

Thursday, January 7, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present.
Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the December 24, 2020 Commissioners meeting. Vote unanimous.

The Board of County Commissioners convened today to organize for the year 2021. All members present.

On motion of Comm. Ames, seconded by Comm. Litz, to elect Comm. Phillips Chairman of the Board. Vote unanimous.

On motion of Comm. Litz seconded by Comm. Phillips to elect Comm. Ames Vice-Chairman of the Board. Vote unanimous.

On motion of Comm. Ames seconded by Comm. Phillips, to elect Comm. Litz Secretary of the Board. Vote unanimous.

On motion of Comm. Litz seconded by Comm. Ames, to appoint Jamie A. Wolgemuth as Chief Clerk-County Administrator to the Board of County Commissioners for the year 2021. Vote unanimous.

On motion of Comm. Ames seconded by Comm. Litz, to appoint David Warner Jr. as Solicitor to the Board of County Commissioners for the year 2021. Vote unanimous.

On motion of Comm. Litz seconded by Comm. Ames to reappoint all employees on the County payroll to their respective positions, effective December 27, 2020. Vote unanimous.

On motion of Comm. Litz, seconded by Comm. Ames to approve the following schedule for meetings of the Board of Commissioners for the year 2021: Notice to be posted and advertised in accordance with the law. Vote unanimous.

PUBLIC NOTICE

The Lebanon County Commissioners will hold regularly scheduled meetings to transact county business on the following days for the Year 2021. If a holiday falls on Thursday, then the meeting will be held on the preceding Wednesday. In the event the holiday falls on a Wednesday, there will be only one meeting held this week on Thursday following the Wednesday holiday.

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- Every first and third Thursday on the following dates in Room 207 of the Municipal Building, Lebanon, Pennsylvania beginning at 9:30 a.m. and continuing until all business is transacted.

January 7 (organize)	July 1
January 21	July 15
February 4	August 5
February 18	August 19
March 4	September 2
March 18	September 16
April 1	October 7
April 15	October 21
May 6	November 4
May 20	November 18
June 3	December 2
June 17	December 16
	December 23*

- The Commissioners will meet on Wednesday, beginning at 1:30 p.m. in Room 207 of the Municipal Building for the purpose of work sessions dealing with county government functions.
- * A special meeting will be held Thursday, December 23, 2021 for the purpose of adopting the 2022 general fund budget.

Individuals, committees or groups wishing to meet with Board of Commissioners are requested to call the office at 717-228-4427 prior to the date of the meeting to arrange for an appointment. Meetings arranged by appointment will be given priority to avoid unnecessary delay.

The Lebanon County Salary Board will meet during the regularly scheduled meeting of the County Commissioners in Room 207 of the Municipal Building, Lebanon, Pennsylvania

BOARD OF COUNTY COMMISSIONERS
Robert J. Phillips, Chairman
William E. Ames, Vice Chairman
Jo Ellen Litz, Secretary

Attest: *Jamie A. Wolgemuth*
Chief Clerk-County Administrator

It was moved by Comm. Ames, seconded by Comm. Litz to assign Commissioners as liaisons to the following departments for the year 2021. Vote unanimous.

Robert J. Phillips –

City of Lebanon
Commission on Drug & Alcohol Abuse
Department of Emergency Services
Housing & Redevelopment Authority
Penn State Cooperative Extension
Community Action Partnership
United Way

William E. Ames –

Area Agency on Aging
Building & Grounds
Chamber of Commerce
Conservation District
Elections
Economic Development Corp
Expo Center
Lebanon Transit
Lebanon Valley Destination Marketing Organization
Information Technology Services
South Central Workforce Investment Board
Renova Center

Jo Ellen Litz –

Assessment
Children & Youth
Geographical Information Systems
Mental Health/Intellectual Disabilities/Early Intervention
Planning
Veterans Affairs
Commission for Women

It was moved by Comm. Ames, seconded by Comm. Litz, upon the recommendation of County Treasurer Neuin to approve Depository Banks for 2021 as follows: Vote unanimous.

DEPOSITORY BANKS FOR 2021**FIRST CITIZEN'S BANK**

LEB CO COMM DOMESTIC RELATIONS TITLE IV-D
LEB CO COMM DOMESTIC RELATIONS INCENTIVE
LEB CO COMM FINES, COSTS & RESTITUTION
LEB CO COMM SWEEP ACCOUNT
LEB CO COMM GENERAL FUND
LEB CO COMM GENERAL FUND MONEY MARKET ACCT
LEB CO COMM CHILDREN & YOUTH
LEB CO COMM INDEPENDENT LIVING GRANT (C&Y)
LEB CO COMM OFFENDER SUPERVISION FUND
LEB CO CRIME VICTIM ACT 96 STATE GRANT
LEB CO CRIME VICTIM VOCA FEDERAL GRANT
LEB CO EMPLOYEES RETIREMENT FUND
LEB CO CAPP DEVELOPMENT FUND
LEB CO CAPP EMERGENCY FOOD & SHELTER PROGRAM
LEB CO CAPP PLANNING GRANT
LEB CO CAPP SUPPORTED WORK PROGRAM
LEB CO CAPP HOUSING ASSISTANCE PROGRAM
LEB CO CAPP CLIENT FEEDS BRIDGE HOUSE GRANT
LEB CO CAPP COMMUNITY SERVICE BLOCK GRANT
LEB CO CAPP CRISIS INTERVENTION
LEB CO CAPP MEDICAL ASSISTANCE TRANSPORTATION PROGRAM
LEB CO CAPP SUPPORTIVE HOUSING
LEB CO PA LICENSE FEES
SUBDIVISION BOND ACCOUNT (PLANNING)
LEB CO SEWAGE-DLA (PLANNING)
LEB CO TAX CLAIM BUREAU SALES
LEB CO CITY TAX REVENUE
ANNVILLE TOWNSHIP
CLEONA BORO
CORNWALL BORO
EAST HANOVER TOWNSHIP
HEIDELBURG TOWNSHIP
JACKSON TOWNSHIP
JONESTOWN BORO
NORTH CORNWALL TOWNSHIP
NORTH LONDONDERRY TOWNSHIP
NORTH LEBANON TOWNSHIP
PALMYRA BORO

RICHLAND BORO
 SOUTH ANNVILLE TOWNSHIP
 SOUTH LEBANON TOWNSHIP
 SOUTH LONDONDERRY TOWNSHIP
 SWATARA TOWNSHIP
 UNION TOWNSHIP
 WEST CORNWALL TOWNSHIP
 WEST LEBANON TOWNSHIP
 MYERTOWN BORO

JONESTOWN BANK & TRUST

AREA AGENCY ON AGING CONGREGATED FEEDING PROGRAM
 LEB CO GENERAL FUND
 LEB CO RENOVA CENTER
 LEB CO RENOVA CENTER SPEC GIFT
 LEB CO RENOVA FUNDRAISING
 LEB CO PRISON

FULTON

AREA AGENCY ON AGING
 AREA AGENCY ON AGING CONGREGAE FEEDING PROGRAM
 LEB CO COMM PAYROLL ACCOUNT
 LEB CO GENERAL FUND MONEY MARKET
 LEB CO LIQUID FUELS TAX FUND
 LEB CO COMM INDUSTRIAL DEVELOPMENT
 LEB CO ACT 44 BRIDGE
 LEB CO COMM ACT 89 TRANSPORTATION
 LEB CO COMM 09 GOB
 LEB CO COMM HOTEL TAX COUNTY SHARE
 LEB CO COMM PARK & RECREATION
 LEB CO RECORD IMPROVEMENT COUNTY SHARE
 LEB CO MH/ID/EI

FIRST NATIONAL BANK

LEB CO COMM ACT 13
 LEB CO COMM ACT 13 TRANSPORTATION
 LEB CO COMM CAPITAL IMPROVEMENT FUND
 LEB CO COMM GENERAL FUND
 LEB CO COMM GENERAL FUND INVESTMENT ACCOUNT

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LEB CO COMM EMA HAZ-MAT 165
LEB CO COMM EMA RERF-TMI
LEB CO COMM EMA ACT 12- E911
LEB CO COMM DRUG & ALCOHOL
LEB CO COMM MANAGED CARE INITIATIVE
LEB CO COMM MH/ID/EI - HSBG
LEB CO COMM LAND PRESERVATION
LEB CO COMM RECORD IMPROVEMENT (ROD)
WEST LEBANON-LEBANON CITY SCHOOL DISTRICT

NORTHWEST BANK

LEB CO COMM SHERIFF'S OFFICE

PA LOCAL GOVERNMENT INVESTMENT TRUST

LEB CO COMM GENERAL FUND
LEB CO COMM PAYROLL FUND
LEB CO COMM TAX CLAIM BUREAU
LEB CO COMM DRUG & ALCOHOL PROGRAM
LEB CO COMM MENTAL HEALTH/RETARDATION FUND
LEB CO COMM RENOVATION CENTER

At 9:37 a.m., the Commissioners sat as the Salary Board to organize for the year 2021.

At 9:40 a.m., the Commissioners sat as the County Board of Assessment Revision of Taxes to organize for the year 2021.

At 9:43 a.m., the Commissioners sat as the County Board of Elections/Registration Commission to organize for the year 2021.

At 9:46 a.m., the County Commissioners reconvened their regular meeting.

Tina Tobias, Lebanon County Deputy Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,493,174.23. The gross payroll is in the amount of \$1,074,990.92. Vote unanimous.

Michelle Snavely, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Alexis J. Loyola, Caseworker 2 in Children & Youth, effective January 5, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Cassandra H. Hilliard, Team Clerk in Domestic Relations, effective January 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Zachary C. Field, FT Correctional Officer, Lebanon County Correctional Facility, effective January 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Karina Y. Garcia, FT Correctional Officer, Lebanon County Correctional Facility, effective December 30, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Madalyn K. Mendenhall, FT Correctional Officer, Lebanon County Correctional Facility, effective January 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve President Judge Tylwalk's recommendation to reclassify two (2) Secretary C (to the Judge's) positions within the Courts department to Judicial Secretary titles, and additionally move all three (3) Judicial Secretary positions from a grade 6 on the non-union salary chart to a grade 10 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). In addition, with this movement the current employees in the positions will receive the 3% increase for 2021 only. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve President Judge Tylwalk's recommendation to reclassify the Administrative Assistant to the President Judge position within the Courts department from a grade 9 on the non-union salary chart to a grade 12 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). In addition, with this movement the current employee in this position will receive the 3% increase for 2021 only. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve President Judge Tylwalk and Director of Probation Services, Audrey Rakow's recommendation to retitle/reclassify the two (2) Clerk Typist A positions within the Probation Services department from a grade 4 on the non-union salary chart, to Secretary C positions at a grade 6 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employees currently holding these positions will receive a salary increase in accordance to pay chart rules with movement to a higher grade. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve President Judge Tylwalk and Director of Probation Services, Audrey Rakow's recommendation to reclassify the Office Manager position within the Probation Services department from a grade 6 on the non-union salary chart, to a grade 7 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employee currently holding this position will receive a salary increase in accordance to pay chart rules with movement to a higher grade. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Information Officer, Danielle Hogg's recommendation to retitle the Analyst/Technical Support position within the Information Technology Services department to a Network Technician position at a grade 13 on the non-union salary chart, and subsequently move the current Network technician position from a grade 11 to a grade 13 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employee currently holding the one position will receive a salary increase in accordance to pay chart rules with movement to a higher grade. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Chief Information Officer, Danielle Hogg's recommendation to reclassify the two (2) I.T. Technician positions within the Information Technology Services department from a grade 10 to a grade 12 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employees currently holding the positions will receive a salary increase in accordance to pay chart rules with movement to a higher grade. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Information Officer, Danielle Hogg's recommendation to reclassify the Operations Specialist position within the Information Technology Services department from a grade 10 to a grade 11 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employee currently holding this position will receive a salary increase in accordance to pay chart rules with movement to a higher grade. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Chief Information Officer, Danielle Hogg's recommendation to reclassify the Chief Information Officer position within the Information Technology Services department from a grade 15 to a grade 17 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employee currently holding this position will receive the 3% increase for 2021 only. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Information Officer, Danielle Hogg's recommendation to reclassify the Assistant Director position within the Information Technology Services department from a grade 14 to a grade 15 on the non-union salary chart, effective December 27, 2020 (the first pay period for 2021). The employee currently holding this position will receive the 3% increase for 2021 only. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Warden Robert Karnes, recommendation to increase the hours for the Personnel/Payroll Clerk position within the Lebanon County Correctional Facility, from 35 hours per week to 40 hours worked per week. This position will remain in a grade 6 on the nonunion salary chart, effective the beginning of the first pay period for 2021, which is December 27, 2020. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of John E. Correll, Probation Officer 2 to Probation Officer 3-Supervisor at Probation Services, effective January 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Change of status for Karen Hertzog, Part-Time Developmental Assistant to Casual Call Developmental Assistant at Renova. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Barbara Smith, Prothonotary/Clerk of Courts recommendation to create a casual part-time Court Clerk Position I the Clerk of Courts Office, at a grade 4 on the non-inion salary chart, no benefits, not to exceed 30 hours bi-weekly, effective January 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Owen E. Hanna, Full-time District Attorney 1, in the District Attorney's Office effective January 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kirsten L. Boltz, Docket Specialist in Domestic Relations effective January 19, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kaleigh M. Bundy, Team Clerk in Domestic Relations effective January 19, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Noe Aguilar-Gonzalez, employee at Probation Services, to attend the mandated "Read-Recognize-Respond" on January 14, 2021 online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jermaine McQueen and Noe Aguilar-Gonzalez, employees at Probation Services, to attend the mandated "Street Survival" on January 13, 2021 online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jermaine McQueen and Dwight Penbeth, employees at Probation Services, to attend the mandated "Controlled Force-Defense Tactics Certification" on April 12-15, 2021 in York, PA. Cost to the County will be for meals and registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Keith Wanfried, employee in Planning, to attend the mandated "4 Virtual Courses Provided by PA Construction Codes Academy" via Archived Webinars online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Chris Leisey, employee in Planning, to attend the mandated "6 Virtual Courses Provided by PA Construction Codes Academy" January 19 & 21, February 18 & 24, 2021 via Archived Webinars online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Robert Mease, employee in Planning, to attend the mandated "4 Virtual Courses Provided by PA Construction Codes Academy" January 21 and February 18, 2021 via Archived Webinars online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Christine Wolfe, employee at Area Agency on Aging, to attend the mandated "PDA Protective Service Basic Training" March 9-11, 2021 online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to James Donmoyer, employee at Drug and Alcohol, to attend the mandated "PACDAA Membership Meeting" January 21-22, 2021 online. Cost to the County will be for registration. Vote unanimous.

Sue Christner, Deputy Director-Juvenile Probation met with Commissioners to request permission to submit the Juvenile Grant-In-Aid application in the amount of \$124,368.17.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to submit the Juvenile Grant-In-Aid for the remaining the remaining 7 months of FY 20-21. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services presented details for the new 911 Public Service Answering Point Center (PSAP) to be built at 1821 Cornwall Road in North Cornwall Township. Total cost is anticipated to be \$36,869,690. The cost does not include the replacement of the radio communications system or the land. The 911 facility will consist of two buildings that will be the "core" of public safety in Lebanon County. The buildings set to be constructed on nearly 10.5 acres consisting of 41,600 square feet of operations and a storage building at 18,412 square feet, which will house Station 50. The design also includes the ability to accommodate other Public Safety Answering Points (PSAPs) and in the future partnership with other emergency service providers that will lower overhead costs. Construction is planned to begin in fall of 2021 with a planned launch date of the new 911 Center in late 2022 or early 2023. Chief Clerk/County Administrator Jamie Wolgemuth noted that this will be the most expensive project in the County's history. The County had funds on hand to secure the land but the rest of the funds will come from borrowing.

DES Director, Bob Dowd updated the Commissioners on the vaccine distribution plan, which will include a portal for individuals to register to be notified where and when shots will take place.

At 11:02 a.m., the Commissioners recessed for Election Board Meeting.

At 11:36 a.m., the Commissioners reconvened the regular meeting.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the supplemental scope/fee for FT Kitlinski to perform the Test Boring Inspection for the proposed Department of Emergency Services facility at 1821 Cornwall Road. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Lebanon County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Kendra Peugh to the Advisory Board for the Commission for Women. Her term will begin February 10, 2021 and her term will expire February 10, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the sale of property from the Tax Claim Bureau Repository to Sycamore Hill Community, 431 Lori Ann Court, Lebanon, PA 17042, on property located at 3 Sycamore Hill Court, Lebanon, PA 17042, GIS ID 12:2338706-352766-3606, for the bid amount of \$1.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the sale of property from the Tax Claim Bureau Repository to Vanderhomes LLC, 2379 Brandt Road, Annville, on property located at 436 Palm City Park, Annville, PA 17003, GIS ID 29:2301080-350333-3190, for the bid amount of \$1.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve and sign the farm lease agreement between the County of Lebanon and Kenneth J. Reist, Lebanon, PA, for rental of thirteen (13) acres of county-owned property located along 422 East in South Lebanon Township, Lebanon, PA for the purpose of farming. The term of this lease shall be from January 1, 2021 to December 31, 2021 at an annual rental of \$1,200.00 per year. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve and sign the farm lease agreement between the County of Lebanon and Loren Horning, Lebanon, PA, for rental of owned property situated along Church Road & Route #934 in South Annville Township, Lebanon, PA for the purpose of farming. The term of this lease shall be from January 1, 2021 to December 31, 2021 at an annual rental of \$150.00 per year. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, January 21, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present.
Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the January 7, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,457,952.05. The gross payroll is in the amount of \$1,069,493.17. Vote unanimous.

Michelle Edris, Director and LeeAnne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Catlin M. Tallarico, Law Clerk, Courts, effective January 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Carl D. Wenzler, Planning Officer, Department of Emergency Services, effective January 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brandon R. Franklin, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 9, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Shawn T. Henne, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Brett M. Noll-Emmick, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 23, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to remove the name of Tyler J. Horst, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 9, 2021 as Mr. Horst passed away. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Alex C. Trautman, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 26, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Elena Yanchevskaya, Caseworker 1 to Caseworker 2 in Children and Youth, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status for Milagros A. Zidik, Secretary D to Secretary D/Interpreter in the District Attorney's Office, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Phillips to approve the promotion of Tina M. Litz, Deputy Warden of Treatment to Warden at the Lebanon County Correctional Facility, effective February 8, 2021. 2-0 vote with Comm. Litz abstaining due to familial relations. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Erin Moyer, Executive Director of Children and Youth Services recommendation to create four (4) Caseworker 1 & 2 positions at grade 9/10/11 on the Social Services union salary chart. Caseworker level is determined by the incumbent's qualifications. As well as, create two (2) Casework Supervisor positions at a grade 12 on the nonunion salary chart. All of these are also Civil Service positions and are 80% funded. All effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Zachary P. Northern, Caseworker 1 in Children and Youth, effective February 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Michele L. Curry, Caseworker 1 in Children and Youth, effective February 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Joseph Z. Walsh, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Kiera J. Shearer, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Nicholas R. Rommel, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Courtney P. Pflug, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Christopher P. Noble, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Loren Z. Moyer, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jody L. Morin, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Byron A. McDaniels, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Soniel M. Maldonado, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Rachel M. Kreider, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Bryanna M. Bering, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Brian M. Wenrich, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jeffrey T. Wilder, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Hannah R. Appel, Part-Time Correctional Officer at the Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Karen M. Dougherty, Full-Time DJ Clerk in MDJ Garver/Courts, effective February 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to enter into agreement with Korn Ferry, a Los Angeles based management consulting firm to conduct a salary study at the rate of \$93,800, effective immediately. The Study will compare the salaries and benefits for all county employees in neighboring counties of a similar size. Comm. Phillips and Comm. Litz voted "Aye" Comm. Ames voted "Nay".

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Pier Hess Graf, Nichole Eisenhart and Megan Ryland-Tanner, employees in the District Attorney's Office, to attend the mandated "Spring Prosecutors Conference" in Philadelphia on March 9 & 10, 2021. Cost to the County will be for lodging and registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Kim Briggs, employee at MH/ID/EI to attend the mandated "Social Work Month Education Series" online March 2, 9, 16 & 23, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Lauren Ross, Daren Ernfield and Sydnie Parker, employees at Probation Services, to attend the mandated "Orientation for the New Juvenile Probation Professionals" online January 26-28, February 3 & 4, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to John Riter, employee at Probation Services, to attend the mandated "Spotting Pre-Assault Probation Professionals" online February 2, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to John Riter, employee at Probation Services, to attend the mandated “Successfully Interacting with People with Autism” online January 26, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Matthew Kline, employee at Probation Services, to attend the mandated “Implicit Bias” online February 3, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Matthew Kline, employee at Probation Services, to attend the mandated “De-escalation , Intervention and Force Mitigation” online January 25, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Darin Ernfield, employee at Probation Services, to attend the mandated “Adolescent Brian Development” online January 21, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Susan Christner, employee at Probation Services, to attend the mandated “Legally justified; but was it avoidable?” online February 18, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Keith Wanfried, employee in Planning, to attend the mandated “Residential Plumbing Academy” online February 8-11, 2021. Cost to the County will be for registration. Vote unanimous.

John Shott, Criminal Justice Advisory Board Planner at Probation Services met with Commissioners to request authorization to submit an application to The PA Commission on Crime and Delinquency (PCCD) in an amount not to exceed \$50,000 by the January 28, 2021 deadline. Lebanon County is one of ten counties in the Commonwealth eligible to apply for funding for non-coercive programs and activities focused on reducing overdose among probation and/or reentry populations. The ten targeted counties were identified based on “indicators of high burden over overdose” based on overdose death rates, ER overdose data, and sentencing data.

It was moved by Comm. Litz, seconded by Comm. Ames to authorize John Shott to submit the grant application to the PCCD for the County Probation and Reentry Overdose Reduction Program. Vote unanimous.

Ted Conley, Assistant Chief Assessor met with Commissioners to discuss the County’s portion of the Clean and Green rollback payment in the amount of \$4,900.10 for Gracepoint Evangelical Free Church with GIS ID # 28-2296433-353569-0000. Typically, rollback taxes would be due as a result of a change in use. The church was previously farming a portion of the land, but built and occupied a new church. The Clean and Green Act authorizes taxing bodies to forgive their portion of the rollback if they so choose.

It was moved by Comm. Ames, seconded by Comm. Litz not to forgive the rollback for Gracepoint Evangelical Free Church. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner’s Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint Lynn Appleby to the Lebanon County Commission on Drug and Alcohol Abuse Advisory Council effective immediately and her term will expire February 19, 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Brenda Hartman
505 Byler Circle
Lebanon, PA

Joseph Kunder Jr.
950 Mt. Zion Road
Lebanon, PA

Damon D. Mays
503 Waterside Circle
Lebanon, PA

Cheryl M. Wunderlich
33 Juniper Street
Palmyra, PA

It was moved by Comm. Litz, seconded by Comm. Ames to accept the VOCA 2020-2023 Grant Award in the amount of \$370,479.00 from the Pennsylvania Commission on Crime and Delinquency. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the \$290,076.79 Certification of County Funds for 2021 for farmland preservation. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a Seventh Amendment to Agreement of Sale with BT Management on a parcel located in South Lebanon Township, extending the settlement to on or before June 30, 2021. Parcel is part of 30:2345558-368950. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$8,000 from proceeds of the Hotel Tax to the Community Health Council of Lebanon County. As requested, these funds shall be used toward the Tour de Lebanon Valley 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, February 3, 2021 1:30 p.m.

The Board of Commissioners held a workshop session meeting. All members present.

Commissioners met with John and Ellie Salahub from North Cornwall Township to discuss a hate crime that has happened to them in which they still do not have a final police report. Commissioner Phillips offered to talk to North Cornwall Township police and will meet again with Salahub's at a later date. Other attendees included Michael Schroeder, Jackie Parker, Sam Yolen, Ann Hopple and Amaury Abreu.

PA Department of Community & Economic Development's Bev Hutzler, Marita Kelley, and Yvonne Lemelle joined the Commissioners to share how they can help the County with community planning, comprehensive plans, and flood plain management.

Thursday, February 4, 2021 9:30 a.m.

The Lebanon County Commissioners convened today with Comm. Litz present and Comm. Ames absent. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Domestic Violence Intervention's Mike Ritter read a statement concerning the safety of our children.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the minutes from the January 21, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the Treasurer's report as read with expenditures in the amount of \$2,316,196.32. The gross payroll is in the amount of \$1,076,558.84. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Courtney E. Bender, Clerk Typist A, District Attorney's Office, effective February 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the removal of Jeffrey T. Wilder, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Devin T. Holyeagle, Full-Time Correctional Officer, Lebanon County Correctional Facility, effective January 21, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the retirement of Marian J. Haag, Clerk Typist A, Sheriff's Department, effective March 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the promotion for Jessica Horst, Aging Care Manager 1 Trainee to Aging Care Manager 2 at Area Agency on Aging, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the change of status for John R. Wilson, Planning Officer to CAD Coordinator in Department of Emergency Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the change of status for Jason R. Weikel, CAD Coordinator to Planning Officer in Department of Emergency Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the promotion for Lexxis M. Gass, Customer Service Clerk to Team Clerk in Domestic Relations, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the change of status for Francheska M. Lopez, Image Clerk to Docket Specialist in Domestic Relations, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the promotion for Cory Ceresini, Operation Specialist to IT Technician, in Information Technology Services, effective February 7, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the promotion for Deryk J. Gingrich, Adult Probation Officer 1 to Adult Probation Officer 2 at Probation Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the transfer for Serena I. Cruz, Customer Service Clerk in Domestic Relations to Secretary D. Public Defender's Office, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Youlanda E. Smith, UPI Clerk in the Assessment Office, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Katy Moyer, Casual Part-Time Mail Clerk in the Mailroom/Commissioner's Office, effective February 9, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Morelia Carrasquillo Medero, Full-Time DJ Clerk in MDJ Dissinger/Courts, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Brianna K. Laliberte, Planning Officer in Department of Emergency Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Chase T. Schlappich, Adult Probation Officer 1 at Probation Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Samantha L. D'Adamo, Juvenile Probation Officer 1 at Probation Services, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the employment of Paula J. Kline, Secretary D in the Public Defender's Office, effective February 8, 2021. Vote unanimous.

Dr. Jeffrey Yocum, Lebanon County Coroner, met with the Commissioners to present the annual Coroner's report for 2020. James Donmoyer, Executive Director of Lebanon County Commission on Drug and Alcohol Abuse and Holly Leahy, Administrator of Lebanon County MH/ID/EI, presented the number of 2020 drug related and suicide deaths respectively.

