors themselves who have been in the forefront of efforts to bring peace and equality to the home; and

NOW, THEREFORE, WE, The Commissioners of Lebanon County, in recognition of the important work done by domestic violence programs, do hereby proclaim the month of October, 2020 to be "**DOMESTIC VIOLENCE AWARENESS MONTH**" and urge all citizens to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

**BOARD OF LEBANON COUNTY
COMMISSIONERS**

*Robert J. Phillips
William E. Ames
Jo Ellen Litz*

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This First Day of October,
Two Thousand Twenty.

Audrey Rakow, Director and John Shott, Criminal Justice Advisory Board Planner at Probation Services met with Commissioners to request authorization to complete and submit an application to Pennsylvania Commission on Crime and Delinquency (PCCD) that would fund part of the cost of providing 27 Body-Worn Camera's for Adult and Juvenile Probation Officers. The budget also entails funding for docking stations, licensing fees, technology assurance plans and professional training. Probation Services will be able to meet the local match with Act 35 Supervision Fees.

It was moved by Comm. Ames, seconded by Comm. Litz to authorize to complete and submit the application to Pennsylvania Commission on Crime and Delinquency. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services met with Commissioners requesting use of the \$16,633.00 from the Hazardous Materials Response Fund Grant towards the development and implementation of a drone program. The drone program would assist in pre-planning of chemical facilities, giving a 360-degree view of a facility and be able to map out response plans.

It was moved by Comm. Litz, seconded by Comm. Ames to approve to the use to the Hazardous Material Response Fund Grant to be used to purchase the drones and extra batteries, chargers, I-pads for the drones and a monitor. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant BT Management a Fifth Amendment to Agreement of sale on a parcel located in South Lebanon Township. Parcel is part of 30:2345558-368950. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a new sales agreement with BT Management to purchase an additional 2.5 acres on a parcel located in South Lebanon Township at a cost of \$250,000. Parcel is part of 30:2345558-368950. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the purchase of 120 acres known as Camp Shand from the Lancaster YMCA at a cost of \$725,000. Commissioners will partner with the Lebanon YMCA to manage the property as a camp. Parcel number 12:2347707-335053 with address of 8 Penryn Lane, Cornwall Borough. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve in lieu of condemnation a resolution authorizing the acquisition of lands within North Cornwall Township, by Right of Eminent

340

Domain, for the purpose of constructing a facility for the Department of Emergency Services. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the purchase in lieu of condemnation 10.45 acres of land in North Cornwall Township located on the West Side of Cornwall Road at a cost of \$120,000 per acre from Richard and Carol Kreider for the purchase of constructing a facility for Department of Emergency Services. Parcel is part of 26:2339716-359162. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following 2020 Liquid Fuels request. Vote unanimous.

Lebanon City	Allocation Requested \$25,477.00
--------------	----------------------------------

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Robert Huegel Jr.
196 Scenic Ridge Blvd
Lebanon, PA

Stacy Hubbard
5238 Elizabethtown Road
Palmyra, PA

Dennis Klinger
4 Penryn Lane
Cornwall, PA

Larry E Garloff II
9 Overlook Lane
Newmanstown, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$3,450.00. Vote unanimous.

Jamie Wolgemuth gave an update on the CARES Grant applications to awarding 203 CARES Grants at a total of \$5,725,171 to the successful applicants who scored 45 points or higher. The 90 applications that fell below the threshold will be notified that they will have an opportunity to provide missing documentation to improve their score for a second round that will run from October 15-30, with an award date of November 15, 2020.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, October 14, 2020 1:30 p.m.

The Board of Commissioners held a workshop session meeting with Susan Eberly, Geoffrey Roche, Brooke Smith and Karen Groh from the Forward Together Lebanon Taskforce to present a COVID Recovery Plan. All members present.

They are proposing to partner with a lead consultant such as Econsult Solutions, Inc. or Fourth Economy to engage in an economic recovery planning and strategy process to help the County, its businesses, tourism partners, and non-profit community, to recover from the current crisis and to position itself for success in the future. The effort would include performing an economic analysis by reviewing data pre-COVID and post-COVID-19 and then also working to design strategies to improve our economic position as a county today and well into the future. The entire analysis and effort would include close partnership with the Lebanon Valley Economic Development Corporation, Visit Lebanon Valley, The Chamber of Commerce and the United Way of Lebanon County.

Thursday, October 15, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Dale Waltman from Cornwall Borough asked the Commissioners to continue to support Public Library Funding.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the October 1, 2020 Commissioners meeting, with the notation of the missing vote unanimous on the following motion. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the purchase of 120 acres known as Camp Shand from the Lancaster YMCA at a cost of \$725,000. Commissioners will partner with the Lebanon YMCA to manage the property as a camp. Parcel number 12:2347707-335053 with address of 8 Penryn Lane, Cornwall Borough. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$5,765,099.08. The gross payroll is in the amount of \$1,052,679.49. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Barry A. Hartman, Analyst/Technical Support, Information Technology Services, effective December 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lissa Martinez-Abrue, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 17, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Jamie L. Vital, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 1, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Kywane N. Lindsay Jr., Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 2, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Bradley W. Graybill, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 12, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Richard W. Miller, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Christopher K. Kreider, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective October 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lauren G. Ross, Juvenile Probation Officer 1 at Probation Services, effective October 19, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Patricia A. Waybright, Clerk Typist A at Probation Services, effective October 19, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jeffrey A. Shade, Full-Time Deputy Sheriff in the Sheriff's Office, effective November 2, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Daniel Seaman, Ted Conley, Carl Stumpf, Michael Keener, Carrie Wenzler, employees in Assessment, to attend the mandated "2020 Assessor's Association of PA Virtual Fall Conference" online on November 16-19, 2020. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to James Donmoyer Jr., employee at Drug & Alcohol, to attend the mandated "2020 PACDAA Membership Meeting" online on October 21-23, 2020. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jon Fitzkee and Song Kim, employees in Planning, to attend the mandated "PSU Transportation Engineering and Safety Conference" online on December 9-11, 2020. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Kenya Gonzalez Desangles and Tia Althouse, employees at MDJ Dissinger/Courts, to attend the non-mandated "Basic New Employee" in Mechanicsburg, PA on November 18-20, 2020. Cost to the County will be for mileage. Vote unanimous.

Audrey Rakow, Director Probation Services and Susan Christner, Deputy Director Juvenile Probation Services met with Commissioners to request for a Grant-In-Aid Application for Juvenile Probation for Grant Period FY 2020-2021 in the amount of \$68,945.83 covering a 5-month period from July 1, 2020 to November 1, 2020.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Grant in Aid Application with the amended changes. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services met with Commissioners to request that Commissioners accept the U.S. Department of Homeland Security Federal Fiscal Year 2020 Emergency Management Performance Grant Agreement in the amount of \$159,725.00.

It was moved by Comm. Litz, seconded by Comm. Ames to accept to the U.S. Department of Homeland Security Emergency Management Performance Grant. Vote unanimous.

Dan Lyons, Program Director from the Lebanon County Redevelopment Authority met with Commissioners to present a CDBG application for approval and a resolution authorizing public notification of Section 504 Plan.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following annual CDBG application Resolution. Vote unanimous.

