### LEBANON COUNTY PRISON BOARD MEETING AGENDA

Location: Lebanon County Municipal Building 400 S. 8th St. Lebanon, PA 17042

#### Wednesday, July 17, 2024

**Call To Order** 

Pledge of Allegiance

**Public Comment** 

Approval Of Minutes From June 19, 2024

**Report From The Warden** 

**Report From Deputies/Departments** 

**Open Business** 

**Adjournment** 

**NOTE:** In the interest of mutual respect and order,

- Those in attendance are asked to refrain from private conversation.
- Any person in attendance with a question or comment is asked to be recognized by the Chair. Thank you.

Visit www.lebcounty.org to view Commissioners meeting in its entirety.

#### LEBANON COUNTY PRISON BOARD

Wednesday, June 19, 2024
Lebanon County Correctional Facility
Meeting Room 11:30 a.m.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:

Robert J. Phillips, County Commissioner Michael J. Kuhn, County Commissioner Jo Ellen Litz, County Commissioner Jeffrie Marley, Sheriff Robert M. Mettley, Controller

The following Board Members were absent:

Pier Hess-Graf, District Attorney

Public Comment (s): Michael Schroeder asked if there was any follow up on the mold and mildew issues. Litz mentioned that CGL will address it later in the meeting.

It was moved by Comm. Phillips, seconded by Comm. Litz, to approve the minutes of the May 15, 2024 meeting. Vote unanimous.

Warden Litz mentioned that there was a power outage on Friday, June14th. Litz gave an update on the mural artwork in the lobby/foyer. Todd Campbell, a reentrant from incarceration made a few comments about the opportunity to give back and do something positive, through his art. Warden Litz also mentioned that there are staffing concerns and hiring challenges.

Rebecca Davis, Deputy Warden of Treatment, highlighted that the LCCF had 1 inmate graduate from the 21 and under program and received their high school diploma. Thirty-seven (37) different tests were performed with 3 inmates graduating with the High School Equivalency Diplomas.

Ray Arnold, Director of Work Release, mentioned that he is looking into electric bicycle permits, to allow inmates to use their own bikes for work release. They are currently discussing it and developing policies.

Mike Zadroga, CGL Facility Maintenance Supervisor gave a HVAC update. Zadroga is meeting with Honeywell to adjust outside air controls for fresh air flow. Mike mentioned that some of the units are controlled by the manufacturer and trying to gain control of them, noting that the LCCF has a lot of newer units on the roof and feels with some repairs and adjustment that they will provide proper ventilation.

CEO Tom Weber, PrimeCare Medical mentioned that they are also experiencing staffing issues, but overall operation is going well. Weber said mental health concerns with acute cases are increasing. Currently 69% of the inmate population have a mental health diagnosis and suicide watches are up. Currently they have 3 inmates at Norristown and 1 on the waiting list with 7 individuals in state hospitals. The Medication Assisted Treatment (MAT) program now has 36 participants, which is an all-time high since inception. Mr. Weber gave an update on the Department of Justice settlement. Weber anticipates up to 1/3 of the population will eventually be on MAT program.

Tina Litz, Warden, submitted written reports of her activities for the month of May 2024. The Board reviewed this report.

Tina Litz, Warden, reported the average daily inmate population for May was 304.84. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a five (5) week operating period, during the month of May 2024 were \$3,587.08. The commission amount from April was \$5,573.74.

Heather Diehl, Deputy Warden of Operations, submitted a written report for the month of May 2024. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of May 2024. The Board reviewed this report.

Capt. Daniel Waltz, Director of Security, submitted a written report giving his activities for the month of May 2024. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of May 2024. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,500 hours during the month of May 2024. The Board reviewed this report.

Sgt. Edward Bartashus, Kitchen Sergeant, submitted a written report for the month of May 2024 giving a breakdown of cost of meals served and items donated.

Ray Arnold, Director of Work Release, submitted a written report for the month of May 2024. Mr. Arnold reported that there are fifteen (15) inmates employed within the community on the work release program and eight (8) inmates seeking employment. A total of twenty-five (25) travel passes were issued during this period. The Board reviewed this report.

Rev. Marilyn Nolte, Chaplain Manager, submitted a written Chaplain's report for the month of May 2024. The Board reviewed this report.

A 2024 Statistical Summary Report from PrimeCare Medical was submitted.

CGL, submitted a written building maintenance report for the month of May 2024. CGL completed two hundred ten (210) work orders during this period. The Board reviewed this report.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the High School Age Education Program for May 2024. Total students enrolled in the Emotional Support (E.S.) Program were zero (0) and the Alternative Education Program was four (4) students. The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for May 2024. Nine (9) HiSET Exams passed by LCCF Students, two (2) students earned their High School Equivalency, twelve (12) total sessions to prepare students for the HiSET exams and nine (9) request slips were received. The Board reviewed this report.

Meeting Adjourned.

Ellen Litz, County Commissioner

Next meeting: July 17, 2024

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451 Fax: 717 274-1338



Tina M. Litz, Warden

Heather Diehl **Deputy Warden of Operations** 

Ray Arnold Director of Work Release

Rebecca Davis,
Deputy Warder

Dan Waltz,

Deputy Warden of Treatment			otain of Security
PRISON BOARD JULY 1, 2024	TOTAL	MALE	FEMALE
NUMBER OF INMATES AS OF JUNE 30, 2024	300	262	38
AVERAGE DAILY POPULATION JUNE	312.10	269.87	42.23
NUMBER OF INMATES RECEIVED	119	98	21
NUMBER OF INMATES RELEASED	114	90	24
HIGHEST COUNT			
	321	280	46
	12 <sup>TH</sup>	12тн	18 <sup>TH</sup>
LOWEST COUNT	298	257	38
	1 <sup>sт</sup> ,4 <sup>тн</sup> ,27 <sup>тн</sup>	1 <sup>ST</sup> ,2 <sup>ND</sup> ,3 <sup>RD</sup> ,4 <sup>TH</sup>	29тн,30тн
NUMBER OF UNSENTENCED INMATES	101	96	5
NUMBER OF INMATES ON WORK RELEASE	15	10	5
NUMBER OF INMATES ON DETAIL	24	19	5
NUMBER OF STATE SENTENCED INMATES	7	6	1
NUMBER TRANSFERRED TO STATE PRISON	5	5	0
NUMBER OF FEDERAL INMATES	0	0	0
NUMBER OF OUT-OF-COUNTY INMATES	2	ner ner	
NUMBER OF PAROLE/PROBATION VIOLATORS	84	62	22
BREAKDOWN OF COMMITMENTS:			
NEW CHARGES	43		
PROBATION VIOLATION	14		
PAROLE VIOLATION	4		
Number of Parole/Probation Violators on new	0	0	0
Temporary Detainer Policy—Hot Urine Alc/Drug Use			<u> </u>
FINES & COSTS BENCH WARRANT/SENTENCE	10		
OTHER LEBANON BENCH WARRANTS	34		
OUT OF COUNTY BENCH WARRANTS	2		
D.J. SENTENCE	0		
SENTENCED BY COURT OF COMMON PLEAS	6		
WRITS FROM OTHER COUNTIES	2		n

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451 Fax: 717 274-1338



Tina M. Litz, Warden

Heather Diehl Deputy Warden of Operations		D	Ray Arnold irector of Work Releas
Rebecca Davis, Deputy Warden of Treatment			an Waltz, aptain of Security
DOMESTIC BENCH WARRANTS/SENTENCE	4	-	
INMATES IN OTHER COUNTIES ON WRITS	7		
IN LCCF ON WRITS FROM OTHER FACILITIES	4	4	0
IN LCCF ON WRITS AND RETURNED	1	1	0