It was moved by Comm. Litz, seconded by Comm. Phillips, to adopt the following proclamation for Robert Karnes. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Robert Karnes began his career with the Lebanon County Correctional Facility employed as full-time Correctional Officer on August 29, 1982 later promoted to Corporal on February 7, 1988 and Sergeant on May 29, 1988; and

WHEREAS, in April of 1991 Bob was named Correctional Emergency Response Team Leader and in October of 1994 he was named Hostage Rescue Team (HRT) team leader; and

WHEREAS, on March 10, 1996 he was promoted to Captain of Security and on February 3, 2003 was promoted to Deputy Warden of Treatment; and

WHEREAS, Bob received a promotion to the position of Warden on December 19, 2004; and

WHEREAS, during his tenure, Bob served the County with devotion and commitment, performing his duties and responsibilities in a profession manner. His skills and leadership have been appreciated by the County and he has been a valuable and dedicated employee; and

WHEREAS, on February 6, 2021, Bob will retire from the Lebanon County Correctional Facility with over 38 ½ years of distinguished service; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Bob for the outstanding service he provided during his many years at the Correctional Facility.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fourth Day of February
Two Thousand Twenty One

Bob Dowd, Director of Department of Emergency Services met with Commissioners to present an updated South Central PA Task Force Mutual Aid and Cooperation Agreement adding Schuylkill County to our region.

It was moved by Comm. Litz, seconded by Comm. Phillips, to approve the amended South Central PA Task Force Mutual Aid and Cooperation Agreement. Vote unanimous.

Gary Verna, Haz-Mat Chief from Department of Emergency Services met with Commissioners to present the annual Radiological Emergency Response Fund Grant (RERF) and the Hazardous Material Response Fund (MHRF).

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the 2020 Hazardous Material Response Fund (MHRF) report. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the Radiological Emergency Response Fund Grant application in the amount of \$15,018.00. Vote unanimous.

Jamie Wolgemuth, County Administrator presented two agreements for the new Department of Emergency Services Building between the Owner and the Architect and the Owner and the Construction Manager.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the architectural contract with Beers and Hoffman Architecture in the amount of \$1,826,967. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the contract with Construction Manager Ned Pelger from Pelger Engineering & Construction Inc. in the amount of \$1,030,000. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the MCM Consulting contract "not to exceed" \$240,000 to help with tower locations. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to adopt the following resolution for the Multimodal Transportation Fund grant. Vote unanimous.

Resolution # 02-04-2021

Be it RESOLVED, that the Lebanon County Board of Commissioners of Lebanon County hereby request a Multimodal Transportation Fund grant of \$875,000 from the Commonwealth Financing Authority (CFA) and request waiver of the local cash match for the MTF Grant, to be used for the Lebanon Valley Rail Trail (LVRT): Phase 6A (Wengert Memorial Park Connector) & Phase 6B (Gloninger Park Connector).

Be it FURTHER RESOLVED, that the Lebanon County Commissioners does hereby designate Mr. Jamie Wolgemuth, County Administrator/Chief Clerk and/or Mr. Jonathan Fitzkee, Assistant Director/Senior Transportation Planner as the official(s) to execute all documents and agreements between the Lebanon County Commissioners and the Commonwealth Financing Authority (CFA) to facilitate and assist in obtaining the requested grant.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Board of Commissioners at a regular meeting held February 4th, 2021 and said Resolution has been recorded in the Minutes of the Lebanon County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lebanon County Board of Commissioners,

This 4th day of February 2021.

Lebanon County Commissioners
Jo Ellen Litz, Secretary

It was moved by Comm. Litz, seconded by Comm. Phillips to adopt the following resolution for the Greenway, Trails, and Recreation Program (GRRP) Fund grant. Vote unanimous.

Resolution # 02-04-2021A

Be it RESOLVED, that the Lebanon County Board of Commissioners of Lebanon County hereby request a Greenway, Trails, and Recreation Program (GTRP) Fund grant of **\$250,000** from the PA Department of Community and Economic Development (DCED) to be used for the Lebanon Valley Rail Trail (LVRT): Phase 6A (Wengert Memorial Park Connector).

Be it FURTHER RESOLVED, that the Lebanon County Commissioners does hereby designate Mr. Jamie Wolgemuth, County Administrator/Chief Clerk and/or Mr. Jonathan Fitzkee, Assistant Director/Senior Transportation Planner as the official(s) to execute all documents and agreements between the Lebanon County Commissioners and the PA Department of Community and Economic Development (DCED) to facilitate and assist in obtaining the requested grant.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Board of Commissioners at a regular meeting held February 4th, 2021 and said Resolution has been recorded in the Minutes of the Lebanon County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lebanon County Board of Commissioners,

This 4th day of February 2021.

Lebanon County Commissioners
Jo Ellen Litz, Secretary

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner’s Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to re-appoint Amy Custer, Judy Weimer, and Luz Rosario to serve another 3-year term to the Children and Youth Advisory Board. Their new term will expire December 31, 2023. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to appoint Kristina Slick, Cornell Wilson, and Donna Williams to a 3- year term to the Children and Youth Advisory Board. Their new term will expire December 31, 2023. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Hung C. Sun
715 Farmwood Lane
Lebanon, PA

Michael Miller
37 West Cherry Street
Palmyra, PA

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the resignation of Frank Eichler from the Clarence Schock Memorial Park advisory board effective February 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the appointment of David J. “Chip” Brightbill to fill the remaining term previously held by Frank Eichler on the Clarence Schock Memorial Park advisory board. His term will expire June 2021 at which time he will be eligible for reappointment. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

The Board of Commissioners held a workshop session meeting. All members present.

Jennifer Kuzo, President of Visit Lebanon Valley met with Commissioners to present a 2020 Recap of Visit Lebanon Valley Marketing Efforts along with marketing and promotional plans for 2021.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office announced that a COVID-19 Hospitality Industry Recovery Program (CHIRP) was announced today. It will allocate \$145 million in funding assistance to the hospitality industry businesses adversely affected by the COVID-19 pandemic. The program requires each county to establish a grant program for eligible businesses. The county will contract with one or more Certified Economic Development Organizations or Community Development Financial Institution, which in turn will disburse the funding through grant agreements with eligible businesses.

Wolgemuth also announced that the Press Release went out today on the Duncan Child Abuse Case.

Wednesday, February 17, 2021 1:30 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Thursday, February 18, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the February 4, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the Treasurer's report as read with expenditures in the amount of \$2,457,743.28. The gross payroll is in the amount of \$1,051,582.35. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Eileen Lutz, 1st Deputy, Clerk of Courts, effective February 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Justin Tenley, Telecommunicator, Department of Emergency Services, effective February 18, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jeffrey Yeagley, Operations Tech, Department of Emergency Services, effective February 16, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Karla Trythall, Secretary C, District Attorney's Office, effective March 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the rescind offer of employment of Katy Moyer, Casual Part-Time Mail Clerk, Mailroom, effective February 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Carol Brown, Casual Call RN, Renova, effective April 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2021 Civil Service Compensation Plan, which pertains to Children & Youth Services, MH/ID/EI, Area Agency on Aging and the Commission on Drug and Alcohol Abuse funding for the 2021-2022 fiscal year. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion for Angela M. Spengler, Aging Care Manager 1-Trainee to Aging Care Manager 2, at Area Agency on Aging, effective February 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Caitlin Mininger, Law Clerk/ Judge Jones-Courts, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Austin Long, Operations Tech in Department of Emergency Services, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Andrew Henning, Operations Tech in Department of Emergency Services, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Scott Imm, Operations Tech in Department of Emergency Services, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Timothy J. Boyd, Adult Probation Officer at Probation Services, effective February 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Renee Firestone, employee in the Assessment Office, to attend the mandated "Certified Pennsylvania Evaluator Courses" online March 15-19, March 22-26, April 12-16 and April 19-23, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Julie Cheyney and Michelle Fasnacht, employees in the Planning Department, to attend the mandated "Valves: Operation and Maintenance" on demand online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to David Siminitus, employee in the Planning Department, to attend the mandated "Fundamentals of Basic Physics" on demand online. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Keith Wanfried, employee in the Planning Department, to attend the mandated "Plumbing Requirements and Introduction to Residential Decks" on online May 18th (+Archived Webinars). Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Matthew Kline, employee at Probation Services, to attend the mandated "The Next Generation: Management of the Sex Offender, Digital World" on online April 8, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Andrew Purzycki, employee in the Planning Department, to attend the non-mandated "GeoDev Summit" on online March 3, 2021. Cost to the County will be for registration. Vote unanimous.

Sam Ortiz, Administrator at Community Action Partnership and Bryan Smith, Executive Director of Lebanon County Christian Ministries presented an Emergency Solutions Grant Round 2 Corona Virus (ESG CV 2) that was release for remaining ESG CV Funds of \$16.9 million, which will be a 12-month contract with applications due by February 26, 2021.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission upon completion of the application to apply for the Emergency Solutions Grant in the amount of \$298,752.35. Vote unanimous.

Sam Ortiz, Administrator at Community Action Partnership presented information on the Federal Emergency Rental Assistance Program for 2021 in the amount of \$8,478,057. This program would provide Rental Assistance to PA households that have experienced challenges with paying or maintaining monthly cost associated with rent or utilities during the Pandemic Health Emergency (PHE) with funds provided through the most recent federal relief package. They are still waiting for guidance from Department of Human Services.

Sam Ortiz, Administrator at Community Action Partnership along with Holly Leahy, Administrator at MH/ID/EI presented a contract for the Crisis Intervention Program. This contract was previously signed but due to date and other errors, the Fiscal year 20-21 Contract agreement between the County of Lebanon and Wellspan Philhaven for Crisis Intervention and Information Services is invalidated and requires that signatures be affixed in order to execute the agreement. In addition, the mutually agreed upon prospect of transferring of the Contract management from Community Action Partnership to MH/ID/EI.

It was moved by Comm. Litz, seconded by Comm. Ames to transfer the management of the Crisis Intervention & Information Services Contract from Community Action Partnership to MH/ID/EI effective July 1, 2021 for the Fiscal Year 2021-2022 contract. Vote unanimous.

Michael Battistelli, Brett Holland, and Sonia Gross Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Chris Aleman and Andy Romanowitch from Madison Investment Advisors in Madison, WI met with the Retirement Board to present the results of the 4th Quarter Performance and Investment Review of the Lebanon County Municipal Employees' Retirement Plan.

At 10:19 a.m., the Commissioners sat as the County Board of Elections.

At 10:20 a.m., the Commissioners reconvened the regular meeting.

Jo Ellen Reilly, Deputy Voter Registration met with Commissioners to present the annual HAVA (Help America Vote Act) Maintenance of Effort and to request the purchase of the Ballot Box Vault. The ballot box would be a rear locking access door made of galvanized steel with a powder coat finish and placed at the rear of the courthouse.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Certification of County Maintenance of Effort for HAVA (Help America Vote Act) Grant. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to purchase the Ballot Box Vault in the amount of \$997.00. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Professional Services Agreement with MCM Consulting Group, Inc., which will complete the commodity flow study with a total project price of \$11,950.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the RASA/VOJO grants for the January 1, 2021- December 31, 2022 grant year. Total award amount is \$235, 646.00. Vote unanimous.

Fund Source #1	
2020 VS Award Amount	\$172,776.00
2020 VS Project Period	1/1/2021-12/31/2022
Fund Source #2	
2020 VJ Award Amount	\$15,718.00
2020 VJ Project Period	1/1/2021-6/30/2021
Fund Source #3	
2021 VJ Award Amount	\$31,434.00
2021 VJ Project Period	7/1/2021-6/30/2022
Fund Source #4	
2022 VJ Award Amount	\$15,718.00
2022 VJ Project Period	7/1/2022-12/31/2022

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Alice M. Haulman
25 Berry Lane
Palmyra, PA

Samuel V. Plocido
1811 Carlton Drive
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$6,900 from proceeds of the Hotel Tax to the PA Chautauqua Foundation. As requested, these funds shall be used toward the Mount Gretna Art Show Emergency Management. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to re-appoint Michael Arnold, Gloria Brown and Mike Deaven to serve another 3-year term to the Renova Center Advisory Board. Their new term will expire January 1, 2023. Vote unanimous.

Melissa Landry and Melissa Kulbitsky have resigned from the Lebanon County Children and Youth Advisory Board.

Pat Kerwin, secretary of the Lebanon Valley Destination Marketing Organization sent a letter informing Commissioners of the following individuals elected to serve as officers for 2021:

- Greg Bracale - Chairman
- Mike Emery – Chair Elect
- John Olivo - Treasurer
- Patrick Kerwin – Secretary
- Ralph Zimmerman – Immediate Past Chair

Dana Lape and Jill Weister have completed their terms of service and Jenny Cernek has resigned for personal/business reasons. Pat Kerwin anticipates that new board member nominees will be voted upon at their March 2021 board meeting.

A discussion on a State Tax Equalization Board (STEB) agreement that DCED circulated asking for counties to forgo payment from STEB in exchange for those monies being allocated to the creation on a new standardize statewide database for counties to us to report property values and data to STEB as well as for other functions. Solicitor Dave Warner recommended that Commissioners wait for more answers from the State before signing the agreement.

Jamie Wolgemuth, Chief Clerk/County Administrator announced that the County is in negotiation with a site location for the vaccine but supply is an issue.

Commissioner Litz announced that she was going to have news conference with Senator Casey at 12 noon to lobby for more CARES funding using our county as an example on how we brought together all our entities.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, March 4, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. John and Ellie Sallahub of North Cornwall Township read the following statement on hate for inclusion in the commissioner minutes.

We happen to be white, live in Lebanon County, and use our property frontage to display signage that represents our positions on social, political and environmental issues. Under our past provocative leadership, we became alarmed by the acceptance, encouragement, and proliferation of racism, hate and violence in our country. We chose to display Black Lives Matter and Martin Luther King signs along with our Biden/Harris banner. As a result, we have been experiencing passersby shouting profanities and making vulgar gestures at us and our property on almost a daily basis. These hateful expressions escalated to a premeditated act of arson at 8:42 pm on Monday, 16 November 2020, when individuals conspired and burned a raccoon at the end of our driveway near our Martin Luther King sign. From video footage, a truck stops in front our property, a person runs to our driveway and almost immediately flames flare up several feet, close to our wooden fence and a tree. The individual quickly runs away and jumps into the bed of the truck and the driver speeds off. When the flames subsided, we were horrified to see a raccoon had obviously been doused with a flammable fluid and ignited. We are shocked that our community 'neighbors' would attack us in this way for their blatant racist message. According to the FBI, "A hate crime is a traditional offense like murder, arson, or vandalism with an added element of bias. For the purposes of collecting statistics, the FBI has defined a hate crime as a "criminal offense against a person or property motivated in whole or part by an offender's bias against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity." Hate crimes are the highest priority of the FBI's civil rights program because of the devastating impact they have on families and communities. We are especially concerned for the safety and wellbeing of our fellow community members who have been burdened for so long by racism and bigotry and fear of violence. Common sense and common decency dictate that mutual respect and acceptance must prevail if we are to live, work and thrive together. We cannot tolerate this type of crime here in Lebanon County – or anywhere else. Overt acts of racism must be unequivocally denounced by our elected public officials, community leaders, and each one of us. Justice demands that ordinary citizens speak out. Hate and bigotry can only propagate when good people stay silent. If anyone has been victimized by discrimination or a perceived hate-crime, please contact the PA State Human Relations Board and report the incident by calling 717-772-0523 or file a discrimination complaint.

John and Ellie Salahub 2375 Oak St Lebanon PA 17042 03 March 2021

It was moved by Comm. Litz, seconded by Comm. Ames to pass the following resolution denouncing hate crimes. Vote unanimous.

Resolution 3-4-2021

WHEREAS, we oppose and reject all forms of hate, racism, bigotry, and criminal violence in Lebanon County; and

WHEREAS, we are concerned for the safety and well-being of our fellow citizens of Lebanon County who have been victimized by racism, bigotry, or fear of violence; and

WHEREAS, we recognize that common decency dictates that members of our community treat each other with mutual respect if we are to live, work and thrive together; and

THEREFORE, BE IT RESOLVED, we the County Commissioners hereby acknowledge racist symbolism and condemn all acts of racism, bigotry, and hate in Lebanon County. We further encourage other public officials in Lebanon County to do the same; and

We will support programs, activities and public forums to engage the public in addressing discrimination, bigotry, hate, and racism through respectful, informed, and thoughtful dialogue.

LEBANON COUNTY BOARD OF COMISSIONERS

Robert J. Phillips, Chairman
William E. Ames, Vice Chairman
Jo Ellen Litz, Secretary

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the February 18, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer’s report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer’s report as read with expenditures in the amount of \$3,095,432.01. The gross payroll is in the amount of \$1,076,307.32. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Benjamin Baker, Assistant District Attorney, District Attorney’s Office, effective March 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Suzan Bitner, MDJ Clerk, MDJ Capello/Courts, effective May 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Mitchell Deutsch, Correctional Officer, Lebanon County Correctional Facility, effective March 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Job Abandonment of Alison Kwiatkowski, Full-Time Developmental Assistant, Renova Center, effective February 26, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Austin Carpenter, Deputy Sheriff, Sheriff's Office, effective March 3, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Promotion of Barbara Moody, 2nd Deputy to 1st Deputy, Clerk of Courts, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Promotion of Milagros Zidik, Secretary D/Interpreter to Secretary C/Interpreter, District Attorney's Office, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Change of Status of Brittany N. LaBarre, Customer Service Clerk to Imaging Clerk, Domestic Relations, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Change of Status of Francheska M. Lopez, Docketing Specialist to Customer Service Clerk, Domestic Relations, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Carly E. Caman, Customer Service Clerk, Domestic Relations, effective March 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Dominique M. Bermudez, Customer Service Clerk, Domestic Relations, effective March 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Trudy Seyfert, Casual Call LPN, Renova Center, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Kyle R. Harkins, Full-Time Deputy Sheriff, effective March 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Christine Wolfe, employee at Area Agency on Aging, to attend the mandated "PDA Protective Services Basic Training" online March 9-11, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to James Donmoyer, employee at Drug and Alcohol, to attend the mandated "PACADAA Membership Meeting" online March 17-19, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Kim Shaw, Kayla Conyers and Brianna Rainier, employees at MH/ID/EI, to attend the mandated "CPR and First Aid" in Lebanon, PA on March 16, 2021. Cost to the County will be for mileage and registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Chris Leisey, employee in Planning, to attend the mandated "Fundamentals of Basic Physics" online on demand. Cost to the County will be for registration and shipping of textbook and test. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jeremy Breton and Tyler Rolshausen, employees at Probation Services, to attend the mandated "Taser CEW Instructor" in Coatesville, PA on April 8, 2021. Cost to the County will be for meals and registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Sarah Gill, employee at Area Agency on Aging, to attend the non-mandated "PA Notary Exam" in Lancaster, PA on March 13, 2021. Cost to the County will be for mileage and registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Andrew Purzycki, employee in Planning, to attend the mandated "GeoDev Summit online March 3, 2021. Cost to the County will be for registration. Vote unanimous.

Mike Ritter, Deputy Director from Domestic Violence Intervention (DVI) presented Commissioners with a request to apply for a portion of the State's \$6.2 million Emergency Service Grant (ESG) funding for Round 2 under the CARES Act. DVI will be a sub recipient under the PCADV state allocation application. When it comes to survivors of domestic violence, sexual assault, and human trafficking, funds will be used to support the DVI shelter and hotel stays for the homeless.

It was moved by Comm. Ames, seconded by Comm. Litz to approve to pursue the application for the Emergency Service Grant for DVI. Vote unanimous.

Susan Eberly, President of the Lebanon Valley Economic Development Corporation along with Eve Beamesderfer, Business Specialist/Finance presented a proposal for the LVEDC to manage \$1.6 million of the COVID Hospitality Industry Recovery Plan (CHIRP). Participants will be required to have their real estate taxes paid up to date, provide monthly reports to the

commissioners, and place business awards on the web page. Successful applicants will show at least a 25% loss with priority given to businesses with a 50% loss that did not receive previous CARES funding. The minimum award is \$5,000 with a maximum of \$50,000 in increments of \$5,000. The program will run from March 15 to June 15, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the proposal granting LVEDC to manage the COVID Hospitality Industry Recovery Plan. Vote unanimous.

Sam Ortiz, Administrator at Community Action Partnership presented Commissioners with the Department of Health Services \$9,325,769 Emergency Rental Assistance Plan (ERAP). Funding from the Emergency Rental Assistance program will be utilized in the delivery of services to assist homeless and near homeless families/individuals in becoming self-sufficient. CAP will provide emergency utility and home energy assistance to individuals and households. Landlords may apply for tenants between March 10 and December 31, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the County Human Services Plan Emergency Rental Assistance Program. Vote unanimous.

Erin Moyer, Children and Youth Administrator presented First Quarter Invoices for Fiscal Year 2020-2021.

First Quarter Invoices Fiscal Year 20-21

ACT 148	\$1,486,808.00
TANF	\$ 115,072.00
Title IV-E Placement Maintenance	\$ 132,358.68
Title IV-E Adoption Assistance	\$ 86,497.06
Medicaid	\$ 1,041.67
Total	\$1,821,777.41

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Year 20-21 First Quarter Invoices for Children and Youth. Vote unanimous.

Bob Dowd, Director of Department of Emergency Services presented the Pennsylvania Emergency 9-1-1 Statewide Interconnectivity Funding Grant Agreement. PEMA shall award \$479,024.41 from the 9-1-1- Fund to the Sub-grantee for the Lebanon/York ESINet Connectivity Project and the Lebanon/York CHE Maintenance Project. The term of this agreement and the performance period for this grant is January 1 through December 21, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 9-1-1 Statewide Interconnectivity Funding Grant. Vote unanimous.

Bob Dowd presented a \$60,000 rental contract with Seritage Growth Properties to lease the vacant 117,000 square foot 'Kmart' building, located at 1745 Quentin Road Lebanon from March 4, 2021 to June 30, 2021 for the use as a mass COVID vaccination center. Multiple providers are welcome to utilize the center, which will be open 1-2 days a week, 4 to 8 hours a

day to start, but as vaccines become more available, hours could be expanded to operate 6 days a week up to 14 hours a day.

It was moved by Comm. Litz, seconded by Comm. Ames to enter in to an agreement with Seritage Growth Properties. Vote unanimous.

Bob Dowd presented a Memorandum of Understanding with Wellspan Health to administer the COVID vaccine at the County leased vaccination center at 1745 Quentin Road Lebanon. The County and Wellspan will collaborate to advocate for the necessary quantity of vaccines from the state to supply and operate the Community Vaccination Center.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Memorandum of Understanding with Wellspan. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner’s Office, presented the following items for consideration.

Wolgemuth presented the transfer of the Deed for 1320 Cornwall Road Lebanon to North Cornwall Township in the amount of \$1, with the UPI being 26:23394438-362926-0000. This transaction is exempt from reality transfer tax for the reason it is transferred from a governmental subdivision to another governmental subdivision.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of the Deed for 1320 Cornwall Road Lebanon. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Carol J. Daubert
1705A Grace Avenue
Lebanon, PA

Larry E. Garloff II
59 Sweetbriar Lane
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$5,000 from proceeds of the Hotel Tax to the Caring Cupboard. As requested, these funds shall be used toward the TruckTrek: Food Truck and Arts Fest of Central PA. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Rick Stammel and Michael Osborne to a 3-year term to the Lebanon Valley Destination Marketing Organization Board. Their new term will expire December 2023. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a \$4,700 PCoRP Safety Grant to Purchase a magnetometer for the rear door entrance. Vote unanimous.

Commissioner Jo Ellen Litz presented ideas for the Monument Park Project. Litz stated that Swatara Watershed Association successfully wrote a grant to obtain trees and tubes from Keystone 10 Million Trees Partnership.

- SWA would like to offer a free Consult with our Master Watershed Steward Bethany Canner to plant native flowering trees like dogwood and redbud in Monument Park. These native trees are beneficial to the environment, provide shade and aesthetics to the Park, but won't grow as big as existing trees. Therefore, the cost to remove dead trees is reduced, and the chance of large falling limbs and trees is also reduced significantly. SWA can possibly add Monument Park for Lebanon County for free trees.
- Free Tree tubes will protect the trees from lawn mowing, voles, and deer browsing.
- 2a modified limestone is placed around the base of the trees as a mulch.
- Community volunteers are sought to help plant the trees. With buy-in, there's pride and "ownership."
- There may be one dead tree left to remove on the northwest corner of the fenced in area.

Further, consult with Bill Meiser and the Red Horse Unit to

- Clean the monument with D/3 tombstone cleaner that does not require power washing.
- Replace an eroding, water soluble limestone block with a granite block at the base of the monument. Steve is researching who and what technique was used to place the limestone. Granite is recommended as it is harder than marble.

After the monument is clean and stabilized, use Hotel Tax dollars to replace the existing Park lights with Victorian style lampposts.

After feedback from her colleagues, Litz moved for Purchasing Agent Danielle Emerick to put together and advertise a "Request for Proposal" for a professional Monument Park Plan along with the help of Maintenance Supervisor Steve Klein.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, March 17, 2021 2:00 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Thursday, March 18, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present.
Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the March 4, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,457,444.89. The gross payroll is in the amount of \$1,057,754.60. Vote unanimous.

Michelle Edris, Director and LeeAnne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sidney V. Vega, Full-Time Assistant System Administrator, Department of Emergency Services, effective March 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the removal of Barry Hartman, Casual Part-Time Programmer, Information Technology Services, effective February 28, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Melissa Gonzalez, DJ Clerk, MDJ Ditzler/Courts, effective March 19, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the removal of Christopher P. Noble, Full-Time Correctional Officer, Lebanon County Correctional Facility. Effective February 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve (in the absence of Treasurer Sallie Neuin) 1st Deputy Treasurer Tina Tobias' request to have the current employees in

the Treasurer's Office and Belinda Spicer in Tax Claim to work an additional 2.5 hours per week at straight pay and up to a maximum of 5 hours per week at over-time pay for approximately 12 weeks, only as needed, effective March 22, 2021. Vote Unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status for Jannine Jacoby, Part-Time Senior Center Manager (PAL) to Substitute Senior Center Manager (FLT), Area Agency on Aging, effective March 21, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of May A. Haag, DJ Clerk in MDJ (former Capello)/Courts to Secretary D in the District Attorney's Office, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jamie O. Montalvo, Adult Abuse Investigator, Area Agency on Aging, effective March 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Nicolas I. Brommer, Accountant 1 in Children and Youth, effective March 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Freysha E. Rivera, Part-Time Booking Agent in Central Booking/District Attorney's Office, effective March 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Tasha M. Kunkel, Clerk Typist A in District Attorney's Office, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Austin B. Beachy, Telecommunicator in Department of Emergency Services, effective March 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ryan A. German, Telecommunicator in Department of Emergency Services, effective March 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ryan A. German, Telecommunicator in Department of Emergency Services, effective March 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Raleigh C. Sirb, Full-Time Deputy Sheriff in the Sherriff's Office, effective March 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Joshua R. Aviles, Casual Part-Time Deputy Sheriff in the Sherriff's Office, effective March 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Daniel Seaman, Ted Conley, Carl Stumpf, Michael Keener and Carrie Wenzler, employees in Assessment, to attend the mandated "2021 Assessor's Association of PA Spring Conference" online May 5, 6, 11 & 12, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Constance Dowhower, employee at Probation Services, to attend the mandated "Building Rapport and Understanding Behavior and Body Language" online April 6, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Dawn Wolfe, Patti Tingen, Chris Heibel and Abby Casper, employees at MH/ID/EI, to attend the non-mandated "Everyday Lives 2021 Conference" online May 11, 18, 19, 26 and June 2, 3, 10, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Andrew Purzycki and Jamie George, employees in Planning, to attend the non-mandated "2021 PA GIS Conference" online May 11 & 12, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jon Fitzkee, Greg Hetrick, Song Kim and Kimberly Spang, employees in Planning, to attend the non-mandated "The Limits of Zoning" online March 23, 2021. Cost to the County will be for registration. Vote unanimous.