RESOLUTION NO. 10-15-2020A

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEBANON APPROVING THE LEBANON COUNTY BLOCK GRANT PROGRAM FOR FEDERAL FISCAL YEAR 2020 INCLUDING THE TOWNSHIP OF SOUTH LEBANON’S BLOCK GRANT PROGRAM.

WHEREAS, the Pennsylvania Department of Community and Economic Development has notified the County of Lebanon that its Fiscal Year 2020 Pennsylvania Community Development Block Grant is available; and

WHEREAS, the Pennsylvania Department of Community and Economic Development has also indicated that a grant for Fiscal Year 2020 is also available for the Township of South Lebanon; and

WHEREAS, the County of Lebanon and the Township of South Lebanon have held public hearings on their Block Grant Programs for Fiscal Year 2020.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Lebanon:

1. That the Three – Year Plan and Pennsylvania Community Development Block Grant Program for the County of Lebanon’s 2020 Fiscal Year is hereby in all respects approved.

Applicant	Activity	Budget	National Objective
Volunteers in Medicine	Public Service	\$24,528.00	Low/Mod Benefit
Lebanon Family Health Services	Public Service	\$24,528.00	Low/Mod Benefit -
MidPenn Legal Aid	Public Service	\$24,528.00	Low/Mod Benefit
Jonestown Borough	Public Facility - Street Improvements (East Blackberry Reconstruction)	\$109,321.00	Low/Mod Area Benefit
Annville Township	Public Facility - Curb & Sidewalk (West Church Street)	\$96,600.00	Low/Mod Area Benefit
County	Administration	\$61,354.00	Not applicable
TOTAL		\$340,859	

2. That the Pennsylvania Community Development Block Grant Program for the Township of South Lebanon for Fiscal Year 2020 is hereby in all respects approved.

Township	Acquisition/Rehab/Resale Program	\$122,761.00	Low/Mod Benefit
Township	Administration	\$26,947.00	Not applicable
TOTAL:		\$149,708.00	

3. The three – year Community Development Plan is approved.
4. That the plans and policies for the CDBG Program, including Anti-Displacement and Relocation, 504 Plan and Section 3 plan prepared in 2019 have been reviewed and approved. The County amended its Citizen Participation Plan in May, 2020.
5. That the Chairman of the Board of Commissioners is authorized to execute all required forms for the above-named Programs and to cause said 2020 Block Grant Programs to be submitted to the Pennsylvania Department of Community and Economic Development.

Approved this 15th day of October, 2020

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chair
Board of Commissioners

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following Resolution for Section 504, which prohibits discrimination on the basis of disability in programs and activities conducted by the U.S. Department of Housing and Urban Development (HUD) or by grantees that receive financial assistance from HUD. Vote unanimous.

Authorizing Public Notification
SECTION 504 PLAN
As required under 24 CFR Part 8
Resolution No. 10-15-2020B

A RESOLUTION OF THE BOARD OF COMMISSIONERS AUTHORIZING NOTIFICATION OF THE 504 OFFICER AND PLAN

WHEREAS, Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability in programs and activities conducted by the U.S. Department of Housing and Urban Development (HUD) or by grantees that receive financial assistance from HUD; and

WHEREAS, Lebanon County and South Lebanon Township receive such assistance through the Pennsylvania Department of Community and Economic Development (DCED);

WHEREAS, it is the policy of Lebanon County not to discriminate against any individual, person, or group on the basis of disability and the intent of the County to address any complaints that may arise pursuant to Section 504; and

WHEREAS, Lebanon County and South Lebanon Township have conducted a self-evaluation, pursuant to Section 504, of their facilities, administrative practices and employment practices, as well as the

346

annual projects and activities funded through federal grants, as well as the annual projects and activities of entitlement communities in the PA Small Communities with populations less than 10,000; and

WHEREAS, Lebanon County has developed a transition plan outlining any structural changes necessary to comply with Section 504 requirements; and

WHEREAS, the "Section 504 Plan" covers the Lebanon County and South Lebanon Township;

WHEREAS, Lebanon County has designated a Section 504 Officer and Grievance Procedure, and has notified the public of such action.

NOW, THEREFORE, BE IT RESOLVED, this 15th day of October, 2020, at the regular monthly meeting of Board of Commissioners of Lebanon County Pennsylvania, that a notice shall be published informing the public of the availability of the 504 Officer and the procedure to make a grievance known.

Further be it resolved that Jamie Wolgemuth is named the 504 Officer for Lebanon County.

ATTEST:

Jamie Wolgemuth, Chief Clerk

Robert J. Phillips, Chairman
Board of Commissioners

At 9:57 a.m., the Commissioners recessed for Election Board Meeting.

At 10:49 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Litz, seconded by Comm. Ames to pursue to engage with Fourth Economy Consulting Inc., in an economic recovery planning and strategy process to help the County, its businesses, tourism partners, and non-profit community to recover from the current crisis and to position itself for success in the future. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the appointment of Dr. Ricky Heath to a three-year term on the Area Agency on Aging Advisory Council which will run from November 1, 2020 to June 30, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Collen M French
94 Lexington Drive
Annville, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$274,654.11. Vote unanimous.

Jamie Wolgemuth gave an update on the CARES Grant applications for round. Checks for round 1 were sent out on October 14th to the grant recipients who have completed the necessary paperwork thus far. Round 2 will begin on October 15th and end on October 30th, with an award date of November 15, 2020. There will be a webinar online Monday, October 26th at 10:00a.m.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, October 21, 2020 1:30 p.m.

The Board of Commissioners held a workshop session meeting with Pennsylvania Department of Agriculture Fred Strathmeyer and Bureau of Dog Law Enforcement Kristen Donmoyer, all members present.

Deputy Strathmeyer asked for Commissioners support of House Bill 1504, Senate Bill 663 and the Bureau of Dog Law. The House Bill 1504 and Senate Bill 663 are companion bills that would amend the act of December 7, 1982, known as the Dog Law, in licenses, tags and kennels, further providing for compensation, for applications for dog licenses, fees and penalties.

Thursday, November 5, 2020 9:30a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to the COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Journalist Hal Conte from the Lebanon Daily News inquired about the Mask-Up Campaign. Chairman Ed Lynch from the Lebanon County Republican Committee commended Voter Registrations Michael Anderson, his staff and volunteers who assisted with Election Day for a job well done.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the October 15, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,122,280.63. The gross payroll is in the amount of \$1,048,671.70. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following Resolution for MH/ID/EI to allow Susan Douglas, Director of Fiscal Operations as the official to execute all documents and agreements between the Lebanon County MH/ID/EI and Wells Fargo Bank to authorize payments for pre-paid burials. Vote unanimous.

Resolution # 11-5-2020A

Be it **RESOLVED**, that the Lebanon County Commissioners do hereby designate Susan Douglas, Director of Fiscal Operations as the official to execute all documents and agreements between the Lebanon County MH/ID/EI Program and Wells Fargo Bank to authorize payments for pre-paid burials.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Board of Commissioners at a regular meeting held **November 5th, 2020** and said Resolution has been recorded in the Minutes of the Lebanon County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lebanon County Board of Commissioners,

This 5th day of November, 2020.