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina Litz,

Warden

Heather Diehl

**Deputy Warden of Operations** 

Rebecca Davis

**Deputy Warden of Treatment** 

Ray Arnold,
Director of Work Release
Daniel Waltz,
Captain of Security

#### CANTEEN - SAVINGS/CHECKING ACCOUNT MONTH OF JUNE 2024

1.1011	II OF JUNE 2024		
SAVINGS ACCOUNT:	DESCRIPTION:	AMOUNT	TOTAL
BEGINNING BALANCE AS OF:	June 1, 2024		25,648.83
Commissary sales, colored pencils, headphones	June 2024	13,630.79	
Securepak commission	May 2024	5,196.42	
Officer gas reimbursement		40.00	
Interest Applied		1.66	
TOTAL DEPOSITS INTO SAVINGS			18,868.87
TOTAL FUNDS AVAILABLE	Beginning Balance + Total Deposits		44,517.70
TOTAL TRANSFER TO CHECKING FROM SAVINGS			24,846.96
ENDING BALANCE AS OF:	June 30, 2024		19,670.74
ENDING BALANCE ON: 6/30/2023	Comparison of Last Years Ending Balance		34,315.31
CHECKING ACCOUNT:			
BEGINNING BALANCE AS OF:	June 1, 2024		200.00
TOTAL DEPOSITS <b>INTO</b> CHECKING			24,846.96
TOTAL FUNDS AVAILABLE			25,046.96
DISBURSMENTS:	NON-STORE		
Charm-Tex	Hair cutting cape, whites, shower shoes	4,238.30	
Thomson Reuters	Law library	1,700.39	
Lancaster/Lebanon IU13	Educational Services May/June 2024	4,798.00	
Erica Bronik	Inmate Haircuts	450.00	
Language Line	Translation Services	100.00	
Weaver Associates	Binders	74.20	
Dianne Barcynski Reimbursement	Uniform expense	95.39	
Capital One Walmart	Hair trimmers, cards, socks	375.50	
Rebecca Davis Reimbursement	Socks	40.99	
JDM Outlet	Inmate ID ink	379.98	
Daniel Waltz Reimbursement	Gun parts	31.78	
TOTAL NON STORE DISBURSEMENTS			12,284.53
DISBURSMENTS:	STORE		
Keefe Commissary – commissary sales, indigent kits	May 2024	12,562.43	
TOTAL STORE DISBURSEMENTS		-	12,562.43
TOTAL OF ALL DISBURSMENTS INTO CHECKING	Non-Store + Store		24,846.96
ENDING BALANCE AS OF:	June 30, 2024		200.00

Respectfully Submitted, Rebekah Bowsman, Fiscal Assistant



Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Tina Litz, Warden

Ray Arnold,
Director of Work Release
Daniel Waltz
Captain of Security

#### **COMMISSARY REPORT**

#### **MONTH OF JUNE 2024**

	JUNE 2024	<b>JUNE 2023</b>
OPERATING WEEKS:	4	4
NUMBER OF ORDERS:	415	318
AVERAGE WEEKLY ORDERS:	104	80
SALES:	\$ 13,946.82	\$ 9,472.73
LESS EXPENSES (CREDITS):	\$ -410.33	\$ -369.62
TOTAL SALES:	\$ 13,536.49	\$ 9,103.11
AVERAGE WEEKLY SALES:	\$ 3,486.71	\$ 2,368.18
COMMISSION MONTH OF MAY:	\$ 6,940.83	\$ 5,076.42

Respectfully Submitted,

Rebekah Bowsman, Fiscal Assistant

#### LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather M. Diehl , Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
Ray H. Arnold, Director of Work Release
Daniel J. Waltz, Capitan of Security

730 E. Wanut Lebanon, Pa. Phone: 717-2 FAX: 717-274

#### **MONTHLY PRISON BOARD REPORT**

DATE:		
REPORT FROM 6/1/24 TO 6/30/24		
	 CURRENT	YEAR TO DATE
CONSUMABLE	\$ 557.05	\$ 31,695.55
MEATS	\$ 342.40	\$ 13,682.96
DAIDY DDODUGE		
DAIRY PRODUCTS	\$ 762.60	\$ 16,200.45
BAKED PRODUCTS	\$ 1,856.00	\$ 22,496.00
GROCERIES	\$ 4,049.38	\$ 70,246.47
FRESH FRUITS & VEGETABLES	\$ 359.00	\$ 8,392.50
TOTAL	\$ 7,926.43	\$ 162,713.93
VALUE OF HODA		 
VALUE OF USDA	\$ -	\$ _
LAUNDRY COSTS	\$ _	\$ 2.272.10

#### BREAK DOWN OF COSTS MEALS SERVED

STAFF	170	10,860
INMATE POPULATION	9,063	142,557
GUESTS		•
CENTRAL BOOKING LUNCHES	12	798
TOTAL MEALS SERVED	9,245	154,215
	-	
COST PER PERSON PER MEAL	\$ 0.86	\$ 1.06
COST PER PERSON PER DAY	\$ 2.57	\$ 3.17

#### DATE

#### DONATED BY:

6/6	Calvery Chapel 3 skids assorted product
6/13	Calvery Chapel 4 skids assorted product
6/17	Bills produce 10 cases of assorted produce
6/20	Calvery Chapel 4 skids assorted product
6/27	Calvery Chapel 4 skids assorted product

#### Respectfully submitted

Sgt. Edward Bartashus, Culinary Supervisor

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451 Fax: 717 274-1338



Tina M. Litz, Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Ray Arnold
Director of Work Release
Daniel Waltz,
Captain of Security

To: Lebanon County Prison Board

From: Tina M. Litz, Warden

Re: July 2024 Prison Board Report

06-03-24: Completed warden daily tasks, participated in IU 13 zoom.

06-04-24: Completed warden daily tasks, conducted various administrative meetings this date, participated in a zoom with West Law and DW Davis.

06-05-24: Completed warden daily tasks.

<u>06-06-24</u>: Completed warden daily tasks, conducted an administrative meeting this date to discuss various topics.

06-07-24: Completed warden tasks, reviewed policy and worked on the PCCD 2024 County jail based Vivitrol Program grant.

06-10-24: Completed warden daily tasks, participated in the CJAB and TEAM MISA meetings, participated in a maintenance meeting to discuss various topics.

<u>06-11-24:</u> Completed daily warden tasks, participated in Justice Day, met with Prison Society representative Jessica Reed to discuss various topics, met with DW Diehl and staff to discuss personnel topics.

<u>06-12-24</u>: Completed daily warden tasks, conducted an administrative meeting with DWO and Captain to discuss various security related topics. Participated in a zoom with Lebanon County Drug/Alcohol and Probation Services, met with CGL regarding various maintenance topics.

<u>06-13-24</u>: Completed daily Warden tasks, conducted an administrative meeting this date.

<u>06-14-24</u>: Completed warden daily tasks, worked with staff addressing operational support during power outage, met with Deputies to review various topics.

<u>06-17-24</u>: Completed warden daily tasks, introduction and welcome to new hires

 $\underline{06-18-24}$ : Completed daily warden tasks, met with various office staff to discuss operations.

06-19-24: Completed warden daily tasks, attended the monthly CQI and Prison board meetings.

<u>06-20-24</u>: Completed daily warden tasks, received approval from Commissioners to move forward with a three-year adult education contract.

<u>06-21-24</u>: Completed daily warden tasks, continued writing grant, attended VIA zoom the CIT introduction as requested by Crisis and the Biever Foundation.

06-24-24: Personal Holiday

<u>06-25-24</u>: Completed daily warden tasks, conducted various meetings on this date on security upgrades.

<u>06-26-24:</u> Completed daily warden tasks, toured various areas of facility. <u>06-27-24:</u> Completed daily warden tasks, various security related meetings held this date.

<u>06-28-24</u>: Completed daily warden tasks, toured, updated grant, updated prison board report.

Respectfully Submitted,

Tina M. Litz Warden

## LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Raymond Arnold, Director of Work Release
Daniel J. Waltz Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

To: Lebanon County Prison Board

7/8/2024

CC: Deputy Warden Heather Diehl- Operations

RE: July 2024 Prison Board Report- 6/1/2024 to 6/30/2024

- 6/3/2024- Deputy Warden of Operations Daily Duties, Multiple Personnel meetings, meting with Deputy Warden Davis to oversee operations of Treatment Department
- 6/4/2024- Deputy Warden of Operations Daily Duties, Personnel meetings
- 6/5/2024- Deputy Warden of Operations Daily Duties, met with Director Arnold to oversee operations of Work Release Department, Personnel meeting, Meeting with Prime Care's HSA regarding annual drills
- 6/6/2024- Deputy Warden of Operations Daily Duties, working various shifts to oversee operations
- 6/7/2024- Deputy Warden of Operations Daily Duties, Disciplinary boards, Personnel Meeting
- 6/10/2024-Deputy Warden of Operations Daily Duties, met with Sgt. Bartashus to oversee operations of Culinary department
- 6/11/2024- Deputy Warden of Operations Daily Duties, Multiple Administrative meetings, completed May Prison Board Report
- 6/12/2024- Deputy Warden of Operations Daily Duties, Administrative meeting, Multiple Personnel meetings
- 6/13/2024- Deputy Warden of Operations Daily Duties, Administrative meeting, Conducted Private First Class interview
- 6/14/2024- Deputy Warden of Operations Daily Duties, Data collection for Operational adjustment
- 6/17/2024- Deputy Warden of Operations Daily Duties
- 6/18/2024- Deputy Warden of Operations Daily Duties, Personnel meeting

## LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Raymond Arnold, Director of Work Release
Daniel J. Waltz Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