John Shott, Criminal Justice Advisory Board (CJAB) Planner from Probation Services presented two grant applications that would enhance the operations of Lebanon County's D.U.I. and Veterans' Court programs. The D.U.I. Treatment Court Program grant application is in the mount of \$9,993.62 and the Veterans Court grant application is in the amount of \$6,492.24. The grant guidelines do not require a local match.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the D.U.I. and Veterans' Court program grants. Vote unanimous.

Laurie Crawford from the Lebanon Valley Conservancy presented a \$690,000 DCNR Grant application for Phase 1 of Wengert Park on the Lebanon Valley Rail Trail. It will provide a neighborhood park where kids will have a safe place to play. Unique to this park will be a Bike Safety Traffic Garden, a miniature street network where children walk, bike or drive toy cars as they play and learn, a fun and safe way for kids to experience streets away from actual traffic. The park will serve as a legacy to a local environmental steward businessman John E. Wengert. His

achievements will be celebrated through artwork in the park, dairy themes in the bike garden and the naming of the park and trailhead.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the DCNR Grant Application for Phase 1 of Wengert Park. Vote unanimous.

Jon Wengert requested approval to submit a \$400,000 DCED matching grant on behalf of the County.

It was moved by Comm. Ames, seconded by Comm. Litz to authorize John Wengert, subject to review the grants to submit the DCED matching grant. Vote unanimous.

Sam Ortiz, Administrator at Community Action Partnership presented Commissioners with a \$59,200 marketing proposal from Fresh Creative to create a website and advertise the Emergency Rental Assistance Program to landlords and tenants throughout the County in both English and Spanish. There are 17,476 rental units in the County, of which 6,600 are in Lebanon City. All funds must be obligated by December 31, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the contract with Fresh Creative. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner’s Office, presented the following items for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021 Liquid Fuels request for the following municipalities. Vote unanimous.

Jackson Township	Allocation Requested \$8,163.00
Bethel Township	Allocation Requested \$5,007.00
North Lebanon Township	Allocation Requested \$11,429.00
Myerstown Borough	Allocation Requested \$3,062.00
North Londonderry Township	Allocation Requested \$8,068.00
South Lebanon Township	Allocation Requested \$9,463.00
West Lebanon Township	Allocation Requested \$781.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Thomas J. Fidler
120 South 3rd Avenue
Annville, PA

Justin J. Schreppe Jr.
64 Millstone Drive
Palmyra, PA

William Johnson
537 North 9th Street
Lebanon, PA

Jacqueline R. Minardi
410 Larkspur Lane
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to appoint Amanda Guzman, Brandi Cool and Mary Banda to the Advisory Board for the Commission for Women. Their terms will begin March 11, 2021 and their term will expire March 11, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the lease made between the County of Lebanon and the City of Lebanon for additional space on the first floor of the city side of the Lebanon City-County Municipal Building, consisting of 912 square feet. The term of this lease is for eighteen (18) months or until City and County settle on the property stipulated in the agreement of Sale dated December 3, 2020. The County agrees to pay \$8 per square foot of rental space per month as rent. Vote unanimous.

Jamie gave an update on the Lebanon County Mass Vaccination Center. They had a smooth opening yesterday resulting in 600 vaccines administered by CNS. Friday and Saturday, they will administer 1200 vaccines per day. Wellspan plans to join CNS in administering vaccines by the end of the month.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Tuesday March 30, 2021 2:00 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Wednesday, March 31, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Nikki Mauer-Gray, Lebanon Community Health Council and Fitzroy Lewis, Sexual Assault Resource and Counseling Center who talked about

the Connected Together Initiative; all members present Comm. Phillips presiding. The program's goal is to mitigate the harmful impacts of early trauma and adversity in Lebanon County.

Wednesday, March 31, 2021 2:00 p.m.

At 2:00 p.m. the Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Thursday, April 1, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the March 18, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,239,856.55. The gross payroll is in the amount of \$1,055,985.89. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$169,589.07 from the General Fund to the General Obligation Note, Series of 2006 Bank Loan held in Wells Fargo Bank to pay interest due on April 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$19,643.20 from the General Fund to the General Obligation Note, Series of 2008 Bank Loan held in Wells Fargo to pay principal and interest due on April 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$23,081.25 from the General Fund to the General Obligation Bond, Series A of 2015 Bank Loan held in Fulton Financial to pay principal and interest due on April 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$38,577.67 from the General Fund to the Fulton Bank Loan held by Fulton Bank to pay principal and interest due on April 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$161,860.00 from the General Fund to the General Obligation Bonds, Series of 2016 held in Fulton Financial to pay interest due April 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$29,925.00 from the General Fund to the General Obligation Bonds, Series of 2017 held in Fulton Financial to pay interest due April 15, 2021. Vote unanimous

Michelle Edris, Director and Leanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Kenneth C. Bittman, Volunteer Resource Coordinator 1, Area Agency on Aging, effective May 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Elizabeth Close, Assistant District Attorney 1, District Attorney's Office, effective April 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Daniel J. Wright, Chief Detective, District Attorney's/ Detective Bureau, effective April 12, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Cara Yantz, Fiscal Assistant, Department of Emergency Services, effective May 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Sidney V. Vega, Full-Time Assistant System Administrator, Department of Emergency Services, effective March 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Dominique M. Bermudez, Customer Service Clerk, Domestic Relations, effective March 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Erin T. Miller, DJ Clerk, MDJ Dissinger/Courts, effective April 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Jo-ellen Reilly, Deputy, Voter Registration, effective August 21, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Director of the Renova Center, Roman Shahay's recommendation to eliminate the current two (2) part-time housekeeper positions to create one (1) full-time housekeeper position, at a grade 2 on the Renova salary chart, effective April 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion for Rebecca A. Davis, Assistant Counselor to Deputy Warden of Treatment, Lebanon County Correctional Facility, effective April 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion for Claude A. Mease, Corporal to Captain, Lebanon County Correctional Facility, effective April 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status for Heather Becker, Part-Time Housekeeper to Full-Time Housekeeper, Renova, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Steven T. Gorman, Full-Time Assistant District Attorney in the District Attorney's Office, effective April 7, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jonathan C. Hess, Chief County Detective in the District Attorney's Office, effective April 19, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Courtney McMonagle, Full-Time Assistant District Attorney 1 in the District Attorney's Office, effective May 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Bryce A. Walborn, Operations Specialist in Information Technology Services, effective April 12, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Joshua J. Lear, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Quinn E. Peters, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Joshua G. Via, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Keith R. Youtz, Full-Time Correctional Officer at the Lebanon County Correctional Facility, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Stasha M. Tracey, Full-Time DJ Clerk at MDJ 52-2-01/Courts, effective April 5, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Dawn Wolfe, Kasey Felty, Susan Douglas and Holly Leahy, employees at MH/ID/EI, to attend the non-mandated "PACA MH/DS 2021 Spring Conference" online April 8 & 9, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Julie Cheyney, Director in Planning, to attend the non-mandated "Managing Subdivision Review Process" online March 30, 2021. Cost to the County will be for registration. Vote unanimous.

Carol Davies, Administrator for Lebanon County Area Agency on Aging met with Commissioners seeking approval to support a change to the 2001 will of the Estate of Helen Groh Milewski that would allow Cumberland Valley School District funds to teach languages other than Latin, as that program has been discontinued. The School District is seeking a further modification of the Trust terms as the School District is holding approximately \$90,000 in unspent income. The Petition asks the Court to award the monies back to the Trust for further redistribution to all of the beneficiaries of the Trust, including the Lebanon County Area Agency on Aging Meals on Wheels Program that would receive a one-time payment of \$14,000.

It was moved by Comm. Litz, seconded by Comm. Ames to approve to the Petition for Application on behalf of the Meals on Wheels. Vote unanimous.

Carol Davies presented the Fiscal Year 2020-2021 Area Agency on Aging Provider Contract Amendments. There are 6 contracts, with increases totaling \$39,853. Funds are available within the AAA budget, requiring no additional County Support to fund these amendments. The listing includes a new contract to be entered into between the AAA and HealthShare Exchange of Southeastern Pennsylvania for the sharing of data via electronic Health Information Exchange (HIE).

Lebanon County Area Agency on Aging
FY2020/21 Contract Amendments

Provider/Address	Service	Original Rate/Unit FY 20-21	New Rate/Unit FY 20-21	Original Contract Total	New Contract Total	Contract Change	Budget Change	Description
MidPenn Legal Services 213-A N. Front St. Harrisburg, PA 17101	<u>Ombudsman Services</u>		Cost Reimbursement	\$52,389	\$58,333			One time COVID funding for Ombudsman Program. Funding to be used to create virtual offices, costs of supplies including technology.
	<u>Ombudsman Budget</u>			\$11,284	\$11,284			
	<u>Peer Budget</u>			\$2,122	\$2,122			
	<u>Volunteer Budget</u>			\$65,795	\$71,739	\$5,944	\$5,944	
	<u>TOTAL</u>							
Mom's Meals 3210 SE 72nd Street Ankeny, IA 50021	<u>Home Delivered Meals</u>							An increase of 5,145 units of meals from original budget. No change in cost of meals.
	Regular Meal	\$5.58Meal	\$5.58 Meal					
	Special Meal	\$6.70 Meal	\$6.70 Meal	\$107,348	\$136,057	\$28,709	\$28,709	
Manpower Krisseen Rodriguez 3546 Penn Avenue Sinking Springs, PA 19608	<u>Substitute MOW Drivers</u>	<u>Substitute MOW Drivers</u>						(2) Manpower - Meal Transporter substitute drivers receive a 3% increase to keep in line with other agency employees working in the same type of position, effective 1/1/21. (Meals on Wheels substitutes works on an on-call basis Monday - Friday)
		C. O'Donnell \$9.80/hr. Bill Rate \$15.00	C. O'Donnell \$10.09/hr. Bill Rate \$15.44			.44/hr.		
		R. Rossello \$10.20/hr. Bill Rate \$15.60	R. Rossello \$10.51/hr. Bill Rate \$16.09	No Contract Cap	No Contract Cap	.49/hr.	\$200.00	
Priopio Language Services 11020 King St. Suite420 Overland Park, KS 66210 Marco Assis, CEO		\$0.46/minute: Spanish	\$0.42/minute: Spanish					Vendor for the Commonwealth of PA, decreased rates based on state contract pricing. Prior to Covid, usage was minimal & a specific contract was not entered. Eff. 1/1/21, expect annual usage of approximately \$5,000 max.
		\$0.65/minute: Non Spanish	\$0.55/minute: Non Spanish					
	Priopio telephonic Interpreting Sevices	\$0.75/minute International	\$0.75/minute International	\$5,000	\$5,000	No Contract Cap	\$5,000	
HealthShare Exchange	Health Information Exchange (HIE)	N/A	N/A	N/A	\$3,360	\$0	\$0	New contract for sharing of data via electronic Health Information Exchange eff. 4/15/21. First three years of our participation in the agreement are covered by a state grant. This includes the one-time onboarding fee of \$300 and the \$3,360 Annual Subscription Fee. AAA will owe it's first Annual Subscription Fee effective April 15, 2024 - April 14, 2025.
Phillips Lifeline	<u>Lifeline Units</u> Wirless Land Line	\$28.00	\$27.00	\$52,560	\$52,560	\$0	\$0	Agreement to charge different unit prices for basic landline and enhanced Landline (mobile) fee updated to charge are fee for both types effective 4/1/21.

\$39,853

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2020-2021 Contract Amendments. Vote unanimous.

Carol Davies presented the 2021-2025 Cooperative Block Grant Agreement for the period July 1, 2021 to June 20, 2025. This Cooperative Agreement is the overarching agreement between PDA and the Lebanon County Commissioners/AAA. It obligates the AAA to “advance the well-being and quality of life of Pennsylvania’s older adults by developing, coordinating, and promoting the effective delivery of certain social services” with funding provided through the federal Older Americans Act and Pennsylvania Act 70. This agreement is effective from July 1, 2021 to June 30, 2025.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021-2025 Cooperative Block Grant Agreement. Vote unanimous.

Erin Moyer, Children and Youth Administrator met with Commissioners to share events for Child Abuse Prevention Month, including the Pinwheel Garden Dedications.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following proclamation for Child Abuse Prevention month. Vote unanimous.

Lebanon County Commissioners’ Office

PROCLAMATION
CHILD ABUSE PREVENTION MONTH

April 1, 2021

WHEREAS, in 2020, Lebanon County Children and Youth Services received 2,328 total reports of child abuse and neglect; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of Pennsylvania and Lebanon County and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, We, Lebanon County Commissioners, do hereby proclaim April 2021 as NATIONAL CHILD ABUSE PREVENTION MONTH in Lebanon County, Pennsylvania and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This First Day of April
Two Thousand Twenty One

Chris Frye, Deputy Director of Adult Unit of Probation Services presented the adult Grant-in-Aid Program Application with The Pennsylvania Commission on Crime and Delinquency (PCCD) awarding the Adult Grant-in-Aid funds to county probation and parole departments. The Grant-in-Aid award for Fiscal Year 2020-2021 will be in the amount of \$81,527.00, which will be utilized to offset the costs of staff salaries with no match from the County.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 2020-2021 Adult Grant-in-Aid. Vote unanimous.

Chris Frye also requested the signing of the renewal page of the Supervision Fund Agreement. The signing of the renewal addresses Offender Supervision Fees received by the Department of Revenue from the County of Lebanon for the period of May 1, 2020 through April 30, 2021 and will initiate the Supervision Fund reimbursement process.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Supervision Fee Fund renewal. Vote unanimous.

Susan Eberly and Eve Beamesderfer presented a COVID Hospitality Industry Recovery Program (CHIRP) update. The COVID Hospitality Industry Recovery Program filed for and received

a Fictitious name. They hired Fresh Creative to manage advertising for the CHIRP program and have yielded 43 applications totaling \$1.7M for review and scoring. Lebanon Valley Economic Development Corporation has a total of \$1,650,999 to award. The application process will remain open until June 15, 2021 or until funds are exhausted. Some of the applications are incomplete. If applicants don't provide needed documentation, they cannot be awarded funds. Duplicate payments, for expenses reimbursed under another grant round or program, are not eligible.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2021 Liquid Fuels request for the following municipalities. Vote unanimous.

Swatara Township	Allocation Requested \$4,555.00
West Cornwall Township	Allocation Requested \$1,976.00
North Annville Township	Allocation Requested \$2,381.00

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Resolution By Municipality Certifying Provision of Local Match For State Operating Financial Assistance for Lebanon Transit's Fiscal Year 2021-2022 in the amount of \$130,098.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint Paul Bametzreider as an Attorney board member of the Lebanon County Agricultural Land Preservation Board. He will serve until January 31, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint Harold Berkheiser as an Public board member of the Lebanon County Agricultural Land Preservation Board. He will serve until January 31, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to re-appoint Paul Curtis Martin as an Farmer board member of the Lebanon County Agricultural Land Preservation Board. He will serve until January 31, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the appointment of Tina Litz and Audrey Rakow to a first three-year term to the Lebanon County Commission on Drug and Alcohol Abuse Advisory Council, with term ending February 19, 2024. Both of these appointments will be in the Criminal Justice category. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the appointment of Ryan Henning to a first three-year term to the Lebanon County Commission on Drug and Alcohol Abuse Advisory Council, with term ending February 19, 2024. He will be in the Student category. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the reappointment of Bonnie Loy and Marilyn Nolte to another three-year term to the Lebanon County Commission on Drug and Alcohol Abuse Executive Committee and Advisory Council, with term ending February 19, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the exemption of real estate taxes on the property listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

John H. Schaeffer
927 Sycamore Lane
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to sign a letter of support for North Lebanon Township in support for a \$562,396.50 DCNR grant to rehabilitate certain aspects of Lions Lake (aka Ebenezer Dam). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$600.00 from proceeds of the Hotel Tax to The Tweed Weasel LLC. As requested, these funds shall be used toward the PA Tourism Oriented Directional Sign (TODS) Trust Signage Replacement. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

Jamie Wolgemuth, County Administrator announced that Wellspan joined the County Mass Vaccination Center as of April 1, 2021 with the following eligibility:

- 1A – Essential/Non Essential – Currently Eligible
- Phase 1B – Eligible Monday, April 5, 2021
- Phase 1C – Eligible Monday, April 12, 2021
- Phase 2 – Eligible Monday, April 19, 2021

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, April 7, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Laura Burke, American Red Cross Executive Director, who updated the Commissioners about local Red Cross impact and initiatives.

At 1:45 p.m., the Board of Commissioners met with Skip Garner, Executive Director from the Greater Lebanon Refuse Authority, on a briefing of operations for 2020 at the GLRA noting that as of January 2021, they have 2.8 years of life remaining in the existing landfill, all members present. Comm. Phillips presiding.

Thursday, April 15, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the April 1, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,840,967.44. The gross payroll is in the amount of \$1,054,732.02. Vote unanimous.

Michelle Edris, Director and Leanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Courtney J. Cole, Caseworker 2, Children and Youth, effective April 23, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Wendy Jo Garrett, General Clerk C, Clerk of Courts, effective April 16, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Michael A. Deaven, Caseworker 2 ICM, MH/ID/EI, effective July 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Charlene M. Roark, Casework Supervisor 1, MH/ID/EI, effective June 12, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Kimberly L. Briggs, Casework Supervisor 1, MH/ID/EI, effective June 12, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Adeena M. Smart, Casework Supervisor 1, MH/ID/EI, effective April 23, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion for Morgan J. McMahon, Caseworker 2/Child Abuse Investigator to Casework Supervisor 1, Children and Youth, effective April 19, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion for Angelica J. Farris, Caseworker 2/Child Abuse Investigator to Casework Supervisor 1, Children and Youth, effective April 19, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Glory P. Brown, Law Clerk C in Courts to Assistant Public Defender 1 in Public Defenders, effective May 3, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status for Brittany N. LaBarre, Image Clerk to Docket Specialist in Domestic Relations, effective May 3, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Mackenzie L. Wright, DJ Clerk in MDJ Dissinger's Office/Courts, effective April 19, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Camila Arbelaez, Caseworker 2 in Children and Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Carol M. Brown, Casual Call LPN at Renova, effective May 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Austin L. Carpenter, Full-Time Deputy Sheriff in the Sheriff's Office, effective April 26, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Randall E. Barry, Clerk Typist A in the Sheriff's Office, effective April 19, 2021. Vote unanimous.
At 9:40 a.m., the Commissioners recessed for Election Board Meeting.

At 10:15 a.m., the Commissioners reconvened the regular meeting.

Steve Sherk from Steckbeck Engineering & Surveying representing Jackson Township met with Commissioners reviewing the progress on a \$13,300 grant from 2018 Marcellus Shale Grant Program that was used toward the Pedestrian Bridge and Trail Project.

Pier Hess, District Attorney and Beth Hoch, Victim Witness Coordinator, met with Commissioners to declare April 18-24, 2021 National Crime Victim' Rights week.

It was moved by Comm. Ames, seconded by Comm. Litz to declare April 18-24, 2021 as National Crime Victim's Rights week and adopt the following proclamation. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

NATIONAL CRIME VICTIMS' RIGHTS WEEK, APRIL 18 - 24, 2021

WHEREAS, being a victim of crime and navigating the criminal justice system can be a frightening and confusing experience;

WHEREAS, since the passage of the Victims of Crime Act of 1984, and through the dedicated work of advocates, lawmakers, and victim service providers, there is a growing array of services and resources available to victims and their loved ones;

WHEREAS, honoring the rights of victims – including the rights to be heard and to be treated with fairness, dignity and respect – and working to meet their needs rebuilds their trust in the criminal justice and social service systems;

WHEREAS, individuals' trust in the compassion understanding and support of their communities is achieved through sustained, deep-rooted, and coordinated outreach;

WHEREAS, our community's continued engagement with the challenges faced by victims of crime will ensure that the progress made to date is not lost, and that new ground is broken to gain greater justice and healing for all victims;

WHEREAS, The Lebanon County Victim Witness Program is hereby dedicated to supporting victims and survivors in the aftermath of crime, building trust among our clients; collaborating with other service providers, and engaging our community in response efforts;

NOW, THEREFORE, WE, The Commissioners of Lebanon County, do hereby proclaim the week of April 18-24, 2021 as "NATIONAL CRIME VICTIMS' RIGHTS WEEK" in the County of Lebanon.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
 William E. Ames
 Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
 Chief Clerk/County Administrator

ADOPTED: This Fifteenth Day of April
 Two Thousand Twenty One.

John Shott, Criminal Justice Advisory Board Planner at Probation Services met with Commissioners to request authorization to submit an application to The PA Commission on Crime and Delinquency (PCCD) for Lebanon County who is eligible to apply for up to \$500,000 in Intermediate Punishment funding for Fiscal Year 2021-2021. Probation Services proposes expanding approximately 85 percent of the funding for the highly successful Renaissance-Crossroads program at the VA Medical Center, an intensive in and outpatient treatment program administered by PA Counseling Services for offenders with drug or alcohol addictions. No County match is required.

It was moved by Comm. Litz, seconded by Comm. Ames to authorize John Shott to submit the grant application to the PCCD for the Intermediate Punishment Treatment Grant for FY 2021-2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$10,000 from proceeds of the Hotel Tax to the Gretna Production Inc. DBA Gretna Theatre. As requested, these funds shall be used toward the Gretna Theatre Marketing. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2021 Liquid Fuels request for the following municipalities. Vote unanimous.

Jonestown Borough	Allocation Requested \$1,905.00
Union Township	Allocation Requested \$3,099.00

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, May 5, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Karmin McWilliams, Kelli Saunders, Joe Stein and Chris McGrath from DHL Supply Chain, who met with Commissioners for consideration of a LERTA for a potential 970,000 square foot distribution center in the old ALCOA

building located at 3000 State Drive Lebanon, creating 212 jobs. DHL is seeking a 5 year graduated LERTA, all members present. Comm. Phillips presiding.

Thursday, May 6, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the April 15, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,758,521.03. The gross payroll is in the amount of \$1,059,006.99. Vote unanimous.

Michelle Edris, Director and Leanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Nicholas E. Warren, Part-Time Meal Transporter, Area Agency on Aging, effective April 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Elana Yanchevskaya, Caseworker 2, Children & Youth, effective April 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of John J. Kimmel, Court Officer, Courts, effective April 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Megan E. Ryland-Tanner, Part-Time Assistant District Attorney, District Attorney's Office, effective June 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Francheska M. Lopez, Customer Service Clerk, Domestic Relations, effective April 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kaleigh M. Bundy, Team Clerk, Domestic Relations, effective April 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Stephen M. Davis, Corporal, Correctional Facility, effective July 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Courtney P. Pflug, Full-Time Correctional Officer, Correctional Facility, effective April 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jose A. Barragan, Full-Time Correctional Officer, Correctional Facility, effective May 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Rachel Kreider, Full-Time Correctional Officer, Correctional Facility, effective April 23, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Bryana M. Bering, Full-Time Correctional Officer, Correctional Facility, effective May 3, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Jamie L. (Dishong) Harris, Adult Probation Officer 1, Probation Services, effective June 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Roman Shahay, Director, Renova Center, effective August 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Darrell Ware, Casual Part-Time Deputy Sheriff, Sheriff's Office, effective April 21, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept a master agreement between Career Link and the County of Lebanon for the On-the-Job training program available to all County Departments. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Christopher T. Felker, Caseworker 2 at MH/ID/EI to Adult Abuse Investigator at Area Agency on Aging, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Lori A. Bradley, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Catherine M. Hannan, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Amy K. Lightner, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Alison J. Metz, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Chad L. Wolford, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Ashley N. Weaber, Caseworker 2-ICM at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Cory A. Earl, Caseworker 2 at MH/ID/EI to Caseworker 2 in Children & Youth, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Brittany N. LaBarre, Docket Specialist to Team Clerk in Domestic Relations, effective May 3, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Alison J. Moyer, Imaging Clerk in Domestic Relations, effective May 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Kathryn L. Winters, Customer Service Clerk in Domestic Relations, effective May 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Colleen Broaddus, Docket Specialist in Domestic Relations, effective May 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Alivia K. Tirado, Customer Service Clerk in Domestic Relations, effective May 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Adamou C. Abdramane, Network Technician in Information Technology Services, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Rachael M. Gibson, Assistant Counselor at the Correctional Facility, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Nicholas S. Ceresini, Part-Time Correctional Officer at the Correctional Facility, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Nidia W. Torres, Full-Time MDJ Clerk/Interpreter at MDJ (Capello), effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Trent D. Culver, Full-Time Deputy Sheriff in the Sheriff's Office, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Atari Felton, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Renee Firestone, employee in Assessment, to attend the non-mandated "AAP CPE Prep Course" online May 17-19, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Danielle Hogg, Jay Nelson & Thomas Moyer, employees in Information Technology Services, to attend the non-mandated "CCAP-The Anatomy of a Cyber Claim" online May 4, 2021. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Morella Carrasquilla-Medina, employee at MDJ 52-1-01/Courts, to attend the non-mandated "MDJS-Basic

Classes” in Mechanicsburg on May 26-28, 2021. Cost to the County will be for mileage and tolls. Vote unanimous.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present second quarter invoices for FY 20-21, a new Children and Youth contract for FY 20-21 and the AVANCO contract.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Second Quarter Invoices for Fiscal Year 20-21 for Children & Youth as follows: Vote unanimous.

Second Quarter Invoices Fiscal Year 20-21

ACT 148	\$ 1,273,134.00
Title IV-E Placement Maintenance	\$ 135,583.93
Title IV-E Adoption Assistance	\$ 88,318.84
Medicaid	\$ 255.95
TOTAL	\$ 1,497,292.72

It was moved by Comm. Litz, seconded by Comm. Ames to approve Open Door International FY 20-21 as follows: Vote unanimous.

Traditional Foster Care	\$49.03 per day
Specialized Forster Care	\$72.00 per day
Mother/Infant Foster Care	\$94.00 per day

It was moved by Comm. Ames, seconded by Comm. Litz to approve the annual CYS AVANCO Inc. contract for FY 21-22 in the amount of \$38,241.84. Vote unanimous.

Holly Leahy, Administrator of MH/ID/EI, met with the Commissioners to present Fiscal Year 20-21 Provider Contract for Service Access and Management, Inc. (SAM) and for a new Mental Health Target Case Management (TCM) Provider in Lebanon County. The \$1,287,285 annual contract with SAM to manage Mental Health cases, beginning July 1, 2021.