**Lebanon County Commissioners
Lebanon, PA****Jo Ellen Litz, Secretary**

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of RoseMarie Urban, Caseworker 2, Children and Youth Services, effective January 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Taylor N. Delisle, Secretary D, District Attorney's Office, effective October 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Chelsea Reist, Docket Specialist, Domestic Relations, effective November 4, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Clint R. Sohn, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 1, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Amber L. Mayberry, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective October 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Denise M. Clay, DJ Office Manager, MDJ Garver/Courts, effective December 25, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Trudy Seyfert, FT LPN at the Renova Center, effective December 19, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Darlene Becker, Part-Time Housekeeper at the Renova Center, effective December 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Brian K. Bray, Jury Attendant to Court Officer in Courts, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Aaron J. Ayala, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Tyler J. Horst, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Tyra R. Riehl, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Madison A. Boughter, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Brandon Lease, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Heather M. Wenrich, Clerk Typist A at Probation Services, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Daniel Seaman and Carl Stumpf employees in Assessment, to attend the mandated "AAP Recertification Training" online on November 23-24, 2020. Cost to the County will be for registration. Vote unanimous.

John Shott, Criminal Justice Advisory Board Planner at Probation Services met with Commissioners to request authorization to modify the original the Coronavirus Grant. The PA Commission on Crime and Delinquency (PCCD) announced the availability of additional federal funding to support the continuing efforts by law enforcement across the Commonwealth to prevent and respond to the COVID-19 pandemic. Under the allocation formula, Lebanon County is eligible to apply for up to \$43,364 in supplemental relief funding for the 24-month period.

It was moved by Comm. Litz, seconded by Comm. Ames to authorize to modify the original grant for new funding for additional supplies and services needed by CJAB departments and local law enforcement to combat the virus. Vote unanimous.

Carol Davies, Administrator for Lebanon County Area Agency on Aging met with Commissioner to obtain approval of the AAA's Four Year Plan for the period of October 1, 2020-September 30, 2024. The AAA examined local demographics, other community factors and needs assessment data and then they established goals based on special areas for the local community. public hearing was held via Zoom on October 27, 2020.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Area Agency on Aging's Four Year plan. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services met with Commissioners to request that Commissioners accept the Task Force Homeland Security Grant and designate him with signatory authority on the Designation of Agent Resolution for this grant.

It was moved by Comm. Litz, seconded by Comm. Ames to accept to the U.S. Department of Homeland Security Federal Fiscal Year 2020 State Homeland Security Grant in the amount of \$1,331,961.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Robert Dowd as the signatory for the Designation of Agent Resolution. Vote unanimous.

Michelle Hawk, Lebanon County Library System Administrator presented a resolution to update the Lebanon Library System Board, which was originally created in 1968. The resolution establishes that the Board will consist of 7 persons, one shall be a County Commissioners or a member of the County Administration and a representative from each of the six County's libraries and will align with the State Education Department on Libraries.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following Resolution for the Lebanon County Library System. Vote unanimous.

Resolution 11-5-2020B

WHEREAS, it was established to provide library service to the residents of Lebanon County, the Lebanon County Library System Board is hereby authorized and designated to act for and on behalf of the County Commissioners of Lebanon County to provide support to the member public libraries in Lebanon County.

WHEREAS, the County Commissioners of Lebanon County hereby agree to assist in the maintenance of the Lebanon County Libraries in accord with the provisions of Section 9351, in order to ensure that the Library System will be able to qualify annually for State financial aid in accordance with Section 9343(b). The participating libraries shall maintain or increase their present sources of local income.

WHEREAS, the Lebanon County Commissioners shall appoint seven (7) persons to serve as the Board of Directors of the Lebanon County Library System Board as follows:

- a. One shall be a County Commissioner or a member of the County Administration. The remaining six (6) shall be representatives from each member library. Each member library shall appoint a voting alternate to appear in the absence of the representative.
- b. All appointments to fill the places of those whose terms expire shall be for a period of three years. A person being appointed to fill an unexpired term shall serve only for the balance of that term, then may be re-appointed.

WHEREAS, in accord with Section 9381(e), the treasurer of the Lebanon County Library System Board shall give bond to the county with satisfactory corporate surety in such amount as the Board of Directors may determine.

WHEREAS, the Lebanon County Library System Board shall administer all county and state funds and generally oversee the financial administration of the Library System. Apportionment of county and state funds to the participating libraries shall be determined based on the funding formula adopted by the Library System Board. In accordance with Section 9318(h)1, the Library System Board shall present a financial report to the County Commissioners annually.

NOW, THEREFORE, BE IT RESOLVED, the Library System Board shall prepare and present to the County Commissioners such reports as are required by Section 9318(h)2 and shall give free library service to the residents and tax payers of the County of Lebanon as provided in Section 9371.

Approved this 5th day of November, 2020

Board of Commissioner of the
County of Lebanon
Lebanon County, Pennsylvania

Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTESTED:

Jamie Wolgemuth, County Administrator

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following 2020 Liquid Fuels request. Vote unanimous.

West Cornwall Township	Allocation Requested \$1,976.00
North Annville Township	Allocation Requested \$2,381.00

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Robert Count	Henry Jacovino
142 East Maple Street	254 East Chestnut Street
Lebanon	Jonestown

Edward Root
2146 Cloverfield Drive
Lebanon

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$797,179.39. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the appointment of Jennifer Pensinger to a three-year term on the Commission for Women which will run from November 1, 2020 to September 30, 2023 and the reappointment of Jody Lazorcik to serve a second term beginning October 1, 2020 and will end September 30, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a \$120,000 consulting agreement with Fourth Economy Consulting Inc. for a COVID-19 Economic Assessment and Recovery Planning. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Monday, November 16, 2020 6:00 p.m.

A special advertised meeting of the County Commissioners was held via Zoom, due to COVID-19. All members present. Comm. Phillips presiding.

The following individuals attended the meeting:

Jamie Wolgemuth, County Administrator
Michelle Edris – Director of Human Resources
Robert Mettley, Controller
Sallie Neuin, Treasurer
Brian Craig, Register of Wills/Clerk of Orphans Courts
Barbara Smith, Prothonotary/Clerk of Courts
Dawn Blauch, Recorder of Deeds
Dawn Poliseo
James Mentzer
Laura LeBeau
Mike Schroeder

354

Michelle Edris, Director of Human Resources, explained that the purpose of the public meeting was to set the salaries for the Sheriff and Register of Wills who take office in 2022. The salaries will be for 2024-2025 as the first 2 years of their 2022-2025 term must match the salaries already established for the County Commissioner's, Controller, Treasurer, Prothonotary, Recorder of Deeds and Coroner at 2.0% increase or CPI through 2023.

It was moved by Comm. Litz, seconded by Comm. Ames to set salaries for the Elected Officials of Sheriff and Register of Wills at a 2.0% increase in 2024 and 2025, or the equivalent of the regional Consumer Price Index (CPI), whichever is lower. The 2.0% raises or the equivalent of the CPI, whichever is lower for 2022 and 2023 shall match the increases that were established for the County Commissioner's, Controller, Treasurer, Prothonotary, Recorder of Deeds and Coroner in 2018. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

County Administrator

Chairman

Wednesday, November 18, 2020 1:30 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Wednesday, November 18, 2020 3:00 p.m.