- 6/19/2024- Deputy Warden of Operations Daily Duties, multiple personnel meeting, attended Prison Board, Monthly meeting with Prime Care
- 6/20/2024- Deputy Warden of Operations Daily Duties, administrative meeting, meeting with outside vendor,
- 6/21/2024- Deputy Warden of Operations Daily Duties, Attended in house Department of Corrections class, Attended Department of Emergency Services Crisis Intervention Team presentation
- 6/24/2024- Deputy Warden of Operations Daily Duties
- 6/25/2024- Deputy Warden of Operations Daily Duties, Meeting with outside Vendor Cyprium, Attended in house Department of Corrections Course
- 6/26/2024- Deputy Warden of Operations Daily Duties, Attended in house Department of Corrections Course
- 6/27/2024- Deputy Warden of Operations Daily Duties, Attended In-house Department of Corrections course, Administrative meeting
- 6/28/2024- Deputy Warden of Operations Daily Duties

Thank you,

Deputy Warden Heather Diehl



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina M. Litz, Warden

James Giles,
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Ray Arnold,
Director of Work Release
Daniel Waltz
Captain of Security

To: Lebanon County Prison Board

From: Rebecca Davis, Deputy Warden of Treatment

Re: June 2024 Prison Board 6-3-24 through 6-29-24

6-3-24: Completed daily DW of Treatment tasks

6-4-24: Completed daily DW of Treatment tasks

6-5-24: Completed Daily DW of Treatment tasks

6-6-24: Completed Daily DW of Treatment tasks, attended administrative meeting

6-7-24: Completed Daily DW of Treatment tasks, meeting with representative from Asend

Ministries/Naaman Center, completed parole recommendations

6-10-24: Completed daily DW of Treatment tasks, attended MISA meeting

6-11-24: Family Sick Day

6-12-24: Personal Day

6-13-24: Completed daily DW of Treatment tasks, attended administrative meeting

6-14-24: Completed daily DW of Treatment tasks, completed parole recommendations

6-17-24: Completed daily DW of Treatment tasks, handed out white clothing to indigent inmates, answered inmate grievances

6-18-24: Completed daily DW of Treatment tasks, answered inmate grievances

6-19-24: Completed daily DW of Treatment tasks, attended CQI meeting with Prime Care,

attended Prison Board, completed parole recommendations

6-20-24: Completed daily DW of Treatment tasks, attended administrative meeting

6-21-24: Completed daily DW of Treatment tasks, attended zoom meeting on Critical Incident Teams

6-24-24: Completed daily DW of Treatment Tasks, completed parole recommendations, answered inmate grievances

6-25-24: Completed daily DW of Treatment Tasks, answered inmate grievances

6-26-24: Completed daily DW of Treatment tasks

6-27-24: Completed daily DW of Treatment tasks, attended staff/operations meeting, attended administrative meeting

6-28-24: Completed daily DW of Treatment tasks



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina M. Litz, Warden

James Giles,
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Ray Arnold, Director of Work Release Daniel Waltz Captain of Security

June 2024: The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs.

Number of DNA's done for the month: 10 Number of grievances for the month: 28

Approximate number of request slips completed: 1,100, Intakes of new commitments: 78, Public

Defender applications: 26

 $\searrow$ 

Respectfully,

Rebecca Davis Deputy Warden of Treatment

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451

Fax: 717 274-1338

Tina Litz, Warden

Heather Diehl **Deputy Warden of Operations** Rebecca Davis **Deputy Warden of Treatment** 

Ray H. Arnold, **Director of Work Release** Daniel Waltz, **Captain of Security** 

July 17, 2024

To:

Lebanon County Prison Board

From: Ray H. Arnold, Director of Work Release

Subject: Monthly Prion Board Report.

Re:

06/01/2024 - 06/30/2024

#### **BOARD MEMBERS:**

Please be advised that the following has transpired since the last meeting of the prison board.

#### **PARTICIPANTS**

	June 2024	June 2023
Inmates Employed in the Community:	15	09
Inmates added to the Program:	05	04
Inmates removed from the Program:	05	05
Removed for a Major Misconduct:	01	00
DECHECT OF IDC / COUNCEL INC		

#### REQUEST SLIPS / COUNSELING

	June 2024	June 2023
Request Slips:	230	88
Intakes:	08	00

#### WORK RELEASE AVAILABILITY / TRAVEL PASSES

	June 2024	June 2023
Inmates Seeking Employment:	08	08
Total Number of Travel Passes (TP):	29	10
Travel Passes for Employment:	20	07
Travel Passes for Work Related Items:	08	0
Travel Passes for Medical Apps.:	01	0
Travel Passes for Legal Matters:	0	0
Travel Passes for D & A Therapy:	0	03

#### FINANCIAL STATUS

	Month of June	Year to date
	2024	2024
AMOUNT RECEIVED	\$22,464.39	\$156,522.20
ROOM AND BOARD	\$5,876.39	\$39,032.99
FINES AND COSTS	\$3,896.00	\$27,273.76
DISTRICT JUSTICES	\$10.00	\$753.14
PROCESSING FEE	\$98.89	\$975.00
DRUG TESTING	\$490.00	\$3,240.00
SUPERVISON FEE	\$980.00	\$6,480.00
MONEY DEDUCTED	\$11,351.28	\$77,754.89
INMATE BALANCE	\$11,113.11	\$78,767.31
COST RECOVERY - Room & Board RB	\$37.16	\$1,961.95

#### **OIC CHECKS OF FACILITY AND GROUNDS:**

Conducted OIC Checks on the following dates: Week of 06/02/2024 and 06/16/2024.

#### **Disciplinary Boards**

Served as Disciplinary Board Chairperson for the week Served as Co-Chair for Disciplinary Boards.

#### **Staff Incidents**

Assigned to investigate staff for policy violations. Assisted Deputy Warden Diehl and Captain of Security Waltz.

#### Training

Attended Roll Call Training on Operations of the Facility.

#### **MEETINGS**

Attended Prison Board Meeting.

Attended Administration meetings – Discussion Prison Operations

#### **Prison Operations**

Assisted with Prison Operations throughout the month.

Worked with the Lebanon County IT Department to repair computers and network issues.

Worked with ITT on telephones issues. replaced 3 units.

#### On Call Warden

Worked as on call Warden this month.

#### Work Release

Work Release Classification held this month, 08 approved.

Assisted Inmates with employment placement.

On site job checks of work release participants. 02 this month.

#### Inmates Added to the Work Release Program for the month of June.

Kohl – Kline, Leah

Bentintez, Hector Texas Road House

Molina, Carlos Uni-Temp

Zechman, Ronald Weidles Sanitation

Dones, Carmelo Weaber Inc.

#### Inmates removed/released from the Work Release Program for the month of June.

Wendy's

Shackleton, Steve County Parole
McGowan, Shandelle County Parole
Perez, Irwin County Parole
Uhler, Carriann Major Misconduct
Witherson, Mia County Parole

Respectfully submitted,

Ray H. Arnold

Director of Work Release

#### LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Deihl, Deputy Warden – Operations
Becky Davis, Deputy Warden – Treatment
Raymond Arnold, Director of Work Release
Daniel J. Waltz Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

July 1, 2024

#### Prison Board Report for June 2024

6-3-2024	Vacation
6-4-2024	Vacation
6-5-2024	Vacation
6-6-2024	Vacation
6-7-2024	Vacation
6-10-2024	Assisted Director Potter with annual Firearms qualification.
6-11-2024	Assisted Director Potter with annual Firearms qualification.
6-12-2024	Completed and filed paperwork.
6-13-2024	Attended an administrative meeting. Various topics were discussed.
6-14-2024	Assisted Director Potter with annual Firearms qualification.
6-17-2024	Attended Safety Committee Meeting. Various topics were discussed.
6-18-2024	Sick Day
6-19-2024	Attended Prison Board meeting.
6-20-2024	Assisted Pennsylvania State police with an investigation.
6-21-2024	Attended via Zoom CIT training provided by Department of Emergency Services.
6-24-2024	Worked 12p-8pm to observe operations on evening shift.
6-25-2024	Attend a meeting with a security vendor for upgrades to the facility.
6-26-2024	Assisted Director Potter with Basic Training Academy.
6-27-2024	Attended an administrative meeting. Various topics were discussed.
6-28-2024	Completed and filed paperwork.