It was moved by Comm. Litz, seconded by Comm. Ames to accept Service Access and Management, Inc. (SAM) as the new provider. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve a \$98,668 startup budget for Case Management Services to create a provider contract for the remainder of the year. Vote unanimous.

Kelli Saunders, Karmin McWilliams and Chris McGrath from DHL Supply Chain, proposed to Commissioners the consideration of a LERTA for a potential 970,000 square foot distribution center in the old ALCOA building located at 3000 State Drive Lebanon, creating 212 jobs. DHL is seeking a 5 year graduated LERTA.

It was moved by Comm. Litz, seconded by Comm. Ames to approve a 5 year graduated LERTA for DHL Supply Chain. Comm. Phillips and Comm. Litz voted “Aye” Comm. Ames voted “Nay”.

Jim Donmoyer, Executive Director from Drug and Alcohol and the Lebanon County Commission on Drug and Alcohol Abuse (LCCDAA) met with Commissioners to request that May 9-15, 2021 to be observed as National Prevention week in Lebanon County. National Prevention week is an annual health observance dedicated to increasing public awareness of, and action around, mental and/or substance use disorders put on the Substance Abuse and Mental Health Services Administration (SAMHSA).

It was moved by Comm. Ames, seconded by Comm. Litz to declare May 9 - 15, 2021 as National Prevention Week In Lebanon County and adopt the following proclamation. Vote unanimous.

Lebanon County Commissioners’ Office

PROCLAMATION

National Prevention Week In Lebanon County

May 9 – 15, 2021

WHEREAS, National Prevention Week is promoted and sponsored by the Substance Abuse and Mental Health Services Agency (SAMHSA). The Primary goals of National Prevention Week are to involve communities in raising awareness of substance use and misuse and mental health issues and the successful prevention of both through implementation of effective strategies. Prevention efforts at every level in our community are dedicated to continually showcase the effectiveness of evidence based prevention programs; to foster partnerships and collaborations with federal agencies and national organizations dedicated to improving public health; and promote and disseminate quality substance misuse and use prevention and mental health promotion resources and publications.

WHEREAS, National Prevention Week is an annual health observance dedicated to increasing public awareness of, and action around, mental health and/or substance use disorders. Days of the week are themed around specific substances or mental health disorders and are as follows:

Monday, May 10th: Prevention Prescription Drug and Opioid Misuse
 Tuesday, May 11th: Preventing Underage Drinking and Alcohol Misuse
 Wednesday, May 12th: Preventing Illicit Drug Use and Youth Marijuana Use
 Thursday, May 13th: Preventing Youth Tobacco Use (E-Cigarettes and Vaping)
 Friday, May 14th: Preventing Suicide

WHEREAS, The Lebanon County Commission on Drug and Alcohol Abuse and Compass Mark have partnered to provide prevention education across Lebanon County;

THEREFORE, be it resolved that the Lebanon County Commissioners do hereby proclaim Sunday, May 9th through Saturday, May 15th, 2021 to be:

“National Prevention Week”

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixth Day of May
Two Thousand Twenty One.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Charles Davitt
46 E. Brookfield Drive
Lebanon, PA

Frances J. Maberry
1389 Meadowbrook Lane
Lebanon, PA

Eric J. Naticchia
410 Prescott Road
Lebanon, PA

Jeremiah Boyer
363 N. Locust Street
Lebanon, PA

William Eby Jr.
15 Palmer Street
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021 Liquid Fuels request for the following municipalities. Vote unanimous.

Richland Borough	Allocation Requested \$1,519.00
North Cornwall Township	Allocation Requested \$7,553.00
East Hanover Township	Allocation Requested \$2,801.00
Palmyra Borough	Allocation Requested \$7,320.00
South Londonderry Township	Allocation Requested \$6,991.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the lease agreement between the County of Lebanon and the Young Men’s Christian Association of Lebanon County, t/d/b/a Lebanon Valley Family YMCA for the property located at 8 Penryn Lane, Lebanon. The term of this lease is for ninety-nine (99) years commencing on January 1, 2021 and expiring on December 31, 2119. The rent shall be One Dollar (\$1.00) per year. The leased premises shall be used for operating a Youth Summer Camp, which shall be open to use by all residents of Lebanon County of appropriate ages. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$5,000 from proceeds of the Hotel Tax to the Pennsylvania Chautauqua Foundation. As requested, these funds shall be used toward the Mount Gretna Visitors Center Summer Ambassador Staff. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$1,980 from proceeds of the Hotel Tax to the Campbelltown Community Alliance. As requested, these funds shall be used toward the Campbelltown Beautification/Flower Project 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, May 20, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the May 6, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,432,572.57. The gross payroll is in the amount of \$1,054,044.35. Vote unanimous.

Leeanne Shank, Human Resource Assistant and Steph Noll, Employee Benefits of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Karen Kohr, Fiscal Operations Officer, Children and Youth, effective July 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Joanna Cato, Caseworker 2, MH/ID/EI, effective May 7, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the job abandonment of Kiera Shearer, FT Correctional Officer, Lebanon County Correctional Facility, effective May 13, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Edward VanDusen, Corporal, Lebanon County Correctional Facility, effective July 14, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Loren Moyer, FT Correctional Officer, Lebanon County Correctional Facility, effective May 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Kathleen Dugan, Aging Care Supervisor 1 to Aging Care Management Supervisor 2 at Area Agency on Aging, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Daniel E. Krick, Caseworker 2 to Child Abuse Investigator in Children and Youth, effective May 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Kyle D. Ream, Caseworker 1 to Caseworker 2 in Children and Youth, effective June 14, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Diana Henriquez, General Clerk C/Interpreter to 2nd Deputy in Clerk of Courts, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Arn Moehlmann, Caseworker 2 in MH/ID/EI to General Clerk C in Clerk of Courts, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Cody Ludwig, Lance Corporal to Corporal at Lebanon County Correctional Facility, effective May 30, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Bradley P. Starry, Lance Corporal to Corporal at Lebanon County Correctional Facility, effective May 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve President Judge Tylwalk's recommendation to temporarily reclassify Judge Charles' Law Clerk position from full-time to part time, through the summer months until a full-time Law Clerk can be obtained. This position will work a maximum of 20 hours per week, at a grade 8 on the Non-Union salary chart, effective June 7, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Michelle Roebuck, General Clerk C in the Clerk of Courts, effective May 24, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Timothy S. Spangler III, Temporary Part-Time Law Clerk/Research Assistant (J.Charles) in Courts, effective June 7, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Khiomary Ponce, MDJ Clerk/Interpreter in MDJ Ditzler/Courts, effective June 7, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Samuel Walter, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lauryn Thompson, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Samantha Smith, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Lillian Nale, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Alexandra Musser, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Hannah Hawryluk, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Atari Felton, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Nicholas Anderson, Full-Time Correctional Officer at the Correctional Facility, effective June 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Matthew Bartal, Casual Part-Time Deputy Sheriff in the Sheriff's Office, effective June 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Austin Beachy and Ryan German, employees in Department of Emergency Services, to attend the mandated "Emergency Medical Dispatch" in Middletown on June 2-4, 2021. Cost to the County will be for registration, meals, mileage, parking and tolls. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Mallory Barr, employee at Probation Services, to attend the mandated "American Red Cross CPR/First Aid" in Reading on June 14, 2021. Cost to the County will be for registration, meals and parking. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Michael Anderson and Jo-Ellen Reilly, employees in Voter Registration, to attend the non-mandated "Association of Eastern PA County Election Personnel" in Pocono Manor on June 3-4, 2021. Cost to the County will be for registration, lodging, meals, mileage, parking and tolls. Vote unanimous.

Tina Litz, Warden from the Correctional Facility presented Commissioners the Admendment to the Inmate Telephone Services Agreement with Global Tel*Link (GTL), to extend the current contract. The contract includes a wireless tablet program for the eligible incarcerated population. It allows for a behavioral management tool but also an educational benefit, using the Edovo Educational Suite program and it is a no cost to the county or the inmate.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the GTL contract. Vote unanimous.

At 10:00 a.m., the Commissioners Convened as Retirement Board.

Michael Battistelli, Brett Holland, and Sonia Gross Financial Advisors of Stifel Nicolaus, Lebanon, PA along with Kris Jamison from Uni-Plan Investment Council, met with the Commissioners to present the Performance Review of the 1st Quarter Retirement Fund Report.

It was moved by Controller Bob Mettley, seconded by Comm. Ames to contract with Rigrodsky Law, P.A. to act as counsel to the Lebanon County Employee's Retirement Fund

investment portfolio. Rigrodsky Law will monitor the investment portfolio for possible legal claims, investigate potential litigation involving the investment holdings, advise with respect to its legal rights and options relating thereto, and identify claims for recovery from existing class action settlements at no cost to the County. Vote unanimous.

At 10:40 a.m., the Commissioners reconvened the regular meeting.

Audrie Risser, Lebanon County Dairy Princess, met with Commissioners to share the importance of choosing Pennsylvania Dairy.

It was moved by Comm. Litz, seconded by Comm. Ames to declare May 9th – 15th as 2021 National Police Week and adopt the following proclamation. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

"2021 National Police Week"

WHEREAS, Police Officer's Memorial Day was created and established as May 15th by an Act of Congress to pay special recognition to those law enforcement officers who gave their lives in the line of duty for the safety and protection of others; and

WHEREAS, the members of the law enforcement agencies of Lebanon County play an essential role in safeguarding the rights and freedoms of the citizens of the County; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police departments of Lebanon County have grown to be modern and scientific law enforcement agencies which unceasingly provide a vital public service.

NOW, THEREFORE, WE, the Commissioners of Lebanon County, call upon all of our citizens and all patriotic, civic and educational organizations to observe the week of May 9th through 15th, as "**POLICE WEEK**" with appropriate ceremonies in which all may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

FURTHER, WE, encourage all citizens of the County of Lebanon to observe May 15, 2021, as "**POLICE OFFICER'S MEMORIAL DAY**" in honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Twentieth Day of May
Two Thousand Twenty One.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following resolution for the September 11th National Memorial Trail, which connects communities over an 1300 mile triangle that connects to the Flight 93 National Memorial in Shanksville, the National September 11th Memorial and Museum in NY and the Pentagon 9/11 Memorial in Arlington. Vote unanimous.

RESOLUTION 05-20-21

September Eleventh National Memorial Trail

WHEREAS, the September 11th National Memorial Trail is a 1,300 mile symbol of resiliency and character that links the National September 11th Memorial and Museum in New York, the National 9/11 Pentagon Memorial in Arlington VA and the Flight 93 National Memorial in Shanksville, Pennsylvania. It serves as a tribute to the fallen men and women who perished on September 11, 2001.

The multipurpose trail system provides cyclists, hikers and walkers a valued public resource and an opportunity to experience breathtaking landscapes, meet new towns and engage with the unique historic qualities of the communities and sites along the route. Through the efforts of The September 11th Trail Alliance, along with cooperation of local and state governments, assistance of federal agencies, the C&O Canal, and the Great Allegheny Passage, the Schuylkill River Greenways and many more defined by a series of state wide routing studies completed in 2015, the current routing is defined and can be seen on www.911trail.org.

The September Eleventh National Memorial Trail (9-11NMT) is currently both off road trail with inter-connecting roadways. It connects New York City, New Jersey, Pennsylvania, Delaware, Maryland, Washington DC, Virginia and West Virginia. It is a system of trails and roads that creates a triangle that is approximately 1,300 miles in length; and

WHEREAS, the County of Lebanon of the State of Pennsylvania joins with six others states and the District of Columbia through which the 911NMT runs; and

WHEREAS, the 9-11NMT, will pass through sites showcasing the nation's industrial, historic, and cultural diversity; and

WHEREAS, the 9-11NMT will spur the building of a network of pedestrian and bicycling trails through Lebanon County; and

WHEREAS, the 9-11NMT will serve bicyclists, walkers, equestrians, the physically challenged and other non-motorized and motorized users, both local residents and long-distance travelers; and

WHEREAS, the 9-11NMT, by providing both on and off-road route, will encourage people of all ages to be outdoors more, improving their health and physical fitness while enjoying their playing fields, parks and nature preserves; and

WHEREAS, the 9-11NMT, by offering tourists and shoppers access to natural, cultural and historical sites, will bring economic benefits to municipalities and businesses along the route.

NOW, THEREFORE, BE IT RESOLVED, that the Lebanon County Board of Commissioners hereby endorses the concept of the 9-11NMT and its passage through the County, and encourages our neighboring Lancaster, Lebanon, Schuylkill, Lehigh, Chester and Montgomery counties to do the same; and further supports the existing trails along the alignment of the 9-11NMT being designated as the 9-11NMT; and that 9-11NMT signage be installed with the coordination with the Pennsylvania Department of Transportation and municipalities.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the 9-11NMT, the Governor of the State of Pennsylvania, the Pennsylvania State Department of Transportation Secretary.

Board of Commissioners of the
County of Lebanon
Lebanon County, Pennsylvania

BY: Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTESTED: Jamie A. Wolgemuth

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$3,250 from proceeds of the Hotel Tax to the Friends of Old Anville. As requested, these funds shall be used toward the Historic Old Anville Day. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Joanne P. Arnold
400 E. Elm Street
Lebanon, PA

Rodney Dale
1 Susan Avenue
Myerstown, PA

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021 Liquid Fuels request for the following municipalities. Vote unanimous.

Anville Township
Millcreek Township
Cornwall Borough

Allocation Requested \$4,767.00
Allocation Requested \$3,892.00
Allocation Requested \$4,112.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Emergency Rental Assistance Program Contract between the County of Lebanon, on behalf of Lebanon County

Community Action Partnership and Lebanon County Christian Ministries. Agreement term shall be for the period of March 8, 2021 through September 30, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Agreement for Provision of Emergency Rental Assistance Program Application Processing between Lebanon County Community Action Partnership and Phyllis Holtry, effective from April 6, 2021 to December 31, 2021 with reimbursement of \$33.00 per hour for not more than 25 hours per week. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Agreement for Provision of Emergency Rental Assistance Program Application Processing between Lebanon County Community Action Partnership and Lillian Morales, effective from April 6, 2021 to December 31, 2021 with reimbursement of \$33.00 per hour for not more than 25 hours per week. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Agreement for Provision of Medical Transportation between Lebanon County Community Action Partnership and Adriel Pinero for curb to curb or door to door transportation services as requested by CAP for consumers enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County,. Agreement is effective July 1, 2020 to June 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Tower Site Land Agreement between Lebanon County and Forever Media, Inc. for a plot of land fifty (50) feet by fifty (50) feet next to the current communications facility together with ingress and egress access rights at no cost, located in East Hanover Township atop the Blue Mountain. The Term commencing upon the start of construction and ending five (5) years thereafter. The rent for the Leased Premises during the Initial Term shall be the sum of \$7,000 for each successive twelve (12) month period. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, June 2, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Laurie Crawford, John Schach, and Rich Raiders, Esquire from the Lebanon Valley Conservancy to present the Conservancy's Environmental Assessment of the 66 acres of the Camp Shand property that the County is placing into preservation, all members present. Comm. Phillips presiding.

Thursday, June 3, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present.
Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the May 20, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,150,632.51. The gross payroll is in the amount of \$1,040,643.98. Vote unanimous.

Michelle Edris, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Nicholas Brommer, Accountant 1, Children and Youth, effective June 2, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Louis W. Eisenberg, Assistant Director-Fiscal, Domestic Relations, effective June 16, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Adamou C. Abdramane, Network Technician, Information Technology Services, effective May 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Jody L. Morin, Full-Time Correctional Officer, Correctional Facility, effective May 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Quinn E. A. Peters, Full-Time Correctional Officer, Correctional Facility, effective May 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Emily B. Reidel, Caseworker 2 ICM, MH/ID/EI, effective June 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to rescind an offer of employment for Matthew L. Bartel, Casual Part-Time Deputy Sheriff, Sheriff's Office, effective June 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status of Sydnie R. Parker from Probation Officer 1 - Juvenile to Probation Officer 1 – Adult, in Probation Services, effective June 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames, to adopt the following proclamation for Jamie Harris. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

***WHEREAS,** Jamie Harris began her career with the County of Lebanon employed as a Correctional Officer at the Correctional Facility, on April 2, 2001, transferring to Adult Probation as Probation Officer 1 on June 11, 2001; and*

***WHEREAS,** on October 6, 2008 Jamie became a Probation Officer 2 and on January 6, 2013 she was promoted to Probation Officer 3-Field Supervisor; and*

***WHEREAS,** on September 11, 2017 Jamie became a Probation Officer 1-Intake Presentence Investigation Officer; and*

***WHEREAS,** during her tenure, Jamie served the County with devotion and commitment to Probation Services. She performed her duties and responsibilities in a proficient manner; and*

***WHEREAS,** on June 12, 2021, Jamie will retire from Probation Services with over 20 years of distinguished service; and*

***NOW, THEREFORE, BE IT RESOLVED THAT WE,** The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Jamie for the outstanding service she provided during her many years at the County.*

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Third Day of June,
Two Thousand Twenty One.

Tina Litz, Warden of the Lebanon County Correctional Facility, presented Commissioners the 2021 County Jail based Medical Assisted Treatment (MAT) Program. The PA Commission on Crime and Delinquency (PCCD) State grant funding is available to fund County-Jail based MAT programs. The County is eligible to apply for up to \$150,000 over a 12-month project period, with an option to extend for another 12 months contingent upon federal approval of a no cost extension. The in-house Vivitrol program requires no local funding to match.

It was approved by Comm. Ames, seconded by Comm. Litz to approve authorization to proceed with the application of the Medical Assisted Treatment (MAT) funding under the PCCD grant. Vote unanimous.

John Wengert presented Commissioners with a request for an easement and co-use language to be inserted into the DCNR grant for the John E. Wengert Park. This Agreement of Easement between the City of Lebanon and the County of Lebanon is for the purpose of constructing and maintaining the recreational rail trail, limited to use by pedestrians, bicycles, and activities incident to the operation of the Park with the City and County having the final approval of all improvements.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Agreement of Easement between the City of Lebanon and the County of Lebanon for the Rail Trail through Lebanon City. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following list of Service Agreements/Contracts for the Renova Center. Vote unanimous.

FIRST AID AND SAFETY PATROL

Provides Emergency and Non-Emergency ambulance transport services for residents.

FY- 2021-2022 Rate \$40 Per Bed

DEVELOPMENTAL DISABILITIES RESOURCES (DDR)

Provides psychological evaluations for each resident, in addition to development of Behavioral Support Plans to increase the resident’s adaptive skill levels and reduce frequency/intensity of challenging behaviors.

FY 2021-2022 Rate \$94/hr.

APEX REHAB SOLUTIONS

Provided Physical, Occupational and Speech Therapy for Renova Center residents.

FY 2021-2022 Rate	Physical Therapy	\$70/hr.
	Occupational Therapy	\$68/hr.
	Speech Therapy	\$68/hr.

UPMC PRIMARY CARE FREDERICKSBURG

UPMC Primary Care Fredericksburg provides 24/7 Administrative and Direct Care services which includes examines, treats and/or refers for treatment to all Renova Center residents.

*This reflects a 2.8% increase in the service rate, no County support is expected.

FY 2021-2022 Rate \$1090/month

ARTHUR & ZEISLOFT TRAINING AND CONSULTING, INC. (AZTAC)

Provides consultation services, in addition to preparing and submitting facility program Cost Reports, Budget and Waiver Requests to appropriate state departments. Also, prepares and submits facility Budget and Agreed-Upon-Procedures (AUP) to the County.

*This reflects a 6% increase in the Executive Rate and a 4.5% in the Associate Rate, no County support is expected.

FY 2021-2022 Rate	Executive Rate	\$175/hr.
	Associate Rate	\$115/hr.
	Administrative Rate	\$45/hr.

It was moved by Comm. Litz, seconded by Comm. Ames to reappoint David J. Brightbill and Douglas Becker to server another three-year term on the Board of Trustees for the Clarence Schock Memorial Park at Governor Dick. Terms will expire on June 30, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to appoint Joseph Connor to serve a five-year term, which will expire on February 9, 2026, and Leroy Leach to fulfill the remainder of George Kauffman’s term, which will expire on February 9, 2022 on the Housing and development Authority Board. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the exemption of real estate taxes on the property listed below. This exemption is granted based on information

received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Marilyn J. McIntyre
139 Valley View Ave
Annville, PA

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$2,534.84 from proceeds of the Hotel Tax to the South Londonderry Historical Commission. As requested, these funds shall be used toward the Colebrook Roadside Marker. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, June 16, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Tyler Longenecker, Jonestown Borough Council Member. The Jonestown Anniversary & Recreation Group would like to raise money to paint murals in the Route 22 underpass near Jonestown, in which both the Lebanon Valley Rail Trail and County Commissioners would have to approve the murals, all members present. Comm. Phillips presiding.

Thursday, June 17, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the June 3, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,293,334.21. The gross payroll is in the amount of \$1,127,999.48. Vote unanimous.

Michelle Snavelly, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Andrew Henning, Operations Technician, Department of Emergency Services, effective May 31, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Dakota J. Fulmer, Telecommunicator, Department of Emergency Services, effective June 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kathy G. Wingert, Part-Time Assistant District Attorney, District Attorney's Office, effective June 4, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Owen E. Hanna, Assistant District Attorney 1, District Attorney's Office, effective July 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jeleesa Johnson, General Clerk A Floater, Domestic Relations, effective June 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Barbara B. Cikovic, Full-Time Correctional Officer at the Correctional Facility, effective June 8, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the removal of Marlin J. Klinger, Casual Part-Time Correctional Officer at the Correctional Facility, effective June 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the removal of Lauren C. Ebright, Casual Part-Time Correctional Officer at the Correctional Facility, effective June 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Rebecca M. Barnard, Caseworker 2, MH/ID/EI, effective June 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kristina M. Bingham, Probation Officer 1, Probation Services, effective July 2, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Melissa S. Bowers, General Clerk C, Records of Deeds, effective June 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Kristen R. Weaver, Program Assistant, Renova Center, effective August 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve District Attorney Pier Hess Graf's recommendation to eliminate the two (2) Part-Time Assistant District Attorney positions within her department to create one (1) Full-Time Assistant District Attorney position, effective immediately, June 17, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the transfer of Madisyn N. Stickler from Accounting Clerk C in Treasurer's Office to Accountant /Auditor in Controller's Office, effective June 28, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Mary H. Griffith from Jury Attendant to Court Attendant, in Courts, effective June 14, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Robert C. Gibson Jr. from Correctional Officer, Assistant Detail Officer to Sergeant - Detail, at the Lebanon County Correctional Facility, effective June 27, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the change of status of Renee Ream from Full-Time Developmental Assistant to Casual Developmental Assistant, at Renova, effective June 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept Holly Leahy, MH/ID/EI Administrator's recommendation to eliminate nineteen (19) of the Mental Health Unit Case

Worker (one) 1 & (two) 2, and all (three) 3 Casework Supervisor 1 positions, effective July 1, 2021. These eliminations are a result of the discontinuation of Lebanon County's license to provide Targeted Case Management services through MH/ID/EI. These services will now be provided through a private company. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the employment of Michelle M. Remlinger, Part-Time Senior Center Manager 1 (PAL) at Area Agency on Aging, effective June 28, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the employment of Kyle R. Boyer, Operations Technician in the Department of Emergency Services, effective June 20, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the employment of Henry C. Spitler, Operations Technician in the Department of Emergency Services, effective June 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel, Brianna Laliberte, and Gary Verna employees in Department of Emergency Services, to attend the mandated "G-290 Basic PIO" in Lancaster on August 5 & 6, 2021. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Brianna Laliberte employee in Department of Emergency Services, to attend the mandated "D 191 ICS/EOC Interface" online on June 18, 2021. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Rachel Speck and Nichole Williams employees at Probation Services, to attend the mandated "Payment Plans and Enforcement Training" in Mechanicsburg on October 1, 2021. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Brian Deiderick employee in the Public Defender's Office, to attend the non-mandated "Chief's Conference" in State College on June 28 & 29, 2021. Cost to the County will be for mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Dawn Blauch and Denise Fravel employees in Recorder of Deeds, to attend the mandated "PA Recorder of Deeds Association Conference" in State College on October 12 - 14, 2021. Cost to the County will be for lodging and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Michael Anderson employee in Voter Registration, to attend the non-mandated "2021 PA County Election

Officials Conference” in Macungie on August 1-5, 2021. Cost to the County will be for lodging, mileage, meals and tolls. Vote unanimous.

Holly Leahy, Administrator of Mental Health/Intellectual Disabilities/Early Intervention, met with the Commissioners to present FY 19-20 Provider Contract Amendment, FY 20-21 Provider Contract Amendments, FY 21 -22 Budget Summary and FY 21-22 MH/ID/EI Provider Contracts for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 19-20 Provider Contract Amendment with Youth Advocate Programs with a total fiscal year contract change of \$6,487. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 20-21 Provider Contract Amendments with total contract changes for 21 providers of \$112,367. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the budget summary for FY 21-22 with a budget deficit of \$691,000. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the Fiscal Year 21-22 MH/ID/EI Provider Contracts. Vote unanimous.

Carol Davies, Administrator for Area Agency on Aging met with Commissioners to present the Fiscal Year 2020-2021 AAA Contract Amendments and 2021-2022 Contract and Budget Related Information.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the FY 2020-2021 Area Agency on Aging Provider Contract for service provider R.A.T.T. Inc. with a monthly increase of 3% for service effective April 5, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 2021-2022 Area Agency on Aging’s 35 provider contracts for services valued at \$1,136,260. Requesting no additional support from the County. Vote unanimous.

Jim Donmoyer, Lebanon County Drug and Alcohol Executive Director, met with Commissioners to present the Contracts for the FY 2021-2022 and the FY 2021-2022 budget.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 2021-2022 Lebanon County Commission on Drug and Alcohol Provider Contracts. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Lebanon County Commission on Drug and Alcohol Budget for FY 2021-2022 with a 8.9% increase from FY 2020-2021 with no additional support from the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2021 Liquid Fuels request for the following municipality. Vote unanimous.

Heidelberg Township

Allocation Requested \$4,069.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Miquel A. Aponte
2004 Weavertown Road
Lebanon, PA

Sharon R. Spencer
359 Swatara Creek Drive
Jonestown, PA

It was moved by Comm. Ames, seconded by Comm. Litz to reappoint Carol Levensgood and Tim George to serve another three-year term on the Area Agency on Aging Advisory Council. Terms will expire on June 30, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Mary Sample, Bryan Smith, Brenda Snyder, and Linda Weindel to serve a three-year term, effective July 1, 2021 on the Area Agency on Aging Advisory Council. Terms will expire on June 30, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the participation in the Pennsylvania Medical Assistance Transportation Program (MATP) for Fiscal Year 2021-2022. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the amendment to the Grant Agreement between the Pennsylvania Emergency Management Agency and the South Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for Federal Fiscal Years 2018 & 2019 State Homeland Security Grant program, adding Schuylkill County. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, July 1, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the June 17, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,205,621.63. The gross payroll is in the amount of \$1,039,933.87. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Resolution for the American Recovery Plan Account at First Citizens Community Bank. Vote unanimous.