The Board of Commissioners held a workshop session meeting with Karen Groh, Jen Kuzo and Barbara Kauffman to discuss the CARES Grant Program Applications for Round 2, with all members present.

Thursday, November 18, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the November 5, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

Sallie Neuin, requested approval from record improvement funds for a \$5,000 software program through Devnet to change the school collection program from 3 to 4 coupons.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Devnet to add the 4th school installment coupon. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,240,721.33. The gross payroll is in the amount of \$1,072,093.89. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jaime Montalvo, Caseworker 1, Children & Youth, effective November 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Charles Darkes-Burkey, Part-Time Booking Agent, DA/Central Booking, effective November 22, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Derrick McConnell, IT Technician, Information Technology Services, effective November 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Geannine Potter, Caseworker 2, MH/ID/EI, effective November 20, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Matthew Moffo, Caseworker 1, MH/ID/EI, effective November 10, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Robert Eby, Corporal, Lebanon County Correctional Facility, effective November 15, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Eric Foltin, Sergeant, Lebanon County Correctional Facility, effective January 16, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Jason Miller, Sergeant, Lebanon County Correctional Facility, effective November 4, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Brandon Lease, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Patricia A. Waybright, Clerk Typist A, Probation Services, effective November 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Bethany Gramm, Casual Part-Time Development Assistant, Renova, effective November 9, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Isad Merejo, Full-Time Development Assistant, Renova, effective November 23, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Dylan Mohring, Casual Part-Time Deputy Sheriff, Sheriff's Office, effective November 17, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Terri Walton-Smith, Imaging Clerk to Team Clerk in Domestic Relations, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Alyssa Aungst, Docket Specialist to Customer Service Specialist in Domestic Relations, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer for Douglas Grove, Full-Time Deputy Sheriff in the Sheriff's Department to Adult Probation Officer at Probation Services, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Joshua C. Grzech, Full-Time District Attorney 1 in the District Attorney's Office, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lexxis M. Gass, Customer Service Clerk in Domestic Relations, effective December 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Cassandra Hilliard, Team Clerk in Domestic Relations, effective December 14, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Barbara Stoudt, Clerk Typist A at Probation Services, effective November 23, 2020. Vote unanimous.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present the Placement Provider Contracts for Fiscal Year 2020-2021 and Fiscal Year 2019-2020 Budget Amendment. Children and Youth has 58 placement contracts of which 20 providers have no increase, 14 are MA Funded facilities at no cost to the County and the remaining 24 providers requested increases with an average of 7 % all of them being within the State approved rate. These increases are due to increases in liability insurance and COVID related expenses. For Fiscal year 2019-20 Children and Youth overspent by \$621,546. She is requesting a budget amendment in the amount of \$482,361 to secure additional Act 148 funds.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 58 placement provider contracts. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 2019-2020 budget amendment in order to file an appeal and possibly secure the additional amount of ACT 148 funds. Vote unanimous.

Bryan Smith, Executive Director of Lebanon County Christian Ministries and Sam Ortiz, Administrator at Community Action Partnership presented an Emergency Solutions Grant for a long-term congregate setting for the FRESH Start Emergency Resource Center and Shelter. The \$298,752.35 grant request will be submitted to the State DCED and would provide funding for one year in the hotel environment.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Lebanon County Christian Ministries and Community Action Partnership to submit the grant application to DCED. Vote unanimous.

Michael Battistelli and Brett Holland Financial Advisors of Stifel Nicolaus, Lebanon, PA along with Corie Hardie and Brett Agnew from Franklin Templeton, met with the Commissioners to present the Performance Review of the 3rd Quarter Employee Pension Plan.

At 10:22 a.m., the Commissioners recessed for Election Board Meeting.

At 10:32 a.m., the Commissioners reconvened the regular meeting.

Commissioners held a discussion on the 2nd round of the CARES Grant Program. It was decided that the grants will be awarded to applicants who scored 45% and above, being awarded at 77% with two businesses scoring under 45 that had special circumstances. The following are CARES Grant Recipients of Round 2. Vote unanimous.

Lebanon County CARES Grant Recipients Round 2, November 19, 2020

Application Category	Business/Organization Name	Grant Amount	SCORE
Small Business	A Archery & Printing Place Ltd.	\$11,550	69.2
Small Business	A Woman's Touch Cleaning Service	\$3,850	65.0
Small Business	AAA FARMING	\$38,500	61.4
Small Business	Accent on Beauty	\$15,400	74.2
Small Business	ADVANCED DENTAL LAB INC	\$19,250	57.8
Small Business	Allen L Heagy	\$19,250	59.0
Small Business	Allwein's Cleaning Services INC	\$19,250	47.2
Small Business	AMVETS POST #293 HOME ASSOCIATION	\$15,400	69.6
Small Business	Amy Jo Shearer	\$15,400	66.4
Small Business	Ancestor Coffee House LLC	\$15,400	50.8
Small Business	Annubis Productions	\$3,850	46.4
Non-Profit	Annville Free Library Association	\$15,400	54.2
Non-Profit	Annville-Cleona Music Boosters Inc.	\$3,850	62.5
Small Business	Apple Creek Veterinary Hospital, Inc	\$18,480	51.2
Non-Profit	Avenues	\$ 15,400	85.0
Small Business	BARGIB INC	\$ 19,250	73.8
Non-Profit	Bellegrove Fire Company	\$11,550	63.8
Non-Profit	Bellegrove Fire Company Auxiliary	\$3,850	76.0
Small Business	Benjamin B Weaver	\$15,400	48.8
Small Business	Black Swan Antiquities	\$38,500	61.2
Small Business	BRW Construction	\$19,250	54.4
Small Business	Budget Janitorial Service	\$15,400	46.0
Tourism/Hospitality	Carl D. Boltz	\$ 3,850	71.0
Small Business	Cadium Zac Inc	\$3,850	53.2
Small Business	CD Disc Jockeys Inc.	\$2,310	65.8
Small Business	Central Medical Ambulance Service	\$26,950	75.5
Small Business	Champ's Performance Training	\$3,850	57.8
Small Business	Chlojenn Corp	\$15,400	56.4
Small Business	Christmas Northeast	\$19,250	47.6
Small Business	Clemsafe	\$ 3,850	65.8
Small Business	Clingers Landscaping	\$3,850	54.6
Tourism/Hospitality	Coleman Memorial Park	\$7,700	75.4
Small Business	Cornwall Family Dentistry, LLC	\$38,500	65.0
Tourism/Hospitality	Country Fare Restaurant, Inc.	\$38,500	70.0
Non-Profit	CPYSC	\$ 10,395	63.8
Small Business	Crane Thoroughbred Services LLC	\$38,500	53.0
Small Business	Custer Excavating, Inc	\$38,500	49.0
Small Business	DAVIS AND ASSOCIATES, LLC	\$7,700	63.4
Small Business	Detailsound LLC	\$11,550	60.4
Tourism/Hospitality	DEUX AMIS LLC	\$15,400	69.4
Small Business	Diversified Automotive	\$19,250	49.8
Non-Profit	Domestic Violence Intervention of Lebanon County, Inc	\$ 26,950	60.8
Small Business	Donna Forgotch	\$3,850	69.0
Small Business	Drunken Smithy	\$15,400	53.8
Small Business	Duke Street Massage	\$3,850	60.4