Captain Daniel J. Waltz

## FINDS CONTROL CONTROL

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Ray Amold, Director of Work Release
Daniel Waltz, Director of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042 Phone: 717-274-5451 Fax: 717-274-1338

> To: Prison Board From: Director of Training, Edward Potter Jr. RE: June Report

# 

Sunday 2	0	\$	23	9
Saturday	∞	17 (17 m) 17		68
Friday	7 Created rosters and tests for Armed Escort training.	14 Armed Escort Training	21 Basic Correctional Officer Academy Day 5	28 Basic Correctional Officer Academy Day 10
Thursday	6 Admin Meeting. Registered for Handgun Instructor course	13 Admin Meeting	20 Basic Correctional Officer Academy Day 4	27 Basic Correctional Officer Academy Day 9
Wednesday	£ 0	12 Ordered manuals. Finalized Academy	19 Basic Correctional Officer Academy Day 3	26 Basic Correctional Officer Academy Day 8
Tuesday	4 Off	) I Armed Escort Training	18 Basic Correctional Officer Academy Day 2	25 Basic Correctional Officer Academy Day 7
Monday	S Created New Hire Fackets	Affired (Scort ittaning	Basic Carrectional Officer Academy Day 1	Breic Consenional Officer Academy Day 6

89 28 28 98 725 187 20 7 0 2 10 12 22 20 20 20 4 Total Total Total Total Dec 24 Dec 24 Dec 24 **Dec 24** Nov 24 Nov 24 Nov 24 Nov 24 Sept 24 Oct 24 Oct 24 Oct 24 Oct 24 Sept 24 Sept 24 Sept 24 Aug 24 Aug 24 Aug 24 Aug 24 May-24 June 24 July 24
39 28 28
20 14
21 13
8 8 8
23 40
21 14
21 14
21 26
22 26
20 0
0 0
0 0
0 0
0 0 June 24 July 24 July 24 30 441 0 116 June 24 3 298 254 44 137 May-24 May-24 2 50 Apr-24 296 253 43 0 22 111 12 13 13 13 13 14 17 0 0 0 0 Apr-24 Apr-24 298 255 43 Mar-24 1 1 13 2 2 2 2 4 Mar-24 1 4 4 K L L O E E O E 29 29 12 12 13 13 13 10 0 0 0 0 0 302 257 45 0 Feb-24 Feb-24 2 0 0 El 4 0 R 278 228 50 0 120 Jan-24 Jan-24 8 10 B 0 0 R Jan-24 2 17 0 0 0 4 4 2 # of Patients Detoxed Methamphetamines # of Patients Detoxed Benzodiazepines otal # of ER Transports via Ambulance fotal # of Medical Housing Admissions # of Intakes on Continuation of MAT # of New Patient MAT Inductions Total # of Adverse Clinical Events # of Patients Placed in Restraints Total # of Patients in the Hospital # of Patients on Oral Naitrexone Total # of Patient Hospital Days Monthly ADP Identify as Other # of Patients Detoxed Opioids Total # of Intake Screenings # of Patlents Detoxed ETOH # of Patients on Methadone Fotal # of Patients on MAT # of Patients on Suboxone # of Patients on Sublocade # of Patients on Subutex # of Founded Grievances # of Patients on Vivitrol Total # Patients Detox Stat Summary Report Monthly ADP Female Substance Use / MAT Total # of Grievances Fotal # of Transports Monthly ADP Male # of Intake Refusals # of Patient Deaths Medical Transports Facility Statistics Gastroenterology Emergency Room General Surgery Administrative Monthly ADP Dermatology Cardiology Dialysis

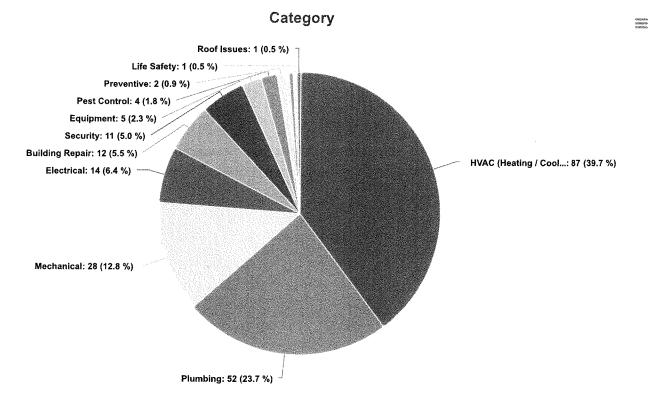
PCM Portal - Generate Stat Summary Report

Hematology/Oncology	٥	0	0	0	0	Ŧ						fee-3
Methadone	;7)	~	D):	S	*~1	7						23
Neurology/Meurosurgery	۵	0	0	2	-	က						(p)
O8/GYN	47	(N)	(C)	m	ro.	0						GIO WIE
Ophthalmology	2	t./	0	C4	स्प	2						-con
Oral Surgery	٥	0	0	0	0	0						(3)
Orthopedics	0	80	green.	30	(2)	ιΩ						5
Physical Therapy	0	0	0	0	0	0						0
Plastic Surgery	0	H	o	0	0	0						1 3-4
Podlatry	0	0.	- Park	0	Ç	0						i kwi
Urology	0	lent	Ð	0	0	2						197
Wound Clinic	4	শ্ব	upon į	0	C	0					Ī	G
Surrery Performed	0	O	0	0	9	<b>*</b> -i						1 4-
Imaging (CT, MRI, etc.)	et	4	24	107	रर्ग्ड	0						1 0
Diagnostic Test (outside)	0	0	0	0	nd	0						0
Other Trips / Outside Consults	0	0	o	0	C	0						
Total # of Missed Outside Appointments	.0	0	O	0	C4	Ħ						i ur
Medical	Jan-24	Feb-24	Mar-24	Apr-24	May-24	June 24 July 24	Aug 24	Sept 24	Oct 24	Nev 24	Dec 24	E
Total # Nurse Sick Call	330	242	267	301	265		3					1736
Total & of Provider Sick Calls	250	269	250	267	220	192						1448
# of IMD Sick Calls	43	64	171	7	G)	24						76
# of NP/PA Sick Calls	207	257	248	260	207	168						150
Total # of Patients in Medical Chronic Core	121	10 10 11	133	183	147	144						
# In CCC - Asthma (COPD/Pulmonary)	12	172	17	60 107	60) 14							
# In CCC - Cardiac (Hyportension)	23 23	2	44	52	ry.							
# In CCC Diabates	54	13	17	er.	53							
Min CCC - MCV	10	60	(T)	370	OT	13						
# in CCC - HIV/AIDS	E)	u)	EO.	20	4471							
# In CCC - Juvenile/Elderly	4	23	N	ed H	늰							
# In CCC Neuro	(*)	79	ന	10	C)							
# In CCC - Pregnancy	Ci	89.	रंध	174	2							
# In CCC - Sickle Cell Disease	r-i	\$****	Sunig	973	est							
#In CCC - 78	Q	0	0	0	0							
M In CCC - Thyrold	E4	<b>693</b>	ciń	s†	4							
# In CCC - Medical/Misc (Other)	30	(C)	(N)	92	20							
Total # of Pregnant Famales	23	ന	63	ę l	64							
# of Miscarringes	0	O	0	О	0							0
If of Abantons	0	0	0	0	C							0
Hof Deliveries	O	0	Ö	0	0							
Total II or Patients on Medical Meds	182	190	500	15 15 15 15 15 15 15 15 15 15 15 15 15 1	199	196						
% ADP on Medical Meds	5590	63%	52%	65%	67%	98%						
Total # 14-Day Physicals	100	105	71	Si	S	74						511
	C.	49	a	497	878	(,0)						24