Michelle Snavely, Director and Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to rescind an offer of employment for Michelle M. Remlinger, Part-Time Senior Manager 1 (PAL), Area Agency on Aging, effective June 28, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lexxis M. Gass, Team Clerk, Domestic Relations, effective June 22, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Carley E. Carmen, Customer Service Clerk, Domestic Relations, effective July 7, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Karen L. Hess, Director, Domestic Relations, effective September 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Stephanie A. Eck, Deputy Director, Domestic Relations, effective September 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of John T. Ritter, Juvenile Probation Officer II, Probation Services, effective July 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal of Ranae Lemke, Special Clerk, Treasurer's Office, effective July 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal of Colette Aurentz, Special Clerk, Treasurer's Office, effective July 1, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of Eunice N. Ejike from Accountant 2 at MH/ID/EI to Fiscal Operations Officer 2 in Children and Youth, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status of Colleen Broaddus from Docket Specialist to Customer Service Clerk, in Domestic Relations, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status of Alison J. Moyer from Image Clerk to Docket Specialist, in Domestic Relations, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status of Alivia K. Tirado from Customer Service Clerk to Image Clerk, in Domestic Relations, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Edward J. Bartashus from Correctional Officer to Sergeant-Kitchen, at Lebanon County Correctional Facility, effective July 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the promotion of Jermaine J.R. McQueen from Juvenile Probation Officer 1 to Juvenile Probation Officer 2, at Probation Services, effective July 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the change of status of Renee Ream from Casual Developmental Assistant to Full-Time Developmental Assistant, at Renova, effective July 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Beth Hoch and Jessica Lutz employees in District Attorney's Office, to attend the mandated "SORNA Symposium" in Harrisburg on July 21, 2021. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Loren Ross and Samantha D. Adamo employees at Probation Services, to attend the mandated "Female Enforcer & Emotional Survival" in Harrisburg on September 1 & 2, 2021. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Suzanne Miller employee at Probation Services, to attend the mandated “Collection Law from Start to Finish” online August 10, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Arn Moehlmann and Michelle Roebuck employees in Clerk of Courts, to attend the non-mandated “New User Criminal Case Processing” in Mechanicsburg on July 19-23, 2021. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jocelyn Stakem employee at MH/ID/EI, to attend the non-mandated “PHFA Multifamily Affordable Housing” online July 21 & 22, 2021. Cost to the County will be for registration. Vote unanimous.

At 9:43 a.m., the Commissioners recessed for Election Board Meeting.

At 9:46 a.m., the Commissioners reconvened the regular meeting.

Susan Eberly, President of the Lebanon Valley Economic Development Corporation along with Melissa Kulbitsky, Economic Development Specialist provided an update on the COVID Hospitality Industry Recovery Plan (CHIRP) program. Lebanon Valley Economic Development Corporation was able to help 40 local businesses to receive \$1,580,000 in American Recovery Fund dollars to help them recover losses due to the pandemic.

Sam Ortiz, Administrator at Community Action Partnership presented Commissioners with the contracts for FY 2021-2022 for the Medical Assistance Transportation Program (MATP) for the independent drivers, First Aid & Safety Patrol, Lebanon Transit, and Central Medical Ambulance Services.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the MATP Contracts for FY 2021-2022. Vote unanimous.

Community Action Partnership Administrator, Sam Ortiz reported on Lebanon’s \$9.325M Emergency Rental Assistance Program (ERAP). Currently 65% of funds must be committed by the end of July. A marketing campaign with the help of Fresh Creative, has produced 52 bi-lingual placards for placement in local churches, 2 billboards, distributed 6,600 door hangers, met with the Chamber and landlords, created social media videos; advertised on WLBR, iHeart Radio, Lavos Radio, the Merchandiser, and Lebanon Daily News. To date 50% of recipients come from the City of Lebanon, 10% from Palmyra, and 3% from Jonestown. Lebanon County Christian Ministries was contracted to assist with utility payments.

Sam Ortiz, Administrator at Community Action Partnership asked for approval to hire Jose Colon as a subcontractor to process applications for the Emergency Rental Assistance Program at a rate of \$25/hour for no more than 30 hours per week, effective April 6 to December 31, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the hire of Jose Colon as a subcontractor to assist in the data entry for the Emergency Rental Assistance Program (ERAP). Vote unanimous.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present third quarter invoices for Fiscal Year 2020-2021, Northhampton Juvenile Justice Center Contract (JPO), and Fiscal Consultant Contract for Evelyn Cruz for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the third quarter invoices for Fiscal Year 2020-2021 for Children & Youth as follows: Vote unanimous.

Third Quarter Invoices Fiscal Year 20-21

ACT 148	\$ 1,448,592.00
TANF	\$ 0.00
Title IV-E Placement Maintenance	\$ 216,352.35
Title IV-E Adoption Assistance	\$ 85,345.02
Medicaid	\$ 423.62
TOTAL	\$ 1,750,712.99

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Northhampton County Juvenile Justice Center Contract (JPO) as follows. Vote unanimous.

- \$280 per day Male/Female Treatment Program
- \$280 per day Detention Program
- \$280 per day Specialized Treatment Program

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Consultant Contract for Evelyn Cruz at \$40 per hour from July 1 to December 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$15,000 from proceeds of the Hotel Tax to the Lebanon Area Fair. As requested, these funds shall be used toward the advertising, website redesign, and online ticketing abilities. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve an Eighth Amendment to Agreement of Sale with BT Management on a parcel located in South Lebanon Township, extending the settlement to on or before December 31, 2021. Parcel is part of 30:2345558-368950. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, July 7, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Karen Groh, President/CEO from the Lebanon Valley Chamber of Commerce, to talk about the Lebanon County Advanced Training Center (LCATC). The Facility would focus on the following:

- Building and sustaining a skilled workforce through high-level education and training.
- Connecting people to well-paying jobs.
- Meeting the immediate and future training needs of advanced manufacturing employees in the Lebanon County area.
- Serving as a resource to promote local and regional economic development.
- Encouraging and developing career pathways for Lebanon County students from elementary school and up.

Wednesday, July 7, 2021 2:30 p.m.

At 2:30 p.m. the Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Thursday, July 15, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the July 1, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,021,805.27. The gross payroll is in the amount of \$1,070,546.94. Vote unanimous.

Leeanne Shank, Human Resource Assistant and Stephanie Noll, Employee Benefits of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Elliot Discuillo, PT- Meal Transporter, Area Agency on Aging, effective July 28, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Lynn Mitchell, Administrative Assistant, District Attorney, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jennifer M. Orosco, Telecommunicator, Department of Emergency Services, effective July 30, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Jeleessa Johnson, General Clerk A Floater, Domestic Relations, effective June 18, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of George E. Fies Jr., (FT) Correctional Officer, Lebanon County Correctional Facility, effective July 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Carson Keller, Fiscal Assistant, MH/ID/EI, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Rodolfo A. Leon, Adult Probation Officer 1, Probation Services, effective July 14, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Erin Moyer, Director/Administrator of Children & Youth Services (CYS) recommendation to reclassify a current Accountant 1 position within the CYS department at a grade 11 on the non-union salary chart, to a Fiscal Technician position at a grade 9 on the non-union salary chart, effective immediately – July 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Jamie Wolgemuth, County Administrator/Chief Clerk, recommendation to add Interpreter duties/pay to the Commissioners' Office, at the rate of \$1500.00 annually, \$57.69 bi-weekly, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Sheriff Klingler's recommendation to add Interpreter duties/pay to the Sheriff's Office, at the rate of \$1500.00 annually, \$57.69 bi-weekly, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the reclassification of the Director of the Renova Center position from working 35 hours per week to working 37.5 hour per week, effective August 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Treasurer Sallie Neuin's request to have her current employees in the Treasurer's Office and Belinda Spicer in Tax Claim work an additional 2.5 hours per week at straight pay (40 hrs/wk); and the non-exempt employees within the Treasurer's Office up to a maximum of 5 hours per week at over-time pay, effective July 12, 2021 through August 16, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Michele L. Curry from Caseworker 1 to Caseworker 2, in Children and Youth, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Zachary P. Northen from Caseworker 1 to Caseworker 2, in Children and Youth, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Ana R. Cardona from Secretary B to Secretary B/Interpreter, in the Commissioner's Office, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Terri L. Walton-Smith from Team Clerk to General Clerk A/Floater, in Domestic Relations, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Katrina L. Heller from Team Clerk to Customer Service Specialist, in Domestic Relations, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Alison J. Moyer from Docket Specialist to Team Clerk, in Domestic Relations, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Alivia K. Tirado from Image Clerk to Team Clerk, in Domestic Relations, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Kristen L. Boltz from Docket Specialist to Team Clerk, in Domestic Relations, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Janelle A. Gechter from Residential Service Coordinator to Director, at the Renova Center, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Gianfranco Valdez from (FT) Deputy Sheriff to (FT) Deputy Sheriff/Interpreter, in the Sheriff's Office, effective July 25, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Patricia Billman, General Clerk C in Recorder of Deeds, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Shonniteea L. Harris, Account Clerk C in the Treasurer's Office, effective July 12, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Erin Moyer and Nicole Ruela employees in Children and Youth, to attend the mandated "So what are the rules about adoption subsidies anyways" online July 9, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Erin Moyer Administrator in Children and Youth, to attend the mandated "Cultural Diversity Workshop" online August 4, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to the following employees at MH/ID/EI, to attend the mandated "19th Annual Cultural Diversity Conference" online August 4, 2021. Cost to the County will be for registration. Vote unanimous.

Kim Shaw
Kayla Konyers
Danielle Gray
Jody Weaver

Brianna Roberts
Rhonda Shope
Janine Mauser
Nicole Snyder

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Douglas Grove and Heather Whitman employees at Probation Services, to attend the mandated "Basic Training Academy" in State College August 1-5, 2021. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation for Karen Kohr. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Karen Kohr began her career with the County of Lebanon employed as an Accountant/Auditor in the Controller's Office on November 30, 1992; and

WHEREAS, on April 29, 1996 Karen was appointed as Fiscal Operations Officer 1 in Children and Youth Services and on November 12, 2001 she was promoted to Fiscal Operations Officer 2; and

WHEREAS, during her tenure, Karen served the County with devotion and commitment to Children and Youth Services. She performed her duties and responsibilities in a proficient manner; and

WHEREAS, on July 17, 2021, Karen will retire from Children & Youth with over 28 years of distinguished service; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Karen for the outstanding service she provided during her many years at the County.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifteenth Day of July,
Two Thousand Twenty One.

Holly Leahy, Administrator for MH/ID/EI met with Commissioners to present the Operating Agreement with the Office of Child Development and Early Learning (OCDEL) and the Fiscal Year 21-22 Lebanon County Human Services Plan. Some potential new projects for FY 21-22 will include forensic transitional housing, expanding the mental health permanent supportive housing units as well as expanding the Student Assistance Program into elementary schools for additional prevention services.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the renewal of the Operating Agreement with OCDEL for Early Intervention waiver services. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 21-22 Lebanon County Human Services Plan. Vote unanimous.

Danielle Emerick, Purchasing Agent presented the Commissioners with the following 5 bids from Wilson Consulting Group that were submitted for the Maintenance Repairs of County Bridge CO-2 (Reilly Road Bridge) with anticipated completion of work by September 24, 2021.

Mar-Allen Concrete Products, Inc.	\$162,175.70
Bi-State Construction Co., Inc.	\$168,470.00
Construction Masters Services, LLC	\$173,164.00
DESCCO Design and Construction	\$174,353.40
JVI Group Inc.	\$188,500.00

It was moved by Comm. Ames, seconded by Comm. Litz to award Mar-Allen Concrete Products, Inc. at the cost of \$162,175.70. Vote unanimous.

DES Director, Bob Dowd gave the Commissioners a Mass Vaccination Center update. The Emergency Management Team set up the distribution center on a short timeline with high standards. The site opened on March 17, 2021 and closed on May 27, 2021. 33,000 doses have been administered by CNS and Wellspan. While Welsh Mountain was unable to obtain a supply of vaccines to participate at the Center, they did provide shots to health care professionals.

Jamie Wolgemuth, Chief Clerk/County Administrator provided a brief update on the new 911 center, noting that this will be the most expensive project in the County's history with the design being finished up by the end of August. Commissioners should then be able to approve an ordinance for financing with September being the target date for opening of bids. The anticipated cost is nearly \$40,000,000 but Jamie mentioned that if there is a disaster, this has to be the last building standing.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Litz, Seconded by Comm. Ames to approve the resolution to apply for the Multimodal Transportation Fund (MTF) grant. Vote unanimous.



Resolution # 7-15-21

Be it **RESOLVED**, that the Lebanon County Board of Commissioners of Lebanon County hereby request a Multimodal Transportation Fund grant of \$2,935,763 from the Commonwealth Financing Authority (CFA) to be used for the repair and replacement of two Lebanon County owned bridges, the Golf Road Bridge (CO-31) and the Levan's Bridge (CO-5).

Be it **FURTHER RESOLVED**, that the Lebanon County Commissioners do hereby designate Mr. Jamie Wolgemuth, County Administrator/Chief Clerk and Mr. Jonathan Fitzkee, Assistant Director/Senior Transportation Planner as the official(s) to execute all documents and agreements between the Lebanon County Commissioners and the Commonwealth Financing Authority (CFA) to facilitate and assist in obtaining the requested grant.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, Lebanon, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Lebanon County Board of Commissioners at a regular meeting held **July 15th, 2021** and said Resolution has been recorded in the Minutes of the Lebanon County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lebanon County Board of Commissioners,

This 15th day of July 2021.

**Lebanon County Commissioners
Lebanon, PA**

Jo Ellen Litz, Secretary

It was moved by Comm. Litz, seconded by Comm. Ames to approve the 2021 Liquid Fuels request for the following municipality. Vote unanimous.

South Annville Township

Allocation Requested \$5,700.00

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Richard W. Kindt
607 S. Broad Street
Lebanon, PA

Paul Levan Jr.
71 Bauer Avenue
Lebanon, PA

Edward Kohr
5 Lakeview Drive
Myerstown, PA

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, July 21, 2021 1:30 p.m.

The Board of Commissioners held a workshop session with Rafael Torres and the Enterprise Development owner Aaron Camera on Workforce Development. Other WEPA Board members and supporters present included LVEDC Director Susan Eberly, Maribel Gonzalez, Lou Gonzalez, Fitzroy Lewis, and Aurelis Garcia Figueroa. WEPA Empowerment Center strives to empower and support individuals facing challenges, whether they are looking to discover a new set of skills, or simply reinforce the skills they already possess. WEPA Empowerment Center is scheduled to open in Lebanon in September 2022. The training center will be open to everyone. Classes will focus on trades and healthcare. Students cost will be kept at a minimum and they will leave with a certificate. WEPA requested a letter of support from Commissioners.

Wednesday, July 28, 2021 1:30 p.m.

At 1:30 p.m. the Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Thursday, August 5, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present.
Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the July 15, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$2,243,765.21. The gross payroll is in the amount of \$1,027,436.21. Vote unanimous.

Michelle Snavelly, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Christine M. Wolfe, Adult Abuse Investigator, Area Agency on Aging, effective August 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Monica K. Griffe, Secretary B, District Attorney's Office, effective July 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Jeremy L. Leffler, Deputy Director of 9-1-1, Department of Emergency Services, effective August 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Alivia K. Tirado, Team Clerk, Domestic Relations, effective August 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Atari T. Felton, Full-Time Correctional Officer at the Correctional Facility, effective July 26, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the job abandonment of Lillian E. Nale, Full-Time Correctional Officer at the Correctional Facility, effective July 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the removal of Nicholas Andresen, Full-Time Correctional Officer at the Correctional Facility, effective July 16, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the removal of Joshua G. Via, Full-Time Correctional Officer at the Correctional Facility, effective August 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Nicole L. Levack, DJ Clerk, MDJ 52-2-01/Courts, effective August 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Raleigh C. Sirb, Full-Time Deputy Sheriff, Sheriff's Office, effective July 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Chief Clerk of Voter Registration Michael Anderson's request to reclassify the Deputy of Voter Registration position from a grade 7 on the Non-union salary chart to a grade 9 on the non-union salary chart, effective August 23, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Kyle R. Boyer from Operations Technician to Assistant Systems Administrator, in Department of Emergency Services, effective August 9, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Milagros A. Zidik from Secretary C/Interpreter to Administrative Assistant/Interpreter, in the District Attorney's Office, effective August 9, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Alexander N. Gretch from Private First Class to Lance Corporal, at the Lebanon County Correctional Facility, effective August 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Owen E. Hanna, Law Clerk without the bar in Judge Charles Office/Courts, effective September 13, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Matthew L. Carney Sr., Full-Time Correctional Officer at the Correctional Facility, effective August 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Robert L. Paull, Full-Time Correctional Officer at the Correctional Facility, effective August 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Austina C. Stong, Full-Time Correctional Officer at the Correctional Facility, effective August 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Hannah M. McCurdy, Casual Part-Time Correctional Officer at the Correctional Facility, effective August 9, 2021. Vote unanimous.

Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

Commissioner Litz made a motion to approve all training request with stipulation that all training be subject to CDC recommendations and/or limits on travel on the dates of training. Motion died for a lack of a second.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to Thomas Smith and Bailey Van Fleet employees in Children and Youth, to attend the mandated "MDIT Orientation Training" in Harrisburg, PA on October 7, 2021. Cost to the County will be for mileage and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to Crystal Leedom employee in the District Attorney's Office, to attend the mandated "42nd Annual DUI Association Conference" in Lancaster, PA on October 27 & 28, 2021. Cost to the County will be for registration and parking. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to Brianna Laliberte and Stewart Stilwell employees in Department of Emergency Services, to attend the mandated "NIMS 300 & NIMS 400" in Manheim, PA on December 13-17, 2021. No cost to the County. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to Brianna Laliberte and Gary Verna employees in Department of Emergency Services, to attend the

mandated "Mitigation for Emergency Managers" online September 9 &10, 2021. Cost to the County will be for registration. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to Brianna Laliberte and Gary Verna employees in Department of Emergency Services, to attend the mandated "Hazardous Weather and Flooding Preparedness" in State College, PA on September 21 & 22, 2021. Cost to the County will be for lodging and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to the following employees in Domestic Relations, to attend the mandated "DRAP 54th Annual Training Conference" in Seven Springs, PA on October 3-7, 2021. Cost to the County will be for registration, lodging, mileage, meals, parking and tolls. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

Susan Shelper
Andrea Pelfry

Tara Fancovic
Successor of Karen Hess

Eric Frye
Successor of Stephanie Eck

It was moved by Comm. Ames, seconded by Comm. Phillips to grant permission to the following employees in the Sheriff's Office, to attend the mandated "Taser Instructor Re-Certification" in Highspire, PA on August 23, 2021. Cost to the County will be for registration and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Michelle Edris Snavelly and Leeanne Shank in Human Resources, to attend the non-mandated "2021 SCHRPP Annual Conference" in Fairfield, PA on September 16 & 17, 2021. Cost to the County will be for lodging, mileage, meals, parking and tolls. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Bradley Seyfert in Sheriff's Office, to attend the non-mandated "Armorer's Course" in Palmyra, PA on August 10, 2021. Cost to the County will be for registration. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Litz, seconded by Comm. Ames, to adopt the following proclamation for Roman Shahay. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Roman J. Shahay, began his career with the County of Lebanon employed as Director at the Renova Center on January 5, 2004; and

WHEREAS, during his tenure, Roman excelled at developing and maintaining relationships with the families of our residents at Renova; and

WHEREAS, Roman navigated challenges, over the years, always with the best interest of the residents in mind;

WHEREAS, on August 7, 2021, Roman will retire as Director with seventeen years of distinguished service as a valuable and dedicated employee; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of Commissioners, past and present employees, and all our citizens, unite to thank "Roman" for the outstanding leadership he provided during his many years of dedicated service.

FURTHER, we extend congratulation and best wishes for a most rewarding future and the very best retirement.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifth Day of August,
Two Thousand Twenty One.

Charlie Rush, Chief Executive Officer for Community Homes met with Commissioners to present an Act 137 request for Community Homes of Lebanon Valley in the amount of \$500,000 in support of the proposed construction of the affordable housing development to be known as Canal Affordable Housing. The proposed project is to be built on vacant land located on Canal Street in North Lebanon Township. Community Homes anticipates construction of Phase 2 in 2022 and Phase 3 in 2023. Total cost for development of all 23 apartments is \$5,114,600. Funding for the project consists of a combination of the Act 137 funds, Federal Home Loan Bank Affordable Housing Funds, conventional bank financing, and owner equity. Twenty-three (23) apartments would help increase the much needed supply of the affordable housing in Lebanon County.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the request for a \$500,000 loan with no interest in Act 137 funds to support the Canal Street project. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Final Subdivision and Land Development Improvements and Financial Security Agreement for Meadow Lane Farms Limited Quentin Crossing for the future Department of Emergency Services site located at 1821 Cornwall Road, Tax Parcel 26:2339716-359162-0000.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the North Cornwall Township – Stormwater Management Best Management Practices (BMP) Operation and Maintenance (O&M) Agreement for the future Department of Emergency Services site at 1821 Cornwall Road, Tax Parcel 26:2339716-359162-0000.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Child Welfare Information Solutions (CWIS) Data Sharing Agreement, which is an electronic data exchange with sixty-seven County Children and Youth Agencies using six diverse county systems. The Department of Human Services uses data collected from the county systems for state level data sharing and program coordination for child welfare services. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$10,000 from proceeds of the Hotel Tax to the Jonestown Borough. As requested, these funds shall be used toward the Park Trails at the George H. Kaufman Community Park. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$2,500 from proceeds of the Hotel Tax to the Lebanon Valley Conservancy. As requested, these funds shall be used toward the Tower to Town 2022 10-Miler Race. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information

received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Norman Royce
817 Shore Landing Drive
Lebanon, PA

Frank Gallagher
901 Lantern Drive
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation for the 125th anniversary of the Lebanon Chapter National Society Daughters of the American Revolution. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS: August 8, 2021 marks the 125th anniversary of the founding of the Lebanon Chapter National Society Daughters of the American Revolution to honor the memory and the spirit of the men and women who achieved American independence; and

WHEREAS: Nearly 1 million members have since fulfilled this vibrant service organization's mission to promote historic preservation, education and patriotism; and

WHEREAS: Daughters are currently celebrating both their founding and their future by providing on going service to the local community, state and nation;

WHEREAS: The Lebanon Chapter of the DAR was founded in April 18, 1896 and chartered on August 8, 1896 to complete this important service work on the local level;

WHEREAS: It is fitting and proper to accord official recognition to this vital organization and its memorable anniversary,

NOW, THEREFORE We, Lebanon County Commissioners by virtue of the authority vested in us as Commissioners do hereby honor:

**THE DAUGHTERS OF THE AMERICAN REVOLUTION'S
125 YEARS OF SERVICE TO AMERICA**

AND ask our citizens to reaffirm the ideals of our nation’s founders and to honor and respect the freedoms guaranteed to us through the Declaration of Independence and the United States Constitution.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Fifth Day of August,
Two Thousand Twenty One.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, August 19, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the August 5, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer’s report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$2,499,781.87, subject to audit. The gross payroll is in the amount of \$1,030,630.91. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve all Resolutions to change signers to various accounts for First Citizens Bank. Vote unanimous.

Leeanne Shank, Human Resource Assistant and Stephanie Noll, Employee Benefits of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Francis W. Snavely, PT- Meal Transporter, Area Agency on Aging, effective August 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kyle D. Ream, Caseworker 2, Children and Youth, effective August 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Zachary P. Northen, Caseworker 2, Children and Youth, effective September 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Sandy Long, Social Services Director, Community Action Partnership, effective October 16, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Timothy S. Spangler III, Temporary Part-Time Law Clerk, Courts, effective August 13, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Nicholas M. Fonner, Law Clerk, Courts, effective September 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Dayza Orosco-Reyes, Full-Time Booking Agent, District Attorney/Central Booking, effective August 31, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Bradley R. Moyer, Telecommunicator, Department of Emergency Services, effective August 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kristopher S. McCarrick, Telecommunicator, Department of Emergency Services, effective September 4, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Alivia K. Tirado, Team Clerk, Domestic Relations, effective August 6, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Joshua G. Via, Full-Time Correctional Officer at the Correctional Facility, effective August 3, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Tyler D. Rolshausen, Probation Officer 1, Probation Services, effective August 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Mark J. Smith III, Assistant Public Defender 1, Public Defender's Office, effective August 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the retirement of Barbara Getz, Health Services Supervisor, Renova Center, effective September 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Raleigh C. Sirb, Full-Time Deputy Sheriff, Sheriff's Office, effective August 6, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Joseph J. Vedilago, Full-Time Deputy Sheriff, Sheriff's Office, effective August 27, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Mary A. Haag from Secretary D to Secretary C, in the District Attorney's Office, effective August 23, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the transfer/promotion of Michael L. Anderson from Chief Clerk of Voter Registration to Director in Domestic Relations, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Timothy R. Fierro from Private First Class to Lance Corporal, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Alexander N. Gretch from Lance Corporal to Corporal, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Kris K. Mehler from Lance Corporal to Corporal, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Valerie L. Anderson from Full-Time Correctional Officer to Private First Class, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Stanley W. Smith Jr. from Full-Time Correctional Officer to Lance Corporal, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Kevin M. Farmer from Private First Class to Lance Corporal, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Daniel F. Donton from Full-Time Correctional Officer to Private First Class, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Austin E. Ritchie from Full-Time Correctional Officer to Private First Class, at the Lebanon County Correctional Facility, effective August 22, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Mimi F. Miller, Assistant District Attorney 1 in the District Attorney's Office, effective August 23, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Gale A. Whelan, Docket Specialist in Domestic Relations, effective August 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Sayra E. Febres, Imaging Clerk in Domestic Relations, effective August 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Alyssa M. Parson, Juvenile Probation Officer 1 at Probation Services, effective August 23, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Grace L. Wolfe, Adult Probation Officer at Probation Services, effective August 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Wilfredo M. Rohena, Adult Probation Officer at Probation Services, effective August 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Dennis L. Swartz, Adult Probation Officer at Probation Services, effective September 13, 2021. Vote unanimous.

Commissioner Litz seconded the motion to approve all training request with stipulation that all training be subject to CDC recommendations and/or limits on travel on the dates of training.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Audrey Rakow, Chris Frye, James Doty, and John Correll employees at Probation Services, to attend the mandated “2021 Annual Conference” in State College September 26-29, 2021. Cost to the County will be for registration, lodging, and meals. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Emily Maenza, Deryk Gingrich, and James Doty employees at Probation Services, to attend the mandated “Course 5: Train the Trainer” in Harrisburg September 1-3, 2021. Cost to the County will be for meals. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Mackenzie Wright employee in MDJ Dissinger’s/Courts, to attend the non-mandated “MDJS Basic for New Employees” in Mechanicsburg September 22-24, 2021. Cost to the County will be for mileage. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation for Jo-Ellen Reilly. Vote unanimous.