Small Business	E A Pyle Co. Inc.	\$15,400	57.6
Non-Profit	Eastern Pennsylvania Conference of The United Methodist Church	\$38,500	72.6
Non-Profit	Ebenezer Fire Company	\$15,400	71.8
Small Business	Envy Hair, Nail and Tanning Studio	\$19,250	63.4
Small Business	Extremities Entertainment Inc	\$19,250	70.4
Small Business	Fat Puppy Coffee Roasters	\$7,700	52.6
Small Business	FOX BREEZE KENNEL AND GROOMING INC.	\$15,400	76.2
Small Business	Frametastik	\$ 15,400	55.4
Small Business	Fredericksburg Eagle Hotel LLC	\$38,500	73.0
Small Business	FREDERICKSBURG FAMILY EYECARE, PC	\$15,400	54.2
Non-Profit	Friedens Evangelical Lutheran Church	\$19,250	70.4
Tourism/Hospitality	Funck Brothers Enterprises Inc	\$38,500	81.2
Small Business	Future Quest Unlimited Inc	\$15,400	61.2
Small Business	Fuzion Fitness, LLC	\$3,850 \$	70.6
Small Business	GAP Sandwiches LLC.	\$19,250	73.8
Small Business	Gary L. Yordy Snap on Franchise	\$3,850	64.8
Small Business	Gebhard & Co., Inc.	\$38,500	50.8
Small Business	Generation Dance, LLC	\$15,400	58.4
Small Business	Genesis Hairstyling Salon	\$11,550	65.2
Small Business	Georgia L. Hoke	\$770	60.6
Small Business	Gill Rock Drill Company Inc.	\$38,500	52.0
Small Business	Golden Specialties Ltd	\$38,500	58.8
Small Business	Graphic Display Systems, Inc.	\$15,400	56.4
Small Business	Greektown Pizza	\$19,250	66.8
Small Business	Gregory S. Speece	\$38,500	50.4
Small Business	GYULA CSONGRADI	\$15,400	73.8
Small Business	Hands On Nursing, Inc.	\$38,500	67.2
Small Business	Harry H. Bachman	\$11,550	75.0
Small Business	Hearing & Ear Care Center	\$38,500	61.8
Small Business	HH Group Management	\$38,500	53.2
Small Business	Horning's Furniture Inc	\$38,500	50.8
Small Business	Integrative Life Practices, LLC	\$3,850	57.6
Tourism/Hospitality	Jaunts & Journeys LLC	\$770	56.6
Small Business	Jedd E Erdman	\$16,940	64.8
Small Business	Jeffrey Falk	\$ 770	56.8
Small Business	Jeremy K. & Kristina A. Mase	\$15,400	51.4
Small Business	JET Enterprises, Inc.	\$38,500	63.6
Tourism/Hospitality	Jigger Shop Inc.	\$38,500	72.6
Small Business	JOCA ENTERPRISE INC	\$15,400	71.8
Small Business	Jody Hernandez	\$3,850	62.8
Small Business	John Salahub DPM Podiatric Medicine & Surgery PC	\$19,250	72.6
Non-Profit	Jonestown Outreach Pantry	\$2,310	52.6
Small Business	JTA Consulting Group LLC	\$38,500	59.8
Small Business	JWAG Inc	\$ 15,400	57.8
Small Business	K & R OF GRANTVILLE, LLC	\$19,250	74.2
Small Business	Karen A Showers Inc.	\$15,400	67.2
Small Business	Karl L Wolf Jr. Driver Training School LLC	\$15,400	42.6
Small Business	Kathleen Kopecky-Groh	\$19,250	63.8
Small Business	Keener Poultry	\$7,700	54.6
Small Business	Kreiser Fuel Service	\$38,500	66.0
Small Business	KRISTY'S LEARNING CENTER AND CHILDCARE	\$19,250	65.8
Small Business	Kwik Quality Press, Inc.	\$19,250	54.4
Small Business	Kyle Seyfert	\$ 7,700	49.6
Small Business	La Placita de Lebanon	\$15,400	65.6
Small Business	Lasher's Garage	\$19,250	49.6
Small Business	Lauren Yenik	\$19,250	56.2

Non-Profit	Lawn Fire Company, Inc.	\$26,950	69.8
Small Business	Lawrence Hair Studio	\$2,310	66.4
Small Business	Layser's Nursery, Inc.	19,250	53.0
Non-Profit	Lebanon County Firefighter's Association	\$3,850	64.8
Small Business	LEBANON GROUP LLC	\$38,500	53.8
Small Business	Looks Like Gold Styling Salon	\$15,400	71.8
Small Business	Love, Laughter and Learning, LLC	\$7,700	46.2
Non-Profit	Lutheran Camping Corporation of Central PA	\$11,773	48.0
Non-Profit	Making A Difference of Lebanon PA	\$3,850	50.6
Small Business	Martins Floor Coverings Inc	\$38,500	58.6
Small Business	Matthew & Hockley Associates, Ltd.	\$26,950	76.8
Small Business	Michele R. Miller	\$19,250	67.4
Small Business	Miller Buildings, Inc.	\$ 38,500	53.4
Small Business	MNC INC	\$ 38,500	84.6
Tourism/Hospitality	MOHIT CORP	\$19,250	75.8
Small Business	Momma Bear Entertainment LLC	\$10,010	54.8
Non-Profit	Mount Gretna Arts Council, Inc.	\$3,850	64.8
Tourism/Hospitality	Mount Gretna Entertainment	\$38,500	74.6
Small Business	MT GRETNA PIZZERIA	\$15,400	72.8
Non-Profit	Mt. Zion Community Fire Co.	\$19,250	51.8
Small Business	MY EVENTS ATM, LLC	\$3,850	55.2
Non-Profit	Myerstown First Aid Unit	\$26,950	58.4
Non-Profit	Neptune Fire Co.	\$15,400	76.6
Small Business	Netexus Technologies Inc.	\$15,400	46.2
Small Business	New York Fitness Clubs LLC	\$38,500	66.2
Small Business	Ninth Ward Cafe Inc.	\$19,250	74.6
Small Business	NK Graphics, Inc.	\$26,950	63.2
Small Business	One More Cut Barbershop	\$22,022	62.4
Non-Profit	OnFire Youth Ministry, Inc.	\$19,250	59.6
Small Business	Outerageous Training Studio, LLCq	\$15,400	65.0
Non-Profit	Palmyra Area Minor Hockey Association	\$38,500	61.6
Non-Profit	Palmyra Area Recreation and Parks Commission	\$14,260	59.8
Non-Profit	Palmyra Elementary PTO	\$11,550	59.6
Non-Profit	Palmyra Midget Football & Cheerleading Association	\$7,700	63.2
Non-Profit	Palmyra Recreation Association	\$15,400	68.6
Small Business	Panaderia Y Reposteria Ceballos LLC	\$7,700	67.6
Small Business	Paramount Sports Complex, Inc.	\$38,500	70.2
Small Business	Patrick Brewer Carpentry, Inc.	\$38,500	50.2
Small Business	Perrone Technologies	\$1,540	42.8
Non-Profit	PHS Musical Boosters	\$3,850	57.6
Small Business	Pin-Up Hair Studio LLC	\$11,550	58.0
Non-Profit	Potential Reentry Opportunities in Business and Education	\$7,700	43.0
Small Business	Power Train Sports Institute Palmyra, LLC	\$15,400	65.0
Non-Profit	Quigley-Baum Am Legion Post 72	\$15,400	68.2
Small Business	Rays Food Service LLC	\$3,850	74.4
Small Business	Red Barn Equine Outfitters	\$38,500	65.0
Small Business	Red Headed League Public House Inc	\$15,400	54.8
Small Business	Reedy's Diesel Service	\$26,950	49.6
Small Business	Reilly Wolfson Sheffey Schrum and Lundberg LLP	\$38,500	56.4
Small Business	RGK INC	\$ 26,950	65.8
Non-Profit	Richland American Legion, Post 880	\$7,700	68.0
Non-Profit	Richland Community Library, Inc.	\$7,700	52.2
Non-Profit	Robert L Eckert Post 831	\$19,250	63.4
Small Business	Rudy's Locksmith Inc	\$15,400	58.0
Non-Profit	Rural Security Fire Company	\$15,400	80.0
Small Business	Shay's Vending Service of Lebanon, Inc.	\$38,500	69.0