IOIAI # OT IN-HOUSE EKG'S	27	20	18	26	23	77	Market de la company de la com	THE PARTY OF THE P			and the state of t	The state of the s	7
Total # of In-House X-Ray's	25	17	16	24	16	26	obromania o stanje sabili renovanje	elementary and a second and a s			description of the second	***************************************	133
Infectious Disease	Jan-24	Feb-24	Mar-24	Apr-24	May-24	June 24	July 24	Aug 24	Sent 24	24.27	Mov. 24	Doc 24	7040
Total # of HIV Tests Performed	100	115	111	112	110	109		0	7	170	100 Z4		10tal
# of HIV Positive Detected at Facility	0	T	O-MINISTER OF	ne A Speciment	WINDOWS OF THE PERSONS OF THE PERSON	opinio propositio	open enterface of the latest party of the late		-		d-Administrational concentration and party	ederify (distribution) service engineers	, , ,
# Receiving HIV Medication or ART	9	5	ot-superior	-	Distribution of the last of th	de la marca de la constanta de	New State Company of C	and the body of the second of	A. Taraki and California and Califor	-	Marian	Andrea del Depublicação proprieda por de des	· Carrie and a carried
Total # HCV Tests Performed	n	ю	-		element to make	No.	CONTRACTOR OF THE PROPERTY OF		and the second second second second	-		lideren segapregadisario cassinal	10
# of HCV Positive Detected at Facility	7	0	vicini, carrie		No.	Occupantory	electric programme and the second	manufacture de la company	Dell'arte de la company de la			need of the expension of the second	T
# Receiving HCV Treatment	Н	0	dering a series	and position	o de companyone	derict constraint	National Company of the Company of t			**C-LIFE CONTRACTOR TO THE CON		Non-Milator September (September	)
Total # of Other Hepatitis Tests Performed	0	7	dregationer	COAMPA			in in an area of the second	and the state of t		ed instruction of the first contraction of the	Perfective or contract registery assumption	COmmitted Stiffs of Managery Consciously and Article	n c
# of Hepatitis A Cases Detected at Facility	O	0	Service Co.	National Section Secti	entranscom.	or constant of	(Secondarios con carages y decises					www.cacicesorous	CT
# of Hepatitis B Cases Detected at Facility	0	0	and the same of	- CONTRACTOR	NAME OF TAXABLE PARTY.	description	ANADORNATION OF POSITIONAL	CONTRACTOR AND		THE RESERVE THE PROPERTY OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED	The second secon	-selectratividade cope (innius peperatri	) (
Total # of RPR Tests Performed		4	PROPERTY	Design of the last	-	Contractor	en orante de la contraction de	eriniaan muutuus erinin maana			Participation of Assessment Continues of Con	(Alpaberteless) en en estate de la companya de la c	7
# of Syphilis Cases Detected at Facility	0	0	Salara Chapta	e e e e e e e e e e e e e e e e e e e	Distance Control		en degrado separa de como como como como como como como com				The same of the same of the same of	OCCUPATION CONTRACTOR	T
Total # of GC/CT Tests Performed	9	4	hand-denied	week of the last	***************************************	NA STATE OF THE ST	kajniji (ipjani kajaanaanaani kajaji), kaj	denne, e e e e e e e e e e e e e e e e e		reduce deligned/frequency for all despenses descent		er(Property) op (1) de la servation de la company de la co	0
# of Gonorrhea Cases Detected at Facility	T	0	entroise (sin	Singapore in the second	(Marie Common	-	##14PS#P10110TANAGESCHIPMENT	distribution president and property of		AND THE PERSON AND TH		nis ani mina propinsi nanang jajang	18
# of Chlamydla Cases Detected at Facility	0	0	akechdore	*******	***************************************	oceanies of	THE CONTRACT OF THE CONTRACT O	The state of the s	- Control of the Cont	THE PROPERTY OF THE PROPERTY O		SPERATOR (Uniformitylanesis)	-
Total # COVID-19 Tests Performed	65	6	PPRINCIPAL	OLD WATER	NO.	POTTON SERVICE		And the second s	Section and the section and th			<b>Мистомонном применента</b>	9
# of COVID-19 Cases Detected at Facility	3	0	Name of Street		Page 4 de la constitución de la	Al-	COPPERATOR CORPUS PROGRAMMO CONT.	A PARTICULAR A PARTICULAR AND A PARTICUL				ne series de la company de la	114
# of COVID-19 Vaccines Administered	0	0	neer factore	SON PERSONAL PROPERTY.	direction (and)	Oromoto	A THE PERSON NAMED AND ADDRESS OF THE PERSON NAMED AND ADDRESS		-	one single accompanies and a second s		tion i market the designation on excession dead and according	e i
Total # of Patients Isolated for MRSA	5	4	electronia.	Service Control	Name of the local division of the local divi	designation	(Option option/O	and a second second second second		all description of the same of		CONTRACTOR CHIEF WAS EXPERTALLY	0
# of MRSA Cases Detected at Facility	4	6	Menderson	+40glestern	elico-recept	STIPPE STATE	Antonio de la compania de Conseque	- Comment of the Comm	est e distribuições per proprieta par proprieta par proprieta por propri	***************************************		herrom-control grounds and a service	77
Total # of TB Tests Performed	106	122	107	101	115	113		projection of a response desired		Marie Sand Assessment Control of	and the state of t	A DOCUMENT AND THE PROPERTY OF	207
# of TB Cases Detected at Facility	0	0	- - - - - - - - - - - - - - - - - - -		ningeona.	divine di				tiden veridabili (pasessantinana)	Charmen San Language Community of the Co	and the second s	400
# Receiving TB Treatment	0	0	0	0	0	0	Secretarion of the second seco	electric de la companya de la compan		(Franker-Wild Corp.) (Sec. Corp.)		**************************************	0
Behavioral Health	Jan-24	Feb-24	Mar-24	Apr-24	Mav-24	111na-74	111v-24	A.1.0-7A	Con 34	AC 470	L	Č	
Total # of Psychiatrist/Psych Sick Calls	149	147	124	125	172	7.		200	1	1	47-AON	DEC-24	lota
Total # of Behavioral Health Sick Calls	320	370	326	358	395	379	Principle Color Co		PER	palandor suries de communicaçõe populações propries de la communicação de communicações populações de la communicação de la com		Profesionare and the control of the	1/8
Total # of Behavioral Health Groups	0	0	0	0	0	0	Bernins de la companya de la company	-		e-Palistancia scatte (deseggene-continuido			277
Total # Patients in BH CCC	49	39	45	48	109	101	Constantantant State Burners	MINISTER STATE OF THE STATE OF	Personal Control of the Control of t	Planes Transport and United Squares (	A Principal Control of the Control o	DOMESTIC STREET, CANADASSIA STRE	)
# CCC - Bipolar & Related Disorders	28	18	20	23	89			Prior to see the transport of the comment		enfortenteste (purpopularia), personal		Biompress of the State of the S	idayo (idayo ka da sekaran ing ika
# CCC - Depressive Disorder	16	13	16	14	29	30	Adamonical	AND COMPANY OF STREET STREET,		eminate de l'acceptant de la constitución de la con	The second secon		Mark Brought over 144 in a conse
# CCC - Schizophrenia Spectrum & Other	ī.	æ	Ð	101	15	13	O'S A STATE OF THE	New York Company of the London Street,	PANOLIS CANA CANADA CAN	enconsensation appropriate appropriate		natural description of the second sec	MANAGE ED CAMPON OF STANSON
Total # of Patients on Psych Meds	143	147	138	137	149	144	And and a second second second	errettes exclassivas grasspane		had been strong to the second	A STATE OF THE PARTY OF THE PAR		Personal Property Commencers of the Commencers o
% ADP on Psych Meds	51%	48%	46%	46%	20%	47%	O PROPERTY AND A STATE OF THE S		edili-symposomolosus, sa gjudosa	THE THE PROPERTY OF THE PROPER	-		differential and a second
Total # of Patients on MHSR-A	40	39	46	45	42	35	organization of the second	and the second s		chamic side (sector) contain (sector)		est democratic contraction and participated by the participated by	Charles and Company of the Company o
% of Patients on MHSR-A	14%	13%	15%	15%	14%	14%	Pressentine contraction of the c	American and the following species of the second	AND PROPERTY OF THE PROPERTY O	addition from the interesting the last			and the second s
Total # of Patients on MHSR-B	22	29	30	25	24	25	) Proposition of the latest and the	Promis of Proposition and Association and Asso		distriction of the control of the co		and the second name of the second	and twinstern management of the
% of Patients on MHSR-B	8%	10%	10%	8%	8%	8%	The state of the s		Mirrie processor with the processor of the last	Printer and the state of the st		No. of the contract of the con	
iotal # of Patients on MHSR-C	180	186	176	177	187	192	Andrew State of the State of th			Printerior in the property of the Printerior of	A STANSON OF THE PROPERTY OF T		Treatment and appropriate
% of Patients on MHSR-C	859	62%	29%	80%	63%	63%	The contract of the contract o			Marine City (NO) (10) (10) (10) (10) (10) (10) (10) (10	de la companya de la	Commence of Control of Control	abacomi abraba de la companione amp la companion
iotai # of Patients on MHSR-D	14	17	17	18	20	17	Print to the same		The second secon	A compression of the contract	And Assessment of the Assessme		Company of the state of the sta
% of Patients on MHSR-D	, n	%9	%9	%9	£%	£%,			Section of the contract of the	eriet sérena del feuren personal saltantes	and the second s	ariametrico con procurent circular contra	Brank at Leaven constitutions

Total # of Patients on Suicide Watch	17	22	23	17	24	22							125
Total # of Involuntary M.H. Commitments	0	0	0	0	Ħ	0				a digrama ya ma			
# of Patients Waiting Transfer to State Hospital	0	0	***	2	0	٦							
# of Patients w/involunatry Med/Tx Orders	0	0	0	0	0	0							
	Jan-24	Feb-24	Mar	Apr-24	May-24	May-24 June 24 July 24	July 24	Aug 24	Sept 24 Oct 24	Oct 24	Nov 24	Dec 24	Total
Total # of Dentist Sick Calls	35	53	34	52	20	41			eggenovice ()	mms(*)	an 174 Abrah		265
# of Fillings	0	0	0	0	0	0					And the second s	Action of the contract of the	0
# of Exams	21	30	18	40	25	21				And the second s	And the second s	The same of the sa	155
# of Extractions	10	18	런	œ	16	15				00 mm mm m m m m m m m m m m m m m m m	TOTAL COMPANY OF THE PARK OF T	And the second state of th	78
# of Other	0	0	0	0	O	0							0
# of Annual Dental Exams	4	'n	υ.	4	თ	S							32