Lebanon County Commissioners’ Office



PROCLAMATION

***WHEREAS**, Jo-Ellen Reilly began her career with the County of Lebanon employed as a General Clerk C in the Voter Registration Office on December 11, 1995; and*

***WHEREAS**, on December 26, 2011 Jo-Ellen was promoted to Deputy; and*

***WHEREAS**, during her tenure, Jo-Ellen served the County with devotion and commitment to Voter Registration and Elections. She performed her duties and responsibilities in a proficient manner; and*

***WHEREAS**, on August 21, 2021, Jo-Ellen will retire from Voter Registration with over 25 years of distinguished service; and*

***NOW, THEREFORE, BE IT RESOLVED THAT WE**, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Jo-Ellen for the outstanding service she provided during her many years at the County.*

***FURTHER**, we extend congratulations and best wishes for a most rewarding future and the very best retirement.*

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Nineteenth Day of August,
Two Thousand Twenty One.

Holly Leahy, Administrator of MH/ID/EI, met with the Commissioners to present Fiscal Year 21-22 Provider Contract Amendments, Fiscal Year 20-21 Provider Contract Amendments, and Fiscal Year 20-21 End of Year Proposed Expenses with Block Grant Funds. Holly proposed that a number of building related repairs and acquisitions that would be funded through unused block grant funds to include:

It was moved by Comm. Litz, seconded by Comm. Ames to approve the FY 21-22 Provider 23 Contract Amendments in the amount of \$30,114.00. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the FY 20-21 Provider 13 Contract Amendments in the amount of \$279,330.00. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the End of Year Proposed Expenses of 5% that would be funded through unused Block Grants for Building Repairs, Maintenance and Acquisitions in the amount of \$141,686.00. Vote unanimous.

Brett Holland and Michael Battistelli from Stifel; also Kevin Caron from Washington Crossing met with the Commissioners to present the Lebanon County Employee Retirement Fund with a Balance of \$152,593,554.00 with a performance rate of 10.82%. Asset Allocation overview are as follows: Fixed income of 28%, Alternative Investment of 4%, Cash and Equivalents of 4% With an Equity 64%.

Bryan Hoffman, Lebanon County Housing and Redevelopment met with the Commissioners to present the Resolution of HOME Program. The resolution authorizes the filing of an Application for funds with the Department of Community and Economic Development (DCED). The HOME application is for conversion of the first floor of the old Lebanon Valley Insurance building in Cleona turning it into Six (6) one-bedroom apartments. Mr. Hoffman also asked Commissioners for permission to modify the existing HOME Program (First-time Homebuyers Program and Housing Rehabilitation Program) in order to get the last of the money utilized before the grant contract expires.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Resolution of HOME Program application. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve permission to modify the existing HOME Program. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to remove locally imposed limits on purchase price for first time homebuyers. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$4,050 from proceeds of the Hotel Tax to the Hinkelfest. As requested, these funds shall be used toward Hinkelfest 2021 and will be contingent on the provision of more information regarding the dates and tourist expectations for this event. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Susan Heagy
20 Elizabeth Ave
Lebanon, PA

Zachary Given
537 North Grant Street
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, August 25, 2021 1:30 p.m.

The Board of Commissioners met in an executive session to discuss Real Estate, all members present. Comm. Phillips presiding.

At 2:15 p.m., the Board of Commissioners met an executive session to Union Negotiations.

Thursday, September 2, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding via phone with Vice Chairman Ames calling the meeting to order.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the minutes from the August 19, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$2,422,169.47, subject to audit. The gross payroll is in the amount of \$1,022,964.41. Vote unanimous.

Michelle Snavely, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Christopher Sides, Fiscal Assistant, Area Agency on Aging, effective September 7, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the retirement of Edward Potter Sr., Maintenance Mechanic, Building and Grounds, effective September 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Cory A. Earl, Caseworker 2, Children & Yourth, effective September 10, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Samuel N. Ortiz, Director, Community Action Partnership, effective September 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Kaitlyn M. Clay, Telecommunicator, Department of Emergency Services, effective September 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Kristopher McCarrick, Telecommunicator, Department of Emergency Services, effective September 1, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Lauryn Thompson, Full-Time Correctional Officer at the Correctional Facility, effective August 26, 2021 (Date Correction). Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Mary Jane Jones, Accountant 3, MH/ID/EI, effective September 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Bridget R. Hockenbroch, Probation Officer 1, Probation Services, effective September 2, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the retirement of Cathy Melville, Fiscal Assistant, Probation Services, effective September 30, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Michelle Roebuck, General Clerk C, Prothonary/Clerk of Courts, effective August 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Ivonne I. Muniz, Secretary D/Interpreter, Public Defenders, effective September 3, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the resignation of Glory P. Brown, Assistant Public Defender 1, Public Defenders, effective September 3, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the retirement of Victoria Kriner-Eisenhour, Recreation Program Aide, Renova Center, effective November 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to accept the rescind resignation of Joseph J. Vedilago, Full-Time Deputy Sheriff, Sheriff's Office, effective August 27, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the promotion of Kelly Demmy from Fiscal Assistant to Fiscal Technician, in Children & Youth, effective September 6, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the transfer of Christine Hartman from Fiscal Assistant at Community Action Partnership to Deputy/Notary in Voter Registration, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the change of status of Freysha Rivera from Part-Time Booking Agent to Full-Time Booking Agent, in District Attorney's/Central Booking, effective September 5, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the promotion of Tara Fancovic from Training Administrator to Deputy Director, in Domestic Relations, effective September 6, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the transfer of Tia Althouse from Full-Time MDJ Clerk in MDJ Dissinger's Office to Secretary D in District Attorney's Office, effective September 6, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Phillips to approve the change of status of Karen Hertzog from Casual Call Developmental Assistant to Full-Time Developmental Assistant, at Renova, effective September 5, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Misael D. Madera, Network Technician in Information Technology Services, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Lisa Tyrpin, Full-Time MDJ Clerk/ in MDJ Dissinger/Courts, effective September 7, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Thomas A. Eblings, Juvenile Probation Officer at Probation Services, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Abigail E. Baker, Full-Time Deputy Sheriff in the Sheriff's Office, effective September 7, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Logan M. Klucar, Telecommunicator in Department of Emergency Services, effective September 13, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Tyler Welch-Fisher, Telecommunicator in Department of Emergency Services, effective September 13, 2021. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the employment of Amy M. Loser, Telecommunicator in Department of Emergency Services, effective September 13, 2021. Vote unanimous.

Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

Commissioner Litz seconded the following motions to approve all training request with stipulation that all training be subject to CDC recommendations and/or limits on travel on the dates of training.

It was moved by Comm. Phillips, seconded by Comm. Litz to grant permission to Robin Bucher, Kathy Fryer, Kelly Demmy, and Eunice Ejike employees in Children & Youth, to attend the mandated "Adoption Assistance Manual Training" in Reading on September 20-22, 2021. Cost to the County will be for mileage and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Phillips, seconded by Comm. Litz to grant permission to Michael Anderson and Christian Meyer employees in Domestic Relations, to attend the mandated "DRAP 54th Annual Training Conference" in Seven Springs on October 3-7, 2021. Cost to the County will be for registration, lodging, mileage, meals, parking and tolls. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Litz, seconded by Comm. Phillips to grant permission to Dorrene Kline employee at Area Agency on Aging, to attend the non-mandated "Professional Development Series" at the Lebanon Chamber of Commerce on September 23 & 30 and October 8 & 14, 2021. Cost to the County will be for registration, mileage, and parking. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to grant permission to Anna Devine & Carol Davies employees at Area Agency on Aging, to attend the non-mandated "PDA Quarterly Meeting" in Hershey on September 15-17, 2021. Cost to the County will be for registration and mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to grant permission to Warden Tina Litz at the Correctional Facility, to attend the non-mandated "Association of Women Executives in Corrections" in Savannah, GA on October 8-10, 2021. No cost to the County. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Litz, seconded by Comm. Phillips to grant permission to Warden Tina Litz at the Correctional Facility, to attend the non-mandated "PA Prison Wardens Association Conference" in Hawley, PA on October 20-22, 2021. Cost to the County will be for mileage. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Phillips, seconded by Comm. Litz to grant permission to Warden Tina Litz and Deputy Warden Michael Ott at the Correctional Facility, to attend the non-mandated "PTSO Administrative Training" in Malvern, PA on October 3-6, 2021. Cost to the County will be for lodging, mileage, meals, parking, and tolls. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

Holly Leahy, Administrator of MH/ID/EI, met with the Commissioners to present Fiscal Year 2021-2022 Provider Contract Amendments, Fiscal Year 2020-2021 Provider Contract Amendments and Fiscal Year 2020-2021 End of Year Proposed Expenses.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the changes in FY 2021-2022 Provider Contract Amendments to add one (1) new provider and one (1) new service totaling \$47,812. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the changes FY 2020-2021 Provider Contract totaling \$3,232, due to more consumers using service. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approved an additional \$79,506.00 of FY 2020-2021 Block Grant Funds for building maintenance and office furniture/safety updates. The remaining \$66,891.00 of unspent block grant funds will be returned to the state. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips, to adopt the following proclamation for Ann Thompson, who served 25 years on the MH/ID/EI Advisory Board. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Ann Thompson, graduated from St Olaf College in Northfield, MN in 1964; and

WHEREAS, to help pay for college she joined the Army Nurse Corp, where she served her country as a nurse during the Vietnam War; and

WHEREAS, in 1967 Ann and her husband Warren settled in Lebanon, PA. She spent her nursing career at the Lebanon Veterans Administration Hospital and volunteered after she retired to work with Veteran support groups; and

WHEREAS, Ann along with other women veterans, is a published author of "Another Kind of War Story: Army Nurses Look Back to Vietnam; and

NOW, THEREFORE, WE, The Commissioners of Lebanon County, take this opportunity to recognize Ann, who has served with commitment and dedication on the MH/ID/EI Advisory Board for 25 years with the unselfish contributions to the community.

FURTHER, we extend appreciation to Ann for her service and dedication in our community.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Second Day of September,
Two Thousand Twenty One.

Amy Hill, Director of the Central Pennsylvania Food Bank met with Commissioners to raise awareness to the need of our neighbors during times of food insecurity. The Central PA Food Bank does not operate a food pantry, but assists local foodbanks with logistics like trucks and refrigeration.

It was moved by Comm. Litz, seconded by Comm. Phillips, to adopt the following proclamation for Hunger Action Month. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION 2021 Hunger Action Month

WHEREAS, hunger and poverty are issues of vital concern in Lebanon County where 9.8% of people are food insecure and one in every 8 children do not know where their next meal will come from; and

WHEREAS, Lebanon County is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in our community need; and

WHEREAS, Lebanon County is committed to working with Central Pennsylvania Food Bank and its partner agencies in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the coronavirus pandemic has had devastating health and economic impacts across the country, and it is projected that the food insecurity rate in Lebanon County will rise to 11% in the wake of the pandemic; and

WHEREAS, the month of September has been designated "Hunger Action Month" in order to bring attention to food insecurity in our communities and to engage the public in action – including volunteer shifts, social media shares, and donations – to end hunger one helping at a time; and

***WHEREAS**, food banks across the country, including Central Pennsylvania Food Bank and its partner agencies– will host numerous events throughout the month of September to bring awareness and help end hunger in their local community;*

***NOW, THEREFORE**, We, Lebanon County Commissioners, do hereby recognize September 2021, as **HUNGER ACTION MONTH** in Lebanon County and I call this observance to the attention of our citizens.*

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Second Day of September,
Two Thousand Twenty One.

Dawn Poliseo, Administrative Assistant of the Commissioner’s Office, presented the following items for consideration.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve Fiscal Year 2021-2022 Medical Assistance Transportation Program (MATP) Grant Agreement allocation amount in the amount of \$1,525, 116. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the Agreement for Provision of Medical Transportation between Lebanon County Community Action Partnership and Johanna Bueno for curb to curb or door to door transportation services as requested by CAP for consumers enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County,. Agreement is effective July 1, 2021 to June 30, 2022. Vote unanimous.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the Collaborative Participation Agreement between the Pennsylvania Department of Community and Economic Development (DCED) and Lebanon County Community Action Partnership for the Pennsylvania Homeless Management Information System (PA HMIS), which a Pennsylvania action plan in effect for families and individuals who are homeless or at risk of homelessness. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

David McCracken
11 Wren Dr
Lebanon, PA

Kenneth C. Sutton
3 Wren Dr
Lebanon, PA

Linda Knapp
343 Homestead Road
Lebanon, PA

It was moved by Comm. Phillips, seconded by Comm. Litz to re-appoint Susanne Kilmoyer, Julie Baum, Alicia LaFrance and Gerda Balthaser to the Renova Center Advisory Board. Their terms will begin January 2021 and their term will expire January 2024. Vote unanimous.

DES Director Bob Dowd provided commissioners with an update on Tropical Storm Ida. Dowd said Lebanon County becomes eligible for flood damage reimbursements when it hits \$389 per person or 1/2 million dollars. If the threshold is met, an Emergency Disaster Proclamation will be signed by commissioners to facilitate the flow of funds from the federal and state governments. Homeowners need to report damages to their local Municipal Emergency Services Coordinator, who will forward the information to the County. If the municipality does not have a coordinator, contact Bob Dowd in DES for a form. Dowd said as of this morning 900 Met-Ed electricity customers were out of power and 2 water rescues occurred when people went around closed road barriers.

It was moved by Comm. Phillips, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, September 8, 2021 1:30 p.m.

The Board of Commissioners held a workshop session meeting. All members present.

Deb Tack, Executive Director and Pam Foreman, Director of Gifts and Donor Relations of Susquehanna Service Dogs met with Commissioners to present overview of the program. Susquehanna Service Dogs breeds, raises, trains, and places service dogs and hearing dogs, as

well as facility dogs to assist children and adults with disabilities to lead the lives they want to live.

At 1:45 p.m., the Board of Commissioners met an executive session to discuss personnel.

Thursday, September 16, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Norma Sando of Union Township asked the Commissioners to consider increasing the Cost of Living Adjustment (COLA) payment for the retired County employees.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the September 2, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$2,309,405.87, subject to audit. The gross payroll is in the amount of \$1,015,038.77. Vote unanimous.

Jamie Wolgemuth, County Administrator met with the Commissioners to present personnel transactions requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Ryan German, Telecommunicator, Department of Emergency Services, effective September 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Morelia E. Carrasquillo Medero, DJ Clerk/Interpreter, MDJ Dissinger/Courts, effective September 14, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Madelyn Blouch, DJ Clerk, MDJ Wolfe/Courts, effective September 24, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Thomas J. Kambic, Part-Time Court Clerk, Prothonotary/Clerk of Courts, effective September 24, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the rescind resignation of Kaitlyn M. Clay, Telecommunicator, Department of Emergency Services, effective September 18, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve Department of Emergency Services, Director Robert Dowd's recommendation to create ten (10) non-union Casual Part-Time Telecommunicator positions within the Department of Emergency Services, at a grade 11 on the non-union salary chart (no benefits), effective immediately (9/16/21). Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Ryan S. Wertz, Housing Casemanager to Administrator, at Community Action Partnership effective September 20, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the change of status of Kaitlyn M. Clay, Full-Time Telecommunicator to Casual Part-Time Telecommunicator, in Department of Emergency Services effective September 19, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the change of status of Lisa Long, 9-1-1 Supervisor to Fiscal Assistant, in Department of Emergency Services effective September 20, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Sheila Shockley, Clerk Typist 2/Fiscal to Fiscal Assistant, at MH/ID/EI effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Ryan M. Ryder, Law Clerk w/o Bar in Courts, effective September 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Glen R. Bressler, Caseworker 1 in Children and Youth, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Johnnie O. Horne, Caseworker 1 in Children and Youth, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Daniel O. Linares-Herrador, Assistant District Attorney 1 in the District Attorney's Office, effective September 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Brandon M. Batz, Full-Time Correctional Officer at the Correctional Facility, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Pedroa R. Cruz Catala, Full-Time Correctional Officer at the Correctional Facility, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Amber K. Smith, Full-Time Correctional Officer at the Correctional Facility, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Thomas A. Ebling, Juvenile Probation Officer at Probation Services, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Llareli Ramirez-Oliveras, Adult Probation Officer/Interpreter at Probation Services, effective September 20, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jennifer Gibson, Full-Time LPN 3rd Shift at Renova, effective September 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the employment of Jason Todd, Chief Clerk in Voter Registration, effective September 20, 2021. Vote unanimous.

Steph Noll, Human Resources Employee Benefits met with the Commissioners to present conference/seminar requests for consideration.

Commissioner Litz seconded the motion to approve all training request with stipulation that all training be subject to CDC recommendations and/or limits on travel on the dates of training.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Erin Moyer, Sharron Gassert, Sue Emerich, and Eunice Ejike employees in Children & Youth, to attend the mandated "PCYA Meeting" in Pocono Manor, PA on October 14, 2021. Cost to the County will be

for registration, mileage, meals, and tolls. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Amy Loser, Logan Klucar, and Tyler Welch-Fisher employees in Department of Emergency Services, to attend the mandated "Emergency Medical Dispatch" in York, PA on September 20-22, 2021. Cost to the County will be for registration, mileage, and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Amy Loser, Logan Klucar, and Tyler Welch-Fisher employees in Department of Emergency Services, to attend the mandated "Emergency Police Dispatch" in Brownstown, PA on October 7 & 8, 2021. Cost to the County will be for mileage and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Amy Loser, Logan Klucar, and Tyler Welch-Fisher employees in Department of Emergency Services, to attend the mandated "Emergency Fire Dispatch" in Brownstown, PA on October 12 & 13, 2021. Cost to the County will be for mileage and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Joe Morales employee in Department of Emergency Services, to attend the mandated "PEMA Central Area IST" in State College, PA on September 30-October 1, 2021. Cost to the County will be for meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jason Weikel employee in Department of Emergency Services, to attend the mandated "G-271: Hazardous Weather and Flooding Preparedness" in State College, PA on September 21-22, 2021. Cost to the County will be for lodging and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jason Weikel employee in Department of Emergency Services, to attend the mandated "PA-PEMA:L146 Homeland Security Exercise and Evaluation Program" in Montgomery County on October 18-19, 2021. Cost to the County will be for lodging and meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Stewart Stilwell employee in Department of Emergency Services, to attend the mandated "TAC Officer Training" in Hershey, PA on October 4, 2021. Cost to the County will be for meals. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Courtney McMonagle and Mimi Miller employees in the District Attorney’s Office, to attend the mandated “Basic Prosecutors Course” in Hershey, PA on November 29-December 2, 2021. Cost to the County will be for registration and meals. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

Erin Moyer, Administrator of Children & Youth, met with the Commissioners to present the Children and Youth Services/Juvenile Probation Fiscal Year 2021-2022 Implementation Budget, Fiscal Year 2022-2023 Needs Based Budget, Fiscal Year 2020-2021 Final Report and 2nd, 3rd and 4th Quarter Invoices and provider contracts for approval.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 20-21 Second, Third and Fourth Quarter Invoices for Children and Youth. Vote unanimous.

Second Quarter Invoices Fiscal Year 20-21

ACT 148	\$1,620,781.00
Title IV-E Placement Maintenance	\$ 27,636.00
Title IV-E Adoption Assistance	\$ 79,307.00
Medicaid	\$ 222.00
Total	\$1,727,946.00

Third Quarter Invoices Fiscal Year 20-21

ACT 148	\$1,475,721.00
Title IV-E Placement Maintenance	\$ 70,644.00
Title IV-E Adoption Assistance	\$ 78,428.00
Medicaid	\$ 422.00
Total	\$1,625,215.00

Fourth Quarter Invoices Fiscal Year 20-21

ACT 148	\$1,575,626.00
Title IV-E Placement Maintenance	\$ 103,415.00
Title IV-E Adoption Assistance	\$ 78,897.00
Medicaid	\$ 1,311.00
Total	\$1,759,249.00

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Year 2020-2021 Final Report, county share would be \$2,033,635, which is a decrease of \$9,717 under the certified amount. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 2021-2022 Implementation Budget, which is certified at \$10,096,796 with a county share of \$2,185,186. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Year 2022-2023 Needs Based Budget request for \$11,246,976 with a county share of \$2,290,197, which is an increase due to provider rates, changes in staffing and Solicitor rate increases. Vote unanimous.

It was move by Comm. Ames, seconded by Comm. Litz to approve the Fiscal Year 2021-2022 Service Provider Contracts. The Agency has a total of 38 service provider contracts with 24 not requesting any increases. The remaining 14 service providers have requested increases with an average of 4.0% and all of them being within the budgeted amounts. Vote unanimous.

It was move by Comm. Litz, seconded by Comm. Ames to approve the Fiscal Year 2021-2022 Placement Provider Contracts. The Agency has a total of 57 provider contracts with 24 not requesting any increases or Medical Assistance funded facilities at no cost to the Agency. The remaining 37 providers have requested increases with an average of 10.5% with all of them within the State approved rate. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the York County Youth Development Center Fiscal Year 2021-2022 Contract (JPO) at \$375.60 per day and the Central Counties Youth Center Contract for Fiscal Year 2021-2022 Contract (JPO) at \$320.00 per day. Vote unanimous.

At 10:12a.m., the Commissioners sat as the County Board of Elections.

At 10:22 a.m., the County Commissioners reconvened their regular meeting.

Audrey Rakow, Director Probation Services and Susan Christner, Deputy Director Juvenile Probation Services met with Commissioners to request for a Grant-In-Aid for Juvenile Probation for Contract Period FY 2021-2022 in the amount of \$193,314.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Grant in Aid Application for Juvenile Probation Services. Vote unanimous.

Jay Wenger, Managing Director from Susquehanna Group Advisors met with Commissioners to present the Underwriter Pricing Proposal interest rates for the 2021 General Obligation Bond (GOB) for the 9-1-1 Center. The proposal contained six (6) firms with a True Interest Cost (TIC) ranging from 2.227% to 2.623%. It was recommended by Commissioners that RBC Capital Markets manage 55% and Piper Sandler & Company manage 45% of the bond.

Jamie Wolgemuth, County Administrator presented the following items for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation for Stryth B. Mitchell. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Syryth B. Mitchell, a scout in Troop 440 of the Boy Scouts of America of the Pennsylvania Dutch Council in Annville, achieved the rank of Eagle Scout on September 26, 2021; and

WHEREAS, Syryth has earned 27 merit badges and was a member of the Order of the Arrow and served his troop in a variety of leadership roles; and

WHEREAS, for his Eagle Scout project he developed, led and completed a major community service project to benefit the Annville Cleona Community Pool, where he and his crew refurbished and painted the picnic pavilion and built a gaga pit within the pool's fence with the local community contributing to his project with monetary donations, use of equipment, materials, refreshments and 550 man-hours of labor;

NOW, THEREFORE, WE, The Commissioners of Lebanon County, take this opportunity to recognize Syryth for the steady, persistent progress to achieve the highest rank in scouting "Eagle Scout".

FURTHER, we extend our congratulations and best wishes to Syryth for his leadership and dedication in scouting.

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: _ Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixteenth Day of September
Two Thousand Twenty One.

It was moved by Comm. Litz, seconded by Comm. Ames, to adopt the following proclamation for Big Brothers Big Sisters Month. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

Big Brothers Big Sisters Month
September 2021

WHEREAS, *Big Brothers Big Sisters of the Capital Region, a youth empowerment organization that enables life changing mentoring relationships to ignite the power and promise of youth in our community;*

AND WHEREAS, *investing in young people's futures pays off, with a social return on investment of \$54-to-1 through improved economic, health, and social outcomes for young people with mentors.*

AND WHEREAS, *by changing the course of young lives, we shape our community's social and economic future;*

AND WHEREAS, *Big Brothers Big Sisters of the Capital Region supports more than 700 local families each year by partnering with parents/guardians, volunteers and others in the community to help youth achieve: higher aspirations, greater confidence, and better relationships, avoidance of risky behavior and educational success;*

AND WHEREAS, *the agency's goal is to encourage more volunteers to join our mentoring movement;*

NOW THEREFORE, *we, the Lebanon County Commissioners, DO HEREBY PROCLAIM September, 2021 as Big Brothers Big Sisters Month. We encourage everyone to volunteer or donate by visiting CapBigs.org and learn more about how you can get involved in igniting the potential of youth in our community*

BOARD OF COUNTY COMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixteenth Day of September
Two Thousand Twenty One.

It was moved by Comm. Litz, seconded by Comm. Ames to amend the previous requested agreement with the Hinkelfest to \$1,800.42 from proceeds of the Hotel Tax. As requested, these funds shall be used toward Hinkelfest 2021. Vote unanimous.

Laura LeBeau, reporter from Forever Media asked questions concerning the subpoena for personal voter information such as birth dates, driver’s license numbers and social security numbers. County Administrator Jamie Wolgemuth said this information is contained within the State’s SURE System.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, September 29, 2021 1:30 p.m.

The Board of Commissioners held a workshop session meeting. All members present.

Members and staff of the Halcyon Activity Center met with Commissioners to discuss funding shortfalls that they have been experiencing recently. In attendance was President Raymer Kent, Executive Director Danielle See, Cindy Van Aken, and MH/ID/EI Administrator Holly Leahy.

At 2:00 p.m., the Board of Commissioners met with John Wengert & Tom Kotay to discuss the Lebanon Valley Rail Trail (LVRT) Phase 6C Funding.

Thursday, October 7, 2021 1:30 p.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Martin Barondick of North Lebanon Township asked if the County Administrator was aware of a mold and moisture issue inside MDJ Kim Wolfe's Office. Jamie Wolgemuth told Mr. Barondick that he was aware of issue and it was being taken care of.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the September 16, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,063,194.96, subject to audit. The gross payroll is in the amount of \$991,869.72. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$371,955.10 from the General Fund to the General Obligation Note, Series of 2008 Bank Loan held in Wells Fargo to pay principal and interest due on October 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$20,460.00 from the General Fund to the General Obligation Bond, Series A of 2016 Bank Loan held in Fulton Financial to pay principal and interest due on October 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$1,073,857.00 from the General Fund to the Fulton Bank Loan held in Fulton Bank to pay principal and interest due on October 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the transfer of \$139,925.00 from the General Fund to the General Obligation Bonds, Series of 2017 held in Fulton Financial to pay interest due October 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the transfer of \$893,081.25 from the General Fund to the General Obligation Bonds, Series of 2015A held in Fulton Financial to pay interest due October 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Resolution to change signers at First Citizens Community Bank for Domestic Relations accounts. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Resolution to change signers at First Citizens Community Bank for all County Funds and Renova accounts. Vote unanimous.

