COUNTY OF LEBANON

Job Announcement

Posting Date: November 13, 2026

Position:	Telecommunicator (911 Dispatcher)
Department:	Department of Emergency Services 1805 Cornwall Road Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	Chocolate Workers, Local 464
Hours:	12-hour shifts, includes 8 hours of built-in overtime per pay period (36 hours one week, and 48 hours the next week)
Pay Grade:	1 (DES Union pay chart)
Salary Range:	$20.2303 per hour starting rate. *Increases to $22.14 per hour after being fully trained and certified*
Full-Time Employee Benefits:	**100% Employer PAID Benefits ➔** Health Insurance, Vision, Prescription, Dental insurance, Life Insurance, Eleven (11) Holidays, Sick, Vacation, and Personal time-off. **Additional Benefits ➔** Pension retirement plan, Health Insurance Exchange Program, Employee Assistance Program, Employee Wellness Program, Revive Health Benefits Program, Connect Care 3 Resources, Connect Care 3 Platform/KOA Foundations App, and Employee Appreciation Program. **Voluntary Benefits ➔** Deferred Compensation plan, Short Term Disability, Critical Illness, Accident, and Cancer insurance.

A County of Lebanon Application must be completed for consideration for this position. *Resume is recommended, however, is optional unless otherwise stated below.*

- **Applications will be accepted through Friday, December 11, 2026.**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:
Telecommunicators answer emergency (911) and non-emergency calls for fire, police and EMS for the County of Lebanon. Coordinate communications between all County public service departments. Must perform numerous tasks and communication skills simultaneously with speed and accuracy. Good knowledge of geographical areas of Lebanon County and ability to interact with the general public in a professional manner.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:
High school diploma or equivalent; clean criminal record; public safety experience is preferred but not required; experience with Windows based computers and the ability to type a minimum of 25 WPM is required; aptitude test and pre-employment drug screening will be done as part of the interview process. Must possess a valid PA Driver's License and be able to occasionally travel for training.

IMPORTANT INFORMATION:
Initial shift is either 0600 to 1800 (day) or 1800 to 0600 (night) and is assigned based on availability of trainers and department operational need. Applicants MUST be willing to work either. Once training is completed, individuals will have the ability to bid on preferred shift as spots become available. Frequent overtime opportunities are available once training is completed. Some mandatory overtime shifts will be required. Shift differential for night shift paid on top of rates listed above.

APPLICATION AND RESUME SUBMISSION OPTIONS:

1. Email directly to Human Resources ➔ Apply@lebanoncountypa.gov
2. Mail to ➔ 400 S. 8th Street, Room 200 Lebanon, PA 17042 ATTN: Human Resources
3. Fax to ➔ (717) 675-2668 ATTN: Human Resources

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