Printed: 7/10/2024 2:41 PM



Status is not e	•	ed or Denied '4' AND '6/30/2024'		
Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
Administrative			The second secon	
Administrative	LCCF-6679	MIHR Training on Fall prevention and fall arrest awareness	Training	Trained
Administrative - 1	Total:		man and a second	
Building Repair		THE COURT OF THE C	e 1992 e 1992 com Sen e comme e Corres e communicación de contracto de comprese e 1992	. Carrieran en
Building Repair	LCCF-6168	all new wheel's need put on chow carts.	Defective Part	Repaired
Building Repair	LCCF-6683	Escort Choice	Escort Contractor	Escorted Contractor
Building Repair	LCCF-5647	Loose railing on loading dock	Constant Use	Deferred
Building Repair	LCCF-6708	Tray cart needs new wheels	Defective Part	Replaced
Building Repair	LCCF-6712	Glasses need fixed	Constant Use	Repaired
Building Repair	LCCF-6715	repair inmate glasses	Constant Use	Repaired
Building Repair	LCCF-6747	two strainers need fixed handles have fell off	Defective Part	Repaired
Building Repair	LCCF-6772	Central door frame holding window is falling off	Constant Use	Repaired
Building Repair	LCCF-6773	can opener is not turning	Constant Use	Cleaned
Building Repair	LCCF-6750	Escort Martin water conditioning	Escort Contractor	Escorted Contractor
Building Repair	LCCF-6779	Escort Frey lutz Eric to look at AAON unit and central mini split	Defective Part	Escorted Contractor
Building Repair	LCCF-6786	Escort Orkin	Escort Contractor	Escorted Contractor
Building Repair - 1	? Total:			
Computer / Techno	logy			
Computer / Fechnology	LCCF-6677	Phone Problem-gym phones dont work	Defective Part	Deferred
Computer / Techno	logy - 1 Total:	The state of the s	· · · · · · · · · · · · · · · · · · ·	

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
Electrical	LCCF-6680	New ethernet cord needed for councilors office.	New Install	Completed
Electrical	LCCF-6524	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-6523	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-6518	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6517	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6516	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6515	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6514	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6513	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6512	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-6522	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-6685	out mate far door switch is not working	Defective Part	Replaced
Electrical	LCCF-6711	Central's left side of panel is not working.	Abuse	Repaired
Electrical	LCCF-6783	Electrical Issue	Defective Part	Replaced
Electrical - 14 Total				er i i er i er en
Equipment				
Equipment	LCCF-6774	Escort Frey lutz	Escort Contractor	Escorted Contractor
Equipment	LCCF-6734	The mini-split A/C in Central Control is not working properly. The A/C is not blowing cool air, just room temperature air is being blown form the A/C unit.	Constant Use	Found to be Of
Equipment	LCCF-6430	the shelf above the 2 compartment sink is loose, the right side appears to be sagging and falling out of the wall	Constant Use	Repaired
Equipment	LCCF-6484	Block 4 cell 60 padlock replaced with lock from cell 72 the pad lock may be defective. please check	Defective Part	Replaced
Equipment	LCCF-6716	Fan blower motor not working.	Defective Part	Replaced
Equipment - 5 Total				
HVAC (Heating / Co		Control for the Company of the Compa		desar ar service e access and early early
HVAC (Heating /	p	Monthly, Roof Top Unit	Preventive /	PM Completed
Cooling) HVAC (Heating /	LCCF-6529	Monthly, Roof Top Unit	Inspection Preventive / Inspection	PM Completed
Cooling) HVAC (Heating /	LCCF-6528	Monthly, Roof Top Unit	Preventive /	PM Completed
Cooling) HVAC (Heating / Cooling)	LCCF-6550	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6549	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6540	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6541	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6535	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6538	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6536	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6531	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6539	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6660	Weekly, Filter Change	Preventive / Inspection	PM Completed
GOOMING)				

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-6661	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6664	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-3420	Exhaust Fan (004049)	Constant Use	Replaced
HVAC (Heating / Cooling)	LCCF-6627	Monthly, Air Dryer	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6583	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6570	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6584	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6591	Monthly, Exhaust Hood	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6534	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6532	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6776	Escort Ainsworth to work on kitchen freezer	Escort Contractor	Escorted Contractor
HVAC (Heating / Cooling)	LCCF-6558	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6569	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6567	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6568	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6729	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6732	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6730	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6733	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6557	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6545	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6546	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6544	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6543	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6555	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6547	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6741	no hot water since sunday morning	Constant Use	Found to be OK
HVAC (Heating / Cooling)	LCCF-6564	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6588	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6560	Monthly, Exhaust Fan		PM Completed
HVAC (Heating / Cooling)	LCCF-6559	Monthly, Exhaust Fan		PM Completed
HVAC (Heating / Cooling)	LCCF-6572	Monthly, Exhaust Fan	the second of th	PM Completed
HVAC (Heating / Cooling)	LCCF-6571	Monthly, Exhaust Fan	and the second s	PM Completed
			: 1110/00/1013	

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-6556	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6552	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
-IVAC (Heating / Cooling)	LCCF-6554	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6548	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6551	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6553	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating /	LCCF-6533	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating /	LCCF-6693	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating /	LCCF-6696	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6694	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6697	Weekly, Filter Change	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6542	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6537	Monthly, Roof Top Unit	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6589	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6590	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating / Cooling)	LCCF-6563	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6579	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating /	LCCF-6562	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6565	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-6592	Monthly, Exhaust Hood	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6580	Monthly, Exhaust Fan	Preventive /	PM Completed
VAC (Heating / Cooling)	LCCF-6577	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating /	LCCF-6575	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6585	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating / Cooling)	LCCF-6586	Monthly, Exhaust Fan	Preventive /	PM Completed
HVAC (Heating / Cooling)	LCCF-6587	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating /	LCCF-6578	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating / Cooling)	LCCF-6576	Monthly, Exhaust Fan	Preventive /	PM Completed
VAC (Heating /	LCCF-6574	Monthly, Exhaust Fan	Preventive /	PM Completed
IVAC (Heating /	LCCF-6566	Monthly, Exhaust Fan	Preventive /	PM Completed
Cooling) IVAC (Heating /	LCCF-6573	Monthly, Exhaust Fan	Inspection Preventive /	PM Completed
Cooling)  IVAC (Heating /	LCCF-6581	Monthly, Exhaust Fan	Inspection Preventive /	PM Completed
Cooling) IVAC (Heating /	LCCF-6761	Weekly, Filter Change	Inspection Preventive /	PM Completed
Cooling) IVAC (Heating /	LCCF-6763	Weekly, Filter Change	Inspection Preventive /	PM Completed