Michelle Snavely, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Christine A. Harris, Adult Abuse Investigator, Area Agency on Aging, effective October 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kaitlyn M. Clay, Telecommunicator, Department of Emergency Services, effective October 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Steven Gorman, Assistant District Attorney 1, District Attorney's Office, effective October 11, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of David E. Lesperance, Full-Time Correctional Officer, Correctional Facility, effective September 19, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Ashley Witmer, Clerk Typist 2, MH/ID/EI, effective September 24, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Sandra F. Dove-Mendoza, Full-Time LPN, Renova, effective September 29, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the resignation of Trent D. Culver, Full-Time Deputy Sheriff, Sheriff's Office, effective October 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Shonniteea L. Harris, Accounting Clerk C, Treasurer's Office, effective October 1, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the rescind offer of employment of Jason Todd, Chief Clerk, Voter Registration, effective September 17, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Sarah C. Gill, Clerk Typist 2 to Fiscal Assistant, at Area Agency on Aging effective October 18, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the transfer of Christine M. Hartman, Deputy of Voter Registration to Social Services Director at Community Action Partnership effective November 15, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the transfer of Arunya Harrison, General Clerk C at the Correctional Facility to DJ Clerk at MDJ 52-2-01/Courts effective October 18, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Christine R. Mundis, Probation Aide to Fiscal Assistant, at Probation Services effective October 18, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Raymond Heaton, Sergeant to Full-Time Deputy Sheriff, in the Sheriff's Office effective October 18, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Timothy R. Turasky, Full-Time Deputy Sheriff to Sergeant, in the Sheriff's Office effective October 18, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of James E. Zombro III, Maintenance Mechanic in Buildings and Grounds effective October 11, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Beatriz Ramos, Part-Time Booking Agent in District Attorney's Office effective October 11, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Colby L. Schweitzer, Assistant Director Fiscal in Domestic Relations effective October 18, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Maria Angelatos, DJ Clerk/Interpreter in MDJ Dissingers/Courts effective October 11, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Sarah E. Noll, DJ Clerk in MDJ Wolfe/Courts effective October 11, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Nakita J. Ward, EI Caseworker 1 at MH/ID/EI effective October 11, 2021. Vote unanimous.

Stephanie Noll, Employee Benefits of Human Resources of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel employee in Department of Emergency Services, to attend the mandated “Mitigation for Emergency Managers” in Lancaster on October 25-27, 2021. Cost to the County will be for meals. Vote unanimous.

It was moved by Litz, seconded by Comm. Ames to grant permission to Constance Dowhower and Dwight Penberth employees at Probation Services, to attend the mandated “MAYSI-2” Virtual on October 28, 2021. No cost to the County. Vote unanimous.

It was moved by Litz, seconded by Comm. Ames to grant permission to Susan Christner employee at Probation Services, to attend the mandated “Chief’s Council Executive Committee Meeting” in State College on October 15, 2021. Cost to the County will be for lodging and meal. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Kirk Juliani employee in the Sheriff’s Department, to attend the mandated “Less Lethal Instructor Recertification” in Lancaster on October 14, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Jocelyn Stakem employee at MH/ID/EI, to attend the non-mandated “Home Within Reach” in Hershey on December 1-3, 2021. Cost to the County will be for registration and mileage. Vote unanimous.

Holly Leahy, Administrator of MH/ID/EI, along with and Elizabeth Hershey, Program Specialist at Quest and Maureen Westcott, Executive Director at the Arc Lancaster and Lebanon met with Commissioners to recognize October as National Disability Awareness Month.

It was moved by Comm. Ames, seconded by Comm. Litz, to adopt the following proclamation recognizing and commemorating the 76th Anniversary of National Disability Awareness Month. Vote unanimous.

RESOLUTION 10-7-21

RECOGNIZING AND COMMEMORATING THE 76TH ANNIVERSARY OF NATIONAL DISABILITY AWARENESS MONTH

WHEREAS, October 2021 marks the 76th anniversary of National Disability Employment Awareness Month; and

WHEREAS, The purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities; and

WHEREAS, The history of National Disability Employment Awareness Month traces back to 1945; and

WHEREAS, Workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

WHEREAS, Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Lebanon County's commitment to an inclusive community that increases access and opportunities to all, including individuals with disabilities.

THEREFORE, be it **RESOLVED**, that the County of Lebanon recognizes and commemorates the 76th anniversary of National Disability Employment Awareness Month and the work of the Lebanon County Employment Coalition to promote employment for people with disabilities; and

Be it **FURTHER RESOLVED**, that the County of Lebanon call upon employers, schools, and other community organizations to advance the important message that people with disabilities add value and talent to our workplaces and communities; and

Be it **FURTHER RESOLVED**, that the County of Lebanon pledges to continue to take steps throughout the year to advance opportunities for individuals with disabilities and work to pursue the goals of opportunity, full participation, economic self-sufficiency, and independent living for people with disabilities.

Board of Commissioners of the
County of Lebanon
Lebanon County, Pennsylvania

BY: Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTESTED: Jamie Wolgemuth, Chief Clerk

Jon Fitzkee, Assistant Director/Senior Transportation Planner from Planning and Bill Wilson from Wilson Consulting Group met with Commissioners to discuss the Lebanon County National Bridge Inspection Standards (NBIS) 2022-2026 Agreement. The new 5 year NBIS agreement with Wilson Consulting in the amount of \$1,121,411.31 and expires December 31, 2026. The inspection will include the review of all municipality owned structure over 20 feet every 2 years. As part of this agreement the County will receive an 80% reimbursement up to the full amount of the NBIS agreement.

It was moved by Comm. Litz, seconded by Comm. Ames, to approve the National Bridge Inspection Standards (NBIS) 2022-2026 Agreement. Vote unanimous.

Tom Kotay, Board Member from the Lebanon Valley Rails-to-Trails Inc. along with Jon Fitzkee from County Planning presented a \$3.6 million grant application for Phase 6c of the Lebanon Valley Rail Trail from 12th - 22nd Streets, including a new bridge across the Quittapahilla Creek. They also asked Commissioners for a commitment of funds from the Act 13 Transportation Fund.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the submission of the Grant Application for Phase 6c of the LVRT. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Phillips to commit \$800,000 of Act 13 Transportation Funds to the Lebanon Valley Rails-to-Trails. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

Bryan Smith, Executive Director of Lebanon County Christian Ministries (LCCM) met with Commissioners to present The Emergency Food Assistance Program (TEFAP), which is a federal program that helps supplement the diets of low-income Americans by providing them with emergency food assistance at no cost. USDA provides 100% American-grown USDA Foods and administrative funds to states to operate TEFAP. The contract will be in effect from October 2021 through September 2026.

It was moved by Comm. Litz, seconded by Comm. Ames, to approve Lebanon County Christian Ministries Bryan Smith to serve as the coordinator for The Emergency Food Assistance Program contract with the Department of Agriculture. Vote unanimous.

Deborah Wright, Ms. United World met with Commissioners to introduce herself. Ms. Wright is a Lebanon County resident and is available for appearances at events.

Bob, Dowd, Director of the Department of Emergency Services met with Commissioners seeking approval of the Letter of Engagement for the Provisioning of the Next Generation 911 Services (NG911). The Letter of Engagement is for the Commonwealth of Pennsylvania acting through the Pennsylvania Emergency Management Agency (PEMA) and Lebanon County to set forth expectations, define interoperability, roles and responsibilities, and the necessary steps to review, amend, or establish new methods and processes to successfully implement and sustain NG911 statewide.

It was moved by Comm. Ames, seconded by Comm. Litz to participate in the Letter of Engagement for the Provisioning of Next Generation 911 Services. Vote unanimous.

Jay Wenger, Managing Director from Susquehanna Group Advisors and Peter Edelman, Attorney from Stevens & Lee presented the borrowing Parameter for the 2021 General Obligation Bonds, Series of 2021. The Bonds shall be issued in amount not to exceed Sixty Million Dollars (\$60,000,000). The project to be funded will include the new 911 Center comprised of two buildings containing approximately 50,000 square feet and various capital improvements to the County's buildings, including various upgrades to the County's existing municipal building,

the acquisition of new radio systems and equipment to support the 911 system, and the purchase of the remainder of the municipal building currently occupied by the City of Lebanon.

It was moved by Comm. Ames, seconded by Comm. Litz to approve Ordinance #62 to establish the Parameter Ordinance for the 2021 General Obligation Bond. Comm. Ames and Comm. Phillips voted "Aye". Comm. Litz voted "Nay". The motion carried.

Michael Battistelli and Brett Holland, Financial Advisor of Stifel Nicolaus, Lebanon, PA met with the Retirement Board to discuss a change to the Retirement Fund investment policy to increase equity investments from 50-60% to 50-70% to allow the purchase of more stocks. In addition adding Maddison Investment Advisors as a new Bond Manager.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the proposal to increase equity investments from 50-60% to 50-70%. Motion passed on a 4 to 1 vote with Comm. Phillips, Comm. Ames, Controller Mettley and Treasurer Neuin voting "Aye" and Comm. Litz voting "Nay".

It was moved by Comm. Ames, seconded by Comm. Litz to add Maddison Investment Advisors as a new Bond Manager, to compliment the current manager, CS McKee. \$2.5 million dollars will be transferred from CS McKee to Madison with the anticipation of adding to it in the future as the pension fund grows. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner's Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following resolution authorizing the filing of a formal application and business plan for a Redevelopment Assistance Capital Program (RACP) grant of five hundred thousand dollars (\$500,000) for the purpose of advancing the development of the Wellspan Health and Surgery Center Project in North Cornwall Township. Vote unanimous.

RESOLUTION No. 10-7-2021A

A RESOLUTION OF THE COUNTY OF LEBANON AUTHORIZING THE FILING OF A FORMAL APPLICATION AND BUSINESS PLAN FOR A REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) GRANT OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) FOR THE PURPOSE OF ADVANCING THE DEVELOPMENT OF THE WELLSPAN HEALTH AND SURGERY CENTER PROJECT IN NORTH CORNWALL TOWNSHIP, LEBANON COUNTY.

WHEREAS, the County of Lebanon (hereinafter, the "County") has been designated to act as the applicant and grantee of a Five Hundred Thousand Dollar (\$500,000.00) Redevelopment Assistance Capital Program grant (hereinafter, the "Grant") from the Commonwealth of Pennsylvania (hereinafter the "Commonwealth") for the purpose of advancing the development of the WellSpan Health and Surgery Center (ME 2201-00) in North Cornwall Township, Lebanon County (hereinafter, the "Project"); and

WHEREAS, the County has determined that constructing the Project will benefit the community and therefore the County supports the project; and

WHEREAS, the County has agreed to act as the public applicant and grantee as part of the Grant application, approval, and administration processes; and

WHEREAS, WellSpan Health (hereinafter, the "Sub-Grantee"), the Project's owner and developer, will serve in the role of Sub-Grantee for the purposes of effectuating the Project and administering the Grant; and

WHEREAS, it is deemed to be to the benefit of the County, the Sub-Grantee and the community to effectuate the Project; and

WHEREAS, the Application and Business Plan (hereinafter, "Application") for the RACP grant funds requires a resolution enacted by the County authorizing the filing of the Application, describing the project, and identifying the grant amount.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County is in support of the Grant to be used to advance the WellSpan Health and Surgery Center project in North Cornwall Township, Lebanon County in the amount of Five Hundred Thousand Dollars (\$500,000.00).
2. The County agrees to serve as the public Applicant and Grantee for the Grant and to receive funds under said Grant for use in effectuating the development of the Project.
3. The County will work with the Sub-Grantee and its selected consultant(s) to ensure that the administrative requirements of the RACP Grant are satisfied, including the completion and submission of the Application.
4. The County will enter into a mutually agreeable Cooperation Agreement with the Sub-Grantee, outlining the roles and responsibilities of the Grantee and Sub-Grantee, including the Sub-Grantee's responsibility to provide all interim financing and match funding necessary to complete the Project and to realize the full benefit of the RACP award.
5. The County authorizes the Chairman of the Board of Commissioners to execute the Grant application, Grant agreement, and any other documents necessary to effectuate receipt of the Grant.
6. The provisions of this Resolution are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid, unlawful or

unconstitutional, by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this Resolution.

- 7. This Resolution shall take effect immediately upon its passage and adoption.
- 8. All other resolutions or parts of resolutions inconsistent herewith are hereby repealed.

I, Robert J. Phillips duly qualified Chairman of the Lebanon County Board of Commissioners, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board Meeting at a regular meeting held October 7, 2021 and said Resolution has been recorded in the Minutes and remains in effect as of this date.

Duly adopted at a meeting held on the 7th day of October, 2021.

BY: Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTESTED: Jamie Wolgemuth, Chief Clerk

It was moved by Comm. Ames, seconded by Comm. Litz to approve Consultant Service Agreement for Voter Registration and Board of Elections between Lebanon County and Patricia P. Nace. The agreement will commence on October 4, 2021 and shall expire on December 31, 2021 on an as needed basis. Ms. Nace will be compensated in the amount of sixty (\$60) per hour plus mileage. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Brian H. White
70 Whitts End Lane
Jonestown, PA

Christopher G. Porter
4 Lambs Lane
Jonestown, PA

Lucille G. Conahan
3097 State Route 72
Jonestown, PA

Ronald Winters
11 Meadow Lane
Myerstown, PA

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$14,000 from proceeds of the Hotel Tax to the Lebanon Valley Rails-to-Trails, Inc. As requested, these funds shall be used toward the purchase of mowing equipment. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adopt the following proclamation for John Stephen Chrin. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

JOHN STEPHEN CHRIN DAY

October 13, 2021

WHEREAS, John Stephen Chrin was born on June 24, 1949, a native of Lebanon who graduated from Lebanon Catholic High School in 1967, John interrupted his college education at Mansfield State College and on April 28, 1970 he enlisted in the U.S. Army; and

WHEREAS, after graduating with honors from flight school, John volunteered for advanced training as a medical evacuation pilot at Fort Sam Houston in Texas, and on July 5, 1971, he arrived in Vietnam as a member of the 57th Medical Detachment, 68th Medical Group. While in Vietnam, John became a member of the elite DUSTOFF (Dedicated Unhesitating Service to Our Fighting Forces) rescue team; and

WHEREAS, On Oct. 13, 1971, John was the first pilot on a DUSTOFF mission in far western An Giang Province and, for reasons unknown, he and his crew were apparently unaware that they had drifted south and were dangerously close to Dop Chompa, a 2,330-foot high peak. The helicopter hit the side of the mountain and burst into flames, killing all aboard; and

WHEREAS, John was awarded the Purple Heart, six Air Medals, National Defense Medal, Vietnam Service Medal and Aviator Badge for his meritorious service. He also received the Vietnam Campaign Medal from the Republic of Vietnam; and

NOW, THEREFORE, WE, the Commissioners of Lebanon County, call upon all of our citizens to proclaim October 13, 2021 and every October 13th here forward as John Stephen Chrin Day.

Board of County Commissioners

Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Seventh Day of October
Two Thousand Twenty One.

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, October 13, 2021 1:30 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Wednesday, October 20, 2021 1:30 p.m.

The Board of Commissioners met in an executive session with Personnel

At 2:30 p.m. the Board of Commissioners met with Tom Long, Manager at North Cornwall Township, Steve Sherk from Steckbeck Engineering and Julie Cheyney from Lebanon County Planning to discuss the Quittapahilla Stream Floodplain Project, all members present. Comm. Phillips presiding.

At 3:00 p.m. the Board of Commissioners met with Cherie Prentice-Brown, GIS Coordinator and Dan Seaman, Chief Assessor to discuss a Flight Imagery proposal for 2022-2027.

At 3:30 p.m. the Board of Commissioners met with Danielle Hogg, Information Technology System (ITS) Director to discuss a Teleosoft Records Access.

Thursday, October 21, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the October 7, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy of Lebanon County Treasurer Office, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,102,737.69, subject to audit. The gross payroll is in the amount of \$1,001,604.06. Vote unanimous.

Michelle Snavelly, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Jane M. Hlavaty, Aging Care Manager 2, Area Agency on Aging, effective October 30, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the termination – no call no show of James E. Zombro III, Maintenance Mechanic, Building & Grounds, effective October 11, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Tammy Kelly, Judicial Secretary (K), Courts, effective October 06, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Michael A. Dipalo, Detective Sergeant, District Attorney's Office/Detective's Bureau, effective December 24, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sayra E. Febres, Imaging Clerk, Domestic Relations, effective October 29, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Robert L. Paull, Full-Time Correctional Officer, Correctional Facility, effective October 23, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Keith R. Youtz, Full-Time Correctional Officer, Correctional Facility, effective September 26, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Scott L. Zimmerman, Full-Time Correctional Officer, Correctional Facility, effective October 15, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of James F. McIntyre Jr., Full-Time Correctional Officer, Correctional Facility, effective October 21, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Renee A. Ream, Full-Time Developmental Assistant, Renova, effective October 26, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the transfer of Amy K. Lightner, Caseworker 2 in Children and Youth to Adult Abuse Investigator (ACM2) at Area Agency on Aging effective November 1, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the promotion of Dawn R. Kline, Clerk Typist 2 to Fiscal Assistant, in Children and Youth effective November 1, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the transfer of Caitlin Mininger, Law Clerk, (J) in Courts to Assistant Public Defender 1 in Public Defender's Office effective November 15, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the change of status of Jennifer Gibson, Full-Time LPN 3rd Shift to Casual Call LPN, at the Renova Center effective November 1, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the employment of Madison Betz, Full-Time Developmental Assistant at the Renova Center effective November 15, 2021. Vote unanimous.

Leanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Courtney Liller and Madisyn Stickler employees in the Controller's Office, to attend the non-mandated "PA Controllers Association Fall Educational Conference" in Lancaster on November 17-19, 2021. Cost to the County will be for registration, mileage and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the hire of Sandra Long as a subcontractor to assist in the processing of applications for the Emergency Rental Assistance Program (ERAP) at a rate of \$35/hour for no more than 30 hours per week, effective October 25, 2021 to December 31, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Agreement for Provision of Medical Transportation between Lebanon County Community Action Partnership and Maximo Munoz for curb to curb or door to door transportation services as requested by CAP for consumers enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County,. Agreement is effective July 1, 2021 to June 30, 2022. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the reappointment of Bob Arnold as a Public Director and Calvin Miller as a Farmer Director for the Conservation District Board of Directors with a term to end December 31, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Melisa M. Walters
875 Lovers Lane
Lebanon, PA

Corey Antal
625 South 14th Street
Lebanon, PA

Christopher Schaeffer
8 Roseland Avenue
Lawn, PA

It was moved by Comm. Litz, seconded by Comm. Ames to allocate \$4,000 from proceeds of the Hotel Tax to the Lebanon Valley Poultry Fanciers. As requested, these funds shall be used toward the Lebanon Valley Poultry Fanciers Poultry and Pigeon Show in 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to allocate \$600 from proceeds of the Hotel Tax to the Mt. Gretna Area Historical Society. As requested, these funds shall be used toward the purchase of Mt. Gretna Historical Marker and Signage. Vote unanimous.

Dan Lyons, Program Director from the Lebanon County Redevelopment Authority met with Commissioners to present Fiscal Year 2021 Community Development Block Grant (CDBG) funding request and recommendations. The grant will be for \$501,538 (including \$152,441 for South Lebanon). The Redevelopment Authority contacted all eligible Lebanon County municipalities to advise them of the anticipated grant. Mr. Lyons recommended allocating the amount in equal halves to the two public service applicants – Volunteers in Medicine and Lebanon Family Health Services. In addition, Mr. Lyon presented the Fiscal Year 2019 CDBG Program Budget.

It was moved by Comm. Litz, seconded by Comm. Ames to approve and authorize the Redevelopment Authority to submit FY 2021 CDBG funding request in the amount of \$501,538, the Fair Housing Resolution and the Section 504 Plan Resolution. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the resolution revising FY 2019 Community Development Block Grant (CDBG) program budget, which allows a \$35,000 transfer of funds from the Housing Rehabilitation to the Myerstown Locust Street Improvement and the Annville West Church Street Curb Ramps. Vote unanimous.

Amanda Davis-Buie and Alissa Mailen Perrotto from Lebanon County Commission of Women met with Commissioners to honor the voices and experiences of the unsung heroes in the community and share the names and highlights of their 2020 Hall of Fame recipients. They gave a brief update on the work of the commission for the 2021 year. Besides the Women's Hall of Fame, they also host the Glass Slipper Prom Dress Sale, Girls on the Run, Junior Achievement Program and they have a Grants Committee. The following proclamation was to proclaim that March 8, 2022 be recognized as the World Women's Day.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation for World Women's Day. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION *World Women's Day*

WHEREAS, International Women's Day is celebrated each year during Women's History Month on March 8th, and highlights the historical, cultural, and political achievements of women; and

WHEREAS, this day serves as a call to action against gender discrimination around the world; and

WHEREAS, International Women's Day has been observed since 1911 and serves as a reminder of the important progress women have made towards equality; and

WHEREAS, the Lebanon County Commission for Women was established March 20, 2003, to assist women to enhance their status in the community; and

WHEREAS, with the goal of the Lebanon County Commission for Women is to promote awareness, be a catalyst for change, and facilitate action in concerns facing women and their families; and

WHEREAS, in 2010, the Commission created the Women’s Hall of Fame as a way to recognize women in Lebanon County who have made significant contributions in their field of work. Women have been inducted into the Hall of Fame in the following categories: Women Demonstrating Leadership, Women Creating Community, Women Promoting Agriculture, Women Working for Justice, Women Promoting Healthy Lifestyles, Women Contributing to the Arts, Women Innovating in Education, Women Fostering Advancements in Science/Technology, and Women Serving in the Military. Recipients are honored at the Annual Hall of Fame Luncheon held during Women’s History Month. The Women’s Hall of Fame continues to honor phenomenal women each year; and

WHEREAS, with the combined spirit and commitment of all women in Lebanon County, our Lebanon County Women’s Commission will advocate for increased opportunities for women to achieve positions of leadership in business, and government and the professions.

WHEREAS, the women of *the Lebanon County Commission of women* appreciate the struggles of the Suffragists and others who fought for women.

THEREFORE, We, *Lebanon County Commissioners*, do hereby recognize the Women’s World Day and proclaim that **March 8th, 2022 is recognized as the World Women’s Day in Lebanon County, Pennsylvania**

Board of County Commissioners

Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Twenty-First Day of October
Two Thousand Twenty One.

Craig Zemitis, Ag Preservation Specialist from the Lebanon County Conservation District met with Commissioners to present a donated 1-acre lot on the Sue Bowman farm located at 3635 Tunnel Hill Road in North Lebanon Township for Farmland Preservation. The farm was preserved in 2002 and was celebrated for being the farm to reach 6,000 acres preserved in Lebanon County. The one part of the farm that was withheld was a 50ft right-of-way that was proposed as an access point for the neighboring industrial park. This access point is no longer possible and Sue would like to donate this private drive to the farm preservation program.

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, November 4, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the October 21, 2021 Commissioners meeting. Vote unanimous.

Tina Tobias, Deputy Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,947,104.59, subject to audit. The gross payroll is in the amount of \$989,770.44. Vote unanimous.

Michelle Snavelly, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Dean L. Mease, Senior Center Servicer Director 2, Area Agency on Aging, effective December 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Cathy S. Reist, Clerk Typist 2, Area Agency on Aging, effective January 8, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Daniel E. Krick, Child Abuse Investigator, Children & Youth Services, effective November 9, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Joshua C. Grzech, Assistant District Attorney 1, District Attorney's Office, effective November 2, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Samantha A. Smith, Full-Time Correctional Officer at the Correctional Facility, effective November 3, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Michelle Negron, General Aide, Renova Center, effective November 9, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Christopher T. Felker, Adult Abuse Investigator to Aging Care Supervisor 1 at Area Agency on Aging, effective November 15, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Tiffany J. Sherman, Conference Officer to Training Administrator in Domestic Relations, effective November 15, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Colleen Broaddus, Customer Service Clerk to Docket Specialist in Domestic Relations, effective November 15, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Scott J. Gaugler, Full-Time District Attorney 1 in the District Attorney's Office effective November 8, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Daniel B. Lengeman, Full-Time District Attorney 1 in the District Attorney's Office effective November 8, 2021. Vote unanimous.

Stephanie Noll, Employee Benefits of Human Resources of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jason Weikel employee in the Department of Emergency Services, to attend the mandated "Emergency Planning" Delaware County, PA on November 9 & 10, 2021. Cost to the County will be for lodging and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Audrey Fortna Director at Probation Services, to attend the mandated "Homes within Reach" in Hershey, PA on December 1 & 2, 2021. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to a retro request for Kaitlin Kissinger employee at Probation Services, to attend the mandated "Basic Training Academy" in Boalsburg, PA on September 19-24, 2021. Cost to the County will be for meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following proclamation for Victoria Kriner-Eisenhour. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

WHEREAS, Victoria Kriner-Eisenhour began her career with the County of Lebanon employed as an Nursing Aide at the Life Support Facility, now known as Renova Center, on November 13, 1989; and

WHEREAS, on January 12, 1991 Vicky was promoted to Developmental Assistant where she provided care for many residents through the years; and

WHEREAS, on June 9, 2014 Vicky was promoted to Recreational Program Aide at Renova, where she decorated the facility, took residents out on excursions, and planned all recreational activities with the residents;

WHEREAS, during her tenure, Vicky served the County with devotion and commitment to the Renova Center and its residents. She performed her duties and responsibilities in a proficient manner; and

WHEREAS, on November 6, 2021, Vicky will retire from the Renova Center with over 32 years of distinguished service; and

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Victoria for the outstanding service she provided during her many years at the County.

FURTHER, we extend congratulations and best wishes for a most rewarding future and the very best retirement.

Board of County Commissioners

Robert J. Phillips, Chairman
William E. Ames, Vice-Chairman
Jo Ellen Litz, Secretary

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This 4th Day of November,
Two Thousand Twenty One.

Audrey Fortna, Director Probation Services presented Commissioners the Continuing County Probation & Parole Grant funding for FY 2021-2022. The grant funding available to Lebanon County for FY 2021-2022 in the amount of \$81,527.00. Notification of the grant availability was made on September 27, 2021 and must be submitted to the Pennsylvania Commission on Crime and Delinquency (PCCD) by November 16, 2021. Funding is used to improve adult probation and parole services and will be utilized to offset the cost of the staff salaries for FY 2021-2022.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Continuing County Probation & Parole Application. Vote unanimous.

Jamie Wolgemuth, County Administrator mentioned the closing of the Renaissance Crossroads Program at the end of 2021. The Renaissance Crossroads is an inpatient drug and alcohol treatment program in Lebanon County, which works in conjunction with several local agencies for those within the criminal justice system to receive drug and alcohol treatment in place of incarceration. Audrey Fortna, Director of Probation Services stated they need to see what the future is for this level of care for the participants in the program.

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption: Vote unanimous.

Richard Roth
357 Acorn Circle
Lebanon, PA

Robert L. Shay
900 Fonderwhite Road
Lebanon, PA

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Wednesday, November 10, 2021 1:30 p.m.

The Board of Commissioners met in an executive session to discuss personnel, all members present. Comm. Phillips presiding.

Wednesday, November 17, 2021 1:30 p.m.

The Board of Commissioners held a workshop session meeting. All members present.

Lisa Schaefer, Executive Director from the County Commissioner Association of Pennsylvania met with Commissioners for a Courtesy Visit.

At 2:00 p.m., the Board of Commissioners met to discuss the 2022 Budget.

Thursday, November 18, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the November 4, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,317,101.87, subject to audit. The gross payroll is in the amount of \$1,015,649.69. Vote unanimous.