Small Business	Shear Dreams, LLC	\$15,400	46.2
Small Business	Shear Techniques 2 LLC	\$11,550	78.6
Small Business	ShedMar Partners, LP	\$7,700	68.6
Small Business	Shenk's Floor Covering, Inc.	\$19,250	65.4
Small Business	SHIRKS AUCTION GALLERY LLC	\$38,500	72.4
Tourism/Hospitality	Shree Om Balaji, LLC	\$7,700	73.8
Small Business	Shuey Excavating, LLC	\$15,400	59.6
Tourism/Hospitality	Snitz Creek Brewery Inc	\$19,250	58.2
Small Business	Sopranos Brick Oven Pizza LLC	\$26,950	58.0
Non-Profit	South Sixth Street Playground Association, Inc.	\$770	55.2
Non-Profit	Special Unit 66	\$2,310	77.4
Non-Profit	St. James Players Inc.	\$770	54.2
Non-Profit	St. John's United Church of Christ	\$11,550	75.0
Tourism/Hospitality	Sue N Doug Inc	\$38,500	77.6
Small Business	Talk of the Touwn	\$11,550	65.6
Small Business	Taylorfield Farms	\$15,400	77.0
Small Business	TB Bordner LLC	\$19,250	55.0
Small Business	Tech Cast Holdings LLC	\$38,500	57.0
Small Business	Templin Eyecare	\$7,700	52.0
Small Business	TFH LLC	\$ 15,400	79.8
Small Business	The Blue Cardinal Group Inc.	\$7,700	70.0
Small Business	The Look By Tanya, Inc.	\$7,700	69.8
Small Business	Thulyna You	\$19,250	57.0
Small Business	Tidewater ESD	\$3,850	64.4
Small Business	Tim McGowan Studio	\$3,850	72.0
Small Business	Tim Wolfe's Automotive	\$15,400	61.6
Non-Profit	True Life Youth Ministries	\$26,950	59.6
Small Business	Under the Bridge Brewing, LLC	\$3,850	54.2
Non-Profit	Unity of Hershey Inc	\$15,400	51.0
Tourism/Hospitality	Vacations On The Sea	\$3,850	57.8
Non-Profit	VFW of the US Dept of PA 6417VFW-Penn	\$15,400	68.4
Small Business	WhatEvs Services Inc	\$15,400	65.2
Small Business	Window Specialists Inc.	\$38,500	57.2
Small Business	Wrinkle & Boon LLC	\$7,700	52.0
Small Business	Your Finishing Touch	\$15,400	57.8
Small Business	Zeiglers' Automotive, Inc.	\$15,400	46.4
Small Business	Zen Cat Creatives, LLC	\$3,850	56.4
Non-Profit	Zion's Evangelical Lutheran Church	\$15,400	45.8
TOTAL GRANTS		\$3,475,711	

Susan Eberly, Director, Lebanon Valley Economic Development Corporation presented a Next Generation Farm Loan in the amount of \$543,000 for a 133-acre organic dairy farm located at 39 Golf Road Myerstown, which is owned by Ephraim and Annie Stoltzfus.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following Next Generation Farm Loan resolution for the EDC. Vote unanimous.

RESOLUTION OF APPROVAL NO. 11-19-2020B

COUNTY OF LEBANON

FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM

NAME: Ephraim and Annie Stoltzfus

AMOUNT: \$543,000

WHEREAS, The Jackson Township Industrial Development Authority has held a public hearing on the above-referenced application/project in the total amount of \$543,000 for the Next Generation Farm Loan in accordance with the requirements of the Tax Equity and Fiscal Responsibility Act of 1982, as amended; and

WHEREAS, The Jackson Township Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law, and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project details are set forth in the public notice announcement attached hereto.

NOW, THEREFORE, BE IT RESOLVED, We, the Commissioners of the County of Lebanon hereby approve the revenue obligation or tax-exempt issue as referenced above; and

Be it further resolved that the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

This Resolution is effective upon adoption.

Date: 11/19/2020

Robert J. Phillips, Chairman
William E. Ames, Commissioner
Jo Ellen Litz, Commissioner

Jamie Wolgemuth, Chief Clerk

Dennis Firestone, Purchasing Agent presented the Commissioners with the following 11 bids from Steckbeck Engineering & Surveying Inc. that were submitted for the Lebanon County Correctional Facility Proposed Driveway.

Fares Farhat General Construction, LLC	\$65,432.10
Farhat Excavating, LLC	\$110,083.00

Custer Excavating, LLC	\$124,460.00
Umbriac Trucking, LLC	\$132,350.00
Woodland Contractors, Inc.	\$134,217.00
Kinsley Construction Sitework	\$168,821.00
Schauer Electric	\$174,990.00
H&K Group, Inc.	\$213,360.00
Construction Masters Services, LLC	\$219,500.00
Berg Constructions, LLC	\$227,260.00
JVI Group, Inc.	\$275,691.00

It was moved by Comm. Ames, seconded by Comm. Litz to award Fares Farhat General Construction, LLC at the cost of \$65,432.10. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of parcel number 26:2339438-362926 with address of 1320 Cornwall Road, North Cornwall Township at a cost of \$1.00 to North Cornwall Township for an intersection improvement project. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following resolution for purchasing Camp Shand from the Lancaster YMCA, a 120.3276-acre parcel with the purchase price of \$725,000 with settlement to occur on November 30, 2020. Parcel number 12:2347707-335053 with address of 8 Penryn Lane, Cornwall Borough. Vote Unanimous.

COUNTY OF LEBANON RESOLUTION NUMBER 11-19-2020A

A RESOLUTION AUTHORIZING THE ACQUISITION OF LANDS SITUATE PARTLY IN SOUTH LEBANON TOWNSHIP AND PARTLY IN CORNWALL BOROUGH, KNOWN AS CAMP SHAND, LEBANON COUNTY, FOR THE PURPOSE OF PROVIDING A FACILITY FOR YOUTH CAMPING AND RECREATION.