	Category Name	Work	Lebanon County - Prison Board Report Reason	Failure Reason	Solution
		Anna mari			
Conting	Cooling)			Inspection	
Marchanical   LCCF-6926   Monthly, Mail Mindow AC Unit   Impactor   Powerbar   Powerba	Cooling)	A STATE OF THE STA		Inspection	· · · · · · · · · · · · · · · · · · ·
Cooling         Cooling         Imposedion (procedus)         Composedion (procedus)         Procedus (procedus)         Powenties (procedus)         Procedus (procedus)	Cooling)	in the second of	TOTAL CONTROL OF THE		PM Completed
Cooling   Cool		LCCF-6497	Monthly, Wall/Window A/C Unit		PM Completed
Life Safety         LCCF-6885         Fin Alami Issue block 1 and 3         Defective Part         Replaced           Life Safety - 17 teat:         LCCF-6880         Viseably, Emergency Generator         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6890         Weekly, Boller         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6700         Weekly, Soller         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6702         Weekly, Air Compressor         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6708         Weekly, Emergency Generator         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6808         Weekly, Emergency Generator         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6808         Weekly, Emergency Generator         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6808         Weekly, Emergency Generator         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6808         Weekly, Boller         Preventive 1         PM Completed Inspection           Mechanical         LCCF-6808         Weekly, Boller         Preventive 1         PM Completed Inspection <tr< td=""><td></td><td>LCCF-6619</td><td>Monthly, Unit Heater, Hot Water</td><td></td><td>PM Completed</td></tr<>		LCCF-6619	Monthly, Unit Heater, Hot Water		PM Completed
Life Safety   CCF-6681   Fee Alarm Issue block 1 and 3   Defective Pat   Replaced Life Safety + 17 tot.   Total Safety +	HVAC (Heating / Co	ooling) - 87 Tot	al:		
Life Safety - 1 Total:         Weekly, Emergency Generator         Preventive of Impaction         PM Completed Impaction           Michanical         LCGF-6699         Weekly, Boller         Preventive of Impaction         PM Completed Impaction           Michanical         LCGF-6699         Weekly, Boller         Preventive of Impaction         PM Completed Impaction           Michanical         LCGF-6702         Weekly, Air Compressor         Preventive of Impaction         PM Completed Impaction           Michanical         LCGF-6826         Monthly, Air Compressor         Preventive of Impaction         PM Completed Impaction           Mechanical         LCGF-6826         Weekly, Emergency Generator         Preventive of Impaction         PM Completed Impaction           Mechanical         LCGF-6826         Weekly, Emergency Generator         Preventive of Impaction         PM Completed Impaction           Mechanical         LCGF-6826         Weekly, Emergency Generator         Preventive of Impaction         PM Completed Impaction           Mechanical         LCGF-6826         Weekly, Emergency Generator         PM Completed Impaction         PM Completed Impaction           Mechanical         LCGF-6826         Weekly, Emergency Generator         PM Completed Impaction         PM Completed Impaction           Mechanical         LCGF-6823         Monthly, Boler	Life Safety				
Mechanical         ICCF-6801         Weekly, Emergency Generator         Proventive of Impaction	Life Safety	LCCF-6681	Fire Alarm Issue block 1 and 3	Defective Part	Replaced
Mechanical LCCF-6890 Weekly, Emergency Generator Preventive / Imprecion Preventive / Imprec	Life Safety - 1 Tota	<i>l</i> :			
Mechanical LCCF-6889 Weekly, Beller PM Completed Inspection Preventive Pm Completed Inspection Inspecti	Mechanical				
Mechanical LOF-6700 Weekly, Boller PM Completed Inspection Preventive / Inspection PM Completed Inspection Inspection PM Completed Inspection PM Completed Inspection Inspection PM Completed Inspection Inspection PM Completed Inspection Inspecti	Mechanical	LCCF-6690	Weekly, Emergency Generator		PM Completed
Mechanical LCCF-6762 Weekly, Air Compressor Preventive / Impection Inspection Inspection Inspection Mechanical LCCF-6868 Monthly, Air Compressor Preventive / PM Completed Inspection Mechanical LCCF-6868 Monthly, Air Compressor Preventive / Preventive / PM Completed Inspection Mechanical LCCF-6868 Weekly, Boiler Preventive / Prev	Mechanical	LCCF-6699	Weekly, Boiler		PM Completed
Mechanical CCF-6626 Monthly, Air Compressor Preventive / Impaction	Mechanical	LCCF-6700	Weekly, Boiler		PM Completed
Mechanical         LCCF-6657         Weekly, Emergency Generator         Inspection         Preventive of inspection           Mechanical         LCCF-6656         Weekly, Emergency Generator         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6656         Weekly, Boiler         Preventive of inspection inspection         PM Completed inspection inspection           Mechanical         LCCF-6668         Weekly, Boiler         Preventive of inspection inspection         PM Completed inspection           Mechanical         LCCF-6668         Weekly, Air Compressor         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6630         Monthly, Boiler         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6501         Monthly, Boiler         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6669         Weekly, Emergency Generator         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6610         Monthly, Emergency Generator         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-6751         Monthly, Emergency Generator         Preventive of inspection         PM Completed inspection           Mechanical         LCCF-672	Mechanical	LCCF-6702	Weekly, Air Compressor	1	PM Completed
Mechanical         LCCF-6656         Weekly, Emergency Generator         Inspection Inspection Inspection         PM Completed Inspection Inspection           Mechanical         LCCF-6665         Weekly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6666         Weekly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6668         Weekly, Air Compressor         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6603         Monthly, Door, Roll-Up         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6602         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6609         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6610         Monthly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6510         Monthly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6751         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6762 </td <td>Mechanical</td> <td>LCCF-6626</td> <td>Monthly, Air Compressor</td> <td></td> <td>PM Completed</td>	Mechanical	LCCF-6626	Monthly, Air Compressor		PM Completed
Mechanical         LCCF-6865         Weekly, Boiler         Inspection         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6866         Weekly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6868         Weekly, Air Compressor         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6333         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6502         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6502         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6504         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6509         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6714         Monthly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6725         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6736         Weekly,	Mechanical	LCCF-6657	Weekly, Emergency Generator	4	PM Completed
Mechanical LCCF-6666 Weekly, Boiler Preventive / Inspection Preventive / Inspe	Mechanical	LCCF-6656	Weekly, Emergency Generator	4	PM Completed
Mechanical         LCCF-6668         Weekly, Air Compressor         Inspection         PM Completed Inspection           Mechanical         LCCF-6633         Monthly, Door, Roll-Up         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6502         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6501         Monthly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6501         Monthly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6511         Monthly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6525         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6725         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6726         Weekly, Emergency Generator         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6738         Weekly, Boiler         Preventive / Inspection         PM Completed Inspection           Mechanical         LCCF-6768         Weekly, Air Comp	Mechanical	LCCF-6665	Weekly, Boiler	4	PM Completed
Mechanical LCCF-6632 Monthly, Door, Roll-Up Preventive / Inspection Inspectio	Mechanical	LCCF-6666	Weekly, Boiler		PM Completed
Mechanical CCF-6502 Monthly, Boiler PM Completed Inspection Preventive / Inspe	Mechanical	LCCF-6668	Weekly, Air Compressor		PM Completed
Mechanical LCCF-6501 Monthly, Boiler Preventive / Inspection Inspe	Mechanical	LCCF-6633	Monthly, Door, Roll-Up	1	PM Completed
Mechanical LCCF-689 Weekly, Emergency Generator Preventive / Inspection Inspe	Mechanical	LCCF-6502	Monthly, Boiler		PM Completed
Mechanical LCCF-6510 Monthly, Emergency Generator Preventive / Inspection Prev	Mechanical	LCCF-6501	Monthly, Boiler		PM Completed
Mechanical LCCF-6511 Monthly, Emergency Generator Preventive / Inspection Prev	Mechanical	LCCF-6689	Weekly, Emergency Generator	4	PM Completed
Mechanical LCCF-6725 Weekly, Emergency Generator Preventive / Inspection Preventive / PM Completed Preventive / Inspection Preventive / Inspection Preventive / PM Completed Preventive / Inspection Preventive / Inspection Preventive / PM Completed Preventive / Inspection Preventive / PM Completed Preventive / Inspection Preventive / PM Completed PM Completed Preventive / PM Completed PM Complet	Mechanical	LCCF-6510	Monthly, Emergency Generator		PM Completed
Mechanical LCCF-6726 Weekly, Emergency Generator Preventive / Inspection Preve	Mechanical	LCCF-6511	Monthly, Emergency Generator		PM Completed
Mechanical LCCF-6735 Weekly, Boiler PM Completed Inspection Preventive / Inspe	Mechanical	LCCF-6725	Weekly, Emergency Generator		PM Completed
Inspection   Ins	Mechanical	LCCF-6726	Weekly, Emergency Generator		PM Completed
Inspection   Inspection   Inspection   Inspection   Preventive / Ins	Mechanical	LCCF-6735	Weekly, Boiler		PM Completed
Inspection   Inspection   Preventive / PM Completed   PM	Mechanical	LCCF-6736	Weekly, Boiler		PM Completed
Inspection   Inspection   Mechanical   LCCF-6632   Monthly, Air Curtain   Preventive / Inspection   Preventive / Inspection   Preventive / Inspection   Preventive / Contractor   Preventive / Contractor   Preventive / Inspection   Preventive / PM Completed   PM Comple	Mechanical	LCCF-6738	Weekly, Air Compressor		PM Completed
Mechanical     LCCF-6632     Monthly, Air Curtain     Preventive / Inspection     PM Completed Inspection       Mechanical     LCCF-6784     Escort vendor to do repairs on Generator     Escort Contractor     Escort Contractor       Mechanical     LCCF-6767     Weekly, Boiler     Preventive / Inspection     PM Completed Inspection       Mechanical     LCCF-6766     Weekly, Boiler     Preventive / PM Completed	Mechanical	LCCF-6769	Weekly, Air Compressor		PM Completed
Mechanical LCCF-6784 Escort vendor to do repairs on Generator Escorted Contractor  Mechanical LCCF-6767 Weekly, Boiler Preventive / Inspection  Mechanical LCCF-6766 Weekly, Boiler Preventive / PM Completed	Mechanical	LCCF-6632	Monthly, Air Curtain	Preventive /	PM Completed
Mechanical     LCCF-6767     Weekly, Boiler     Preventive / Inspection     PM Completed       Mechanical     LCCF-6766     Weekly, Boiler     Preventive / PM Completed	Mechanical	LCCF-6784	Escort vendor to do repairs on Generator	man en la companya de la companya del companya del companya de la	
Mechanical LCCF-6766 Weekly, Boiler Preventive / PM Completed	/lechanical	LCCF-6767	Weekly, Boiler		
	/lechanical	LCCF-6766	Weekly, Boiler	er men men ele elementario de la compania del compania del compania de la compania del la compania de la compania del la	PM Completed