Michelle Snavelly, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sally C. Schach, Receptionist, Clarence Shock Memorial Park (Governor Dick), effective December 21, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the rescind offer of employment of Daniel B. Lengeman, (FT) District Attorney 1, District Attorney's Office, effective November 8, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Joshua J. Lear, Full-Time Correctional Officer at the Correctional Facility, effective November 13, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Alexandra N. Musser, Full-Time Correctional Officer at the Correctional Facility, effective November 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal of Hannah R. Appel, Part-Time Correctional Officer at the Correctional Facility, effective October 31, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Sarah E. Noll, DJ Clerk, MDJ Wolfe/Courts, effective November 4, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Heather L. Kline, Secretary C, Planning, effective December 23, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Wanda Orellana, General Clerk C, Prothonotary, effective November 26, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal for job abandonment of Madison Betz, Full-Time Developmental Assistant, Renova, effective November 15, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the transfer of Kathy A. Smith, Juvenile Service Provider in the District Attorney's Office to Judicial Secretary (Judge Kline) in Courts, effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the change of status of Jennifer N. Eberly, Full-Time Telecommunicator to Casual Part-Time Telecommunicator Department of Emergency Services, effective November 29, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the agreement between the County of Lebanon and AFSCME District Council 89, Local 1738 to memorialize their collective understanding to implement a Sign on/Referral bonus for the Correctional Officers at the Lebanon County Correctional Facility in accordance with the terms and conditions outlined in said agreement, effective November 19, 2021 through the termination date of March 31, 2022. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Cheyenne L. Sheaffer, Part-Time Court Clerk in Clerk of Courts effective November 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Nadine F. Smith, General Clerk C in Clerk of Courts effective November 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Kyle D. Thomas, Full-Time District Attorney 1 in the District Attorney's Office effective November 22, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Destiny M. Funnell, Customer Service Clerk in Domestic Relations effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Duane C. Grant, Imaging Clerk in Domestic Relations effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Eden A. Sanchez, Team Clerk in Domestic Relations effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Oriel A. Leyba, Casual Part-Time Correctional Officer at the Correctional Facility effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Christian M. Morasco, Full-Time Correctional Officer at the Correctional Facility effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Bradley M Conz, Full-Time Correctional Officer at the Correctional Facility effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames seconded by Comm. Litz to approve the employment of Renee Ream, Full-Time Developmental Assistant at Renova effective November 22, 2021. Vote unanimous.

Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Nakita Ward employee at MH/ID/EI, to attend the mandated "CPR and First Aid Training" in Lebanon on December 21, 2021. Cost to the County will be for registration and mileage. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to James Hunt and Charles McCarty employees in the Sheriffs Office, to attend the non-mandated "Trauma

Management” at Fort Indiantown Gap on December 14 & 15, 2021. No cost to the County. Vote unanimous.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioner’s Office, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Michael A. Frattaroli
120 S. Spruce Street
Annaville, PA

Kenneth E. Batz
1104 Alden Way
Lebanon, PA

It was moved by Comm. Litz, seconded by Comm. Ames to approve a 4-year agreement with Pictometry International in the amount of \$19,500 for 2022 and \$277,482 over the life of the contract with Lebanon Water Authority, Department of Emergency Services and Metropolitan Planning Organization as paying partners. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021 Liquid Fuels request for Lebanon City with a requested allocation amount of \$25,477.00. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the 2021 Liquid Fuels request for Cleona Borough with a requested allocation amount of \$2,080.00. Comm. Ames and Comm. Phillips voted “Aye”. Comm. Litz voted “Nay”. The motion carried.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the following resolution designating the County Administrator Jamie Wolgemuth as the authorized signatory for execution of documents, notices, and contracts and management of projects through PennDOT’s Reimbursement Agreement (RAS) System. Vote unanimous.

County of Lebanon
Resolution 11-18-21

A RESOLUTION OF THE BOARD OF COMMISSIONERS, COUNTY OF LEBANON, DESIGNATING THE COUNTY ADMINISTRATOR AS AUTHORIZED SIGNATORY FOR EXECUTION OF DOCUMENTS, NOTICES, AND CONTRACTS AND MANAGEMENT OF PROJECTS THROUGH PENNDOT’S REIMBURSEMENT AGREEMENT (RAS) SYSTEM.

WHEREAS, the Pennsylvania Department of Transportation (PennDOT) has implemented and requires the use of its Reimbursement Agreement System (RAS) via the Electronic Contract Management System (ECMS) for all agreements; and

WHEREAS, the County of Lebanon currently is a party to such agreements and anticipates continued participation in such agreements as owner of bridges throughout Lebanon County; and

WHEREAS, all statement of interest, bid, notifications, awards, contracts, and agreements to be entered and authorized electronically in RAS via ECMS with no signature line but rather only an electronic acknowledgement of acceptance; and

WHEREAS, there will be no physical agreements and documents presented before the Board of Commissioners for execution; and

WHEREAS, all notifications, selections, awards, agreements, and contract executions requiring approval by the Board of Commissioners will be presented as a motion to be approved during a regular public meeting; and

WHEREAS, upon such motion and approval by the Board of Commissioners, as noted by the duly recorded minutes; the requirements of the County Code naming the Commissioners as the sole contractors of the County will be met; and

WHEREAS, the Board of Commissioners desires to authorize the County Administrator to execute all paperwork upon such approval;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Board of Commissioners of the County as follows:

Upon motion and approval by the Board of Commissioners of any action or expenditure pertaining to the management and maintenance of Lebanon County's bridges, the County Administrator is authorized to approve, as the Board of Commissioners' agent, any and all notices, awards and contracts the County must undertake as owner of the County bridges through PennDOT's RAS system via PennDOT's ECMS system. The County Solicitor is authorized to attest approval of the County Administrator as in the conditions stated. Duly adopted this **18th day of November, 2021**, by the Board of Commissioners of Lebanon County, Pennsylvania, in lawful session duly assembled.

ATTEST:

David Warner
County Solicitor

County of Lebanon

Robert J. Phillips, Chairman
Board of Commissioners

William E. Ames, Vice Chairman
Board of Commissioners

Jo Ellen Litz, Secretary
Board of Commissioners

Michael Battistelli and Brett Holland, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Brian Payne from Dearborne Partners of Chicago, IL, met with the Retirement Board to present the results of the 3rd Quarter Performance and Investment Review of the Lebanon County Municipal Employees' Retirement Plan.

Bob Dowd, Director of Department of Emergency Services along with Ned Pelger of Pelger Engineering & Construction, Bob Hoffman and Joe Conner from Beers and Hoffman Architecture were on hand for the awarding of bids to build a new DES 911 PSAP-Public Service Answering Point.

It was moved by Comm. Litz, seconded by Comm. Ames to award contracts to the following. Vote unanimous.

General Constructions \$15,447,000 to ECI, Dillsburg
Fire Protection \$684,550 to Triangle Fire Protection, Carlisle
Plumbing \$1,087,600 to JR Reynolds, Lancaster
HVAC \$3,998,000 to Frey Lutz, Lancaster
Electrical \$8,451,900 to Farfield, Lititz

Jamie Wolgemuth, Chief Clerk/County Administrator gave a recap on the budget. The deficit is \$8.5 Million. Contributing to the deficit is the construction of a 911 Center for public safety, \$3 Million per year for PrimeCare to administer medical care at the Jail, normal raises to retain employees, and medical insurance increases of \$1Million. The budget will be put on display on December 2, 2021 for 20 days and final adoption of the budget will be on December 23, 2021.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 2, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the November 18, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Treasurer's report as read with expenditures in the amount of \$1,137,701.16, subject to audit. The gross payroll is in the amount of \$1,009,517.10. Vote unanimous.

Michelle Snavely, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Angela Spengler, Aging Care Manager 2, Area Agency on Aging, effective November 19, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the rescind offer of employment of Destiny M. Funnell, Customer Service Clerk, Domestic Relations, effective November 29, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Karissa M. Cantrell, Adult Probation Officer 1, Probation Services, effective December 10, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Katelyn N. Humphrey, Adult Probation Officer 1, Probation Services, effective December 3, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the resignation of Chase T. Schlappich, Adult Probation Officer 1, Probation Services, effective December 17, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the retirement of Dawn M. Ebersole, 1st Deputy, Recorder of Deeds, effective January 29, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the removal for job abandonment of Jennifer Gibson, Casual Call LPN, Renova, effective December 2, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the promotion of Tasha Kunkle, Clerk Typist A to Juvenile Service Provider, District Attorney's Office, effective December 13, 2021. Vote unanimous.

It was moved by Comm. Litz seconded by Comm. Ames to approve the change of status of Oriel A. Leyba, Casual Correction Officer to Full-Time Correctional Officer, Correctional Facility, effective December 12, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Barbara A. Dengler, (PT) Door Monitor in Building and Security, effective December 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Courtnee M. Rank, Caseworker 1 in Children & Yourth Services, effective December 27, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Justin L. Nye, Operations Technician in Department of Emergency Services, effective December 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Bryan J. Ward, Deputy Director of 911 in Department of Emergency Services, effective December 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Eric T. Wilson, (FT) Telecommunicator in Department of Emergency Services, effective January 3, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Michael A. Noll, (FT) Telecommunicator in Department of Emergency Services, effective January 3, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jason P. Ladd, (FT) Telecommunicator in Department of Emergency Services, effective January 3, 2022. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Michelle N. Negron, (FT) Recreational Program Aide at the Renova Center, effective December 13, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Janet E. O'Boyle, Accounting Clerk C in the Treasurer's Office, effective December 6, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Sean D. Drasher, Chief Clerk of Elections/Voter Registration in Voter Registration, effective December 13, 2021. Vote unanimous.

Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Sydnie Parker-Harro employee at Probation Services, to attend the mandated “Basic Training Academy” in State College on December 13-17, 2021. Cost to the County will be for lodging, meals and parking. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Jermaine McQueen, Daren Ernfield, and Dwight Penberth employees at Probation Services, to attend the mandated “Tactical Leadership” in Middletown on March 7, 2022. Cost to the County will be for registration and meals. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to grant permission to Diana Henriquez and Sherri Small employees in Clerk of Courts, to attend the non-mandated “New User Dependency Case Processing” in Mechanicsburg on December 1-3, 2021. No cost to the County. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to adopt the following resolution designating the Lebanon County Planning Department, Senior Transportation Planner as authorized signatory for execution of documents, notices, and contracts and management of projects through PennDot’s Reimbursement Agreement (RAS) System. Vote unanimous.

County of Lebanon Resolution 12-2-21

**A RESOLUTION OF THE BOARD OF COMMISSIONERS, COUNTY OF LEBANON,
DESIGNATING THE LEBANON COUNTY PLANNING DEPARTEMENT, SENIOR
TRANSPORTATION PLANNER AS AUTHORIZED SIGNATORY FOR EXECUTION OF
DOCUMENTS, NOTICES, AND CONTRACTS AND MANAGEMENT OF PROJECTS
THROUGH PENNDOT’S REIMBURSEMENT AGREEMENT (RAS) SYSTEM.**

WHEREAS, the Pennsylvania Department of Transportation (PennDOT) has implemented and requires the use of its Reimbursement Agreement System (RAS) via the Electronic Contract Management System (ECMS) for all agreements; and

WHEREAS, the County of Lebanon currently has been awarded \$964,000 of Transportation Alternatives Set Aside (TASA) funding by PennDOT along with other state and local funds and anticipates continued documentation as the recipient of TASA funds for the Lebanon Valley Rails to Trails (LVRT) Phase 6A & 6B in Lebanon County; and

WHEREAS, all statement of interest, bid, notifications, awards, contracts, and agreements to be entered and authorized electronically in RAS via ECMS with no signature line but rather only an electronic acknowledgement of acceptance; and

WHEREAS, there will be no physical agreements and documents presented before the Board of Commissioners for execution; and

WHEREAS, all notifications, selections, awards, agreements, and contract executions requiring approval by the Board of Commissioners will be presented as a motion to be approved during a regular public meeting; and

WHEREAS, upon such motion and approval by the Board of Commissioners, as noted by the duly recorded minutes; the requirements of the County Code naming the Commissioners as the sole contractors of the County will be met; and

WHEREAS, the Board of Commissioners desires to authorize the Lebanon County Planning Department, Senior Transportation Planner to execute all paperwork upon such approval;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Board of Commissioners of the County as follows:

Upon motion and approval by the Board of Commissioners of any action or expenditure pertaining to the management of LVRT Phase 6A & 6B Transportation Alternatives Set Aside (TASA) Funding, the Lebanon County Planning Department, Senior Transportation Planner is authorized to approve, as the Board of Commissioners’ agent, any and all notices, awards and contracts the County must undertake as TASA Funds recipient for LVRT Phase 6A & 6B through PennDOT’s RAS system via PennDOT’s ECMS system. The County Chief Clerk is authorized to attest approval of the Lebanon County Planning Department, Senior Transportation Planner as in the conditions stated.

Duly adopted this **2nd day of December, 2021**, by the Board of Commissioners of Lebanon County, Pennsylvania, in lawful session duly assembled.

ATTEST:

**County of Lebanon
Board of Commissioners**

**Jamie A. Wolgemuth
Chief Clerk/County Administrator**

**Robert J. Phillips, Chairman
William E. Ames, Vice Chairman
Jo Ellen Litz, Secretary**

It was moved by Comm. Ames, seconded by Comm. Litz to re-appoint Kimberly Miller, Marc Hess, and Sue Werner to serve another 3-year term to the Children and Youth Advisory Board. Their new term will expire December 31, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to appoint Roberta Santiago to serve a 3-year term to the Children and Youth Advisory Board. Her term will expire December 31, 2024. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to re-appoint Jonathan Johnson, Rev. Alan Smith, and Bonnie Pietruch to serve another 3-year term to the MH/ID/EI Advisory Board. Their new term will expire December 31, 2024. Vote unanimous.

Jay Wenger, Managing Director from Susquehanna Group Advisors met with Commissioners to review the County Bond issue of \$45,055,859 in which \$34.5M will be used to build and furnish the 911 Center; \$7.8M to replace the radio system providing equipment for all fire companies; and \$2.5M to acquire and renovate the City side of the building. The bond will be repaid at an interest rate of 2.45% over 25 years. After 8 years, the Bond could be refinanced. In addition, \$18.4M in ARP funds were used. Investing in Public Safety for the new 911 Center. The old 911 Center will become a training facility and backup.

Bob Dowd, Director of Department of Emergency Services met with Commissioners to request that Commissioners accept the U.S. Department of Homeland Security Federal Fiscal Year 2021 State Homeland Security Grant for the South Central Task Force.

It was moved by Comm. Ames, seconded by Comm. Litz to accept the U.S. Department of Homeland Security Federal Fiscal Year 2021 State Homeland Security Grant in the amount of \$1,217,033. Vote unanimous.

Lori Books, North Lebanon Township Assistant Manager met with Commissioners to highlight the Lenni Lenape Open Air Pavilion located at 723 Narrows Drive in Lebanon. The North Lebanon Township staff did the site work and infrastructure. North Lebanon Township used the awarded \$25,000 in Marcellous Shale Grant money for this project with the total construction cost of \$55,477.47.

Jamie Wolgemuth, County Administrator announced the proposed budget in the amount of \$123,928,727 for 2022 and will be on display for 20 days. Action to adopt the budget will take place at the December 23, 2021 meeting. There will be a tax increase and mills will be set at 3.8925.

It was moved by Comm. Ames, seconded by Comm. Litz to put the 2022 Budget on display till December 23, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 16, 2021 9:30 a.m.

The Lebanon County Commissioners convened today, all members present. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Alan McCord, Plans, Analysis, and Integration Office of the Pennsylvania National Guard Training Center gave an update on the gate construction at the west end of Fort Indiantown Gap. McCord said they will also be constructing a new Police Station, Fire Station, along with a Youth Challenge Academy that will be located in Area 7 of the Gap.

Dawn Blauch, presenting as a member of the Lebanon Republican Committee read a letter signed by 65 committee members addressed to Republican County Commissioners Bob Phillips and Bill Ames due to the County's proposed Tax Increase for 2022.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the minutes from the December 2, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Treasurer's report as read with expenditures in the amount of \$1,086,421.49, subject to audit. The gross payroll is in the amount of \$1,016,679.83. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the resolution to change signers on all accounts with First National Bank of Pennsylvania. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the Inter-Municipal Agreement between North Lebanon Township and The Lebanon County Treasurer and the County of Lebanon effective January 1, 2022 for the collection of real estate, fire protection, and street light taxes. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the following proclamation for Dean L. Mease. Vote unanimous.

Lebanon County Commissioners' Office



PROCLAMATION

***WHEREAS,** Dean L. Mease began his career with the Area Agency on Aging employed as full-time Senior Center Service Director II on January 3, 1984; and*

***WHEREAS,** Dean was responsible for the operations of Lebanon County's Senior Community Centers and ensuring that the Meals on Wheels were delivered every day to seniors in need throughout the County; and*

***WHEREAS,** Dean served on the RSVP and Band Together Advisory Councils; and*

***WHEREAS,** during his tenure, Dean served the County with devotion and commitment, performing his duties and responsibilities in a professional manner. His skills and leadership have been appreciated by the County and he has been a valuable and dedicated employee; and*

***WHEREAS,** on December 31, 2021, Dean will retire from the Lebanon County Area Agency on Aging with over 37 years of distinguished service; and*

***NOW, THEREFORE, BE IT RESOLVED THAT WE,** The Commissioners of Lebanon County, on behalf of past Boards of County Commissioners, past and present employees, and all our citizens, unite to thank Dean for the outstanding service he provided during his many years at the Area Agency on Aging.*

***FURTHER,** we extend congratulations and best wishes for a most rewarding future and the very best retirement.*

**BOARD OF COUNTY
COMMISSIONERS**

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST:

Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixteenth Day of December
Two Thousand Twenty One.

Michelle Snavelly, Director of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Anita Spotts, Casual (PT) Door Monitor, Building Security, effective December 17, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Johnnie O. Horne, Caseworker 1, Children and Youth, effective December 14, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the termination of Tia M. Althouse, Secretary D, District Attorney's Office, effective December 6, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Luis M. Martinez, Full-Time Correctional Officer, Correctional Facility, effective December 15, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Kimberly Clark, Full-Time Developmental Assistant, Renova, effective December 24, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the removal of Shane Flaughter, Casual Call Developmental Assistant, Renova, effective December 16, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to accept the resignation of Lynnette J. Smith, Clerk Typist A, Sheriff's Office, effective December 23, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to acknowledge President Judge Tylwalk's order of court #4 for 2021, effective December 26, 2021 Probation Services employees of the Management Team (Director, Deputy Director's – Adult and Juvenile, APO III and JPO III Supervisors, and the Fiscal Supervisor) of the Lebanon County Probation Services to work a regular workweek consisting of 40 hours per week. This is increase from 37.5 hours per week. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the promotion of Andrea L. Pelfrey, Intake Officer to Conference Officer in Domestic Relations, effective December 27, 2021. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to approve the change of status of Jeffrey L. Arnold, Full-Time Deputy Sheriff to Casual Part-Time Deputy Sheriff in the Sheriff's Office, effective December 27, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jessi L. Lerch, Secretary D in the District Attorney's Office, effective December 20, 2021. Vote unanimous.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the employment of Jan R. Fryer, General Clerk C in the Prothonotary's Office, effective December 27, 2021. Vote unanimous.

Leeanne Shank, Human Resource Assistant of the Lebanon County Human Resources Department, met with the Commissioners to present conference/seminar requests for consideration.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Courtney Rank employee in Children and Youth, to attend the mandated "Introduction to Engagement" in Mechanicsburg on January 5, 2022. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Courtney Rank employee in Children and Youth, to attend the mandated "CPS and GPS" in Mechanicsburg on January 13, 2022. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Courtney Rank employee in Children and Youth, to attend the mandated "Safety Assessment" in Mechanicsburg on January 20 & 21, 2022. Cost to the County will be for mileage and meals. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Executive Director, James Donmoyer at Drug and Alcohol, to attend the mandated "PACDAA Membership Meeting" online January 13 & 14, 2022. Cost to the County will be for registration. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Susan Christner employee at Probation Services, to attend the mandated "Chiefs Executive Committee Meeting" in State College on January 14, 2022. Cost to the County will be for meals and parking. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Ames to grant permission to Audrey Fortna, Susan Christner and Dwight Penberth employees at Probation Services, to attend the mandated "Juvenile Chief's Council" in State College on November 18 & 19, 2021. Cost to the County will be for lodging and meals. Vote unanimous.

John Shott, Criminal Justice Advisory Board (CJAB) Planner and Audrey Fortna, Director of Probation Services presented a modification to the IP-Treatment Grant from the PA Commission on Crime and Delinquency (PCCD) for FY 2021-2022 in the amount of \$365,501. The Project Modification Request (PMR) adjusts funding levels and reallocates grant dollars to other areas, due to the closing of the Renaissance Crossroads Program.

It was moved by Comm. Litz, seconded by Comm. Ames to submit the Project Modification Grant in the amount of \$365,501. Vote unanimous.

Bill Kale, Lee Spencer, and Jay Rhoads from the Lebanon County Fire School gave an update to Commissioners. After being separated from Lebanon County Career and Technology Center (LCCTC), they had an unexpected hook-up and the Lebanon Authority bill for water, which increase

their expenditures for the year. Fire School Coordinator Jay Rhoads said he is working on improvements to a pavilion to get natural gas for the Burn Building to reduce the amount of water use during training. Commissioners provided an additional \$5,000 for the fire school for the year 2022.

Executive Director Jim Donmoyer from Lebanon County Drug and Alcohol along with County Solicitor Dave Warner recommended the Commissioners to accept an opioid settlement negotiated by Attorney General Josh Shapiro. The proposed settlements require that Distributors and Janssen to pay billions of dollar to abate the opioid epidemic. Forty (40) other states are involved in the settlement and Lebanon County’s share will be \$4,194,677 over 18 years. Donmoyer will return to the Commissioners for approval on any new proposals.

It was moved by Comm. Litz, seconded by Comm. Ames to participate in the National Opioid Settlement and authorizing Jim Donmoyer to sign and execute documents. Vote unanimous.

Controller, Robert Mettley recommended that Boyer & Ritter contract be renewed for the 2021, 2022, and 2023 audit years at the cost listed below.

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total Cost	\$65,500	\$66,500	\$67,500

It was moved by Comm. Ames, seconded by Comm. Litz to approve the Audit contract with Boyer & Ritter. Vote unanimous.

It was moved by Comm. Litz, Seconded by Comm. Ames to approve the Agreement For Provisions of Medical Transportation between Lebanon County Community Action Partnership and Bydossessi Nareche Cossi V Bakpete for curb to curb or door to door transportation services as requested by CAP for consumers enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County. Agreement is effective July 1, 2021 to June 30, 2022. Vote unanimous.

The Board of Commissioners will meet in an executive session to discuss personnel immediately following.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman

Thursday, December 23, 2021 9:30 a.m.

The Lebanon County Commissioners convened today with Comm. Phillips and Comm. Litz present and Comm. Ames absent. Commissioner Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Colonel Lane Marshall, Fort Indiantown Gap (FITG) Commander and David Weisnicht, Deputy Base Operations Manager recapped the construction of the West Gate, Visitor's Center, Emergency Services Building, Police/Fire Department and the Youth Challenge Academy. In 2021, troops trained were 118,000, which is a slight decrease from previous years. The difference is that troops stayed on base longer, which raised the number of training days. Colonel Marshall asked Commissioners for a letter of support, due to a proposed windmill project that could affect the aviator training at the Eastern Aviation School at Fort Indiantown Gap, which is the second-busiest heliport in the country with almost 7,000 flights per year. Marshall fears if the proposed windmill project moves forward just north of the base, in Schuylkill County, it would cut into part of the buffer zone that the Gap relies on to maximize its training capabilities safely, due to the height of the windmills. Colonel Marshall also announced that he is retiring with 36 years of service.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the minutes from the December 16, 2021 Commissioners meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the Treasurer's report as read with expenditures in the amount of \$2,451,304.21, subject to audit. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve the resolution with First Citizens Bank to open an account for the 2021Bond Issue. Vote unanimous.

Jamie Wolgemuth, County Administrator recapped the 2022 Lebanon County Budget as proposed at \$3.8925 mills.

It was moved, by Comm. Litz seconded by Comm. Phillips to adopt the following resolution for the calendar year 2022 general fund budget, setting the County of Lebanon's general fund millage rate at 3.8925 mills, which includes the 911 Operations Center. Vote unanimous.

RESOLUTION NO. 12-23-2021

A RESOLUTION OF THE COUNTY OF LEBANON, and the Commonwealth of Pennsylvania fixing the tax rate for calendar year 2022 and appropriating specific sums estimated to be required to be for the specific purpose of the County Government, hereinafter set for the during the fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and by the Board of Commissioners of the County of Lebanon, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all property within the said county subject to taxation for county purposes for the fiscal year 2022 as follows: tax rate for general county purposes, the sum of 3.8925 mills on each dollar assessed valuation.

SECTION 2. That for the expenses for the county for the fiscal year 2022 the amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth, which amounts are more fully itemized in the county budget form on file in the Office of the County Controller.

Lebanon County Commissioners

Board of Commissioners of the
County of Lebanon
Lebanon County, Pennsylvania

BY: Robert J. Phillips, Chairman
Jo Ellen Litz, Secretary

ATTESTED:

Jamie Wolgemuth, County Administrator

Thom Keller, Pastor of Calvary Chapel and Lauren Long, Director of the Women’s Shelter met with Commissioners to request \$298,060.92 from Act 137 Affordable Housing Funds for the Door of Hope project. The proposed property would be located at 528 South 8th Street in Lebanon. The Door of Hope project would provide a safe place for nine (9) women to live in a single housekeeping unit while working to become mentally, physically and emotionally healthy.

It was moved by Comm. Litz seconded by Comm. Phillips to approve \$298,060.92 from Act 137 Funds to Calvary Chapel for the Door of Hope project. Vote unanimous.

At 10:14 a.m., the Commissioners recessed for Retirement Board Meeting.

At 10:20 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Litz, seconded by Comm. Phillips to approve exemption of real estate taxes on the properties listed below. This exemption is granted based on information received from the Pennsylvania State Veterans’ Commission for Real Estate Tax Exemption: Vote unanimous.

Jean-Pierre Santos
20 Woods Lane
Newmanstown, PA

Ernest L. Deaton
506 N. 7th Street
Lebanon, PA

Clyde Carr
13 Elizabeth Avenue
Lebanon, PA

Gus T. Rayer
9 North Lancaster Street
Jonestown, PA

Justin Bleyer
726 Suzanne Drive
Lebanon, PA

Brian Patton
396 Margaret Lane
Palmyra, PA 17078

It was moved by Comm. Litz, seconded by Comm. Phillips to appoint Kerry Royer and Josie Ames to the Lebanon Valley Destination Marketing Organization (LVDMO) Board and reappoint Michael Emery. Their terms will end December 31, 2024. Vote unanimous.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

Attest:

Chief Clerk/County Administrator

Chairman