WHEREAS, Lebanon County is of the opinion that a facility to promote youth summer camping and recreation would benefit the citizens of Lebanon County; and,

WHEREAS, Camp Shand has been utilized for decades as a summer camp for youth, and its present owner, Young Men’s Christian Association of Lancaster County, no longer wants to operate the camp; and,

WHEREAS, Lebanon County has authority to acquire real estate for the purpose of providing public service and recreation pursuant to Title 16 P.S. § 2305; and,

WHEREAS, at a public meeting after due notice thereof was given according to law, it is the opinion of the Lebanon County Commissioners that acquiring Camp Shand from the Young Men’s Christian Association of Lancaster County, f/k/a Lancaster Family YMCA will enable Lebanon County to preserve the property for summer camping for Lebanon County residents;

NOW, THEREFORE, be it resolved that the County of Lebanon and it is hereby resolved and enacted by the County Commissioners as follows:

SECTION ONE. The County of Lebanon hereby agrees to purchase he premises situate partly in South Lebanon Township and partly in Cornwall Borough, Lebanon County, Pennsylvania, known as Camp Shand, and more particularly described in Exhibit “A” attached hereto, from the Young Men’s Christian Association of Lancaster County, f/k/a Lancaster Family YMCA.

SECTION TWO. The purchase price to be paid is Seven Hundred Twenty-Five Thousand Dollars (\$725,000.00), with settlement to occur on November 30, 2020. Expenses to be incurred are set forth on the Settlement Statement hereby approved and attached hereto as Exhibit “B”.

SECTION THREE. The County of Lebanon shall acquire fee simple title to the above-described lands, but subject to all easements and rights-of-way of record.

Resolved and enacted this day of November 19, 2020.

ATTEST:

COUNTY OF LEBANON

Jamie Wolgemuth, Secretary

Robert J. Phillips, Commissioner
William E. Ames, Commissioner
Jo Ellen Litz, Commissioner

I do hereby certify the above is true and correct copy of the Resolution No. 11-29-2020-A, adopted by the County of Lebanon on November 19, 2020.

Jamie Wolgemuth, County Administrator announced that a verbal agreement for \$2,250,000 for the City portion of the courthouse and Haz-Mat garage on Oak Street has been reached. Settlement will take place in March or April of 2021, the City will vacate the courthouse in early 2022.

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$981,282.60. Comm. Litz and Comm. Phillips voted “Aye”. Comm. Ames voted “Nay”. The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Frederick C. Halvin
670 Woodlawn Drive
Lebanon

Ryan M. Allman
4518 Hill Church Road
Annville

It was moved by Comm. Ames, seconded by Comm. Litz to approve the reappointment of Allen Freed, Pat Kerwin and Brenda Phillips the Lebanon Transit Board for another term to end on January 31, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, December 2, 2020 1:30 p.m.

The Board of Commissioners held a workshop session meeting with Jim Pianka, Andy Cohen and Chelsea Arlantico from the Woda Cooper Companies, Inc., with all members present.

Andy Cohen, presented Fairlane Green, a 4.92-acre parcel in Jackson Township, which will be a family 48-unit housing complex on Fairlane Avenue across from the new Jackson Township Park. They are requesting a \$300,000 low-interest loan from the County housing funds. Fairlane Greene would pay full real estate taxes, and use as many local subcontractors as possible. No vote was taken pending a letter of support from Jackson Township and both a completed application and recommendation from Lebanon County Redevelopment Authority.

Crag Zemitis discussed a Farmland Preservation 2021 Budget request with commissioners, and will receive \$75,000 for the Conservation District in the 2021 General Fund Budget plus a match to Township funds, administration fees, Clean and Green interest, Marcellus Shale funds for a total of \$130,000.

Thursday, December 3, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the November 19, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,213,331.81. The gross payroll is in the amount of \$1,064,203.56. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of James Welch, Accountant 1, Children & Youth, effective December 11, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kristina Fehr, Team Clerk, Domestic Relations, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Monica Lara, Customer Service Clerk/Interpreter, Domestic Relations, effective November 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sharon Stettler, Casual Part-Time MDJ Clerk-Floater, All MDJ Office's, effective November 27, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Kenya Gonzales Desangles, DJ Clerk, MDJ Dissinger's Office's, effective December 1, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Carey May, Full-Time Deputy Sheriff, Sheriff's Office, effective December 18, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Renee L. Firestone, UPI Clerk to Property Assessor in Assessment, effective December 14, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Christopher D. Frye, Probation Officer 3 Supervisor to Deputy Director (AD) at Probation Services, effective November 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Shane M. Flaughner, Full-Time Developmental Assistant to Casual Part-Time Developmental Assistant at the Renova Center, effective December 13, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Stacie B. Heuyard, Full-Time Deputy Sheriff, to Casual Part-Time Deputy Sheriff in the Sheriff's Office, effective January 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kyle D. Ream, Caseworker 1 in Children and Youth, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Brian D. Heibel, Full-Time Booking Agent in the District Attorney, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment Paul D. McMullen, Part-Time Jury Attendant in Courts, effective December 11, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of James F. McIntyre, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Juan P. Lopez, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Devin T. HolyEagle, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Madalyn K. Mendenhall, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Alison Kwiatkowski, Full-Time Developmental Assistant 2nd Shift at the Renova Center, effective December 13, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Keith Wanfried, employee in Planning, to attend the mandated "Residential Plumbing Academy" online January 11-14, 2020. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jocelyn Stakem, employee at MH/ID/EI, to attend the non-mandated "Homes Within Reach" conference online January 12-14, 2020. Cost to the County will be for registration. Vote unanimous.

