



COUNTY OF LEBANON

Job Announcement

Position:	Part-time and Substitute Meal Transporters
Department:	Area Agency on Aging 710 Maple Street Lebanon, PA 17046
Available:	Immediately
Bargaining Unit:	N/A
Hours:	Monday – Friday, 9:00 AM to 1:30PM, Monday through Friday
Pay Grade:	5 (Non-Union Pay Chart)
Salary Range:	\$13.25 Per Hour + IRS Mileage Rate

A County of Lebanon Application MUST be completed for consideration for this position. Resume is recommended, however, is optional unless otherwise stated below.

BRIEF DESCRIPTION OF WORK:

Use personal vehicle to deliver meals to eligible seniors in Lebanon County. Order/record meals each delivery day. Report changes in consumers' condition to the office as soon as possible.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Applicants must have a clean driving record and must undergo a criminal background check. Must meet PA residency requirement. Applicants selected will be referred to an employment agency for payroll processing.

→ If you have Six months of experience which required operation of a motor vehicle as a regular duty, please go to www.employment.pa.gov and apply through Civil Service.

APPLICATION AND RESUME SUBMISSION OPTIONS:

1. Email directly to Area Agency on Aging → Charlene.keeney@lebanoncountypa.gov
2. Mail to → Lebanon County Area Agency on Aging 710 Maple Street, Lebanon, PA 17046 ATTEN: Charlene Keeney, Administrative Officer 1
3. For additional information or inquires, call: (717) 273-9262, ext. 5514

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