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
Mechanical	LCCF-6757	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-6756	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical - 28 To			The second secon	Commission of the second of th
Pest Control				
Pest Control	LCCF-6720	Pest Control Issue	Preventive / Inspection	PM Completed
Pest Control	LCCF-6673	Escort Orkin	Preventive / Inspection	Escorted Contractor
Pest Control	LCCF-6674	Escort Orkin	Preventive / Inspection	Escorted Contractor
Pest Control	LCCF-6675	Escort Orkin	Preventive / Inspection	Escorted Contractor
Pest Control - 4 To	tal:			
Plumbing				
Plumbing	LCCF-6682	Toilet Clogged	Abuse	Unclogged
Plumbing	LCCF-6672	Outmate Lower water heater replacement	Defective Part	Replaced
Plumbing	LCCF-6701	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-6709	Inspect drain line for clogs and/or damage	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-6172	Replace Sink Faucet	Constant Use	Deferred
Plumbing	LCCF-6173	Replace Faucet	Constant Use	Deferred
Plumbing	LCCF-6703	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-6704	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-6659	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-6669	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-6670	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-6667	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-6676	Replace Pressure Tank	Constant Use	Replaced
Plumbing	LCCF-6527	Annual, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-6526	Annual, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-6616	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-6618	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-6617	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-6610	Monthly, Expansion Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-6525	Annual, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing Plumbing	LCCF-6778	Toilet Clogged Block 4 Cells 64 has clogged toilet.	Abuse Dirt or Foreign	Unclogged Unclogged
Plumbing	LCCF-6713	Toilet Broken-4-57 toilet	Matter Dirt or Foreign	Unclogged
Plumbing	LCCF-6714	Toilet Broken-4-58 leaking toilet	Matter Dirt or Foreign	Unclogged
Plumbing	LCCF-6751	Shower drains backing up	Matter  Dirt or Foreign	Unclogged
Plumbing	LCCF-6723	Emergency Call Back	Matter  Electrical Failure	Repaired
Plumbing	LCCF-6723	Emergency call back Water Temperature Hold/Cold no HEAT WATER in kitchen	Constant Use	Repaired
Plumbing	LCCF-6740	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-6739	Weekly, Macerator (Muffin Monster)	Preventive /	PM Completed

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-6728	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-6748	Toilet Clogged	Constant Use	Unclogged
Plumbing	LCCF-6749	Toilet Clogged	Abuse	Unclogged
Plumbing	LCCF-6746	Toilet clogged	Constant Use	Unclogged
Plumbing	LCCF-6737	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-6743	Relocate Water Heater	Constant Use	Repaired
Plumbing	LCCF-6745	Toilet Clogged-blk 3 Cell 37	Abuse	Unclogged
Plumbing	LCCF-6744	Toilet Clogged	Abuse	Duplicate Request
Plumbing	LCCF-6688	toilet in 5 - 75 placed out of service due to clog	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-6718	Female Housing Block 5 cell 73	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-6625	Monthly, Water Softener	Preventive /	PM Completed
Plumbing	LCCF-6692	Weekly, Drain	Preventive /	PM Completed
Plumbing	LCCF-6477	Block 5 Alpha cell B out of service	Inspection  Constant Use	Found to be OK
Plumbing	LCCF-6613	Monthly, Water Circulating Pump	Preventive /	PM Completed
Plumbing	LCCF-6614	Monthly, Water Circulating Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-6615	Monthly, Water Circulating Pump	Preventive /	PM Completed
Plumbing	LCCF-6629	Monthly, Hot Water Storage Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-6768	Weekly, Water Softener	Preventive /	PM Completed
Plumbing	LCCF-6759	Weekly, Drain	Preventive /	PM Completed
Plumbing	LCCF-6770	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-6771	Weekly, Lift Station Pump	Preventive /	PM Completed
Plumbing	LCCF-6628	Monthly, Hot Water Storage Tank	Preventive /	PM Completed
Plumbing	LCCF-6630	Monthly, Heat Exchanger	Preventive /	PM Completed
Plumbing - 52 Total			, mopouter	1.1
Preventive				
Preventive	LCCF-6780	Preventive Maintenance	Preventive /	PM Completed
Preventive	LCCF-6721	Annual Fire extinguisher inspection	Inspection Preventive /	Escorted
Preventive - 2 Total			Inspection	Contractor
annen, ja parallilla – vistoria vistoria ili	Berne Brytham on Brook on one			
Roof Issues Roof Issues	LCCF-6775	Escort WTI for final roof inspection	Escort Contractor	Escorted
Roof Issues - 1 Tota	<i>I</i> :			Contractor
Security				
Security	LCCF-6370	Gate Not Opening/Shutting. Placed out of service.	Constant Use	Found to be OK
Security	LCCF-6479	Block 4 cell 71 cell gate gets stuck	Constant Use	Found to be OK
Security	LCCF-6478	Block 4 cell 66 cell gate	Constant Use	Found to be OK
Security	LCCF-6476	Block 3 Cell D out of service.	Constant Use	Found to be OK
Security	LCCF-6485	Block 1 cell 18 cell gate stuck & will not open at times.	Defective Part	Repaired
Security	LCCF-6475	block 1 Cell B out of service	Defective Part	Replaced
Security	LCCF-6473	Block 1 cell D out of service	Constant Use	Found to be OK
Security	LCCF-6781	Gate Not Opening/Shutting	Constant Use	Repaired
Security	LCCF-6441	outside intake gate is not securing	Constant Use	Adjusted
Security	LCCF-6407	Outer Intake gate not working	Constant Use	Duplicate
		• · · · · · · · · · · · · · · · · · · ·		Request

#### Lebanon County - Prison Board Report

Category Name	Work Order#	Reason	Failure Reason Name	Solution Name
Security	LCCF-6678	Door Problem-Inside Intake Door isn't working all the time	Constant Use	Found to be OK
Security - 11 Total:				

LEBANON COUNTY CORRECTIONAL FACILITY Tina M. Litz, Warden
Heather Diehl, Deputy Warden of Operations
Rebecca A Davis, Deputy Warden of Treatment
Ray. H. Arnold. Director of Work Release
Daniel J Waltz Director of Security,
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org

#### JULY 17, 2024, JULY. PRISON BOARD MEETING DETAIL SECTION

This Report Covers June 1, 2024, to June. 30, 2024

The Detail Section consists of the following persons:

Inside detail consisted of (15) different male inmates.
 OUTSIDE: Outside detail consisted of (04) different male inmates.
 FEMALE: Consists of (05) different female inmates.
 Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.
 Pretrial Detainee inmates working on Inside Detail crew.
 Pretrial Detainee inmates working on Inside Detail crew.

#### The following transpired since the last prison board meeting:

#### On a Daily Basis:

- 1. Cleaned the inside of LCCF.
- 2. Performed various duties and work assignments within LCCF.

#### On a Weekly Basis:

- 3. Maintained the exterior grounds of LCCF.
- 4. Maintained the exterior grounds of all county property's

#### PRISON BOARD CON'T DETAIL SECTION

#### **ON A PERIODIC BASIS:**

- 1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.
- 2. The following areas were washed, scrubbed and disinfected:
  - Medical isolation cells #86 and #87.
  - Medical Dorm
  - Medical Exam room and offices
  - SHU/RHU cells
- 3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.
- 4. Cleaned all vents in the facility.
- 5. Picked up sticks, cleaned up and or checked for debris and cut grass at the Lebanon Count Correctional Facility
- 6. Disinfectant showers and bathroom on blk 6 upper and lower
- 7. Painted doors at SGT control
- 8. Disinfectant showers in blk 1/2/3/4
- 9. Disinfectant showers in blk 5
- 10 Pressure washed showers in male housing units 1/2/3/4
- 11. Painted windows and doors in lobby

PRISON BOARD CON'T DETAIL SECTION.

Total Detail hours worked from June . 1, 2024 through June . 30, 2024

Inside: 1207

Outside: 350 Total: 1557

Respectfully Submitted,

Detail SGT Gibson



235 S 12th St, Lebanon PA 17042 • Tel: 717-274-7528 • Fax: 717-274-0149 • www.jub.org

#### **Prison Board Report**

June, 2024

Worship Services (English Male)	20	9
Worship Services (Spanish Male)	12	7
Worship Services (English Female)	8	8
12 Step Classes (English Male)	18	3
12 Step Classes (English Female)	4	13
Bible Study Classes (English Male)	19	3
Bible Study Classes (Spanish Male)	13	3
Bible Study Classes (English Female)	12	8
Individual Counseling Sessions	60	
Request Slips Answered	254	
Housing Area Visits	1/1 Respectfully Submitted	

Rev Marilýn A. Nolte LCCF Chaplain Manager