Jamie Wolgemuth, County Administrator announced the proposed budget in the amount of \$86,368,243 for 2021 and will be on display for 20 days. Action to adopt the budget will take place at the December 24, 2020 meeting. There will be no tax increase and mills will remain at 3.2925.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the displaying of the 2021 Budget. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Agreement of Sale to purchase the City's share of the courthouse along with the land housing Station 50 on Oak Street in the amount of \$2,250,000. Seller will be able to remain and lease the premises for three (3) months, rent free. Settlement is to be made in full on or before April 1, 2022. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a Sixth Amendment to Agreement of Sale with BT Management on a parcel located in South Lebanon Township, extending the settlement to January 15, 2021. Parcel is part of 30:2345558-368950. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Randy Leisure and Brent Kaylor both of Annville, to be appointed as Farmer Directors, serving a 4-year term for the Lebanon County Conservation District. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the reappointment of Dr. Joseph Barber and Rev. Dennis Scalese, to serve another 3-year term ending in 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$2,500 from proceeds of the Hotel Tax to the Pennsylvania Youth Livestock Expo. As requested, these funds shall be used toward the PA Livestock Expo. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$10,000 from proceeds of the Hotel Tax to the Community of Lebanon Association. As requested, these funds shall be used toward the Hanging Baskets and Planters for Downtown Lebanon for 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$5,000 from proceeds of the Hotel Tax to the Community of Lebanon Association. As requested, these funds shall be used toward the Downtown Tree Light Replacement. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$7,500 from proceeds of the Hotel Tax to the Historic Schaefferstown Inc. As requested, these funds shall be used toward the Historic Schaefferstown, Inc. Tourism Project. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a \$114,600 software and maintenance contract with Evaluator Services and Technology to upgrade the existing CAMA/Tax Administration software. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$566,839.96. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 17, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Bill Dougherty of South Annville Township requested logic and accuracy testing on the County's voting machines. He said the numbers on the pdf files he requested did not match and a test sample of the presidential election did not occur. Dougherty was told we would need to see the data, which he offered to provide and Commissioners Ames will request for the Board of Elections to meet. Commissioner Litz questioned who would pay for these tests.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the December 3, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,232,385.44. The gross payroll is in the amount of \$1,080,375.58. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the elimination of two (2) Part-Time Work Ready Case Manager positions within the Community Action Partnership Office due to the Department of Human Services terminating funding for the program in September of 2020. The term date for the positions to be effective December 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the layoff of Donna J. Gathright, Part-Time Work Ready Case Manager, Community Action Partnership, effective December 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the layoff of Lillian Morales, Part-Time Work Ready Case Manager, Community Action Partnership, effective December 24, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Conner J. Kriston, Full-Time Telecommunicator, Department of Emergency Services, effective December 11, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Zackary R. Sojka, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective December 23, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jonathan Olson, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective December 3, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Madison A. Boughter, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective November 22 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Marissa E. Templeton, Juvenile Probation Officer, Probation Services, effective December 15, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Vienna M. Vasquez, Assistant Public Defender 2, Public Defender's Office, effective December 18, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the termination of Brooke Moyer, Secretary D, Public Defender's Office, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Adeline Verna, Secretary D, Public Defender's Office, effective December 7, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Alexi Sue Lapp, Caseworker 1 to Caseworker 2 in Children and Youth, effective December 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Milagros A. Zidik, DJ Clerk in MDJ Capello's Office/Courts to Secretary D in the District Attorney's Office, effective December 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Jodi L. Yiengst, DJ Clerk to DJ Office Manager in MDJ Garver's Office/Courts, effective December 28, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Danielle Hogg, Chief Information Officer's request to create a temporary Casual Part-Time Analyst/Technical Support position within the Information Technology Services department at a grade 13 on the non-union salary chart, 20 hours per week for 60-days, effective January 4, 2021 through February 28, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Brittany N. LaBarre, Customer Service Clerk in Domestic Relations Office, effective January 4, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Francheska M. Lopez, Image Clerk in Domestic Relations Office, effective January 4, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Barry Hartman, Temporary Casual Part-Time Analyst/Technical Support in Information Technology Services, effective January 4, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Mary A. Haag, DJ Clerk in MDJ Capello's Office/Courts, effective December 28, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Caroline E. Hammersky, General Clerk C at the Lebanon County Correctional Facility, effective December 21, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Adrienne L. Dickerson, Purchasing Agent in the Commissioner's Office, effective December 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following proclamation for Dennis Firestone, Purchasing Agent in the Commissioner's Office. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Dennis Firestone began his career with the County of Lebanon employed as Assistant Director/Fiscal with the Lebanon County Domestic Relations Office on March 6, 2000 and becoming Tax Claim Director September 12, 2002; and

WHEREAS, on June 30, 2008, Dennis was promoted to Purchasing Agent with the County Commissioners Office; and

WHEREAS, during his tenure, Dennis served the County with devotion and commitment as a Purchasing Agent, responsible in directing the County's purchasing activities. He performed his duties and responsibilities in a proficient manner; and

WHEREAS, on December 24, 2020, Dennis will retire as Purchasing Agent with twenty years of distinguished service as a valuable and dedicated employee; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank "**Dennis**" for the outstanding service he provided during his many years at the County.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Seventieth Day of December,
Two Thousand Twenty.

Carol Davies, Administrator of Area Agency on Aging met with the Commissioners to present the 2020-2023 Title XIX Medicaid Grant Agreement. The agreement provides approximately \$44,000 in annual funding that passes from the PA Department of Human Services through the Department of Aging to the AAA.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Title XIX Amendment Medicaid Grant Agreement. Vote unanimous.

Jamie Wolgemuth, County Administrator and Karen Groh, Lebanon Valley Chamber of Commerce gave a recap on the remaining CARES funding. \$9.1 million was previously granted to approximately 500 businesses and non-profits organizations. It was recommended to lower the scoring to 38% and pay at 77% and give additional funding to the Lebanon Valley Expo, Lebanon Area Fair and the Lebanon YMCA.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the expenditures as presented for the left over funding. Vote unanimous.

Dinny Kinlock from Fresh Creative met with Commissioners to present an overview of the Mask UP Campaign. Kinlock and his team at Fresh Creative were hired to execute a \$2.8 million Mask Up Lebanon marketing campaign to educate the public and provided economic relief to local businesses and organizations that have been affected by the COVID-19 pandemic.

It was moved by Comm. Litz, seconded by Comm. Ames to approve CARES invoices for payment in the amount of \$822,380.31. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 24, 2020 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today via Zoom, due to COVID-19. All members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Bill Dougherty, of South Annville Township asked the progress status of the logic and accuracy testing on the County's voting machines that he asked about at the December 17, 2020 meeting. He was informed that an email response had been sent to him from Mike Anderson, Chief Clerk of Elections

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the December 17, 2020 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$2,618,857.12. Vote unanimous.

Michelle Edris, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the rescind the hiring of Adrienne L. Dickerson, Purchasing Agent, Commissioner's Office, effective December 21, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the termination of Eric A. Williams, Assistant District Attorney 1, District Attorney's Office, effective December 16, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Joseph Wheeler, Captain, Correctional Facility, effective December 30, 2020. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Rebekah M. Bosman, Medical Billing Clerk to Fiscal Technician at the Correctional Facility, effective January 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Danielle M. Emerick, Purchasing Agent in the Commissioner's Office, effective January 11, 2021. Vote unanimous.

Jamie Wolgemuth, County Administrator recapped that the 2021 Lebanon County Budget was proposed at \$3.2925 mills with an overall proposed budget of \$86,268,243 for 2021 which is a .51% decrease from 2020 due to a reduction in Capital Projects.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following resolution for the calendar year 2021 general fund budget, setting the County of Lebanon's general fund millage rate at 3.2925 mills. Vote unanimous.

RESOLUTION NO. 12-24-2020

A RESOLUTION OF THE COUNTY OF LEBANON, and the Commonwealth of Pennsylvania fixing the tax rate for calendar year 2021 and appropriating specific sums estimated to be required to be for the specific purpose of the County Government, hereinafter set for the during the fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and by the Board of Commissioners of the County of Lebanon, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all property within the said county subject to taxation for county purposes for the fiscal year 2021 as follows: tax rate for general county purposes, the sum of 3.2925 mills on each dollar assessed valuation.

SECTION 2. That for the expenses for the county for the fiscal year 2021 the amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth, which amounts are more fully itemized in the county budget form on file in the Office of the County Controller.

Lebanon County Commissioners

It was moved by Comm. Ames, seconded by Comm. Litz to approve CARES invoices for payment in the amount of \$19,847.37. Comm. Litz and Comm. Phillips voted "Aye". Comm. Ames voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 24, 2020 10:00 a.m.

The Board of Commissioners met in an executive session to discuss real estate.

